City of Farmington 430 Third Street Farmington, MN 55024

A Proud Past - A Promising Future

Committed to Providing High Quality, Timely and Responsive Service to All of Our Customers

AGENDA WATER BOARD March 27, 2017 7:00 PM

- 1. CALL TO ORDER
- 2. APPROVE MINUTES
 - (a) Approve February 27, 2017 Meeting Minutes
- 3. APPROVE BILLS
 - (a) Approve Bills Feb. 18, 2017 to Mar. 23, 2017
- 4. OPEN FORUM
- 5. ADJOURN



City of Farmington

430 Third Street

Farmington, Minnesota

651.280.6800 - Fax 651.280.6899

www.ci.farmington.mn.us

TO: Water Board Members, City Administrator

FROM: Katy Gehler

SUBJECT: Approve February 27, 2017 Meeting Minutes

DATE: March 27, 2017

INTRODUCTION

Attached are the minutes from the February 27, 2017, Water Board meeting.

DISCUSSION

N/A

BUDGET IMPACT

N/A

ACTION REQUESTED

Review the minutes, make any changes, and approve the minutes.

ATTACHMENTS:

Type Description

Backup Material Meeting Minutes - Feb. 27, 2017

MINUTES REGULAR WATER BOARD MEETING

Monday, February 27, 2017 7:00 PM

Conference Room 169
City Hall • 430 Third Street • Farmington, MN

Members Present: Weierke, Snobeck, Gassert

Members Absent: None

Staff Present: Katy Gehler, Public Works Director/City Engineer; Todd Reiten, Municipal Services Director; Sue

Miller, Administrative Assistant

Call to Order: The meeting was called to order by Chair Weierke at 7:00 p.m.

The Board welcomed Katy Gehler, Public Works Director/City Engineer.

- Election of Officers MOTION by Snobeck second by Gassert to continue with Weierke as Chair.
 Voting for: Snobeck, Gassert. Abstain: Weierke. Motion Carried. MOTION by Weierke, second by Gassert to appoint Snobeck as Secretary. Voting for: Weierke, Gassert. Abstain: Snobeck. Motion Carried.
- 2. **Approve Minutes** November 28, 2016 **Motion** by Snobeck, second by Weierke to approve the minutes as presented. **Voting for**: Weierke, Snobeck. **Abstain:** Gassert. **Motion Carried.**
- 3. Continued Business None
- 4. New Business None
- 5. **Approve Bills Motion** by Weierke second by Gassert to approve the bills in the amount of \$110,366.89 (Nov-Feb bills). **APIF, Motion Carried.**
- 5. **Open Forum** Discussion with Director Gehler regarding processes and procedures. The Water Usages report will be shared quarterly. The water report will be shared with the board, at the January meeting, prior to its publication on the website and in the city newsletter. There will be a year-to-date review shared with the board at the January meeting.
- 6. Adjourn Motion by Weierke second by Snobeck to adjourn at 7:45PM. APIF, Motion Carried.

Respectfully submitted,

Sue Miller Administrative Assistant



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TO: Water Board Members, City Administrator

FROM: Katy Gehler

SUBJECT: Approve Bills - Feb. 18, 2017 to Mar. 23, 2017

DATE: March 27, 2017

INTRODUCTION

Attached are the bills from February 18, 2017, to March 23, 2017.

DISCUSSION

N/A

BUDGET IMPACT

N/A

ACTION REQUESTED

Review the bills, ask any questions you may have then approve the bills.

ATTACHMENTS:

Type Description

Backup Material Bills - Feb. 18, 2017 to Mar. 23, 2017

Note: Payment amount may not reflect the actual amount due to data sequencing and/or data selection.

