

City of Farmington  
430 Third Street  
Farmington, MN 55024

***A Proud Past - A Promising  
Future***  
*Committed to Providing High  
Quality, Timely and Responsive  
Service to All of Our Customers*

**AGENDA**  
**WATER BOARD**  
March 27, 2017  
7:00 PM

- 1. CALL TO ORDER**
- 2. APPROVE MINUTES**
  - (a) Approve February 27, 2017 Meeting Minutes
- 3. APPROVE BILLS**
  - (a) Approve Bills - Feb. 18, 2017 to Mar. 23, 2017
- 4. OPEN FORUM**
- 5. ADJOURN**



# City of Farmington

430 Third Street

Farmington, Minnesota

651.280.6800 - Fax 651.280.6899

[www.ci.farmington.mn.us](http://www.ci.farmington.mn.us)

---

**TO:** Water Board Members, City Administrator  
**FROM:** Katy Gehler  
**SUBJECT:** Approve February 27, 2017 Meeting Minutes  
**DATE:** March 27, 2017

## **INTRODUCTION**

Attached are the minutes from the February 27, 2017, Water Board meeting.

## **DISCUSSION**

N/A

## **BUDGET IMPACT**

N/A

## **ACTION REQUESTED**

Review the minutes, make any changes, and approve the minutes.

## **ATTACHMENTS:**

Type	Description
□ Backup Material	Meeting Minutes - Feb. 27, 2017

**MINUTES**  
**REGULAR WATER BOARD MEETING**  
**Monday, February 27, 2017**  
**7:00 PM**  
**Conference Room 169**  
**City Hall • 430 Third Street • Farmington, MN**

**Members Present:** Weierke, Snobeck, Gassert

**Members Absent:** None

**Staff Present:** Katy Gehler, Public Works Director/City Engineer; Todd Reiten, Municipal Services Director; Sue Miller, Administrative Assistant

**Call to Order:** The meeting was called to order by Chair Weierke at 7:00 p.m.

The Board welcomed Katy Gehler, Public Works Director/City Engineer.

1. **Election of Officers** – – **MOTION** by Snobeck second by Gassert to continue with Weierke as Chair. **Voting for:** Snobeck, Gassert. **Abstain:** Weierke. **Motion Carried.** **MOTION** by Weierke, second by Gassert to appoint Snobeck as Secretary. **Voting for:** Weierke, Gassert. **Abstain:** Snobeck. **Motion Carried.**
2. **Approve Minutes** - November 28, 2016 - **Motion** by Snobeck, second by Weierke to approve the minutes as presented. **Voting for:** Weierke, Snobeck. **Abstain:** Gassert. **Motion Carried.**
3. **Continued Business** - None
4. **New Business** – None
5. **Approve Bills** – **Motion** by Weierke second by Gassert to approve the bills in the amount of \$110,366.89 (Nov-Feb bills). **APIF, Motion Carried.**
5. **Open Forum** – Discussion with Director Gehler regarding processes and procedures. The Water Usages report will be shared quarterly. The water report will be shared with the board, at the January meeting, prior to its publication on the website and in the city newsletter. There will be a year-to-date review shared with the board at the January meeting.
6. **Adjourn** – **Motion** by Weierke second by Snobeck to adjourn at 7:45PM. **APIF, Motion Carried.**

Respectfully submitted,

Sue Miller  
Administrative Assistant



# City of Farmington

430 Third Street

Farmington, Minnesota

651.280.6800 - Fax 651.280.6899

[www.ci.farmington.mn.us](http://www.ci.farmington.mn.us)

---

**TO:** Water Board Members, City Administrator  
**FROM:** Katy Gehler  
**SUBJECT:** Approve Bills - Feb. 18, 2017 to Mar. 23, 2017  
**DATE:** March 27, 2017

## **INTRODUCTION**

Attached are the bills from February 18, 2017, to March 23, 2017.

## **DISCUSSION**

N/A

## **BUDGET IMPACT**

N/A

## **ACTION REQUESTED**

Review the bills, ask any questions you may have then approve the bills.

