

CITY COUNCIL REGULAR MEETING AGENDA

March 21, 2016

7:00 PM

1. CALL TO ORDER 7:00 PM

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. APPROVE AGENDA

5. ANNOUNCEMENTS / COMMENDATIONS

- (a) Proclaim April 3, 2016 as Maricia Pacheco Day in Farmington

6. CITIZEN COMMENTS / RESPONSES TO COMMENTS

(This time is reserved for citizen comments regarding non-agenda items. No official action can be taken on these items. Speakers are limited to five minutes to address the city council during citizen comment time.)

7. CONSENT AGENDA

- (a) Approve City Council Minutes (3/7/2016 Regular) (3/14/2016 Work Session-Administration)
- (b) Approve Joint Powers Agreement to Complete a Systems Plan for Broadband Services-Administration
- (c) Approve Temporary On-Sale Liquor License Masonic Lodge-Administration
- (d) Approve Farmington Fire Relief Association 2017 Pension Contribution-Administration
- (e) Approve Out of State Travel to Attend Fire Department Instructors Conference-Fire
- (f) Adopt a Resolution Declaring Surplus Property-Fire
- (g) Approve City Participation in City of Apple Valley Auction-Human Resources
- (h) Approve Bills-Finance

REGULAR AGENDA

8. PUBLIC HEARINGS

- (a) Certification of Delinquent Municipal Services to 2017 Tax Rolls

9. AWARD OF CONTRACT

10. PETITIONS, REQUESTS AND COMMUNICATIONS

- (a) Parks and Recreation Department's 2015 Annual Report

11. UNFINISHED BUSINESS

12. NEW BUSINESS

- (a) Approve Revised Cable Franchise Policy
- (b) Financial Review - Draft 2015 Financials

13. CITY COUNCIL ROUNDTABLE

14. ADJOURN



City of Farmington

430 Third Street
Farmington, Minnesota
651.280.6800 - Fax 651.280.6899
www.ci.farmington.mn.us

TO: Mayor, Councilmembers and City Administrator
FROM: Todd Larson, Mayor
SUBJECT: Proclaim April 3, 2016 as Maricia Pacheco Day in Farmington
DATE: March 21, 2016

INTRODUCTION

Farmington resident Maricia Pacheco is currently serving as the Minneapolis Aquatennial Queen of the Lakes for 2016. Maricia is the first Farmington resident to serve as the Queen of Lakes.

DISCUSSION

Maricia was selected as the 2016 Minneapolis Aquatennial Queen of Lakes last summer from a group of 49 candidates. Ms. Pacheco went through a rigorous judging process and has since represented the Aquatennial in many communities throughout Minnesota. Maricia has worked on community service projects and festival events around the state as well as assisting in the leadership development of young women.

Maricia was crowned Miss Farmington in 2014 and served a year in that capacity representing Farmington at events in our city and around the region.

BUDGET IMPACT

NA

ACTION REQUESTED

Join the mayor as he proclaims Sunday, April 3, 2015 as Maricia Pacheco in Farmington.

ATTACHMENTS:

Type	Description
□ Backup Material	Mayoral Proclamation

City of Farmington

Mayoral Proclamation

Whereas, Maricia Pacheco has served as the 2016 Minneapolis Aquatennial Queen of the Lakes; and

Whereas, Maricia Pacheco served as 2014 Miss Farmington and is Farmington's first Minneapolis Aquatennial representative; and

Whereas, Maricia Pacheco has represented the City of Farmington and the Minneapolis Aquatennial with dignity, class and the utmost professionalism; and

Whereas, Maricia Pacheco has shown herself to be a role model for youth across the state and in Farmington.

I, Jodd Larson, Mayor of Farmington, due hereby proclaim Sunday, April 3, 2016 as Maricia Pacheco Day in the City of Farmington.

On behalf of the citizens of Farmington we thank you for your service to our community and thank you for your dedication to the many causes you have promoted.



Jodd Larson, Mayor



City of Farmington

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TO: Mayor, Councilmembers and City Administrator
FROM: Cynthia Muller, Executive Assistant
SUBJECT: Approve City Council Minutes (3/7/2016 Regular) (3/14/2016 Work Session-Administration)
DATE: March 21, 2016

INTRODUCTION

Attached are the city council minutes for March 7 and 14, 2016.

DISCUSSION

NA

BUDGET IMPACT

NA

ACTION REQUESTED

Approve the city council minutes for March 7 and 14, 2016.

ATTACHMENTS:

Type	Description
▣ Exhibit	Council Minutes (3/7/16 Regular)
▣ Exhibit	Council Minutes (3/14/16 Workshop)

COUNCIL MINUTES
REGULAR
March 7, 2016

1. *CALL TO ORDER*

The meeting was called to order by Mayor Larson at 7:00 p.m.

2. *PLEDGE OF ALLEGIANCE*

Mayor Larson led the audience and Council in the Pledge of Allegiance.

3. *ROLL CALL*

Members Present: Larson, Bartholomay, Bonar, Donnelly, Pitcher

Members Absent: None

Also Present: Joel Jamnik, City Attorney; David McKnight, City Administrator;
Robin Hanson, Finance Director; Brian Lindquist, Police Chief;
Jim Larsen, Fire Chief; Adam Kienberger, Community
Development Director; Brenda Wendlandt, Human Resources
Director; Cynthia Muller, Executive Assistant

Audience: Joy Lauterbach

4. *APPROVE AGENDA*

Councilmember Bonar pulled items 7g) Adopt Resolution in Support of Met Council Governance Reform, for comment, and items 7s) and t) Position Reclassifications Police Department for separate vote.

MOTION by Bartholomay, second by Pitcher to approve the Agenda. **APIF, MOTION CARRIED.**

5. *ANNOUNCEMENTS*

a) Joy Lauterbach – Trinity Campus Events

Ms. Joy Lauterbach informed Council of some upcoming events at Trinity. On March 19, 2016, they will host an indoor Easter egg hunt which is open to the public. On March 29, 2016, there will be tours of Trinity Suites (memory care) with a grab and go spaghetti supper. She noted Farmington is a unique community. The volunteers at Trinity are second to none and all ages volunteer. She thanked Farmington and the surrounding area for their support. April 23, 2016, will be their annual volunteer social with entertainment and food. Employment opportunities in all areas are available on their website.

6. *CITIZEN COMMENTS*

7. *CONSENT AGENDA*

MOTION by Bartholomay, second by Donnelly to approve the Consent Agenda as follows:

a) Approved Council Minutes (2/1/2016 Regular)(2/8/2016 and 2/22/2016 Workshop) - Administration

b) Adopted **RESOLUTION R11-16** Approving Gambling Event Permit for the Vermillion River Longbeards - Administration

- c) Adopted **RESOLUTION R12-16** Approving Gambling Premise Permit for Farmington Youth Hockey Association - Administration
 - d) Adopted **RESOLUTION R13-16** Approving Gambling Event Permit St. Michael's Church - Administration
 - e) Approved Temporary On-Sale Liquor License St. Michael's Church - Administration
 - f) Approved Amendment Number Three to Shopping Center Lease Agreement for Pilot Knob Liquor Store - Administration
 - g) Adopted **RESOLUTION R14-16** in Support of Met Council Governance Reform – City Council
 - h) Adopted **RESOLUTION R15-16** Approving New Court Data Access System – City Attorney
 - i) Approved Clean Water Minnesota Metro WaterShed Partners Membership - Engineering
 - j) Adopted **RESOLUTION R16-16** Accepting Monetary Donation from Farmington Firefighters Relief Association - Fire
 - k) Adopted **RESOLUTION R17-16** Declaring Surplus Property - Fire
 - l) Adopted **RESOLUTION R18-16** Approving Participation in All Hazard Mitigation Planning Process - Police
 - m) Adopted **RESOLUTION R19-16** Accepting Donation to Farmington Police Department - Police
 - n) Adopted **RESOLUTION R20-16** Accepting Donations to the Rambling River Center - Parks
 - o) Adopted **RESOLUTION R21-16** Accepting Donation to the Rambling River Center - Parks
 - p) Declared Ice Resurfacer as Surplus Equipment and Authorized Sale - Parks
 - q) Approved Contract for Electrical Inspection Services – Community Development
 - r) Adopted **ORDINANCE 016-713** Amending Fee Schedule – Community Development
 - u) Approved Seasonal Hiring – Human Resources
 - v) Approved Bills - Finance
- APIF, MOTION CARRIED.**

g) Adopt Resolution in Support of Met Council Governance Reform – City Council

Councilmember Bonar noted this resolution was approved on the Consent Agenda. Many governmental agencies are approving this resolution.

s & t) Position Reclassification Police Department – Human Resources

Councilmember Bonar encouraged the Council to table these two items for additional deliberation before they move forward. Staff will provide more information and bring them back to a workshop. **MOTION** by Bonar, second by Bartholomay to table this item to a later date. **APIF, MOTION CARRIED.**

8. PUBLIC HEARINGS

9. AWARD OF CONTRACT

10. PETITIONS, REQUESTS AND COMMUNICATIONS

11. UNFINISHED BUSINESS

12. NEW BUSINESS

a) Adopt Resolution – Accept Donation to Farmington Fire Department from Northern Safety Technology, Inc. - Fire

Fire Chief Larson recognized Mr. Mike Dow, a former firefighter, and owner of Northern Safety Technology, Inc. The company donated \$1,000 towards the purchase of LED flashlights. **MOTION** by Bartholomay, second by Pitcher to adopt **RESOLUTION R22-16** accepting a \$1,000 donation for the purchase of LED flashlights for the Farmington Fire Department. **APIF, MOTION CARRIED.**

b) Adopt Resolution – Accept Donation to Farmington Fire Department from RACE 2.0 - Fire

Mrs. Heidi Schmitz has organized a community walk/run for the Fire Department over the past two years, known as RACE 2.0. They have donated \$1,500 towards the purchase of LED flashlights. **MOTION** by Donnelly, second by Bonar to adopt **RESOLUTION R23-16** accepting the donation of \$1,500 from RACE 2.0. **APIF, MOTION CARRIED.**

c) Approve Fire Department Capital Improvement Plan Adjustment – Fire

Fire Chief Larson proposed to amend the fire CIP by refurbishing a brush truck and use it as a utility vehicle to haul equipment and as a towing vehicle for the inflatable boat used for water resources. The cost of \$5,000 for refurbishing will be paid out of the Relief Association capital fund. The cost to upgrade the graphics is \$2,000 and is available in the fire operating budget. **MOTION** by Bartholomay, second by Bonar to approve the amendment to the Farmington Fire Department Capital Improvement Plan. **APIF, MOTION CARRIED.**

d) Authorize Interfund Transfer Road and Bridge Fund to 2010C Debt Fund - Finance

The 2010C bond fund's cash is below the 105% funding level set by state statute. Staff recommended transferring \$120,000, effective December 31, 2015, from the road and bridge fund to the 2010C debt fund. **MOTION** by Donnelly, second by Bartholomay to authorize staff to transfer \$120,000 effective December 31, 2015, from the road and bridge fund to the 2010C bond fund to achieve the 105% funding requirement. **APIF, MOTION CARRIED.**

e) Approve 2015 Interfund Transfers - Finance

Finance Director Hanson reviewed the various fund transfers made in 2015. **MOTION** by Pitcher, second by Bonar to approve the updated list of 2015 interfund transfers. **APIF, MOTION CARRIED.**

f) Investments Review - Finance

As of December 31, 2015, the combined cash and investments balance was \$32 million. The average month end checking account balance was \$4.2 million. The average month-end balance for investments was \$23.7 million. The majority of investments are in certificates of deposit. Investment maturities are staggered

over nine years. The majority will mature in one to two years. Investments are purchased from four different brokers. The amount recorded for mark-to-market for 2015 was a reduction in the unrealized loss of \$55,441, resulting in a net unrealized loss of \$32,426 still remaining on the books. **MOTION** by Bartholomay, second by Donnelly to receive the annual investment report. **APIF, MOTION CARRIED.**

13. COUNCIL ROUNDTABLE

Councilmember Donnelly: Congratulated the hockey team on making the state tournament.

Councilmember Bartholomay: Congratulated the hockey team and thanked the fire chief and fire officers for the tour of the equipment and office changes.

Councilmember Pitcher: Congratulated the hockey and wrestling teams. Thanked the Mayor for delivering the State of the City Address today.

City Administrator McKnight: A number of donations were approved tonight for which we are very thankful. He thanked the Farmington Rotary for their donations to the police department and the Rambling River Center.

Finance Director Hanson: Farmington also had some individuals representing the city at state for gymnastics and swimming and the robotics team qualified for nationals.

Community Development

Director Kienberger: The State of the City Address is available on the city's website.

Mayor Larson: Asked residents to shop local.

14. ADJOURN

MOTION by Donnelly, second by Pitcher to adjourn at 7:34 p.m. **APIF, MOTION CARRIED.**

Respectfully submitted,

Cynthia Muller
Executive Assistant

**City Council Workshop
March 14, 2016**

Acting Mayor Donnelly called the meeting to order at 6:30 p.m.

Present: Donnelly, Bartholomay, Bonar, Pitcher

Absent: Larson

Also Present: David McKnight, City Administrator; Robin Hanson, Finance Director; Adam Kienberger, Community Development Director; Kevin Schorzman, City Engineer; Jim Larson, Fire Chief; Fire Department Members Jeff Allbee, Mark Arens, Doug Rowe; Cynthia Muller, Executive Assistant

MOTION by Bartholomay, second by Bonar to approve the agenda. **APIF, MOTION CARRIED.**

Metro Cities Presentation

Patricia Nauman, Metro Cities Executive Director, would like Farmington to join Metro Cities. Metro Cities has 91 members throughout the metro. Farmington was a member until 2009 due to budget cuts. This organization develops 70 legislative policies each year and advocates for cities at the legislature and Met Council. They are different from the League of Minnesota Cities in that they take a metro-centric approach and protect metro cities. LMC is a statewide approach. Metro Cities has appointing authority to various legislative committees. Metro Cities does not lobby on individual city bills, but can help with the process. They are an extension of city staff. The city benefits whether we are a member or not as they lobby on behalf of the entire metro. Membership makes the relationship with local legislators more beneficial. Without membership you miss having input into legislative policies. Regarding Met Council appointments, Ms. Nauman explained the Governor appoints a nominating committee. Metro Cities is asked for recommendations from cities to serve on that committee. They strive for diversity in cities within the metro and the outskirts. It is a requirement to have three city officials on the nominating committee. The Board of Directors has authorized a 50% membership discount for the first year, so the first year fee would be \$3,800. Council will discuss this further with the 2017 budget process.

Farmington Fire Relief Association Pension Request

Mr. Jeff Allbee, Fire Relief Association President, stated the city has been asked to contribute \$150,000 to their pension for the last three years. The Relief Association is now in a good position. They are asking for a pension increase for 2017 from \$4,575 to \$5,500, in 2018 to \$6,250, in 2019 to \$7,000 and in 2020 to \$7,500. At a minimum the pension fund should be 115% funded, then no city contribution is required. If it falls below 100%, the city has to contribute. The 2017 increase brings their portfolio to 130% funded. They are not asking for a city contribution increase. The requested increase is for the retention of fire fighters. Other cities are above us and will be at \$10,000 by 2020. The increased liability of going from \$4,575 to \$5,500 is \$46,000. There are two members with 20 years of service and they will be leaving in the next year (funding for them is already available). There is one member at 15 years of service. Members have to have ten years to be vested, but only get 60% of their pension. The pension amount is increased 4% each year.

The Relief Association would like to see us at \$7,500 by 2020 to be consistent with other cities. They have not had a raise since 2009. The requested raise would be effective January 1, 2017. In 2009 they were 98% funded so the city was not required to contribute. City Administrator McKnight recommended approval for 2017 and this will be discussed again next year. This item will be brought to a Council meeting for approval. The majority of Council agreed to a one year increase.

Request for Fire Department at High School Football Games

The Farmington High School has requested the fire department be available at high school football games. This would involve four fire department members and equipment costs. The school district contracts with ALF for ambulance service. Chief Larson noted fire fighters are not as trained as paramedics and cannot transport patients to the hospital. Fire and rescue would be on the scene to assist and coordinate resources getting into the stadium. There are currently two police officers at football games. The ambulance is not on scene. The school district has hired a doctor to be on scene and he would call for the ambulance. Firefighters are licensed up to an EMT or EMR level. The vehicle used would be a light rescue truck or utility vehicle. Chief Larson is not comfortable with any event with 5,000 people and no standby. The cost would be \$3,000 - \$4,000 per night. Council supported the request.

Community Solar Subscriber Collaborative

The City Council had authorized staff to subscribe to solar production through a collaborative RFP process with the Met Council. Xcel Energy is required to produce a percentage of its total retail electric sales through solar energy by 2020. Five developers responded to the RFP. The City Council was asked to review the proposal from SolarStone Community LLC. It has been estimated that 1,649 kWh/1 KW of solar energy would be needed for City Hall, the Rambling River Center and the Ice Arena. The contract would be a 25-year commitment and would provide a savings of \$189,357 over 25 years. The first two years we would not have a savings. The savings would show up as a credit on the Xcel Energy utility bills. The solar gardens for our use would be located in Goodhue and Rice counties. Council discussed this item and had many questions. Council decided to not move forward with the project. There is not enough specific information and the contract is non-negotiable.