Council Check Summary Page -

3/23/2017 8:29:08

2/18/2017 - 3/23/2017

Check #	Date 2/24/2017	Amount	Supplier / Explanation 112190 BARR ENGINEERIN	PO# Doc No G COMPANY	Inv No	$\underline{\mathrm{BU}}$	Obj	Sub	Subledger	Account Description	BU Description	Co D	ept Div
		11,453.00	DEC'16 WELLHEAD PROTECT PI		23191278.01 - 4	6502	6401			PROFESSIONAL SERVICES	WATER UTILITY EXPENSE	06500	08
		11,453.00	-										
120040	2/24/2017		100024 CODITED STATE ON	E CALL DIC									
139048	2/24/2017	51.20	100024 GOPHER STATE ON		7010262 143117	6502	C 4 O 1			PROFESSIONAL SERVICES	WATER LITH ITV EXPENSE	06500	00
			JAN'17 LOCATES	153366	7010363 JAN'17	6502	6401			PROFESSIONAL SERVICES	WATER UTILITY EXPENSE	06500	08
		51.30											
139050	2/24/2017		111623 HACH COMPANY										
			FLUORIDE RGT/DPD REFILL	153520	10294556	6502	6220			EQUIP SUPPLIES & PARTS	WATER UTILITY EXPENSE	06500	08
		363.30											
139054	2/24/2017		112416 IMPACT MAILING O	OF MN INC									
		173.94	JAN'17 MAILING UTILITY BILLS	153788	121572	6502	6445			POSTAGE	WATER UTILITY EXPENSE	06500	08
		59.85	JAN'17 MAILING UTILITY BILLS	153788	121572	6502	6401			PROFESSIONAL SERVICES	WATER UTILITY EXPENSE	06500	08
		233.79	-										
139061	2/24/2017		100049 LOCAL GVMT INFO	SYSTEMS ASSN									
10,0001	2/24/2017	1.493.75	2017 LOGIS ANNUAL ASSESSME		43045	6502	6402			DATA PROCESSING	WATER UTILITY EXPENSE	06500	08
		· ·	JAN'17 LOGIS BILL	153754			6402			DATA PROCESSING	WATER UTILITY EXPENSE	06500	
		2,326.00	-										
					· cma								
139066	2/24/2017	10 120 00	113020 MINNESOTA DEPT (6502	C 4 O 1			PROFESSIONAL SERVICES	WATER LITH ITV EXPENSE	06500	00
		10,130.98	ANNUAL WATER PERMIT	153/89	1959-0725 2017	6502	0401			PROFESSIONAL SERVICES	WATER UTILITY EXPENSE	06500	08
		10,130.98											
139073	2/24/2017		100093 PELLICCI HARDWA	RE & RENTAL									
		4.34	1ST STREET THERMOSTAT	153823	K42208	6502	6515			BUILDING REPAIR SERVICE	WATER UTILITY EXPENSE	06500	08
		4.06	PAINTING SUPPLIES	153884	K06401	6502	6240			BUILDING SUPPLIES & PARTS	WATER UTILITY EXPENSE	06500	08
			PAINTING SUPPLIES	153885	K06364	6502	6240			BUILDING SUPPLIES & PARTS	WATER UTILITY EXPENSE	06500	08
		11.65											
139082	2/24/2017		103228 SIMPLEXGRINNELI	LP									
		78.27	3/17-2/18 ALARM MONITORING	153611	79188051	6502	6401			PROFESSIONAL SERVICES	WATER UTILITY EXPENSE	06500	08
		78.27											
139094	2/24/2017		111267 WATER CONSERVA	TION SERVICE, INC									
		447.80	LEAK DETECTOR 204TH/EAVES		7397	6502	6401			PROFESSIONAL SERVICES	WATER UTILITY EXPENSE	06500	08
		447.80	-		** *	****							
12010-	2/2/2017			554									
139105	3/3/2017	21.01	100025 CINTAS CORPLOC		754604427	(502	6200			LINIEODMS & CLOTUNG	WATER LITH ITV EVENIOR	0.0500	0.0
			UNIFORMS WEEKLY LINEOPM CLEANING		754694436	6502				UNIFORMS & CLOTHING	WATER UTILITY EXPENSE	06500	
		43.82	WEEKLY UNIFORM CLEANING	SERVIC 154040	754697172	6502	6290			UNIFORMS & CLOTHING	WATER UTILITY EXPENSE	06500	08
		43.62											
139115	3/3/2017		111431 FERGUSON WATER										
		36.34	2 LIME BOMBER JACKETS	153579	0229236	6502	6290			UNIFORMS & CLOTHING	WATER UTILITY EXPENSE	06500	08
		36.34											