## **ATTACHMENTS:**

Type	Description
□ Backup Material	Bills - Feb. 18, 2017 to Mar. 23, 2017

Page - 1

Check #	Date	Amount	Supplier / Explanation	PO#	Doc No	Inv No	BU	Obj	Sub	Subledger	Account Description	BU Description	Co	Dept	Div
139037	2/24/2017		112190 BARR ENGINEERING COMPANY												
		11,453.00	DEC'16 WELLHEAD PROTECT PLAN		153275	23191278.01 - 4	6502	6401			PROFESSIONAL SERVICES	WATER UTILITY EXPENSE	06500	08	
		11,453.00													
139048	2/24/2017		100024 GOPHER STATE ONE-CALL INC												
		51.30	JAN'17 LOCATES		153366	7010363 JAN'17	6502	6401			PROFESSIONAL SERVICES	WATER UTILITY EXPENSE	06500	08	
		51.30													
139050	2/24/2017		111623 HACH COMPANY												
		363.30	FLUORIDE RGT/DPD REFILL		153520	10294556	6502	6220			EQUIP SUPPLIES & PARTS	WATER UTILITY EXPENSE	06500	08	
		363.30													
139054	2/24/2017		112416 IMPACT MAILING OF MN INC												
		173.94	JAN'17 MAILING UTILITY BILLS		153788	121572	6502	6445			POSTAGE	WATER UTILITY EXPENSE	06500	08	
		59.85	JAN'17 MAILING UTILITY BILLS		153788	121572	6502	6401			PROFESSIONAL SERVICES	WATER UTILITY EXPENSE	06500	08	
		233.79													
139061	2/24/2017		100049 LOCAL GVMT INFO SYSTEMS ASSN.												
		1,493.75	2017 LOGIS ANNUAL ASSESSMENT		153753	43045	6502	6402			DATA PROCESSING	WATER UTILITY EXPENSE	06500	08	
		832.25	JAN'17 LOGIS BILL		153754	42981	6502	6402			DATA PROCESSING	WATER UTILITY EXPENSE	06500	08	
		2,326.00													
139066	2/24/2017		113020 MINNESOTA DEPT OF NATURAL RESOURCES												
		10,130.98	ANNUAL WATER PERMIT		153789	1959-0725 2017	6502	6401			PROFESSIONAL SERVICES	WATER UTILITY EXPENSE	06500	08	
		10,130.98													
139073	2/24/2017		100093 PELLICCI HARDWARE & RENTAL												
		4.34	1ST STREET THERMOSTAT		153823	K42208	6502	6515			BUILDING REPAIR SERVICE	WATER UTILITY EXPENSE	06500	08	
		4.06	PAINTING SUPPLIES		153884	K06401	6502	6240			BUILDING SUPPLIES & PARTS	WATER UTILITY EXPENSE	06500	08	
		3.25	PAINTING SUPPLIES		153885	K06364	6502	6240			BUILDING SUPPLIES & PARTS	WATER UTILITY EXPENSE	06500	08	
		11.65													
139082	2/24/2017		103228 SIMPLEXGRINNELL LP												
		78.27	3/17-2/18 ALARM MONITORING		153611	79188051	6502	6401			PROFESSIONAL SERVICES	WATER UTILITY EXPENSE	06500	08	
		78.27													
139094	2/24/2017		111267 WATER CONSERVATION SERVICE, INC												
		447.80	LEAK DETECTOR 204TH/EAVES WAY		153878	7397	6502	6401			PROFESSIONAL SERVICES	WATER UTILITY EXPENSE	06500	08	
		447.80													
139105	3/3/2017		100025 CINTAS CORP LOC 754												
		21.91	UNIFORMS		153888	754694436	6502	6290			UNIFORMS & CLOTHING	WATER UTILITY EXPENSE	06500	08	
		21.91	WEEKLY UNIFORM CLEANING SERVIC		154040	754697172	6502	6290			UNIFORMS & CLOTHING	WATER UTILITY EXPENSE	06500	08	
		43.82													
139115	3/3/2017		111431 FERGUSON WATERWORKS												
		36.34	2 LIME BOMBER JACKETS		153579	0229236	6502	6290			UNIFORMS & CLOTHING	WATER UTILITY EXPENSE	06500	08	

Note: Payment amount may not reflect the actual amount due to data sequencing and/or data selection.