20-Year Financial Plan and 2017 Budget

Staff used the 2016 expenditures of \$14,769,073 as a starting point, subtracted the debt of \$2,970,848 which left \$11,798,225 as a base 2016 operating levy number. The operating budget pays for everything except debt. This number was increased 3% in 2017 and 2018, and 5% in 2019. This was repeated every three years. These costs cover labor, etc., with the third year increase of 5% assuming we have growth in staffing. In 2011 and 2012 we tried the CIP approach with fire and other departments with equipment. Firefighter equipment shows a \$9,000 increase each year for three years. Police equipment will increase \$36,000 in 2017 and 2018. This is equipment only, not vehicles. Trail maintenance is increased by \$15,000 each year. We currently budget \$30,000. For the building CIP we collect \$36,000 in taxes and LGA money for \$30 million in buildings which is not enough. The 2% industry standard would be \$600,000 which is not realistic for us. Larger dollar amounts were included in years we could afford it. Regarding revenues other than taxes, staff used the 2016 number and increased it by 1%

annually. The fiscal disparities 2016 number has been decreased by 2% annually. The debt levy in 2017, 2018 and 2019 goes up and after that it goes down. The pay as we go line item is to collect cash to pay for equipment and street projects as we go to avoid using credit. The potential levy increase for 2017 is 5.03%, in 2018 7.62%, and 2019 7.05%. The debt as a percent of the overall levy in 2017 is 31.54%. Growth is projected at 1.29% for the next several years.

The CIP and 2017 budget discussion will continue at the March 28, 2016, Council workshop.

MOTION by Bartholomay, second by Pitcher to adjourn at 8:51 p.m. **APIF, MOTION CARRIED.**

Respectfully submitted,

Cynthia Muller
Executive Assistant



City of Farmington

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Farmington, Minnesota
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TO: Mayor, Councilmembers and City Administrator
FROM: David McKnight, City Administrator
SUBJECT: Approve Joint Powers Agreement to Complete a Systems Plan for Broadband Services-Administration
DATE: March 21, 2016

INTRODUCTION

The city has been working cooperatively with Dakota County, the Dakota County Community Development Agency and the ten other large cities in the county on a complex broadband project over the past two years. The city council previously approved a joint powers agreement for this projects. After some concerns were raised as a part of this project a simplified joint powers agreement for the creation of a systems plan has been proposed to replace the previous joint powers agreement.

DISCUSSION

Farmington has been participating in the Dakota County Broadband Projects since its inception two year ago. This project is looking at the options available to the county and its cities in providing broadband access to the government agencies for both governmental and private purposes.

The city council is well aware of this project and has discussed it at several work sessions. One of the work sessions included representatives from the Dakota County Community Development Agency making a presentation on this issue, the potential benefits to Farmington and provided you an opportunity to get questions that you had on this issue answered from county and city staff.

After Farmington and three other cities approved the JPA for this project one of the attorneys for two other cities raised some concerns about the agreement. After a number of meetings with staff and all of the city attorneys a revised JPA has been developed to get the systems plan work completed. This work will take us to the point of making a final decision about participation in the project later this year.

The city attorney has participated in this project and does not have any concerns about the revised JPA.

BUDGET IMPACT

The cost of this portion of the project totals \$170,763.50. The cost will be split between Dakota County (1/3), the Dakota County CDA (1/3) and the cities (1/3). Farmington's portion of the city cost totals \$3,164. This cost will be taken from the 2016 EDA budget.

ACTION REQUESTED

Ask any questions you have on the revised joint powers agreement. Once the city council is comfortable with the document a motion should be made to approve the joint powers agreement to prepare a systems plan for the Dakota County Broadband Project.

ATTACHMENTS:

	Type	Description
	Exhibit	JPA Broadband

JOINT POWERS AGREEMENT

Dated as of _____, 2016

DRAFT

02/19/16

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THIS JOINT POWERS AGREEMENT (as amended from time to time, this “**Agreement**”) is entered into as of February ____, 2016, by and between the parties described on Schedule A attached hereto (the “**Participants**”), pursuant to Minnesota Statutes, Section 471.59.

1. Statement of Purpose and Powers to be Exercised. The purpose of this Agreement is to provide for the joint exercise of the statutory powers common to the Participants (defined below), to prepare Systems Plans; including, but not limited to, the power to enter into agreements necessary or convenient to the exercise of such powers and to take such other actions reasonably necessary to complete the System Plans (together with other powers described herein, the “**Joint Powers**”). Notwithstanding any other provision of this Agreement, this Agreement does not authorize the use of Participants’ statutory authority to: (a) establish, operate, maintain and improve the existing Systems or establish fees and charges with respect thereto; (b) acquire, own and convey real or personal property; (c) issue bonds or obligations under any law under which the Participants may independently issue and use the proceeds of the bonds or obligations to carry out the purposes of the law; (d) exercise power of eminent domain; (e) exercise any taxing powers; (f) pledge the full faith or taxing power of any of the Participants for any purpose whatever; or (g) issue general obligation indebtedness of any Participant. Participants agree that any of the powers specifically excluded from this Agreement may be authorized by the Participants pursuant to a subsequent joint power agreement as described in paragraph 7.

2. Manner of Exercising Powers. The Joint Powers of the Participants will be exercised through the Dakota County Community Development Agency (the “CDA”), having the powers and duties described herein. The CDA is authorized to exercise the Joint Powers on behalf of and in cooperation with the Participants as provided herein.

3. Defined Terms. Capitalized terms used, but not otherwise defined, herein shall have the following meanings:

“Backbone” means the central portion of the network consisting of redundant optical fiber ring segments interconnecting diverse communications network elements (switches, routers, etc.), including connections at the colocation facility or facilities. Generally, the backbone capacity is greater than the networks connected to it.

“C-Net” means the use of the System on any basis other than by the Participants for their governmental and institutional purposes.

“CDA” means the Dakota County Community Development Agency, and its successors and assigns.

“I-Net” means the use of the System by the Participants for their governmental and institutional purposes.

“Inventory” means a detailed list and summary of the Participants’ Systems Components and Backbone, which may become a part of a consolidated system, if any, in the future.

“IRU” or “Indefeasible Rights to Use” means agreements between a Participant with

respect to the use of System Components in which the Participant has an ownership or other legal interest.

“Participation Fee” means, as to Participants, the non-refundable fees identified on Schedule A hereto next to their respective names.

“Systems” means each Participants’ telecommunication infrastructure including, without limitation, fiber optic cables, hand holes, switches and routers and other network elements that provide broadband, I-Net and C-Net services within the boundaries of each of the Participants.

“Systems Components” means the various necessary or convenient elements of the Systems, including, without limitation, fiber optic cables, hand holes, switches and routers, together with contract rights and agreements necessary or convenient in connection with the operation, maintenance, development and use of such components.

“Systems Plans” means general information sufficient for Participants to evaluate the Systems’ physical aspects and the methods for funding or financing the costs associated with the operation, maintenance, and development of the Systems. The Systems Plans shall identify the ownership, operation, maintenance, improvement use, and methods of funding, and/or financing, the Systems.

4. Participants.

A. *General.* The Participants are: the CDA, Dakota County, Apple Valley, Burnsville, Eagan, Farmington, Hastings, Inver Grove Heights, Lakeville, Mendota Heights, Rosemount, South St. Paul and West St. Paul.

B. *Participation Fee.* The aggregate of the Participation Fees described on Schedule A is intended to be an amount sufficient to pay the costs identified on Schedule B attached hereto. Such fees were allocated to the Participants using the formula that was used for cost sharing for the initial Design Nine study.

5. CDA’s Powers. The CDA shall have the general powers described in paragraph 1 of this Agreement, including, but not limited the powers to do the following:

- A.** To negotiate and enter into contracts for professional services and consultants for the gathering of information necessary to complete the System Plans and determine the cost of operating the Systems;
- B.** To sue and be sued with regard to contracts entered into pursuant to the authority granted hereunder;
- C.** To review and present the Systems Plans to the Participants; and
- D.** To discharge other duties consistent with the purposes of this Agreement and/or as required by statute.

6. Systems Plans.

A. *Content.* The Systems Plans shall include the following components:

- i. The design, construction, operation, marketing, public relations, maintenance, expansion and lifecycle replacement costs of the Systems and Systems Components;
- ii. An Inventory;
- iii. The terms under which Systems Components presently owned by Participants will be available for use as part of the Systems;
- iv. A valuation for all Systems Components presently owned by Participants which will be available for use as part of the Systems;
- v. User fees for the Systems; and
- vi. Methods of funding and financing.

B. *Methodology.* They Systems Plans shall be prepared capitalizing on the recent work completed by the various committees of the City-County Managers group utilizing it to the extent deemed appropriate by the Participants. City-County Managers will review the Systems Plans or portions thereof as they are prepared or become available.

C. *Review of the Systems Plans.* Following the preparation of the Systems Plans, the CDA shall distribute the Systems Plans to the Participants for review.

7. Acquisition of Interests in System Components. Upon completing their review of the Systems Plans, Participants may elect to proceed with a joint powers agreement for the following purposes: (a) creating a board to manage and operate consolidated Systems; (b) potential expansion of the Systems; (c) operation and maintenance cost sharing associated with the Systems; (d) complete, update and/or expand the Backbone network interconnecting the Systems; (e) establishment of usage rates; and (f) identifying funding. Those participants that choose to proceed with a subsequent joint powers agreement will enter into an IRU with the board created thereby and other electing participants pursuant to the terms of the subsequent joint powers agreement and the IRU(s).

8. Default; Remedies. Upon the occurrence of any default hereunder, the CDA and each Participant shall have any and all remedies available to it at law or in equity.

9. Limitation of Liability. As provided in Minnesota Statutes, Section 471.59, Subd. 1a, no Participant shall be liable for the acts or omissions of another Participant, unless it has specifically agreed in writing to be responsible for the same. For purposes of determining total liability for damages, each Participant and the CDA are considered a single governmental

unit and the total liability for all of the Participants and the CDA shall not exceed the limits on governmental liability for a single governmental unit as specified under Minnesota Statutes, Sections 466.04, Subd. 1, or as waived or extended by the CDA or all Participants under Minnesota Statutes Sections 466.06; or 471.981. This provision does not protect a Participant or the CDA from liability for its own independent acts or omissions not directly related to the exercise of the Joint Powers under this Agreement. Neither the CDA nor any Participants shall have the power hereunder to do any act or thing the effect of which is to create a charge or lien against the property or revenues of the CDA or another Participant, except as expressly provided in herein or in any of the documents authorized herein.

10. Amendments. This Agreement may be amended, at any time and from time to time, by the Participants.

IN WITNESS WHEREOF, each of the Participants has caused this Agreement to be executed on its behalf by its respective authorized officers, all as of the date first above written.

**DAKOTA COUNTY COMMUNITY
DEVELOPMENT AGENCY**

Date: _____

By: _____

Its: _____

DAKOTA COUNTY, MINNESOTA

Date: _____

By: _____

Its: _____

Approved as to Form

Assistant County Attorney Date

CITY OF APPLE VALLEY

Date: _____

By: _____
Mary Hamann-Roland, Mayor

Attest:

Date: _____

By: _____
Pamela Gackstetter, Clerk

DRAFT

CITY OF BURNSVILLE

Date: _____

By: _____
Elizabeth Kautz, Mayor

Attest:

Date: _____

By: _____
Macheal Collins, Clerk

DRAFT

CITY OF EAGAN

Date: _____

By: _____
Mike Maguire, Mayor

Attest:

Date: _____

By: _____
Dave Osberg, City Administrator

DRAFT

CITY OF FARMINGTON

Date: _____

By: _____
Todd Larson, Mayor

Attest:

Date: _____

By: _____
David McKnight, City Administrator

DRAFT

CITY OF HASTINGS

Date: _____

By: _____
Paul Hicks, Mayor

Attest:

Date: _____

By: _____
Melanie Mesko Lee, City Administrator

DRAFT

CITY OF INVER GROVE HEIGHTS

Date: _____

By: _____
George Tourville, Mayor

Attest:

Date: _____

By: _____
Joe Lynch, City Administrator

DRAFT

CITY OF LAKEVILLE

Date: _____

By: _____
Matt Little, Mayor

Attest:

Date: _____

By: _____
Justin Miller, City Administrator

DRAFT

CITY OF MENDOTA HEIGHTS

Date: _____

By: _____
Sandra Krebsbach, Mayor

Attest:

Date: _____

By: _____
Lorri Smith, Clerk

DRAFT

CITY OF ROSEMOUNT

Date: _____

By: _____
Bill Droste, Mayor

Attest:

Date: _____

By: _____
Clarissa Hadler, Clerk

DRAFT

CITY OF SOUTH ST. PAUL

Date: _____

By: _____
Beth A. Baumann, Mayor

Attest:

Date: _____

By: _____
Christy Wilcox, Clerk

DRAFT

CITY OF WEST ST. PAUL

Date: _____

By: _____
David Meisinger, Mayor

Attest:

Date: _____

By: _____
Chantal Doriott, Clerk

DRAFT

SCHEDULE A

Dakota County Broadband Systems Plan Participation Fee

Cost-Share Concept

One-third of costs borne by Dakota County Community Development Agency

One-third of costs borne by Dakota County

One-third of costs borne by cities of over 10,000 pro-rata on population

Estimated Systems Plan Costs		\$ 148,490.00
Contingency	15%	\$ 22,273.50
Total Estimated Cost		\$ 170,763.50

CDA Share	\$ 56,921.17
County Share	\$ 56,921.17
City Share	\$ 56,921.17

City cost distribution based on % of total of 11 cities with population over 10,000

<u>Participants</u>	<u>Population</u>	<u>% of Population</u>	<u>Amount Due</u>
Apple Valley	49,084	12.94%	\$ 7,365.17
Burnsville	60,306	15.90%	\$ 9,049.06
Eagan	64,206	16.93%	\$ 9,634.26
Farmington	21,086	5.56%	\$ 3,164.00
Hastings	22,172	5.84%	\$ 3,326.96
Inver Grove Heights	33,880	8.93%	\$ 5,083.77
Lakeville	55,954	14.75%	\$ 8,396.03
Mendota Heights	11,071	2.92%	\$ 1,661.23
Rosemount	21,874	5.77%	\$ 3,282.25
South St Paul	20,160	5.31%	\$ 3,025.06
West St Paul	19,549	5.15%	\$ 2,933.37
TOTAL	379,342	100.00%	\$ 56,921.17

SCHEDULE B

Dakota County Broadband Estimated Systems Plan Elements and Costs

Project Component	Est. Costs	Provider
Legal Services	\$8,000	
Preparation of Systems Plan		
Inventory, Design, etc	\$68,990	Elert 4/17/15 proposal, all options
Balance of Systems Plan work	\$15,000	Design Nine - assumed split
Preparation of Systems Funding Plan	\$51,500	Design Nine - assumed split
Additional consulting costs	\$5,000	
Contingency	\$22,274	
Total	\$170,764	



City of Farmington

430 Third Street
Farmington, Minnesota
651.280.6800 - Fax 651.280.6899
www.ci.farmington.mn.us

TO: Mayor, Councilmembers and City Administrator
FROM: Cynthia Muller, Executive Assistant
SUBJECT: Approve Temporary On-Sale Liquor License Masonic Lodge-Administration
DATE: March 21, 2016

INTRODUCTION

The Corinthian Masonic Lodge is requesting a temporary on-sale liquor license for their annual awards dinner.

DISCUSSION

The Masonic Lodge is requesting a temporary on-sale liquor license for their annual awards dinner to be held on April 15, 2016 at 326 Third Street. Per state statute, a temporary on-sale liquor license must first be approved by the city and then forwarded to the state for approval.

BUDGET IMPACT

The State of Minnesota waives all fees for temporary liquor licenses for non-profit organizations. Therefore, the city has not established a fee for a temporary on-sale liquor license.

ACTION REQUESTED

Approve the attached application for a temporary on-sale liquor license for the Corinthian Masonic Lodge for their annual awards dinner on April 15, 2016.

ATTACHMENTS:

Type	Description
□ Exhibit	Temporary On-Sale Liquor License Application



Minnesota Department of Public Safety
Alcohol and Gambling Enforcement Division
445 Minnesota Street, Suite 222, St. Paul, MN 55101
651-201-7500 Fax 651-297-5259 TTY 651-282-6555
**APPLICATION AND PERMIT FOR A 1 DAY
TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

Name of organization CORINTHIAN MASONIC Lodge		Date organized 10-23-1867	Tax exempt number
Address 326 3RD STREET	City FARMINGTON	State Minnesota	Zip Code
Name of person making application GERALD ZIERDT		Business phone 	Home phone 952-293-2207
Date(s) of event APRIL 15, 2016	Type of organization <input checked="" type="checkbox"/> Club <input type="checkbox"/> Charitable <input type="checkbox"/> Religious <input type="checkbox"/> Other non-profit		
Organization officer's name ART INGERSON	City NORTHFIELD	State Minnesota	Zip Code
Organization officer's name JOE KIVENS	City SAVAGE	State Minnesota	Zip Code
Organization officer's name GERALD ZIERDT	City Apple Valley	State Minnesota	Zip Code 55124
Organization officer's name DEANDRE SLATER	City Apple Valley	State Minnesota	Zip Code 55124

Location where permit will be used. If an outdoor area, describe.

CORINTHIAN MASONIC Lodge. ANNUAL EVENT AND AWARDS DINNER

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.

None

If the applicant will carry liquor liability insurance please provide the carrier's name and amount of coverage.

None

APPROVAL

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

City or County approving the license	Date Approved
Fee Amount	Permit Date
Date Fee Paid	City or County E-mail Address
	City or County Phone Number

Signature City Clerk or County Official

Approved Director Alcohol and Gambling Enforcement

CLERKS NOTICE: Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event.