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Council Check Summary

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2/18/2017 - 3/23/2017

Check #	Date	Amount	Supplier / Explanation	<u>PO#</u> <u>I</u>	Doc No	Inv No	$\underline{\mathrm{BU}}$	<u>Obj</u>	Sub	Subledger	Account Description	BU Description	Co D	Dept Div
139118	3/3/2017		111631 FULL SERVICE BAT	ATTERY										
	0,0,0	109.75	UPS BATTERIES		153911	0014682	6502	6220			EQUIP SUPPLIES & PARTS	WATER UTILITY EXPENSE	06500	08
		109.75	_											
139132	3/3/2017		114625 MASTER MECHANI	NICAL INC										•
10/102	3/3/2017	132.12	CMF CO RAY VAC REPAIR	ICAL, IIIC	153571	47079	6502	6505			EQUIPMENT REPAIR SERVICE	WATER UTILITY EXPENSE	06500	08
		132.12	_		1000,1	47072	0302	0505			EQUI MENT REFINESER. 102	William Cheff Land Line	00200	
120121	7/2/2048					-								•
139134	3/3/2017	574.44	113442 METERING & TECH	HNOLOGY SO			(502	(220			POLUB CLIBBLIFG & DADTC	WATER LITH ITY EVDENCE	06500	00
		574.44	2" METER		153917	8283	6502	6220			EQUIP SUPPLIES & PARTS	WATER UTILITY EXPENSE	06500	08
		3/4.77												7
139140	3/3/2017		102725 MINNESOTA DEPT											"
			WATER SUPPLY CONNECTION F	FEE	153922	1190008 JAN-MAR'17	6502	6560			CONTRACTUAL SERVICES	WATER UTILITY EXPENSE	06500	08
		11,012.00												7
139141	3/3/2017		100375 MINNESOTA DEPT	OF PUBLIC S	AFETY									
		100.00	HAZARDOUS CHEMICAL STOR.	RAGE FEE	153921	1904000192016	6502	6401			PROFESSIONAL SERVICES	WATER UTILITY EXPENSE	06500	08
		100.00												7
139142	3/3/2017		100030 MINNESOTA PIPE A	AND EQUIPM	ENT									7
		837.66	HYDRANT REPAIR HWY 50/DUS			0373076	6502	6505			EQUIPMENT REPAIR SERVICE	WATER UTILITY EXPENSE	06500	08
		837.66	· ,											
139146	3/3/2017		100070 MVTL- MINN VALL	LEY TESTING	LABS									•
		48.75	COLIFORM COLILERT BAC-T SA		153575	849476	6502	6401			PROFESSIONAL SERVICES	WATER UTILITY EXPENSE	06500	08
		25.00	COLIFORM COLILERT BAC-T SA	SAMPLE	153576	849477	6502	6401			PROFESSIONAL SERVICES	WATER UTILITY EXPENSE	06500	08
		37.50	COLIFORM COLILERT BAC-T SA	SAMPLE	153826	850403	6502	6401			PROFESSIONAL SERVICES	WATER UTILITY EXPENSE	06500	08
		25.00	COLIFORM COLILERT BAC-T SA	SAMPLE	153929	844428	6502	6401			PROFESSIONAL SERVICES	WATER UTILITY EXPENSE	06500	08
		136.25												
139148	3/3/2017		113031 NRG RELIABILITY	Y SOLUTIONS	LLC									•
		1,780.15	CMF ELEC JAN'17		153926	3347-1702 REVISED	6502	6422			ELECTRIC	WATER UTILITY EXPENSE	06500	08
		1,780.15	· /											
139150	3/3/2017		100093 PELLICCI HARDWA	VARE & RENT/	AL									
		9.27	DRILL BIT/PLASTIC ANCHORS	s	153703	K06458	6502	6250			OTHER SUPPLIES & PARTS	WATER UTILITY EXPENSE	06500	08
		.43	DOOR REPAIR - NUTS/BOLTS/ N	NAIL		K06449		6515			BUILDING REPAIR SERVICE	WATER UTILITY EXPENSE	06500	
		29.74	FLOOR PAINT		153825	K06483	6502	6250			OTHER SUPPLIES & PARTS	WATER UTILITY EXPENSE	06500	08
		5.99	PAINT ROLLERS		153916	K06558	6502	6250			OTHER SUPPLIES & PARTS	WATER UTILITY EXPENSE	06500	08
		29.74	FLOOR PAINT		153919	K52470	6502	6250			OTHER SUPPLIES & PARTS	WATER UTILITY EXPENSE	06500	08
		.41	_ DRILL BIT		154033	K06640	6502	6240			BUILDING SUPPLIES & PARTS	WATER UTILITY EXPENSE	06500	08
		75.58												
139168	3/3/2017		103130 SOLBERG AGGREG	GATE CO										
		58.50	204TH/EAVES WAY WATER MAII	JIN	153910	17173	6502	6250			OTHER SUPPLIES & PARTS	WATER UTILITY EXPENSE	06500	08
														/