## Council Check Summary

Page - 2

2/18/2017 - 3/23/2017

Check #	Date	Amount	Supplier / Explanation	PO#	Doc No	Inv No	BU	Obj	Sub	Subledger	Account Description	BU Description	Co	Dept	Div
<b>139118</b>	<b>3/3/2017</b>		<b>111631 FULL SERVICE BATTERY</b>												
		109.75	UPS BATTERIES		153911	0014682	6502	6220			EQUIP SUPPLIES & PARTS	WATER UTILITY EXPENSE	06500	08	
		109.75													
<b>139132</b>	<b>3/3/2017</b>		<b>114625 MASTER MECHANICAL, INC</b>												
		132.12	CMF CO RAY VAC REPAIR		153571	47079	6502	6505			EQUIPMENT REPAIR SERVICE	WATER UTILITY EXPENSE	06500	08	
		132.12													
<b>139134</b>	<b>3/3/2017</b>		<b>113442 METERING &amp; TECHNOLOGY SOLUTIONS</b>												
		574.44	2" METER		153917	8283	6502	6220			EQUIP SUPPLIES & PARTS	WATER UTILITY EXPENSE	06500	08	
		574.44													
<b>139140</b>	<b>3/3/2017</b>		<b>102725 MINNESOTA DEPT OF HEALTH</b>												
		11,012.00	WATER SUPPLY CONNECTION FEE		153922	1190008 JAN-MAR'17	6502	6560			CONTRACTUAL SERVICES	WATER UTILITY EXPENSE	06500	08	
		11,012.00													
<b>139141</b>	<b>3/3/2017</b>		<b>100375 MINNESOTA DEPT OF PUBLIC SAFETY</b>												
		100.00	HAZARDOUS CHEMICAL STORAGE FEE		153921	1904000192016	6502	6401			PROFESSIONAL SERVICES	WATER UTILITY EXPENSE	06500	08	
		100.00													
<b>139142</b>	<b>3/3/2017</b>		<b>100030 MINNESOTA PIPE AND EQUIPMENT</b>												
		837.66	HYDRANT REPAIR HWY 50/DUSHANE		153827	0373076	6502	6505			EQUIPMENT REPAIR SERVICE	WATER UTILITY EXPENSE	06500	08	
		837.66													
<b>139146</b>	<b>3/3/2017</b>		<b>100070 MVTL- MINN VALLEY TESTING LABS</b>												
		48.75	COLIFORM COLILERT BAC-T SAMPLE		153575	849476	6502	6401			PROFESSIONAL SERVICES	WATER UTILITY EXPENSE	06500	08	
		25.00	COLIFORM COLILERT BAC-T SAMPLE		153576	849477	6502	6401			PROFESSIONAL SERVICES	WATER UTILITY EXPENSE	06500	08	
		37.50	COLIFORM COLILERT BAC-T SAMPLE		153826	850403	6502	6401			PROFESSIONAL SERVICES	WATER UTILITY EXPENSE	06500	08	
		25.00	COLIFORM COLILERT BAC-T SAMPLE		153929	844428	6502	6401			PROFESSIONAL SERVICES	WATER UTILITY EXPENSE	06500	08	
		136.25													
<b>139148</b>	<b>3/3/2017</b>		<b>113031 NRG RELIABILITY SOLUTIONS LLC</b>												
		1,780.15	CMF ELEC JAN'17		153926	3347-1702 REVISED	6502	6422			ELECTRIC	WATER UTILITY EXPENSE	06500	08	
		1,780.15													
<b>139150</b>	<b>3/3/2017</b>		<b>100093 PELLICCI HARDWARE &amp; RENTAL</b>												
		9.27	DRILL BIT/PLASTIC ANCHORS		153703	K06458	6502	6250			OTHER SUPPLIES & PARTS	WATER UTILITY EXPENSE	06500	08	
		.43	DOOR REPAIR - NUTS/BOLTS/ NAIL		153824	K06449	6502	6515			BUILDING REPAIR SERVICE	WATER UTILITY EXPENSE	06500	08	
		29.74	FLOOR PAINT		153825	K06483	6502	6250			OTHER SUPPLIES & PARTS	WATER UTILITY EXPENSE	06500	08	
		5.99	PAINT ROLLERS		153916	K06558	6502	6250			OTHER SUPPLIES & PARTS	WATER UTILITY EXPENSE	06500	08	
		29.74	FLOOR PAINT		153919	K52470	6502	6250			OTHER SUPPLIES & PARTS	WATER UTILITY EXPENSE	06500	08	
		.41	DRILL BIT		154033	K06640	6502	6240			BUILDING SUPPLIES & PARTS	WATER UTILITY EXPENSE	06500	08	
		75.58													
<b>139168</b>	<b>3/3/2017</b>		<b>103130 SOLBERG AGGREGATE CO</b>												
		58.50	204TH/EAVES WAY WATER MAIN		153910	17173	6502	6250			OTHER SUPPLIES & PARTS	WATER UTILITY EXPENSE	06500	08	

Page - 3

[illegible]