ONE SUBMISSION PER EMAIL, APPLICATION ONLY.

PLEASE PROVIDE A VALID E-MAIL ADDRESS FOR THE CITY/COUNTY AS ALL TEMPORARY PERMIT APPROVALS WILL BE SENT BACK VIA EMAIL. E-MAIL THE APPLICATION SIGNED BY CITY/COUNTY TO AGE.TEMPORARYAPPLICATION@STATE.MN.US



City of Farmington

430 Third Street
Farmington, Minnesota
651.280.6800 - Fax 651.280.6899
www.ci.farmington.mn.us

TO: Mayor, Councilmembers and City Administrator
FROM: David McKnight, City Administrator
SUBJECT: Approve Farmington Fire Relief Association 2017 Pension Contribution-Administration
DATE: March 21, 2016

INTRODUCTION

The Farmington Fire Relief Association (FFRA) has requested an increase to the annual pension contribution their firefighters are awarded for their years of service. The association has proposed a series of increases over the coming years.

DISCUSSION

The FFRA met with the city council at your work session on March 14, 2016 to discuss a proposed increase in the contribution firefighters receive for their years of service. Currently members of the FFRA receive \$4,575 per year of service. Members must serve a minimum of ten years to become vested in the organization. Once a member is vested they are eligible for 60% of their retirement account. After ten years of service, members receive an additional 4% per year until they are eligible for 100% of their retirement after 20 years.

The FFRA has proposed a plan to get to a contribution amount of \$7,000 per year by the year 2020. This request is based upon the research they performed of other local and/or similar cities including Northfield, Lakeville, Rosemount and Shakopee.

Members of the FFRA presented a history of their portfolio funding. In 2016 their portfolio is funded at 146%. Over the past ten years this number has steadily increased from a low point of 51% in 2009. The proposal the FFRA brought forward would bring their funding level down to between 101-124% depending on their investment return over those years. In 2012/2013 the FFRA presented information to the city council on their finances. They shared at that time that once their finances were healthier they would propose an increase in the annual funding level.

The members of the FFRA were not asking for any changes to the \$150,000 contribution that the city and FFRA agreed to three years ago. The four year plan they have prepared does not anticipate any increase in the \$150,000 annual city contribution.

BUDGET IMPACT

There is no budget impact anticipated at this time. The current \$150,000 annual contribution from the city to the FFRA is not being asked to change as a part of this request.

ACTION REQUESTED

City staff recommends that the first proposed contribution amount for 2017 be adjusted to \$5,500 per year effective January 1, 2017. The city council will review additional increase requests on a yearly basis with the

FFRA.

ATTACHMENTS:

Type	Description
▣ Backup Material	Work Session Information



City of Farmington

430 Third Street
Farmington, Minnesota
651.280.6800 - Fax 651.280.6899
www.ci.farmington.mn.us

TO: Mayor, Councilmembers and City Administrator
FROM: Jim Larsen, Fire Chief
SUBJECT: Farmington Fire Relief Association Pension Request
DATE: March 14, 2016

INTRODUCTION

The Farmington Fire Department Relief Association seeks an increase to the annual pension contribution.

DISCUSSION

The Farmington Fire Department Relief Association has not had an increase to the pension contribution since 2007 and lags significantly behind neighboring communities.

The members of the Farmington Fire Department are committed to providing exceptional public safety skills to the community and donate hundreds of hours of community service for activities like fire prevention, public education, National Night Out, station tours, blood pressure checks, school visits and our Fire Prevention Week open house in order to make Farmington such a great place to live and work.

These donated community service hours are in addition to the hundreds of unpaid firefighter academy training hours invested in order to become a member of the department.

Finally, members of the department respond at all hours of the day and night to protect their neighbors and friends for a small hourly wage. The average Farmington firefighter responded to over 300 emergency incidents last year alone.

Members of the Relief Association will present information and discuss this request.

BUDGET IMPACT

An increase in the annual pension contribution from \$4,575.00 annually to \$5,500.00 annually.

With an authorized strength of 50 members the increase could cost up to \$46,250.00 per year.

ACTION REQUESTED

Listen to the presentation and ask any questions you may have.

ATTACHMENTS:

Type	Description
<input type="checkbox"/> Backup Material	Fire Relief Pension Proposal

February 25, 2016

Mr. David McKnight-City Administrator
430 3rd Street
Farmington, MN 55024

Dear Mr. McKnight,

As President of the Farmington Firefighters Relief Association I would like to propose a series of modest increases to the annual pension contribution our firefighters are awarded for their years of service beginning January 1, 2017. The current benefit is \$4,575.00 per year of service and has not been increased since 2009.

January 1, 2017	from \$4,575.00 to \$5,500.00	20.22%
January 1, 2018	from \$5,500.00 to \$6,250.00	13.64%
January 1, 2019	from \$6,250.00 to \$7,000.00	12.00%
January 1, 2020	from \$7,000.00 to \$7,500.00	7.14%

Please allow me to offer some factors to consider regarding this request and my recommendation:

1. The Benefit of the Pension:

In the State of Minnesota nearly 90% of all fire departments are comprised of volunteer or paid on call firefighters. This proud tradition relies upon dedicated members of the community to provide emergency services in time of community need. Here in Farmington we are immensely proud of our 143 years of consistent service to the community using generations of volunteer and paid on call personnel. This kind of community involvement saves a community like Farmington millions of dollars per year in personnel and benefit costs. In comparison to a career firefighter, our paid on call firefighters earn a substantially smaller hourly pay rate and retirement benefit while providing the same services of a career firefighter with the same levels of training and certification requirements.

The pension offered through fire relief is critically important to maintain the stability of having senior firefighters and to contribute to the growth of a new generation of firefighters who can provide 20 years or more of service to the City of Farmington. The pension represents a career of service and is a symbol of thanks for the hard work and selfless dedication that members give to the community.

A Farmington firefighter begins his or her career by donating hundreds of hours to attend the training academy for no pay whatsoever. The training required for a firefighter is the same whether they are a paid career member or a paid on call firefighter. In addition, your firefighters donate hundreds if not thousands of hours to the community as they represent our fire department at block parties, school tours, parades, and countless public education events throughout every year.

As you know, it costs a lot of money to recruit, train and most importantly retain a paid on call firefighter. Volunteer and paid on call fire departments all over the United States are struggling to keep members with all of the increased training and call requirements. A strong annual pension contribution will assist us in attracting and retaining a competent firefighting staff for years to come.

Life is busier than ever before and we find it harder and harder to attract members of the community who can give the time and energy to becoming a paid on call firefighter. In order to be competitive we must increase the annual pension contribution. Doing so will help us to retain firefighters who may look at an early out rather than invest in a 20 year career at Farmington.

It is my belief that we would retain a larger group of 20 year members if the payout were greater as these members contemplate retirement.

2. Reasonable Pension Increase Request:

The Farmington Firefighters Relief Association believes the request to increase the annual pension benefit is reasonable and necessary to stay competitive with similarly situated Metro area lump sum relief association benefits. This is a method to retain and motivate firefighters who give considerable commitment to the city. The increase works out to:

2017 - \$975.00
2018 - \$750.00
2019 - \$750.00
2020 - \$500.00

It should be noted that this increase is not likely to "cost more". The pension fund is currently overfunded and well managed. In addition, over the past year the department has become a more professional organization with the addition of a full time fire chief and morale is high. There is no expected "mass exodus" as has happened in the past.

The neighboring cities have increased their pension rates and will be continuing to do so in the near future. I have communicated with all of the neighboring communities and their goal is to have a pension rate of \$10,000 per year by 2020. At our current rate we will be less than half of their goal. This will put us a major disadvantage for recruiting and keeping our current firefighters. (See Appendix A)

3. The Value of Consistent Community Support of the Pension Benefit:

The Farmington Fire Relief Association believes there is a value in consistent community support. The 10-year average for past municipal contributions is \$126,366. For the past three years the city has contributed \$150,000. This commitment by the city has not gone unnoticed by the firefighters. Knowing that the city is doing what it can to support the firefighters has contributed to increased morale and dedication by the firefighters to make this a great fire department and city to work for. (See Appendix B)

4. Long Term Fund Sustainability:

The Special Fund investment account managed by the Farmington Fire Relief Association is currently beyond a fully funded status at 146%. It has continued to grow steadily since 2009 after the stock market crash. With the help of a financial advisor our retirement fund has outperformed the state board of investments every year since 2009. (See Appendix C)

5. City Financial Impact:

The Relief Association pension portfolio is currently 146% and over funded. With the pension increase to \$5,500 it will put the relief association at 129%, and still over funded. Our goal is to stay above 115% and remain over funded at all times. This built in cushion allows for a significant down turn in the stock market and will greatly reduce the possibility of the city being required to contribute to the Farmington Firefighters Relief Association Pension. (See Appendix D)

6. What caused the pension fund to grow so rapidly?

We have enjoyed a strong return on our investments over the past year. In addition, we had ten individuals who retired. Several of those members had ten years on the department which only entitles them to 60% of their retirement. Several other members did not complete the required ten years of service to become "vested" and subsequently they did not receive any portion of their retirement. This "extra money" has stayed with the pension fund and helped it grow very rapidly.

7. Future Projections:

The future goals of the pension rely upon two income sources to stay the same. The first is an unknown; the stock market. If the stock market continues to grow the funding in the account will grow. The second is the city contribution. We need to maintain the current funding to this account to see additional growth in the fund.

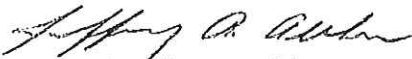
We have a number of individuals who will be eligible to retire with 20 years of service in the next year. In addition, we have numerous individuals who have already reached the ten years of service level.

If our request is approved, our members are hoping to see a pension rate of \$7,500 by 2020. The surrounding fire relief associations are aiming for \$10,000 by 2020. This still puts us \$2,500 down from what other funds plan to offer, but it shows an effort by the city to support the firefighters without adding additional cost to the city.

We believe that conservative, measured and managed pension benefit increases are both reasonable and necessary to maintain an appropriate firefighting force in the City of Farmington.

Thank you for the opportunity to provide this information and open a dialogue on this important matter.

Sincerely,



Jeffrey A. Allbee-President
Farmington Firefighters Relief Association

A.	Relief Association	2010 Population	2016 Benefit Level	Projected 2020 Benefit Level
	Farmington	21,086	\$4,575	\$7,500
	Northfield	20,007	\$8,500	\$10,000
	Lakeville	55,954	\$6,877	\$10,000
	Rosemount	21,874	\$7,100	\$10,000
	Shakopee	37,073	\$7,500	\$10,000

B.	Year	Required Contribution	Amount City Paid
	2016	\$0	\$150,000
	2015	\$0	\$150,000
	2014	\$0	\$150,000
	2013	\$131,694	\$131,694
	2012	\$154,255	\$154,255
	2011	\$187,713	\$187,713
	2010	\$196,802	\$196,802
	2009	\$0	\$0
	2008	\$0	\$73,200
	2007	\$0	\$70,000
	2006	\$7,881	\$31,250

C.	Year	Portfolio Funded
	2016	146%
	2015	130%
	2014	115%
	2013	93%
	2012	76%
	2011	76%
	2010	66%
	2009	51%
	2008	99%
	2007	98%
	2006	85%

D.	Year	Rate Amount	Stock Market Investment Return 0%	Stock Market Investment Return 3%
	2017	\$5,500	126%	130%
	2018	\$6,250	121%	127%
	2019	\$7,000	115%	124%
	2020	\$7,500	101%	121%



City of Farmington

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www.ci.farmington.mn.us

TO: Mayor, Councilmembers and City Administrator
FROM: Jim Larsen, Fire Chief
SUBJECT: Approve Out of State Travel to Attend Fire Department Instructors Conference-Fire
DATE: March 21, 2016

INTRODUCTION

A request to send fire department personnel to out of state training in accordance with City of Farmington policy.

DISCUSSION

The 89th annual Fire Department Instructors Conference (FDIC) is the largest fire service training and trade show event in the United States and will be held in Indianapolis, Indiana April 18-23, 2016.

World class instructors will provide classroom and hands on training opportunities throughout the week. In addition, every kind of new technology in the fire and emergency medical services field will be displayed during the trade show with access to the inventors, engineers, manufacturers and sales representatives of products we utilize day in and day out.

Chief Larsen and our Training Officer Lt. Rick Fischer, have requested to attend this conference pursuant to established city policy.

During the department restructuring, Lt. Fischer was assigned as the department training officer and is responsible for developing our training curriculum and instruction. Attending the conference will assist him by providing exposure to the latest instructional methodologies and trending topics based upon ongoing research in the fire service. It will also give him the opportunity to develop relationships and contacts of other like-minded and similarly assigned instructors from around the United States.

Chief Larsen hopes to bring back information and best practices gained from leadership courses and the management of volunteer, paid on call, and part-time personnel. In addition, with the specification and building of a new engine-tanker on the horizon wishes to meet with apparatus manufacturers to begin discussing needs.

BUDGET IMPACT

Registration fees are \$2,280.00 to send both members. We have applied for and received a grant award of \$2,000.00 for reimbursement of registration fees and associated costs in order to attend FDIC from the Minnesota Board of Fire Training and Education (MBFTE).

Other fees would include hotel, travel (city vehicle) and meals pursuant to established policy. These costs are roughly estimated at \$2,300.

There is a "soft match" requirement of the grant in the amount of \$500.00 which would be satisfied by hotel and or meal costs associated with the conference.

These expenses have been budgeted for and are available in our operating budget.

ACTION REQUESTED

Approve the request to send Chief Larsen and Lt. Fischer to the Fire Department Instructors Conference (FDIC) April 18-23, 2016 and reimburse expenses according to city policy.



City of Farmington

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Farmington, Minnesota
651.280.6800 - Fax 651.280.6899
www.ci.farmington.mn.us

TO: Mayor, Councilmembers and City Administrator
FROM: Jim Larsen, Fire Chief
SUBJECT: Adopt a Resolution Declaring Surplus Property-Fire
DATE: March 21, 2016

INTRODUCTION

The Farmington Fire Department (FFD) has many pieces of non-compliant personal protective equipment and seeks to donate and/or dispose of this property.

DISCUSSION

The members of the Farmington Fire Department continue to make progress in the organization and cleaning of our facilities.

As part of this on-going effort, staff has found personal protective equipment that has been stored at the fire station for decades in some cases. The National Fire Protection Association (NFPA) standards require the replacement of personal protective equipment after no longer than ten (10) years of service.

These items (inventory attached) are no longer serviceable for our firefighting needs but may be suitable for donations to other fire departments in need or surrounding Explorer posts.

Staff seeks to have these items declared surplus and will work to locate suitable sites to donate the equipment. If no suitable sites are found, staff would dispose of these items.

BUDGET IMPACT

None

ACTION REQUESTED

Adopt a resolution declaring items (inventory attached) as surplus and authorize the Fire Chief or his designee to donate or dispose of items.