CITY OF FARMINGTON 3/23/2017 8:29:08 R55CKS2 LOGIS600V 3

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2/18/2017 - 3/23/2017

Check #	Date	Amount 58.50	Supplier / Explanation	<u>PO#</u>	Doc No	Inv No	BU	<u>Obj</u>	Sub	Subledger	Account Description	BU Description	Co Dept Div
139174	3/3/2017		112307 T-MOBILE										
		6.67	GPS		154002	823329497 FEB'17	6502	6220			EQUIP SUPPLIES & PARTS	WATER UTILITY EXPENSE	06500 08
		6.67	•										
139179	3/3/2017		109418 VALLEY-RICH CO IN	NC									
		4,556.70	1005 SPRUCE WATER MAIN REPA	AIR	153909	23803	6502	6401			PROFESSIONAL SERVICES	WATER UTILITY EXPENSE	06500 08
		4,556.70											
139185	3/3/2017		113546 TREASURE ENTERP	PRISE, INC									
		113.34	CMF MONTHLY CLEAN SERV FE	EB'17	154074	665	6502	6401			PROFESSIONAL SERVICES	WATER UTILITY EXPENSE	06500 08
		113.34											
139195	3/17/2017		107089 CANNON VALLEY P	RINTING									
		694.59	CITY NEWS & REC SPRING 2017	!	154274	FPR 36051	6502	6450			OUTSIDE PRINTING	WATER UTILITY EXPENSE	06500 08
	-	694.59	,										
139235	3/17/2017		100030 MINNESOTA PIPE A	.ND EQUIPN	MENT								
		227.09	REPAIR SLEEVE		153923	0373568	6502	6250			OTHER SUPPLIES & PARTS	WATER UTILITY EXPENSE	06500 08
		312.62	6" FL X PE DIP 6'0"		154046	0373624	6502	6220			EQUIP SUPPLIES & PARTS	WATER UTILITY EXPENSE	06500 08
		77.99	6" REPAIR CLAMP		154058	0373636	6502	6220			EQUIP SUPPLIES & PARTS	WATER UTILITY EXPENSE	06500 08
		617.70											
139242	3/17/2017		100070 MVTL- MINN VALLE	EY TESTING	G LABS								
		43.75	COLIFORM COLILERT BAC-T SA	AMPLE	153918	851343	6502	6401			PROFESSIONAL SERVICES	WATER UTILITY EXPENSE	06500 08
		43.75											
139245	3/17/2017		100093 PELLICCI HARDWA	RE & REN?	ΓAL								
		5.16	NUTS, BOLTS, & NAILS		154212	K06753	6502	6250			OTHER SUPPLIES & PARTS	WATER UTILITY EXPENSE	06500 08
		5.16											
139255	3/17/2017		103228 SIMPLEXGRINNELI	L LP									
		83.43	ALARM MONITORING CMF 2017	7	154037	79239124	6502	6401			PROFESSIONAL SERVICES	WATER UTILITY EXPENSE	06500 08
		20.18	ALARM BATTS		154049	83421294	6502	6401			PROFESSIONAL SERVICES	WATER UTILITY EXPENSE	06500 08
		103.61											
139256	3/17/2017		108220 SOUTH METRO REN	NTAL INC									
		99.46	PARTS/BLADES FOR CHOP SAW		154045	78027	6502	6250			OTHER SUPPLIES & PARTS	WATER UTILITY EXPENSE	06500 08
		99.46											

Report Totals 46,233.68