ATTACHMENTS:

Type	Description
❑ Cover Memo	Surplus Gear 03-21-2016
❑ Cover Memo	Surplus Boots 03-21-2016
❑ Cover Memo	Surplus Suspenders

Surplus Turnout gear								
Manufacture	Model	Year	Coat	Pants	Name	Size: Coat Pants		
LION		1993	X					
LION		1994		X	JIM FOX		36R	
GLOBE		1994	X			50/29		
RAMWEAR		1995	X	X		40/30	40/30	
RAMWEAR		1995		X			34/30	
RAMWEAR		1995		X			40/28	
RAMWEAR		1995		X			38/28	
RAMWEAR		1995		X			38/30	
RAMWEAR		1995		X			42/30	
RAMWEAR		1995		X			42/30	
RAMWEAR		1995		X			30	
LION		1995		X			40/28	
LION		1995		X			34S	
LION		1995	X			44/29		
LION		1995	X			48/29		
LION		1995	X			50/29		
LION		1996	X			38/29		
LION		1996		X	J. CLINKSCALES		44L	
LION		1996		X	T. LARSON		42R	
LION	CMDM	1997	X		J. CLINKSCALES	48/29		
LION	PL86PASM	1997		X	M. KISER		34S	
LION	PL86PASM	1997		X	J. CLINKSCALES		42R	
LION	CMDM	1997	X			46/29		
FIREDEX		1999		X			36/28	
FIREDEX		1999		X			40/30	
FIREDEX		1999	X			44/32		
FIREDEX		1999	X			43/32		
LION	PSLM2K	2000		X	WOESSNER		46L	
FIREDEX		2001		X			38/30	
FIREDEX		2001		X	F. BLAHA		44/31	
FIREDEX		2003	X			48/32		
MORNING PRIDE	BPR25I2TG	2003	X			42/29		
MORNING PRIDE	BRP25I2PG	2004		X			42/27	
LION	CMDM/PSUM	2005	X	X	B. PUELSTON	42/32	36R	
LION	CMDM/PSUM	2005	X	X	B. EIBNER	42/32	36R	
LION	CMDM/PSUM	2005	X	X	T. CORRIGAN	44/32	36L	
LION	CMDM/PSUM	2005	X	X	E. PETERSEN	44/32	38R	

LION	CMDM/PSUM	2005	X	X	C. MATEK	46/32	40R	
LION	PSUM	2005		X	C. BENJAMIN		38R	
LION	PSUM	2005		X	J. ALM		38R	
LION	PSUM	2005		X	M. JACOBSON		38R	
LION	CMDM/PSUM	2005	X	X	ANDY SKLUZACEK	48/32	48S	
LION	CMDM	2005	X		ADAM FISCHER	42/32		
LION	CMDM/PSUM	2006	X	X	S. LERBAKKEN	42/32R	36L	
LION	CMDM/PSUM	2006	X	X	J. BAUMAN	42/32	38R	
LION	CMDM/PSUM		X	X	J. MEYER	42/32R	38R	
LION	CMDM/PSUM		X	X	K. KUCHERA	44/32	38R	
LION	CMDM/PSUM		X	X	D. THELEN	44/32	42R	
LION	CMDM/PSUM		X	X	T. THRAEN	48/32	42R	
LION	CMDM/PSUM		X	X	T. LARSON	43/32	42L	
LION	CMDM/PSUM		X	X	T. VANDERLINDE	48/32	44L	
LION	CMDM/PSUM		X	X	K. KUEHN	43/32	46R	
LION	CMDM/PSUM		X	X	J. ADELMANN	38/29R	34R	
LION	CMDM		X		B. ELLINGSWORTH	44/32		
LION	CMDM		X		T. VERCH	46/32		
LION	CMDM/PSUM		X	X	D. MEYER	46/32	42R	
LION	CMDM/PSUM		X	X	J. ELVESTAD	46/32	42R	
LION	CMDM/PSUM		X	X	J. SCHMITZ	48/32	42R	
LION	CMDM/PSUM		X	X	J. SAUBER	50/35	44XXL	
LION	CMDM/PSUM		X	X	?	46/32	40R	
LION	CMDM/PSUM		X	X	J. VOGEL	48/32	46R	
LION	PSUM			X	C. THELEN		34L	
LION	CMDM		X		J. ALLBEE	48/32		
LION	CMDM		X		C. ROGNLIE	48/32		
LION	PSUM			X	T. JOHNSON		42L	
LION	CMDM		X		D. SENDER	48/32		
LION	CMDM/PSUM		X	X	M. WISE	42/29S	36R	
LION	CMDM		X		J. CLINKSCALES	50/32		
LION	CMDM/PSUM		X	X	K. KELLY	40/32	36XL	
LION	PSUM			X	R. LINDSTROM		40L	
LION	PSUM			X	?		46R	
LION	CMDM		X		T. HEMISH	54/32		

SURPLUS STRUCTURAL FIREFIGHTING BOOTS

<i>Manufacture</i>	<i>Model</i>	<i>Year</i>	5	7	8	8.5	9	9.5	10	10.5	11	11.5	12	12.5	13	<i>Comments</i>
SERVUS	72S4	?	X													
SERVUS	72S4	?		X												
SERVUS	72S4	?								X						
SERVUS	72S4	?								X						
SERVUS	72S4	?			X											
SERVUS	72S4	?			X											
SERVUS	72S4	?				X										
SERVUS	72S4	?					X									
SERVUS	72S4	?						X								
SERVUS	72S4	?							X							
SERVUS	72S4	?							X							
SERVUS	72S4	?							X							
SERVUS	72S4	?							X							
SERVUS	72S4	?							X							
SERVUS	72S4	?									X					
SERVUS	72S4	?									X					
SERVUS	72S4	?									X					
SERVUS	72S4	?											X			
SERVUS	FIREBREAKER	2003										X				
SERVUS	FIREBREAKER	2001											X			
SERVUS	FIREBREAKER	1997							X							
SERVUS	FIREBREAKER	1998					X									
SERVUS	FIREBREAKER	1998					X									
SERVUS	FIREBREAKER	1998					X									
SERVUS	FIREBREAKER	1998						X								

SERVUS	FIREBREAKER	1998								X						
SERVUS	FIREBREAKER	1998								X						
SERVUS	FIREBREAKER	2000									X					
SERVUS	?	?							X							
SERVUS	?	?							X							
SERVUS	REFLEKSKIN	?							X							
SERVUS	REFLEKSKIN	?							X							
SERVUS	REFLEKSKIN	?									X					
SERVUS	REFLEKSKIN	?									X					
LaCROSSE	FIRETECH	2000								X						
LaCROSSE	FIRETECH	1999									X					
LaCROSSE	FIRETECH	2001											X			
LaCROSSE	FIRETECH	2002												X		
LaCROSSE	FIRETECH	2000												X		
THOROGOOD	HAZMAT	2007						X								HOLES
THOROGOOD	HAZMAT	2007						X								HOLES
THOROGOOD	HAZMAT	2008						X								HOLES
THOROGOOD	HAZMAT	2008							X							
THOROGOOD	HAZMAT	2008							X							
THOROGOOD	HAZMAT	2008							X							
THOROGOOD	HELLFIRE	2005													X	
THOROGOOD	HELLFIRE	2006													X	
THOROGOOD	HELLFIRE	2006													X	
RANGERS	COMBAT LB	2004			X											
RANGERS	COMBAT LB	2006					X									
RANGERS	COMBAT LB	?					X									LABEL REMOVED
RANGERS	COMBAT LB	2006						X								
RANGERS	COMBAT LB	2004							X							
RANGERS	COMBAT LB	2006							X							
RANGERS	COMBAT LB	2005								X						

[illegible]

<i>Miscellaneous Surplus</i>							
<i>Manufacture</i>	<i>Model</i>	<i>Year</i>				<i>Comments</i>	<i>Date Declared</i>
LION/FIREDEX	43 TURNOUT GEAR SUSPENDERS	?					



City of Farmington

430 Third Street
Farmington, Minnesota
651.280.6800 - Fax 651.280.6899
www.ci.farmington.mn.us

TO: Mayor, Councilmembers and City Administrator
FROM: Brenda Wendlandt, Human Resources Director
SUBJECT: Approve City Participation in City of Apple Valley Auction-Human Resources
DATE: March 21, 2016

INTRODUCTION

The purpose of this memorandum is to request city council approval to dispose of surplus equipment and provide authorization to the City of Apple Valley to auction this surplus equipment.

DISCUSSION

The city has an opportunity to dispose of surplus cable telecast equipment and related electronics through the City of Apple Valley's public auction. The items to be auctioned were replaced when the city updated the cable telecast equipment in 2014.

Attached to this memorandum is a list of the equipment to be auctioned. The equipment will be sold as one lot and separate from other items to be auctioned.

BUDGET IMPACT

Any revenue from the sale of the surplus equipment would have a positive impact on the budget and be placed in the cable fund.

ACTION REQUESTED

Approve the sale of the surplus equipment as identified on the attached equipment list and authorize the City of Apple Valley to administer the sale through its auction.

ATTACHMENTS:

Type	Description
□ Backup Material	Equipment List

Farmington, MN Video and Audio Surplus Equipment List

<i>Quantity</i>	<i>Manufacturer</i>	<i>Part # and Description</i>	<i>Notes</i>
<u>Camera, Lens, Power, Control</u>			
5	Panasonic	AW-E300 DSP Convertible Camera	
5	Panasonic	AW-PS300 Camera Pan/Tilt Power Supply	
4	Panasonic	AW-PH300 Pan/Tilt Head	
5	Fujinon	AWLZ14MD55 Power Zoom Lens	
1	Panasonic	AW-HB505 Multi-port Hub	
1	Panasonic	AW-PS505 Multiport Hub Power Supply	
1	Panasonic	AW-RP505 Multi Pan/Tilt Control Panel	
1	Panasonic	AW_RP305 Multi Pan/Tilt Control Panel	
1	Panasonic	AW-PS301 AC Adaptor RP-505	
1	Panasonic	AW-PS510 AC Adaptor	
1	Wolfvision	EYE-10 Visualizer/Camera Module	
<u>Monitors, Displays, Televisions</u>			
2	Sony	PVM-4Biu Quad B/W Monitor	
2	JVC	TM-910 SU Monitor	
1	View Sonic	VG150B Monitor	
1	NEC	93VX LCD	
1	Viewsonic	VA1036 LCD Monitor	
<u>Video & Audio Switching & Mixing</u>			
1	ECHOlabor	MVS3-1W Video Production Switcher	
<u>Recorders & Players</u>			
2	JVC	SR-V10U S/VHS/Hi-Fi Video Cassette Recorder	
1	JVC	HR-3600U JVC HI-FI VCR	
1	Panasonic	PV-9451 VHS Video Cassette Recorder	
<u>Video Processing & Distribution</u>			
1	Focus	444-5330 Focus T-View Pro AV (Scan Converter)	
1	Extron	VSC 500 Scan Converter	
1	Extron	SW4-VGARS VGA Switch	
1	Extron	P2-DA6xi VGA Distribution Amplifier	
<u>Audio Processing & Distribution</u>			
2	Shure	SCM810 8 Channel Audio Mixer	
1	Realistic	MPA-40 35 Watt Amp	
1	dbx	266XL Compressor/Limit	
10	Kramer	TP-45 Component/VGA - Audio Transmitter	
4	Realistic	Speakers	
2	Tannoy	Speakers	
2	Radio	STD-10K Audio Divider Combiner	
<u>Rack Furniture Pieces & Mounts</u>			
2	Winsted	56 inch Vertical Rack Cabinet	
2	Winsted	85782 2-1/2 inch Plate Caster	
2	Winsted	86081 Editor Shelf	
2	Winsted	85120 Side Panel Set for Base Console	
1	Winsted	85097 Pull Out Keyboard Shelf	

Farmington, MN Video and Audio Surplus Equipment List

<i>Quantity</i>	<i>Manufacturer</i>	<i>Part # and Description</i>	<i>Notes</i>
1	Winsted	85583 Work Surface	
1	Winsted	8 Outlet Pack Power Supply	
2	Winsted	10710 - 10 Outlet Power Strip	
1	Tripp-Lite	Power Strip (6)	
		Miscellaneous	
1	Videonics	TM3000 w/Keyboard and Manual	
1		Sliding Keyboard and Mouse	
1	Compix	LCG3000D Character Generator	
1	Raritan	CompuSwitch KVM (2 Breakout Cables)	



City of Farmington

430 Third Street
Farmington, Minnesota
651.280.6800 - Fax 651.280.6899
www.ci.farmington.mn.us

TO: Mayor, Councilmembers and City Administrator
FROM: Robin Hanson, Finance Director
SUBJECT: Approve Bills-Finance
DATE: March 21, 2016

INTRODUCTION

Attached is the list of bills for February 20 through March 15, 2016.

DISCUSSION

NA

BUDGET IMPACT

NA

ACTION REQUESTED

Approve the list of bills for February 20 through March 15, 2016.

ATTACHMENTS:

	Type	Description
▣	Exhibit	List of Bills

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Check #	Date	Amount	Supplier / Explanation	PO#	Doc No	Inv No		BU	Obj	Sub	Subledger	Account Description	BU Description	Co	Dept	Div
135198	2/26/2016		100192 AGGREGATE INDUSTRIES - MWR, INC													
		103.57	1/29 CL5 ROAD BASE, GRAVEL		144260	705962849 / 35880		6502	6250			OTHER SUPPLIES & PARTS	WATER UTILITY EXPENSE	06500	08	
		103.57														
135199	2/26/2016		113909 ALAMAR UNIFORMS OF KANSAS CITY LLC													
		1,184.00	SIG SILENCER W/TAPER LOC		144450	481157-01 VAN DORN 1051		6220				EQUIP SUPPLIES & PARTS	PATROL SERVICES	01000	05	
		1,184.00														
135200	2/26/2016		103861 ALEX AIR APPARATUS INC													
		375.00	COMPRESSOR AIR QUAL TEST		144111	29025		1060	6401			PROFESSIONAL SERVICES	FIRE SERVICES	01000	06	
		375.00														
135201	2/26/2016		113236 ALLINA HEALTH													
		1,370.00	JAN 4,6,8 EMPL LAB SRVS		144306	291746768 / 70006256		1011	6401			PROFESSIONAL SERVICES	HUMAN RESOURCES	01000	04	
		455.00	4/28-10/08/15, JAN'16 LAB SRVS		144307	291746659 / 70001654		1011	6401			PROFESSIONAL SERVICES	HUMAN RESOURCES	01000	04	
		1,825.00														
135202	2/26/2016		100704 AMERICAN WATER WORKS ASSOCIATION													
		79.00	APR'16-'17 MEMB DUES #00654203		144235	7001141286 / S ARNDT		6502	6460			SUBSCRIPTIONS & DUES	WATER UTILITY EXPENSE	06500	08	
		79.00														
135203	2/26/2016		112673 AMERIGAS - OWATONNA MN													
		393.77	JAN 5, 19 PROPANE CYL FILLS		144324	802700945		2502	6272			FUEL	ICE ARENA OPERATIONS EXPE	02500	09	
		393.77														
135204	2/26/2016		113303 ARTISAN BEER COMPANY													
		141.00	SURLY BEER ORDER		144573	3083678		6100	1405	15		INVENTORY- PILOT KNOB	LIQUOR OPERATIONS	06100	02	
		42.00	SURLY BEER ORDER		144574	3083700		6100	1405	10		INVENTORY- DOWNTOWN	LIQUOR OPERATIONS	06100	02	
		126.00	BEER ORDER		144575	3082521		6100	1405	15		INVENTORY- PILOT KNOB	LIQUOR OPERATIONS	06100	02	
		309.00														
135205	2/26/2016		111280 BERNICK'S WINE													
		14.00	KLAR SOUR ORDER		144556	280618		6100	1405	10		INVENTORY- DOWNTOWN	LIQUOR OPERATIONS	06100	02	
		20.00	MP ORANGE ORDER		144557	279205		6100	1405	15		INVENTORY- PILOT KNOB	LIQUOR OPERATIONS	06100	02	
		299.60	BEER ORDER		144558	280619		6100	1405	10		INVENTORY- DOWNTOWN	LIQUOR OPERATIONS	06100	02	
		270.65	BEER ORDER		144559	279206		6100	1405	15		INVENTORY- PILOT KNOB	LIQUOR OPERATIONS	06100	02	
		156.90	BEER ORDER		144560	280620		6100	1405	15		INVENTORY- PILOT KNOB	LIQUOR OPERATIONS	06100	02	
		761.15														
135206	2/26/2016		114472 BREAKTHRU BEVERAGE MN BEER, LLC													
		423.59	BEER ORDER		144615	1090526462		6100	1405	10		INVENTORY- DOWNTOWN	LIQUOR OPERATIONS	06100	02	
		2,316.80	BEER, ALE, MALT LIQ		144616	1090526463		6100	1405	15		INVENTORY- PILOT KNOB	LIQUOR OPERATIONS	06100	02	
		2,740.3														

Note: Payment amount may not reflect the actual amount due to data sequencing and/or data selection.

Council Check Summary

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2/20/2016 - 3/15/2016

Check #	Date	Amount	Supplier / Explanation	PO#	Doc No	Inv No	BU	Obj	Sub	Subledger	Account Description	BU Description	Co	Dept	Div
135207	2/26/2016		114471 BREAKTHRU BEVERAGE MN WINE & SPIRITS												
		473.05	WINE ORDER		144610	1080438712	6100	1405	15		INVENTORY- PILOT KNOB	LIQUOR OPERATIONS	06100	02	
		5,909.51	SPIRITS, LIQUEURS		144611	1080438711	6100	1405	15		INVENTORY- PILOT KNOB	LIQUOR OPERATIONS	06100	02	
		4,859.92	SPIRITS, LIQUEURS		144612	1080438710	6100	1405	10		INVENTORY- DOWNTOWN	LIQUOR OPERATIONS	06100	02	
		1,012.91	SPIRITS, LIQUEURS		144613	1080436031	6100	1405	15		INVENTORY- PILOT KNOB	LIQUOR OPERATIONS	06100	02	
		1,491.27	SPIRITS, LIQUEURS		144614	1080436029	6100	1405	10		INVENTORY- DOWNTOWN	LIQUOR OPERATIONS	06100	02	
		13,746.66													
135208	2/26/2016		114575 BUBBLE SMASH SPORTS LLC												
		87.50	25% DEPOSIT ON REC EVENT		144545	1021	1095	6401			PROFESSIONAL SERVICES	RECREATION PROGRAM SERVIC	01000	09	
		87.50													
135209	2/26/2016		100253 CAMPBELL KNUTSON												
		407.10	JAN ADMIN CITY LEGAL SERVICES		144352	1852-000G JAN'16	1010	6403			LEGAL	ADMINISTRATION	01000	01	
		642.60	JAN COUNCIL LEGAL SERVICE		144352	1852-000G JAN'16	1005	6403			LEGAL	LEGISLATIVE CONTROL	01000	01	
		275.40	JAN PD/PROSECUTION SRV, RETNR		144352	1852-000G JAN'16	1050	6403			LEGAL	POLICE ADMINISTRATION	01000	05	
		9,913.05	JAN PD/PROSECUTION SRV, NON-RE		144352	1852-000G JAN'16	1050	6403			LEGAL	POLICE ADMINISTRATION	01000	05	
		614.30	JAN PD/FORFEITURES, NON-RET		144352	1852-000G JAN'16	2100	6403			LEGAL	POLICE FORFEITURES	02100	05	
		76.50	JAN EDA LEGAL SRVS RETAINER		144352	1852-000G JAN'16	2000	6403			LEGAL	HRA/ECONOMIC DEVELOPMENT	02000	03	
		244.80	JAN EDA LEGAL SRV, NON-RETNR		144352	1852-000G JAN'16	2000	6403			LEGAL	HRA/ECONOMIC DEVELOPMENT	02000	03	
		12,173.75													
135210	2/26/2016		108360 CANNON RIVER WINERY												
		258.00	WINE ORDER		144571	8616	6100	1405	15		INVENTORY- PILOT KNOB	LIQUOR OPERATIONS	06100	02	
		258.00													
135211	2/26/2016		113414 CAREY, PATRICK M												
		150.00	1/07-2/03 ANNOUNCER, ARENA		144542	JAN 7-FEB 3 SRVS	2502	6401			PROFESSIONAL SERVICES	ICE ARENA OPERATIONS EXPE	02500	09	
		150.00													
135212	2/26/2016		100356 CAREY, TODD												
		210.00	1/09-2/18 ANNOUNCER, ARENA		144541	JAN 9-FEB 18 SRVS	2502	6401			PROFESSIONAL SERVICES	ICE ARENA OPERATIONS EXPE	02500	09	
		210.00													
135213	2/26/2016		100578 CEMSTONE PRODUCTS CO												
		368.00	CONCRETE MATERIALS, SRVS		144643	C1566756 - 5123 198TH	1072	6401			PROFESSIONAL SERVICES	STREET MAINTENANCE	01000	08	
		368.00													
135214	2/26/2016		107730 CENTURY COLLEGE CECT												
		395.00	JAN 7 FF TRNG, M PRICE		144534	00606168 BAL DUE	1060	6470			TRAINING & SUBSISTANCE	FIRE SERVICES	01000	06	
		395.00													
135215	2/26/2016		100027 COCA-COLA BOTTLING CO												
		219.04	SFT DRNK BEV, MIX		144561	0168393008	6100	1405	15		INVENTORY- PILOT KNOB	LIQUOR OPERATIONS	06100	02	
		219.04													

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Check #	Date		Amount	Supplier / Explanation	PO#	Doc No	Inv No	BU	Obj	Sub	Subledger	Account Description	BU Description	Co	Dept	Div
135216	2/26/2016			100071 COLLEGE CITY BEVERAGE INC												
			2,646.72	BEER, ALE, MALT LIQ		144562	00132119	6100	1405	10		INVENTORY- DOWNTOWN	LICQUOR OPERATIONS	06100	02	
			4,959.14	BEER, ALE, MALT LIQ		144563	00132118	6100	1405	15		INVENTORY- PILOT KNOB	LICQUOR OPERATIONS	06100	02	
			180.00	BEER, ALE, MALT LIQ		144572	25562	6100	1405	10		INVENTORY- DOWNTOWN	LICQUOR OPERATIONS	06100	02	
			7,785.86													
135217	2/26/2016			112435 COLONIAL LIFE INSURANCE												
			2,099.76	MAR'16 INSUR PREM #E3852001		144522	3852001-0301843 MAR	7000	6158			EMPLOYEE BENEFITS	EMPLOYEE EXPENSE FUND	07000	02	
			2,099.76													
135218	2/26/2016			114574 CRAWFORD, LINDSEY												
			70.00	REFUND RRC OLD LOG EVENT		144543	REF OLD LOG TRIP	1093	6570			PROGRAMMING EXPENSE	SENIOR CITIZEN SERVICES	01000	09	
			276.00	REFUND 5 RRC EVENT TRIPS		144544	REF 5 RRC EVENTS	1093	6570			PROGRAMMING EXPENSE	SENIOR CITIZEN SERVICES	01000	09	
			346.00													
135219	2/26/2016			109866 CUMMINS NPOWER LLC												
			421.14	IDLER PULLEY, BELT TENS, V		144304	805-4544	6302	6230			VEHICLE SUPPLIES & PARTS	SOLID WASTE OPERATIONS	06300	08	
			27.09-			144304	805-4544	6300	2415			MN SALES TAX DUE	SOLID WASTE OPERATIONS	06300	08	
			394.05													
135220	2/26/2016			114558 DAKOTA AGGREGATES, LLC												
			157.45	1/29 SAND, GRAVEL, EAVES WAY		144265	A6052775 / 6262	6502	6250			OTHER SUPPLIES & PARTS	WATER UTILITY EXPENSE	06500	08	
			157.45													
135221	2/26/2016			110844 DAKOTA COUNTY FINANCIAL SRVS												
			15,190.88	DEC'15 RD SALT, SAND		144504	00019347 DEC'15	1073	6253			STREET MATERIALS	SNOW REMOVAL SERVICES	01000	08	
			4,781.63	DEC'15 CITY DIESEL FUEL		144505	00019472 DEC'15	6302	6272			FUEL	SOLID WASTE OPERATIONS	06300	08	
			2,817.28	DEC'15 CITY DIESEL FUEL		144505	00019472 DEC'15	1073	6272			FUEL	SNOW REMOVAL SERVICES	01000	08	
			666.72	DEC'15 CITY DIESEL FUEL		144505	00019472 DEC'15	1060	6272			FUEL	FIRE SERVICES	01000	06	
			417.10	DEC'15 CITY DIESEL FUEL		144505	00019472 DEC'15	1076	6272			FUEL	NATURAL RESOURCES	01000	07	
			4,881.62	JAN'16 ROAD SALT, SAND		144506	00019627 JAN'16	1073	6253			STREET MATERIALS	SNOW REMOVAL SERVICES	01000	08	
			28,755.23													
135222	2/26/2016			100241 DELEGARD TOOL CO												
			253.01	TOOLS, SCTK SET, TOOL CART		144308	69359	7200	6250			OTHER SUPPLIES & PARTS	FLEET OPERATIONS	07200	08	
			46.85	SOCKET TRAY SET		144309	69845	7200	6250			OTHER SUPPLIES & PARTS	FLEET OPERATIONS	07200	08	
			85.91	TOOLS, METR IMPCT SET, SCTK		144318	70167	7200	6250			OTHER SUPPLIES & PARTS	FLEET OPERATIONS	07200	08	
			385.77													
135223	2/26/2016			103334 ENGINEERING NEWS - RECORD												
			159.00	3 YR ENR SUBSCRIPTION, KS		144645	2016 ENR SUBSCRIPTION	1070	6460							

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Check #	Date	Amount	Supplier / Explanation	PO#	Doc No	Inv No	BU	Obj	Sub	Subledger	Account Description	BU Description	Co	Dept	Div
		360.00	XTRA TRSH REMVL SLIPS, PRINTG		144313	10950	6302	6210			OFFICE SUPPLIES	SOLID WASTE OPERATIONS	06300	08	
		360.00													
135225	2/26/2016		113186 FARMINGTON SENIOR CENTER												
		85.00	LIQ STR AD IN RIVER NEWSLTTR		144531	2016 ADVERTISING	6110	6492			ADVERTISING	DOWNTOWN LIQUOR REV & EXP	06100	02	
		85.00	LIQ STR AD IN RIVER NEWSLTTR		144531	2016 ADVERTISING	6115	6492			ADVERTISING	PILOT KNOB LIQUOR	06100	02	
		170.00													
135226	2/26/2016		113428 GLACIAL RIDGE WINERY												
		259.68	WINE ORDER		144530	214606	6100	1405	10		INVENTORY- DOWNTOWN	LIQUOR OPERATIONS	06100	02	
		259.68													
135227	2/26/2016		100024 GOPHER STATE ONE-CALL INC												
		50.00	2016 ANNUAL FACILITY OPER FEE		143905	6000360 JAN'16	6502	6401			PROFESSIONAL SERVICES	WATER UTILITY EXPENSE	06500	08	
		50.00	2016 ANNUAL FACILITY OPER FEE		143905	6000360 JAN'16	6202	6401			PROFESSIONAL SERVICES	SEWER OPERATIONS EXPENSE	06200	08	
		51.47	JAN UTILITY LOCATOR SRVS		144262	6010361 JAN'16	6202	6401			PROFESSIONAL SERVICES	SEWER OPERATIONS EXPENSE	06200	08	
		51.48	JAN UTILITY LOCATOR SRVS		144262	6010361 JAN'16	6502	6401			PROFESSIONAL SERVICES	WATER UTILITY EXPENSE	06500	08	
		202.95													
135228	2/26/2016		100074 HOHENSTEINS INC												
		238.50	BEER ORDER		144552	810579	6100	1405	10		INVENTORY- DOWNTOWN	LIQUOR OPERATIONS	06100	02	
		191.60-	BEER CREDIT, OUTDATED, DAMAGED		144552	810579	6100	1405	10		INVENTORY- DOWNTOWN	LIQUOR OPERATIONS	06100	02	
		197.00	BEER ORDER		144553	810580	6100	1405	15		INVENTORY- PILOT KNOB	LIQUOR OPERATIONS	06100	02	
		186.00	BEER ORDER		144554	811805	6100	1405	10		INVENTORY- DOWNTOWN	LIQUOR OPERATIONS	06100	02	
		301.50	BEER ORDER		144555	811806	6100	1405	15		INVENTORY- PILOT KNOB	LIQUOR OPERATIONS	06100	02	
		731.40													
135229	2/26/2016		100395 HOISINGTON KOEGLER GROUP INC												
		10,156.56	JAN PROF SRVS, FRM DT REDEV PL		144348	015-040-5 JAN'16	1030	6401			PROFESSIONAL SERVICES	PLANNING & ZONING	01000	03	
		10,156.56													
135230	2/26/2016		109758 IMAGE TREND, INC												
		400.00	2016 FIRE BRDG ANNUAL SUPPORT		144468	100308	7400	6505			EQUIPMENT REPAIR SERVICE	INFORMATION TECHNOLOGY	07400	04	
		400.00													
135231	2/26/2016		111773 INNOVATIVE OFFICE SOLUTIONS, LLC												
		23.60	K-CUP COFFEE, ORGANIZER		144194	IN1064615	1093	6240			BUILDING SUPPLIES & PARTS	SENIOR CITIZEN SERVICES	01000	09	
		100.50	HP TONER		144195	IN1063927	1010	6210			OFFICE SUPPLIES	ADMINISTRATION	01000	01	
		124.10													
135232	2/26/2016		109846 J J TAYLOR DISTRIBUTING CO OF MN INC												
		1,465.55	BEER, ALE, MALT LIQ		144567	2482637	6100	1405	10		INVENTORY- DOWNTOWN	LIQUOR OPERATIONS	06100	02	
		6,050.05	BEER, ALE, MALT LIQ		144568	2482676	6100	1405	10		INVENTORY- DOWNTOWN	LIQUOR OPERATIONS	06100	02	
		2,625.44	BEER, ALE, MALT LIQ		1445										

Note: Payment amount may not reflect the actual amount due to data sequencing and/or data selection.

Council Check Summary

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2/20/2016 - 3/15/2016

Check #	Date	Amount	Supplier / Explanation	PO#	Doc No	Inv No	BU	Obj	Sub	Subledger	Account Description	BU Description	Co	Dept	Div
135233	2/26/2016		100033 JOHNSON BROTHERS LIQUOR CO												
		1,393.45	SPIRITS, LIQUEURS		144576	5374382	6100	1405	10		INVENTORY- DOWNTOWN	LIQUOR OPERATIONS	06100	02	
		222.65	PETER VELLA WINE ORDER		144577	5374383	6100	1405	10		INVENTORY- DOWNTOWN	LIQUOR OPERATIONS	06100	02	
		3,920.94	SPIRITS, LIQUEURS		144578	5376587	6100	1405	15		INVENTORY- PILOT KNOB	LIQUOR OPERATIONS	06100	02	
		301.55	SVEDKA VDK ORDER		144579	5376585	6100	1405	15		INVENTORY- PILOT KNOB	LIQUOR OPERATIONS	06100	02	
		376.64	WINE ORDER		144580	5376586	6100	1405	15		INVENTORY- PILOT KNOB	LIQUOR OPERATIONS	06100	02	
		200.53	WINE ORDER		144581	5376589	6100	1405	15		INVENTORY- PILOT KNOB	LIQUOR OPERATIONS	06100	02	
		121.51	NEW AMSTRDM VDK ORDER		144582	5376588	6100	1405	15		INVENTORY- PILOT KNOB	LIQUOR OPERATIONS	06100	02	
		37.51	MSTR MARG MIX		144583	5376591	6100	1405	15		INVENTORY- PILOT KNOB	LIQUOR OPERATIONS	06100	02	
		21.99	B&J MARG MIX		144584	5376590	6100	1405	15		INVENTORY- PILOT KNOB	LIQUOR OPERATIONS	06100	02	
		430.30	WINE ORDER		144585	5376584	6100	1405	15		INVENTORY- PILOT KNOB	LIQUOR OPERATIONS	06100	02	
		59.02	BAREFOOT WINE ORDER		144586	5376764	6100	1405	10		INVENTORY- DOWNTOWN	LIQUOR OPERATIONS	06100	02	
		37.51	MSTR MIX MANHT ORDER		144587	5376765	6100	1405	10		INVENTORY- DOWNTOWN	LIQUOR OPERATIONS	06100	02	
		463.32	SPIRITS, LIQUEURS		144588	5376762	6100	1405	10		INVENTORY- DOWNTOWN	LIQUOR OPERATIONS	06100	02	
		121.51	E&J BRANDY ORDER		144589	5376763	6100	1405	10		INVENTORY- DOWNTOWN	LIQUOR OPERATIONS	06100	02	
		209.87	WINE ORDER		144590	5376761	6100	1405	10		INVENTORY- DOWNTOWN	LIQUOR OPERATIONS	06100	02	
		33.76	CUERVO MARG MIX		144591	5376760	6100	1405	10		INVENTORY- DOWNTOWN	LIQUOR OPERATIONS	06100	02	
		503.86	WINE ORDER		144592	5376759	6100	1405	10		INVENTORY- DOWNTOWN	LIQUOR OPERATIONS	06100	02	
		1,701.93	SPIRITS, LIQUEURS		144593	5376758	6100	1405	10		INVENTORY- DOWNTOWN	LIQUOR OPERATIONS	06100	02	
		1,240.62	SPIRITS, LIQUEURS		144594	5376583	6100	1405	15		INVENTORY- PILOT KNOB	LIQUOR OPERATIONS	06100	02	
		143.67	WINE ORDER		144595	5371607	6100	1405	15		INVENTORY- PILOT KNOB	LIQUOR OPERATIONS	06100	02	
		987.86	SPIRITS, LIQUEURS		144596	5371608	6100	1405	15		INVENTORY- PILOT KNOB	LIQUOR OPERATIONS	06100	02	
		325.06	WINE ORDER		144597	5371609	6100	1405	15		INVENTORY- PILOT KNOB	LIQUOR OPERATIONS	06100	02	
		1,056.00	SPIRITS, LIQUEURS		144598	5371610	6100	1405	15		INVENTORY- PILOT KNOB	LIQUOR OPERATIONS	06100	02	
		112.02	SPIRITS, LIQUEURS		144599	5371611	6100	1405	15		INVENTORY- PILOT KNOB	LIQUOR OPERATIONS	06100	02	
		388.58	WINE ORDER		144600	5371612	6100	1405	15		INVENTORY- PILOT KNOB	LIQUOR OPERATIONS	06100	02	
		270.50	KNK COCKTL ORDER		144601	5371613	6100	1405	15		INVENTORY- PILOT KNOB	LIQUOR OPERATIONS	06100	02	
		14,682.16													
135234	2/26/2016		113114 JOHNSON, JULIA												
		36.50	SUPPLIES, RECYCL CRD PRGRM		144546	02092016 REIMB	1093	6570			PROGRAMMING EXPENSE	SENIOR CITIZEN SERVICES	01000	09	
		36.50													
135235	2/26/2016		100121 LEAGUE OF MINNESOTA CITIES												
		20.00	4/28 SFTY/LOSS CTRL WRKSH		144528	232968	1010	6470			TRAINING & SUBSISTANCE	ADMINISTRATION	01000	01	
		20.00													
135236	2/26/2016		100049 LOCAL GVMT INFO SYSTEMS ASSN.												
		753.00	JAN UTIL BILL SFTWR SUPPORT		144515	41286 JAN'16	6202	6402			DATA PROCESSING	SEWER OPERATIONS EXPENSE	06200	08	
		752.00	JAN UTIL BILL SFTWR SUPPORT		144515	41286 JAN'16	6302	6402			DATA PROCESSING	SOLID WASTE OPERATIONS	06300	08	
		752.00	JAN UTIL BILL SFTWR SUPPORT		144515	41286 JAN'16	6402	6402			DATA PROCESSING	STORM WATER UTILITY OPERA	06400	08	
		752.00	JAN UTIL BILL SFTWR SUPPORT		144515	41286 JAN'16	6502	6402			DATA PROCESSING	WATER UTILITY EXPENSE	06500	08	
		2,481.00	JAN FINANCE SFTWR SUPPORT		144515	41286 JAN'16	1021	6402			DATA PROCESSING	GENERAL ACCOUNTING	01000	02	
		470.00	JAN FINANCE-INSIGHT LICENSING		144515	41286 JAN'16	1021	6402			DATA PROCESSING	GENERAL ACCOUNTING	01000	02	

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			197.00	JAN FINANCE-DOCUSPHERE		144515	41286 JAN'16	1021	6402			DATA PROCESSING	GENERAL ACCOUNTING	01000	02	
			966.00	JAN SPEC ASSESSMENT SUPprt		144515	41286 JAN'16	1021	6402			DATA PROCESSING	GENERAL ACCOUNTING	01000	02	
			1,999.00	JAN PAYROLL/ HR SUPPORT		144515	41286 JAN'16	1011	6402			DATA PROCESSING	HUMAN RESOURCES	01000	04	
			264.00	JAN POLICE APS (RECORDS) SPPrT		144515	41286 JAN'16	1050	6402			DATA PROCESSING	POLICE ADMINISTRATION	01000	05	
			1,554.00	JAN POLICE MCD SUPPORT		144515	41286 JAN'16	1050	6402			DATA PROCESSING	POLICE ADMINISTRATION	01000	05	
			217.00	JAN FIRE/POLICE MCD SUPPORT		144515	41286 JAN'16	1060	6402			DATA PROCESSING	FIRE SERVICES	01000	06	
			2,092.00	JAN PIMS SFTWR SUPPORT		144515	41286 JAN'16	1031	6402			DATA PROCESSING	BUILDING INSPECTIONS	01000	07	
			1,028.00	JAN INTERNET SUPPORT		144515	41286 JAN'16	7400	6402			DATA PROCESSING	INFORMATION TECHNOLOGY	07400	04	
			1,632.00	JAN TAPE BU, MANAGED SRVS		144515	41286 JAN'16	7400	6402			DATA PROCESSING	INFORMATION TECHNOLOGY	07400	04	
			3,685.00	ANNUAL NETWrK WELLNESS ChRG		144516	41366 JAN'16	7400	6402			DATA PROCESSING	INFORMATION TECHNOLOGY	07400	04	
			341.83	JAN INTERNET, WAN SUPPORT		144517	41479 JAN'16	7400	6402			DATA PROCESSING	INFORMATION TECHNOLOGY	07400	04	
			360.00	JAN CJDn/BcA PH LINE SUPPORT		144517	41479 JAN'16	1050	6411			TELEPHONE	POLICE ADMINISTRATION	01000	05	
			105.00	VARIOUS NETwrK CHRGS		144518	41425 JAN	7400	6402		00001	DATA PROCESSING	INFORMATION TECHNOLOGY	07400	04	
			335.00	VARIOUS MISc NETWrK CHRGS		144519	41450 JAN	7400	6402		00001	DATA PROCESSING	INFORMATION TECHNOLOGY	07400	04	
			352.50	VARIOUS MISc NETWrK CHRGS		144519	41450 JAN	7400	6402			DATA PROCESSING	INFORMATION TECHNOLOGY	07400	04	
			21,088.33													
135237	2/26/2016			112658 LOCATION TECHNOLOGIES, INC												
			43.25	FEB WEBMAP SUBSCRIPTION		144196	14584 FEB'16	6302	6401			PROFESSIONAL SERVICES	SOLID WASTE OPERATIONS	06300	08	
			43.25													
135238	2/26/2016			109318 MC KNIGHT, DAVID												
			45.00	FEB CELL PH ALLOWANCE		144644	FEB'16 EXP REIMBRSM	1010	6412			CELLULAR PHONES	ADMINISTRATION	01000	01	
			45.00													
135239	2/26/2016			100155 METROPOLITAN COUNCIL ENVIRO SERVICES												
			7,455.00	JAN SEWER AVAIL CHRGS		144336	JAN'16 SAC REPORT 6200	6200	2425			MCES SAC (SWR AVAIL CHG)	SEWER OPERATIONS	06200	08	
			74.55-	JAN SEWER AVAIL CHRGS		144336	JAN'16 SAC REPORT 6201	6201	5030			SAC CHARGE RETAINER	SEWER OPERATIONS REVENUE	06200	08	
			7,380.45													
135240	2/26/2016			100095 METROPOLITAN COUNCIL ENVIRONMENTAL SVS												
			106,886.55	MAR'16 WASTEWTR SERVICES		144340	0001051805 MAR'16	6202	6565			MCES FEES	SEWER OPERATIONS EXPENSE	06200	08	
			106,886.55													
135241	2/26/2016			113415 MILLNER HERITAGE VINEYARD & WINERY												
			221.40	WINE ORDER		144617	1765	6100	1405	10		INVENTORY- DOWNTOWN	LICUOR OPERATIONS	06100	02	
			221.40													
135242	2/26/2016			100030 MINNESOTA PIPE AND EQUIPMENT												
			20.72	'WATER' VALVE BX LIDS		144										

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135253	2/26/2016		107945 SCHWINESS LLC													
		9,793.55	MARCH BLDG RENT, PK LIQ STR		144521	1997 MARCH		6115	6556			BUILDING RENTAL	PILOT KNOB LIQUOR	06100	02	
		9,793.55														
135254	2/26/2016		107018 SHAMROCK GROUP													
		68.40	ICE CUBE ORDER		144550	1976466		6100	1405	15		INVENTORY- PILOT KNOB	LIQUOR OPERATIONS	06100	02	
		64.30	ICE CUBE ORDER		144551	1976457		6100	1405	10		INVENTORY- DOWNTOWN	LIQUOR OPERATIONS	06100	02	
		132.70														
135255	2/26/2016		108220 SOUTH METRO RENTAL INC													
		95.48	CHAIN SAW SUPPLIES		144464	69774		1076	6220			EQUIP SUPPLIES & PARTS	NATURAL RESOURCES	01000	07	
		95.48														
135256	2/26/2016		112051 SOUTHERN WINE & SPIRITS OF MN, LLC													
		205.84	WINE ORDER		144564	1379858		6100	1405	10		INVENTORY- DOWNTOWN	LIQUOR OPERATIONS	06100	02	
		942.11	SPIRITS, LIQUEURS		144565	1379859		6100	1405	10		INVENTORY- DOWNTOWN	LIQUOR OPERATIONS	06100	02	
		845.69	SPIRITS, LIQUEURS, WINE		144566	1377627		6100	1405	10		INVENTORY- DOWNTOWN	LIQUOR OPERATIONS	06100	02	
		211.12	WINE ORDER		144619	1379863		6100	1405	15		INVENTORY- PILOT KNOB	LIQUOR OPERATIONS	06100	02	
		.11	GLENLIVET WINE DELIV CHRГ		144620	1379862		6100	1405	15		INVENTORY- PILOT KNOB	LIQUOR OPERATIONS	06100	02	
		1,522.09	SPIRITS, LIQUEURS		144621	1377629		6100	1405	15		INVENTORY- PILOT KNOB	LIQUOR OPERATIONS	06100	02	
		1,574.93	SPIRITS, LIQUEURS		144622	1379864		6100	1405	15		INVENTORY- PILOT KNOB	LIQUOR OPERATIONS	06100	02	
		5,301.89														
135257	2/26/2016		100379 SPRINT -NEXTEL													
		26.37	1/15-2/14 CELL PH SRV, SW		144547	875483313-171		6302	6412			CELLULAR PHONES	SOLID WASTE OPERATIONS	06300	08	
			JAN-FEB													
		26.37														
135258	2/26/2016		100100 STREICHER'S													
		3,673.35	9MM PRACTICE RNDS, 15 CS		144449	I1195350		1051	6250			OTHER SUPPLIES & PARTS	PATROL SERVICES	01000	05	
		3,673.35														
135259	2/26/2016		114576 TASER TRAINING ACADEMY													
		225.00	MN RECERT TASER INSTR, MATT H		144625	TASE 42270 MATT H	1051	6470				TRAINING & SUBSISTANCE	PATROL SERVICES	01000	05	
		225.00	MN RECERT TASER INSTR, BELLOWS		144626	TASE 40017 ANDR	1051	6470				TRAINING & SUBSISTANCE	PATROL SERVICES	01000	05	
			B													
		450.00														
135260	2/26/2016		108670 TERMINAL SUPPLY CO.													
		86.32	BACK UP LAMPS (LTS)		144108	82063-01		1060	6230			VEHICLE SUPPLIES & PARTS	FIRE SERVICES	01000	06	
		86.32														
135261	2/26/2016		108808 VINOCOPIA													
		132.00	GOSLINGS BEER ORDER		144623	0145215-IN	</									

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135262	2/26/2016		111267 WATER CONSERVATION SERVICE, INC												
		282.20	1/29 WTR LEAK LOCATE SRVS		144525	6602	6502	6401			PROFESSIONAL SERVICES	WATER UTILITY EXPENSE	06500	08	
		282.20													
135263	2/26/2016		100286 WEST- A THOMSON REUTERS BUSINESS												
		125.00	JAN'16 CLEAR INVESTIG CHRGS		144327	833412889 JAN'16	1052	6401			PROFESSIONAL SERVICES	INVESTIGATION SERVICES	01000	05	
		125.00													
135264	2/26/2016		100334 WINE MERCHANTS												
		121.51	BARTENURA WINE ORDER		144608	7068663	6100	1405	15		INVENTORY- PILOT KNOB	LIQUOR OPERATIONS	06100	02	
		125.50	ASTORIA WINE ORDER		144609	7068424	6100	1405	15		INVENTORY- PILOT KNOB	LIQUOR OPERATIONS	06100	02	
		247.01													
135265	2/26/2016		100022 FARMINGTON PRINTING INC												
		175.00	PRK/REC SPNSRSHP PRINT SRV		144502	10920	1094	6450			OUTSIDE PRINTING	PARK & RECREATION ADMIN	01000	09	
		175.00													
135266	3/4/2016		101344 ABM EQUIPMENT & SUPPLY INC.												
		483.28	VEHICLE BUMPER		144319	0146404-IN	6302	6230			VEHICLE SUPPLIES & PARTS	SOLID WASTE OPERATIONS	06300	08	
		31.09-			144319	0146404-IN	6300	2415			MN SALES TAX DUE	SOLID WASTE OPERATIONS	06300	08	
		452.19													
135267	3/4/2016		100690 AKIN HILLS ANIMAL HOSPITAL												
		39.82	K-9 FOOD BOSCO		144757	173614 / 7797	1051	6406			K-9 EXPENSE	PATROL SERVICES	01000	05	
		39.82													
135268	3/4/2016		114024 APPLE CHEVROLET BUICK, NORTHFIELD												
		34.00	VEHICLE PRTS, WIRE		144753	44769	1051	6230			VEHICLE SUPPLIES & PARTS	PATROL SERVICES	01000	05	
		34.00													
135269	3/4/2016		100204 APPLE VALLEY FORD-LINCOLN												
		52.80	VEHICLE PARTS, KITS		144452	363540	1051	6230			VEHICLE SUPPLIES & PARTS	PATROL SERVICES	01000	05	
		52.80													
135270	3/4/2016		113303 ARTISAN BEER COMPANY												
		444.00	SURLY		144735	3085093	6100	1405	10		INVENTORY- DOWNTOWN	LIQUOR OPERATIONS	06100	02	
		444.00													
135271	3/4/2016		102910 ASPEN EQUIPMENT CO.												
		71.41	2-WAY W/N VALVE		144320	10159624	1073	6230			VEHICLE SUPPLIES & PARTS	SNOW REMOVAL SERVICES	01000	08	
		71.41													
135272	3/4/2016		100493 BELLBOY CORPORATION												
		290.37	MIXES/JUICE/PLASTIC FLASKS		144709	93530300	6100	1405	10		INVENTORY- DOWNTOWN	LIQUOR OPERATIONS	06100	02	
		259.15	TEQ RITA/CHRISTIAN BROS/STE CH		144710	52457300	6100	1405	10		INVENTORY- DOWNTOWN	LIQUOR OPERATIONS	06100	02	
		95.43	JUICE/SHOT GLASSSES/GRENADINE/		144711	93530200	6100	1405	15		INVENTORY- PILOT KNOB	LIQUOR OPERATIONS	06100	02	
		268.95	HORCHATA/MIX/BAR SUPPLIES		144712	52457400	6100	1405	15		INVENTORY- PILOT KNOB	LIQUOR OPERATIONS	06100	02	
		91													

Note: Payment amount may not reflect the actual amount due to data sequencing and/or data selection.

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135273	3/4/2016		114472 BREAKTHRU BEVERAGE MN BEER, LLC												
		2,397.53	BEER/ALE		144713	1090529433	6100	1405	10		INVENTORY- DOWNTOWN	LIQUOR OPERATIONS	06100	02	
		2,409.45	BEER/ALE		144714	1090529434	6100	1405	15		INVENTORY- PILOT KNOB	LIQUOR OPERATIONS	06100	02	
		4,806.98													
135274	3/4/2016		114471 BREAKTHRU BEVERAGE MN WINE & SPIRITS												
		1,492.12	WHISKEY		144729	1080441562	6100	1405	10		INVENTORY- DOWNTOWN	LIQUOR OPERATIONS	06100	02	
		328.70	WINE		144730	1080441563	6100	1405	10		INVENTORY- DOWNTOWN	LIQUOR OPERATIONS	06100	02	
		1,820.82													
135275	3/4/2016		110511 CHARTER COMMUNICATIONS												
		717.31	FEB-MAR DIGTL PHONE SRVS		144752	0001792 FEB-MAR'16	7400	6411			TELEPHONE	INFORMATION TECHNOLOGY	07400	04	
		93.29	FEB-MAR DIGTL PHONE SRVS		144752	0001792 FEB-MAR'16	1093	6411			TELEPHONE	SENIOR CITIZEN SERVICES	01000	09	
		45.88	FEB-MAR DIGTL PHONE SRVS		144752	0001792 FEB-MAR'16	1097	6411			TELEPHONE	SWIMMING POOL OPERATIONS	01000	09	
		856.48													
135276	3/4/2016		100025 CINTAS CORP LOC 754												
		24.80	WKLY UNIFRM SRVS, MAINT FACIL		144334	754554439	1090	6290			UNIFORMS & CLOTHING	PARK MAINTENANCE	01000	09	
		28.60	WKLY UNIFRM SRVS, MAINT FACIL		144334	754554439	6302	6290			UNIFORMS & CLOTHING	SOLID WASTE OPERATIONS	06300	08	
		15.03	WKLY UNIFRM SRVS, MAINT FACIL		144334	754554439	1072	6290			UNIFORMS & CLOTHING	STREET MAINTENANCE	01000	08	
		15.03	WKLY UNIFRM SRVS, MAINT FACIL		144334	754554439	6502	6290			UNIFORMS & CLOTHING	WATER UTILITY EXPENSE	06500	08	
		15.03	WKLY UNIFRM SRVS, MAINT FACIL		144334	754554439	6402	6290			UNIFORMS & CLOTHING	STORM WATER UTILITY OPERA	06400	08	
		15.03	WKLY UNIFRM SRVS, MAINT FACIL		144334	754554439	6202	6290			UNIFORMS & CLOTHING	SEWER OPERATIONS EXPENSE	06200	08	
		21.22	WKLY UNIFRM SRVS, MAINT FACIL		144334	754554439	7200	6290			UNIFORMS & CLOTHING	FLEET OPERATIONS	07200	08	
		31.68	WKLY UNIFRM SRVS, MAINT FACIL		144334	754554439	7200	6230			VEHICLE SUPPLIES & PARTS	FLEET OPERATIONS	07200	08	
		24.80	WKLY UNIFRM SRVS, MAINT FACIL		144478	754557082	1090	6290			UNIFORMS & CLOTHING	PARK MAINTENANCE	01000	09	
		26.65	WKLY UNIFRM SRVS, MAINT FACIL		144478	754557082	6302	6290			UNIFORMS & CLOTHING	SOLID WASTE OPERATIONS	06300	08	
		14.05	WKLY UNIFRM SRVS, MAINT FACIL		144478	754557082	1072	6290			UNIFORMS & CLOTHING	STREET MAINTENANCE	01000	08	
		14.05	WKLY UNIFRM SRVS, MAINT FACIL		144478	754557082	6502	6290			UNIFORMS & CLOTHING	WATER UTILITY EXPENSE	06500	08	
		14.05	WKLY UNIFRM SRVS, MAINT FACIL		144478	754557082	6402	6290			UNIFORMS & CLOTHING	STORM WATER UTILITY OPERA	06400	08	
		14.05	WKLY UNIFRM SRVS, MAINT FACIL		144478	754557082	6202	6290			UNIFORMS & CLOTHING	SEWER OPERATIONS EXPENSE	06200	08	
		21.24	WKLY UNIFRM SRVS, MAINT FACIL		144478	754557082	7200	6290			UNIFORMS & CLOTHING	FLEET OPERATIONS	07200	08	
		31.68	WKLY SHOP SUPPLIES		144478	754557082	7200	6230			VEHICLE SUPPLIES & PARTS	FLEET OPERATIONS	07200	08	
		136.79	WKLY MAT SRVS, CITYHALL		144485	754557579	1015	6401			PROFESSIONAL SERVICES	CITY HALL	01000	01	
		24.80	WKLY UNFRM SRVS, MAINT FACIL		144540	754559687	1090	6290			UNIFORMS & CLOTHING	PARK MAINTENANCE	01000	09	
		26.65	WKLY UNFRM SRVS, MAINT FACIL		144540	754559687	6302	6290			UNIFORMS & CLOTHING	SOLID WASTE OPERATIONS	06300	08	
		14.54	WKLY UNFRM SRVS, MAINT FACIL		144540	754559687	1072	6290			UNIFORMS & CLOTHING	STREET MAINTENANCE	01000	08	
		14.54	WKLY UNFRM SRVS, MAINT FACIL		144540	754559687	6502	6290			UNIFORMS & CLOTHING	WATER UTILITY EXPENSE	06500	08	
		14.54	WKLY UNFRM SRVS, MAINT FACIL		144540	754559687	6402	6290			UNIFORMS & CLOTHING	STORM WATER UTILITY OPERA	06400	08	
		14.54	WKLY UNFRM SRVS, MAINT FACIL		144540	754559687	6202	6290			UNIFORMS & CLOTHING	SEWER OPERATIONS EXPENSE	06200	08	
		21.23	WKLY UNFRM SRVS, MAINT FACIL		144540	754559687	7200	6290			UNIFORMS & CLOTHING	FLEET OPERATIONS	07200	08	
		31.68	WKLY SHOP SUPPLIES		144540	754559687	7200	6230			VEHICLE SUPPLIES & PARTS	FLEET OPERATIONS	07200	08	
		163.47	MAT SERVICE CITY HALL		144673	754562885	1015	6401			PROFESSIONAL SERVICES	CITY HALL	01000	01	

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Check #	Date	Amount	Supplier / Explanation	PO#	Doc No	Inv No	BU	Obj	Sub	Subledger	Account Description	BU Description	Co	Dept	Div
		24.80	UNIFORM SVS		144677	754562394	1090	6290			UNIFORMS & CLOTHING	PARK MAINTENANCE	01000	09	
		26.65	UNIFORM SVS		144677	754562394	6302	6290			UNIFORMS & CLOTHING	SOLID WASTE OPERATIONS	06300	08	
		14.05	UNIFORM SVS		144677	754562394	1072	6290			UNIFORMS & CLOTHING	STREET MAINTENANCE	01000	08	
		14.05	UNIFORM SVS		144677	754562394	6502	6290			UNIFORMS & CLOTHING	WATER UTILITY EXPENSE	06500	08	
		14.05	UNIFORM SVS		144677	754562394	6402	6290			UNIFORMS & CLOTHING	STORM WATER UTILITY OPERA	06400	08	
		14.05	UNIFORM SVS		144677	754562394	6202	6290			UNIFORMS & CLOTHING	SEWER OPERATIONS EXPENSE	06200	08	
		21.24	UNIFORM SVS		144677	754562394	7200	6290			UNIFORMS & CLOTHING	FLEET OPERATIONS	07200	08	
		31.68	UNIFORM SVS		144677	754562394	7200	6230			VEHICLE SUPPLIES & PARTS	FLEET OPERATIONS	07200	08	
		950.34													
135277	3/4/2016		100071 COLLEGE CITY BEVERAGE INC												
		2,077.55	BEER		144707	416950	6100	1405	15		INVENTORY- PILOT KNOB	LIQUOR OPERATIONS	06100	02	
		4,905.06	BEER		144708	416949	6100	1405	10		INVENTORY- DOWNTOWN	LIQUOR OPERATIONS	06100	02	
		6,982.61													
135278	3/4/2016		114580 DAKOTA COUNTY FINANCIAL SVS												
		41.67	OBSTRUCTION PERMIT #11466		144695	11466	6202	6460			SUBSCRIPTIONS & DUES	SEWER OPERATIONS EXPENSE	06200	08	
		41.67	OBSTRUCTION PERMIT #11466		144695	11466	6402	6460			SUBSCRIPTIONS & DUES	STORM WATER UTILITY OPERA	06400	08	
		41.66	OBSTRUCTION PERMIT #11466		144695	11466	6502	6460			SUBSCRIPTIONS & DUES	WATER UTILITY EXPENSE	06500	08	
		125.00													
135279	3/4/2016		100311 DAKOTA COUNTY LICENSE CENTER												
		20.75	TITLE/REG FEES FLEET#4783		144696	CHIEF 1 TITLE FEES	4301	6940			VEHICLES	FIRE CAPITAL PROJECTS	04300	06	
		20.75													
135280	3/4/2016		100241 DELEGARD TOOL CO												
		240.86	MECHANICS TOOLS		144453	72650	7200	6250			OTHER SUPPLIES & PARTS	FLEET OPERATIONS	07200	08	
		46.98	3 PC SOCKET SETS		144454	72995	1072	6230			VEHICLE SUPPLIES & PARTS	STREET MAINTENANCE	01000	08	
		54.42	3 PC SOCKET SET, WRENCHES		144455	72128	1072	6230			VEHICLE SUPPLIES & PARTS	STREET MAINTENANCE	01000	08	
		342.26													
135281	3/4/2016		100270 EMERGENCY MEDICAL PRODUCTS INC												
		107.00	MEDSTRM BLK GLV 1 BX		144460	1800531	1060	6250			OTHER SUPPLIES & PARTS	FIRE SERVICES	01000	06	
		107.00													
135282	3/4/2016		109114 ENGINEERING MINNESOTA												
		35.00	2YR SUBSCRIPTION		144718	03/02/2016	1070	6460			SUBSCRIPTIONS & DUES	ENGINEERING SERVICES	01000	07	
		35.00													
135283	3/4/2016		100188 FARMINGTON FIREFIGHTER'S RELIEF ASSN												
		1,975.00	2015 RELIEF ASSOC FITNESS PRG		144647	2015 FITNESS PROG	4302	6470			TRAINING & SUBSISTANCE	FIRE RELIEF	04300	06	
		1,975.00													
135284	3/4/2016		100022 FARMINGTON PRINTING INC												
		31.00	NAME PLATES		144523	10984	1010	6210			OFFICE SUPPLIES	ADMINISTRATION	01000	01	
		80.00	BUSINESS CRDS, JOHN S		144524	11415	1010	6210			OFFICE SUPPLIES	ADMINISTRATION	01000	01	

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		231.70	WINE		144715	5375244	6100	1405	10		INVENTORY- DOWNTOWN	LIQUOR OPERATIONS	06100	02	
		7,248.68	BAILEYS/RUM/VODKA		144740	5382788	6100	1405	10		INVENTORY- DOWNTOWN	LIQUOR OPERATIONS	06100	02	
		2,842.67	BRANDY/VODKA/GIN		144741	5382789	6100	1405	10		INVENTORY- DOWNTOWN	LIQUOR OPERATIONS	06100	02	
		3,025.74	WINE		144742	5382790	6100	1405	10		INVENTORY- DOWNTOWN	LIQUOR OPERATIONS	06100	02	
		1,420.67	VODKA		144743	5382791	6100	1405	10		INVENTORY- DOWNTOWN	LIQUOR OPERATIONS	06100	02	
		751.77	WINE		144744	5382792	6100	1405	10		INVENTORY- DOWNTOWN	LIQUOR OPERATIONS	06100	02	
		2,824.91	BOURBON/VODKA/RUM		144745	5382793	6100	1405	10		INVENTORY- DOWNTOWN	LIQUOR OPERATIONS	06100	02	
		1,100.82	WINE		144746	5382794	6100	1405	10		INVENTORY- DOWNTOWN	LIQUOR OPERATIONS	06100	02	
		42.86	BLOODY MARY MIX		144747	5382795	6100	1405	10		INVENTORY- DOWNTOWN	LIQUOR OPERATIONS	06100	02	
		19,489.82													
135296	3/4/2016		100164 LAW ENFORCEMENT LABOR SERVICES												
		563.50			144656	030216859557	7000	2116			LELS DUES PAYABLE	EMPLOYEE EXPENSE FUND	07000	02	
		563.50													
135297	3/4/2016		112162 LINNANE, LISA												
		37.15	2/25/16 MILEAGE REIMB		144693	FEBRUARY 2016	1011	6485			MILEAGE REIMBURSEMENT	HUMAN RESOURCES	01000	04	
		37.15													
135298	3/4/2016		100049 LOCAL GVMT INFO SYSTEMS ASSN.												
		1,493.00	JAN'16 APPLICATION SUPPORT		144659	41340	6202	6402			DATA PROCESSING	SEWER OPERATIONS EXPENSE	06200	08	
		1,494.00	JAN'16 APPLICATION SUPPORT		144659	41340	6302	6402			DATA PROCESSING	SOLID WASTE OPERATIONS	06300	08	
		1,494.00	JAN'16 APPLICATION SUPPORT		144659	41340	6402	6402			DATA PROCESSING	STORM WATER UTILITY OPERA	06400	08	
		1,494.00	JAN'16 APPLICATION SUPPORT		144659	41340	6502	6402			DATA PROCESSING	WATER UTILITY EXPENSE	06500	08	
		6,075.00	JAN'16 APPLICATION SUPPORT		144659	41340	1021	6402			DATA PROCESSING	GENERAL ACCOUNTING	01000	02	
		775.00	JAN'16 APPLICATION SUPPORT		144659	41340	1021	6402			DATA PROCESSING	GENERAL ACCOUNTING	01000	02	
		2,410.00	JAN'16 APPLICATION SUPPORT		144659	41340	1011	6402			DATA PROCESSING	HUMAN RESOURCES	01000	04	
		1,548.00	JAN'16 APPLICATION SUPPORT		144659	41340	1050	6402			DATA PROCESSING	POLICE ADMINISTRATION	01000	05	
		1,710.00	JAN'16 APPLICATION SUPPORT		144659	41340	1031	6402			DATA PROCESSING	BUILDING INSPECTIONS	01000	07	
		1,525.00	JAN'16 APPLICATION SUPPORT		144659	41340	7400	6402			DATA PROCESSING	INFORMATION TECHNOLOGY	07400	04	
		20,018.00													
135299	3/4/2016		111035 MEDICINE LAKE TOURS												
		427.00	MAR 8 RIVERCITY TOUR BUS SRV		144761	03082016 TOUR SRVS1093	6570				PROGRAMMING EXPENSE	SENIOR CITIZEN SERVICES	01000	09	
		427.00													
135300	3/4/2016		113415 MILLNER HERITAGE VINEYARD & WINERY												
		94.80	WINE		144717	1766	6100	1405	10		INVENTORY- DOWNTOWN	LIQUOR OPERATIONS	06100	02	
		94.80													
135301	3/4/2016		109383 MINNEAPOLIS FINANCE DEPARTMENT												
		204.00	APS ANNUAL QO USER ACCESS FEE		144548	400413006712	1052	6401			PROFESSIONAL SERVICES	INVESTIGATION SERVICES	01000	05	
		204.00													
135302	3/4/2016		100163 MINNESOTA AFSCME COUNCIL #5												
		799.04			144655	030216859556	7000	2115			AFSCME UNION DUES PAYABLE	EMPLOYEE EXPENSE FUND	07000	02	

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		799.04														
135303	3/4/2016		100162 MINNESOTA BENEFIT ASSOCIATION													
		70.84			144654	030216859555		7000	2120			MBA PAYABLE	EMPLOYEE EXPENSE FUND	07000	02	
		70.84														
135304	3/4/2016		100169 MINNESOTA DEPT OF HEALTH													
		525.00	WTR OPR SCHOOL:ARNDT/OLSON/BEN		144749	2016 WTR OP SCHOON		6502	6470			TRAINING & SUBSISTANCE	WATER UTILITY EXPENSE	06500	08	
		525.00														
135305	3/4/2016		113020 MINNESOTA DEPT OF NATURAL RESOURCES													
		8,677.43	ANNUAL WATER PERMIT 2016		144721	1959-0725		6502	6401			PROFESSIONAL SERVICES	WATER UTILITY EXPENSE	06500	08	
		8,677.43														
135306	3/4/2016		100091 MINNESOTA HISTORICAL SOCIETY													
		50.00	ANNUAL MEMBERSHIP DUES		144748	2016 MEMBERSHIP		1006	6460			SUBSCRIPTIONS & DUES	HISTORICAL PRESERVATION C	01000	01	
		50.00														
135307	3/4/2016		102644 NORTHERN SAFETY TECHNOLOGY													
		863.18	CODE 3 LED PERIMETER LT		144463	40592		1060	6230			VEHICLE SUPPLIES & PARTS	FIRE SERVICES	01000	06	
		863.18														
135308	3/4/2016		113031 NRG RELIABILITY SOLUTIONS LLC													
		1,235.59	JAN ELEC, POLICE STATION		144240	3346-1602 JAN'16		1050	6422			ELECTRIC	POLICE ADMINISTRATION	01000	05	
		227.94	JAN'16 ELEC, MAINT FACIL		144646	3347-1602 JAN'16		1090	6422			ELECTRIC	PARK MAINTENANCE	01000	09	
		227.94	JAN'16 ELEC, MAINT FACIL		144646	3347-1602 JAN'16		1072	6422			ELECTRIC	STREET MAINTENANCE	01000	08	
		569.85	JAN'16 ELEC, MAINT FACIL		144646	3347-1602 JAN'16		6502	6422			ELECTRIC	WATER UTILITY EXPENSE	06500	08	
		39.18-			144646	3347-1602 JAN'16		6300	2415			MN SALES TAX DUE	SOLID WASTE OPERATIONS	06300	08	
		609.03	JAN'16 ELEC, MAINT FACIL		144646	3347-1602 JAN'16		6302	6422			ELECTRIC	SOLID WASTE OPERATIONS	06300	08	
		113.96	JAN'16 ELEC, MAINT FACIL		144646	3347-1602 JAN'16		6402	6422			ELECTRIC	STORM WATER UTILITY OPERA	06400	08	
		569.85	JAN'16 ELEC, MAINT FACIL		144646	3347-1602 JAN'16		6202	6422			ELECTRIC	SEWER OPERATIONS EXPENSE	06200	08	
		3,514.98														
135309	3/4/2016		100290 PAUSTIS & SONS WINE COMPANY													
		1,423.95	WINE		144728	8538050-IN		6100	1405	10		INVENTORY- DOWNTOWN	LIQUOR OPERATIONS	06100	02	
		1,423.95														
135310	3/4/2016		100034 PHILLIPS WINE AND SPIRITS INC													
		3.02	PH VODKA 80 PRF		144736	2936188		6100	1405	10		INVENTORY- DOWNTOWN	LIQUOR OPERATIONS	06100	02	
		3,813.31	WHISKY/VODKA/GIN		144737	2936370		6100	1405	10		INVENTORY- DOWNTOWN	LIQUOR OPERATIONS	06100	02	
		2,108.35	WINE/DAIQ		144738	2936371		6100	1405	10		INVENTORY- DOWNTOWN	LIQUOR OPERATIONS	06100	02	
		570.16	WINE		144739	2936372		6100	1405	10		INVENTORY- DOWNTOWN	LIQUOR OPERATIONS	06100	02	
		6,494.84														

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135312	3/4/2016		100135 PUBLIC EMPLOYEES RETIREMENT ASSN.												
		18,171.30			144648	030216859551	7000	2113			PERA PAYABLE	EMPLOYEE EXPENSE FUND	07000	02	
		24,161.99	03042016 PR		144651	030216859552	7000	6154			PERA	EMPLOYEE EXPENSE FUND	07000	02	
		42,333.29													
135313	3/4/2016		100125 R&R SPECIALTIES OF WISCONSIN INC												
		57.60	BLADE SHARPENING SERVICES		144484	0059182-IN	2502	6401			PROFESSIONAL SERVICES	ICE ARENA OPERATIONS EXPE	02500	09	
		57.60													
135314	3/4/2016		114582 RAMSEY-WASHINGTON RECYCLING & ENERGY												
		39,610.20	JAN'16 MSW HAUL,ENVIRO FEES		144777	RESFA-000029 JAN	6302	6401			PROFESSIONAL SERVICES	SOLID WASTE OPERATIONS	06300	08	
		39,610.20													
135315	3/4/2016		113930 RANGER CHEVROLET												
		32,977.00	'16 CHEV SILV VN165645		144771	9992960 CUST 47318	4301	6940			VEHICLES	FIRE CAPITAL PROJECTS	04300	06	
		32,977.00	2016 CHEV SILV #165945		144771	9992960 CUST 47318	8000	1730	05		VECHICLES 5 YR	GENERAL FIXED ASSETS	08000	02	
		32,977.00-	2016 CHEV SILV #165945		144771	9992960 CUST 47318	8000	3602			ASSET CONTRIBUT FRM OTH FUND	GENERAL FIXED ASSETS	08000	02	
		32,977.00													
135316	3/4/2016		112632 RICOH USA, INC												
		141.37	1/24-2/23 COPIER IMAGING, PD		144681	5040659025 JAN-FEB	1010	6505			EQUIPMENT REPAIR SERVICE	ADMINISTRATION	01000	01	
		171.09	1/20-2/19/16 COPIER CHRGS (5)		144682	5040605324 JAN-FEB	1010	6505			EQUIPMENT REPAIR SERVICE	ADMINISTRATION	01000	01	
		1,262.26	2/26-3/25 COPIER CHRGS, CITYHL		144751	5040640371 FEB-MAR	1010	6505			EQUIPMENT REPAIR SERVICE	ADMINISTRATION	01000	01	
		1,574.72													
135317	3/4/2016		113375 SEECLICKFIX												
		5,000.00	ANNUAL LIC FEES 2/1/16-1/31/17		144694	2015-585	7400	6505			EQUIPMENT REPAIR SERVICE	INFORMATION TECHNOLOGY	07400	04	
		5,000.00													
135318	3/4/2016		113450 SHI INTERNATIONAL CORP												
		994.00	SFTWR MAINT MAR'16-'17		144465	B04553040	7400	6505			EQUIPMENT REPAIR SERVICE	INFORMATION TECHNOLOGY	07400	04	
		994.00													
135319	3/4/2016		113195 SKYVIEW RANCH LLC												
		375.00	ARBOR DAY EVENT PRGRM		144765	2205 ARBOR DAY	6302	6570			PROGRAMMING EXPENSE	SOLID WASTE OPERATIONS	06300	08	
		150.00	3/19 BRKFST W/BUNNIES PRGRM		144766	2204 BRKFST BUN	1095	6401			PROFESSIONAL SERVICES	RECREATION PROGRAM SERVIC	01000	09	
		525.00													
135320	3/4/2016		112051 SOUTHERN WINE & SPIRITS OF MN, LLC												
		263.12	WINE		144733	1382151	6100	1405	10		INVENTORY- DOWNTOWN	LIQUOR OPERATIONS	06100	02	
		1,838.71	LIQUOR/RUM		144734	1382150	6100	1405	10		INVENTORY- DOWNTOWN	LIQUOR OPERATIONS	06100	02	
		2,101.83													
135321	3/4/2016		112422 STANTEC CONSULTING SERVICES INC												
		2,195.00	PROG CHG - FARM BRIDGE SAFETY		144680	1015743	1070	6401			PROFESSIONAL SERVICES	ENGINEERING SERVICES	01000	07	
		2,195.00													

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135330	3/11/2016		113303 ARTISAN BEER COMPANY												
		42.00	SURLY BEER ORDER		144814	3086005	6100	1405	15		INVENTORY- PILOT KNOB	LIQUOR OPERATIONS	06100	02	
		575.00	BEER ORDER		144815	3085059	6100	1405	15		INVENTORY- PILOT KNOB	LIQUOR OPERATIONS	06100	02	
		214.25	BEER ORDER		144816	3086380	6100	1405	10		INVENTORY- DOWNTOWN	LIQUOR OPERATIONS	06100	02	
		287.00	BEER, ALE, MALT LIQ		144847	3086371	6100	1405	15		INVENTORY- PILOT KNOB	LIQUOR OPERATIONS	06100	02	
		1,118.25													
135331	3/11/2016		111280 BERNICK'S WINE												
		457.75	BEER ORDER		144797	283528	6100	1405	15		INVENTORY- PILOT KNOB	LIQUOR OPERATIONS	06100	02	
		14.00	KLAR SOUR ORDER		144798	283527	6100	1405	15		INVENTORY- PILOT KNOB	LIQUOR OPERATIONS	06100	02	
		471.75													
135332	3/11/2016		114472 BREAKTHRU BEVERAGE MN BEER, LLC												
		3,300.37	BEER, ALE, MALT LIQ		144812	1090532216	6100	1405	10		INVENTORY- DOWNTOWN	LIQUOR OPERATIONS	06100	02	
		5,165.40	BEER, ALE, MALT LIQ		144813	1090532217	6100	1405	15		INVENTORY- PILOT KNOB	LIQUOR OPERATIONS	06100	02	
		8,465.77													
135333	3/11/2016		114471 BREAKTHRU BEVERAGE MN WINE & SPIRITS												
		480.15	WINE ORDER		144810	1080441596	6100	1405	15		INVENTORY- PILOT KNOB	LIQUOR OPERATIONS	06100	02	
		2,163.14	SPIRITS, LIQUEURS		144811	1080441595	6100	1405	15		INVENTORY- PILOT KNOB	LIQUOR OPERATIONS	06100	02	
		2,643.29													
135334	3/11/2016		110218 BURNET TITLE												
		106.18	REFUND OVRPYMT ON UTILITY ACCT		144983	18886 EAGLEWOOD	6200	1310	3		REFUND CIS	SEWER OPERATIONS	06200	08	
						TRL									
		106.18													
135335	3/11/2016		107089 CANNON VALLEY PRINTING												
		4,587.49	SPRING 2016 CN/REC PRINT SRVS		144913	FPR 36046 SPG	1094	6450			OUTSIDE PRINTING	PARK & RECREATION ADMIN	01000	09	
						CN/REC									
		707.20	SPRING 2016 CN/REC PRINT SRVS		144913	FPR 36046 SPG	6202	6450			OUTSIDE PRINTING	SEWER OPERATIONS EXPENSE	06200	08	
						CN/REC									
		707.20	SPRING 2016 CN/REC PRINT SRVS		144913	FPR 36046 SPG	6302	6450			OUTSIDE PRINTING	SOLID WASTE OPERATIONS	06300	08	
						CN/REC									
		707.20	SPRING 2016 CN/REC PRINT SRVS		144913	FPR 36046 SPG	6402	6450			OUTSIDE PRINTING	STORM WATER UTILITY OPERA	06400	08	
						CN/REC									
		707.21	SPRING 2016 CN/REC PRINT SRVS		144913	FPR 36046 SPG	6502	6450			OUTSIDE PRINTING	WATER UTILITY EXPENSE	06500	08	
						CN/REC									
		7,416.30													
135336	3/11/2016		100058 CARQUEST AUTO PARTS												
		2.34	INDUSTRIAL V BELTS		144476	2131-402675	1072	6505			EQUIPMENT REPAIR SERVICE	STREET MAINTENANCE	01000	08	
		10.81	INDUSTRIAL V BELTS		144476	2131-402675	1090	6505			EQUIPMENT REPAIR SERVICE	PARK MAINTENANCE	01000	09	
		12.85	INDUSTRIAL V BELTS		144476	2131-402675	6202	6505			EQUIPMENT REPAIR SERVICE	SEWER OPERATIONS EXPENSE	06200	08	
		.58	INDUSTRIAL V BELTS		144476	2131-402675	6302	6505			EQUIPMENT REPAIR SERVICE	SOLID WASTE OPERATIONS	06300	08	

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		608.00	2015 TIF MAINT		144964	180069 REDEV DIST	2050	2010	1		ACCOUNTS PAYABLE MANUAL	TIF CITY CENTER DIST 2	02050	03	
						2									
		608.00													
135341	3/11/2016		100241 DELEGARD TOOL CO												
		125.58	WHT LED BULBS, PROTAC, STYLUS		144776	75081	7200	6230			VEHICLE SUPPLIES & PARTS	FLEET OPERATIONS	07200	08	
		125.58													
135342	3/11/2016		100057 DICK'S SANITATION INC												
		767.80	FEB'16 SCHOOLS RECYCLING		144878	01370576 / 32751 FEB	6302	6401			PROFESSIONAL SERVICES	SOLID WASTE OPERATIONS	06300	08	
		4,329.12	FEB'16 COMMERCIAL RECYCLING		144879	01380905 / 48419 FEB	6302	6401			PROFESSIONAL SERVICES	SOLID WASTE OPERATIONS	06300	08	
		5,096.92													
135343	3/11/2016		107008 DISTAD, RANDY												
		14.04	FEB MILEAGE EXP REIMB		144912	FEB'16 EXP REIMB	1090	6485			MILEAGE REIMBURSEMENT	PARK MAINTENANCE	01000	09	
		91.80	FEB MILEAGE EXP REIMB		144912	FEB'16 EXP REIMB	1094	6485			MILEAGE REIMBURSEMENT	PARK & RECREATION ADMIN	01000	09	
		105.84													
135344	3/11/2016		114591 DULUTH, CITY OF												
		95.00	BUTANE HSHOIL LAB TRNG, C LUTZ		144914	2016-00000053 / 1735	1052	6470			TRAINING & SUBSISTANCE	INVESTIGATION SERVICES	01000	05	
		95.00													
135345	3/11/2016		108760 FIRE SAFETY USA INC												
		1,272.00	OXYGEN SENSOR, CO METER		144526	86183	1060	6220			EQUIP SUPPLIES & PARTS	FIRE SERVICES	01000	06	
		1,272.00													
135346	3/11/2016		100077 FRONTIER COMMUNICATIONS												
		64.67	2/20/16-3/19 ALRM LINE, ARENA		144704	6514633016 FEB-MAR'16	2502	6411			TELEPHONE	ICE ARENA OPERATIONS EXPE	02500	09	
		64.67													
135347	3/11/2016		100044 GRAINGER INC												
		7.91	DISPOS GLOVES, (10 BX)		144535	9027801159	1072	6220			EQUIP SUPPLIES & PARTS	STREET MAINTENANCE	01000	08	
		11.87	DISPOS GLOVES, (10 BX)		144535	9027801159	1090	6220			EQUIP SUPPLIES & PARTS	PARK MAINTENANCE	01000	09	
		30.07	DISPOS GLOVES, (10 BX)		144535	9027801159	6202	6220			EQUIP SUPPLIES & PARTS	SEWER OPERATIONS EXPENSE	06200	08	
		30.07	DISPOS GLOVES, (10 BX)		144535	9027801159	6302	6220			EQUIP SUPPLIES & PARTS	SOLID WASTE OPERATIONS	06300	08	
		7.91	DISPOS GLOVES, (10 BX)		144535	9027801159	6402	6220			EQUIP SUPPLIES & PARTS	STORM WATER UTILITY OPERA	06400	08	
		30.07	DISPOS GLOVES, (10 BX)		144535	9027801159	6502	6220			EQUIP SUPPLIES & PARTS	WATER UTILITY EXPENSE	06500	08	
		117.90													
135348	3/11/2016		107418 HAMLINE UNIVERSITY												
		1,000.00	2016 CL WTR MN MEMB, J DULLUM		144980	2016 CL WTR MN MEMB	6402	6460			SUBSCRIPTIONS & DUES	STORM WATER UTILITY OPERA	06400	08	

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135356	3/11/2016		109846 J J TAYLOR DISTRIBUTING CO OF MN INC												
		4,113.99	BEER, ALE, MALT LIQ		144795	2482708	6100	1405	15		INVENTORY- PILOT KNOB	LIQUOR OPERATIONS	06100	02	
		3,347.47	BEER, ALE, MALT LIQ		144807	2482748	6100	1405	10		INVENTORY- DOWNTOWN	LIQUOR OPERATIONS	06100	02	
		8,881.24	BEER, ALE, MALT LIQ		144843	2482747	6100	1405	15		INVENTORY- PILOT KNOB	LIQUOR OPERATIONS	06100	02	
		16,342.70													
135357	3/11/2016		107414 JEFFERSON FIRE & SAFETY INC												
		2,834.70	JYD LRG ZSTRUT, ACCESS, MTG		144887	224452	1060	6950			MACHINERY & EQUIPMENT	FIRE SERVICES	01000	06	
		2,834.70													
135358	3/11/2016		100033 JOHNSON BROTHERS LIQUOR CO												
		402.08	SVEDKA VDK ORDER		144817	5387138	6100	1405	10		INVENTORY- DOWNTOWN	LIQUOR OPERATIONS	06100	02	
		144.47	WINE ORDER		144818	5387139	6100	1405	10		INVENTORY- DOWNTOWN	LIQUOR OPERATIONS	06100	02	
		217.13	SPIRITS, LIQUEURS		144819	5387140	6100	1405	10		INVENTORY- DOWNTOWN	LIQUOR OPERATIONS	06100	02	
		63.02	WINE ORDER		144820	5387141	6100	1405	10		INVENTORY- DOWNTOWN	LIQUOR OPERATIONS	06100	02	
		417.75	SPIRITS, LIQUEURS		144821	5387142	6100	1405	10		INVENTORY- DOWNTOWN	LIQUOR OPERATIONS	06100	02	
		37.51	FOXHRN WINE ORDER		144822	5387143	6100	1405	10		INVENTORY- DOWNTOWN	LIQUOR OPERATIONS	06100	02	
		33.76	CUERVO MARG MIX		144823	5387144	6100	1405	10		INVENTORY- DOWNTOWN	LIQUOR OPERATIONS	06100	02	
		1,543.16	WINE ORDER		144824	5382483	6100	1405	15		INVENTORY- PILOT KNOB	LIQUOR OPERATIONS	06100	02	
		33.76	CUERVO MARG MIX		144825	5382484	6100	1405	15		INVENTORY- PILOT KNOB	LIQUOR OPERATIONS	06100	02	
		1,696.18	SPIRITS, LIQUEURS		144826	5382482	6100	1405	15		INVENTORY- PILOT KNOB	LIQUOR OPERATIONS	06100	02	
		.76	SVEDKA VDK FRT CHRG		144827	5382481	6100	1405	15		INVENTORY- PILOT KNOB	LIQUOR OPERATIONS	06100	02	
		1,314.40	WINE ORDER		144828	5382480	6100	1405	15		INVENTORY- PILOT KNOB	LIQUOR OPERATIONS	06100	02	
		1,697.70	SVEDKA VDK ORDER		144829	5382479	6100	1405	15		INVENTORY- PILOT KNOB	LIQUOR OPERATIONS	06100	02	
		2,820.63	SPIRITS, LIQUEURS		144830	5382477	6100	1405	15		INVENTORY- PILOT KNOB	LIQUOR OPERATIONS	06100	02	
		2,666.61	WINE ORDER		144831	5382478	6100	1405	15		INVENTORY- PILOT KNOB	LIQUOR OPERATIONS	06100	02	
		8,223.49	SPIRITS, LIQUEURS		144832	5382476	6100	1405	15		INVENTORY- PILOT KNOB	LIQUOR OPERATIONS	06100	02	
		28.67-	HENNESSY VS CR, DAMAGED CAP		144833	564319 CR	6100	1405	15		INVENTORY- PILOT KNOB	LIQUOR OPERATIONS	06100	02	
		522.58	SPIRITS, LIQUEURS		144848	5387063	6100	1405	15		INVENTORY- PILOT KNOB	LIQUOR OPERATIONS	06100	02	
		223.78	WINE ORDER		144849	5387062	6100	1405	15		INVENTORY- PILOT KNOB	LIQUOR OPERATIONS	06100	02	
		100.33	SVEDKA VDK ORDER		144850	5387061	6100	1405	15		INVENTORY- PILOT KNOB	LIQUOR OPERATIONS	06100	02	
		21.99	B&J LIQ ORDER		144851	5387066	6100	1405	15		INVENTORY- PILOT KNOB	LIQUOR OPERATIONS	06100	02	
		313.06	WINE ORDER		144852	5387065	6100	1405	15		INVENTORY- PILOT KNOB	LIQUOR OPERATIONS	06100	02	
		247.42	SPIRITS, LIQUEURS												

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		100.00	2015 HAZMAT STORAGE FEES		144459	1904000192015	6502	6401			PROFESSIONAL SERVICES	WATER UTILITY EXPENSE	06500	08	
						M-79586									
		25.00	2015 HAZMAT STRG, ARENA		144487	1904000402015	2502	6460			SUBSCRIPTIONS & DUES	ICE ARENA OPERATIONS EXPE	02500	09	
						M-79510									
		125.00													
135361	3/11/2016		101374 MINNESOTA DEPT OF PUBLIC SAFETY												
		30.00	TRANSF '06 CR VIC FR PD TO PRK		144962	FLEET#0961	1094	6234			VEHICLE LICENSES, TAXES, FEE	PARK & RECREATION ADMIN	01000	09	
		177.99	PUPPET WAGON UTIL TRLR PLATES		144963	VIN FM088953 TRLR	1095	6950			MACHINERY & EQUIPMENT	RECREATION PROGRAM SERVIC	01000	09	
		207.99													
135362	3/11/2016		102249 MN FIRE SERVICE CERTIFICATION BOARD												
		240.00	2/07 FIRE OFFCR I CERTIF EXAM		144885	3901	1060	6470			TRAINING & SUBSISTANCE	FIRE SERVICES	01000	06	
		240.00	2/20 INSTR I CERTIF EXAM		144886	3920	1060	6470			TRAINING & SUBSISTANCE	FIRE SERVICES	01000	06	
						ARENS,EIBNER,RW									
		480.00													
135363	3/11/2016		100070 MVTL- MINN VALLEY TESTING LABS												
		86.25	2/15 WATER TEST REPORT		144470	795898	6502	6401			PROFESSIONAL SERVICES	WATER UTILITY EXPENSE	06500	08	
		86.25													
135364	3/11/2016		110272 NORTHERN CONCEPTS												
		112.07	SPRING 2016 CITY NEWS & REC		144700	10805C	6202	6450			OUTSIDE PRINTING	SEWER OPERATIONS EXPENSE	06200	08	
		112.07	SPRING 2016 CITY NEWS & REC		144700	10805C	6302	6450			OUTSIDE PRINTING	SOLID WASTE OPERATIONS	06300	08	
		112.07	SPRING 2016 CITY NEWS & REC		144700	10805C	6402	6450			OUTSIDE PRINTING	STORM WATER UTILITY OPERA	06400	08	
		112.07	SPRING 2016 CITY NEWS & REC		144700	10805C	6502	6450			OUTSIDE PRINTING	WATER UTILITY EXPENSE	06500	08	
		112.07	SPRING 2016 CITY NEWS & REC		144700	10805C	1094	6450			OUTSIDE PRINTING	PARK & RECREATION ADMIN	01000	09	
		560.35													
135365	3/11/2016		102644 NORTHERN SAFETY TECHNOLOGY												
		40.80	BLUE STROBE LENS		144461	40635	1060	6230			VEHICLE SUPPLIES & PARTS	FIRE SERVICES	01000	06	
		679.01	GRILLE, HEAD/TAIL LT FLASHERS		144462	40625	1060	6230			VEHICLE SUPPLIES & PARTS	FIRE SERVICES	01000	06	
		719.81													
135366	3/11/2016		100290 PAUSTIS & SONS WINE COMPANY												
		833.95	WINE ORDER		144841	8538048-IN	6100	1405	15		INVENTORY- PILOT KNOB	LIQUOR OPERATIONS	06100	02	
		833.95													
135367	3/11/2016		100093 PELLICCI HARDWARE & RENTAL												
		8.69	TRIPLE GRND 15A, NUTS, SCREWS		144220	97832/F	1093	6240			BUILDING SUPPLIES & PARTS	SENIOR CITIZEN SERVICES	01000	09	
		12.48	DRY PROTECTR, BUTANE		144221	97826/F	7200	6230			VEHICLE SUPPLIES & PARTS	FLEET OPERATIONS	07200	08	
		44.95	KICKDOWN DOOR HOLDERS (5)		144489	98044/F	1050	6515			BUILDING REPAIR SERVICE	POLICE ADMINISTRATION	01000	05	
		267.75	WTR SFTNR PELLETS		144490	98057/F	1015	6240			BUILDING SUPPLIES & PARTS	CITY HALL	01000	01	
		3.87	NUTS, BOLTS, HARDWARE		144491	98007/F	1015	6240			BUILDING SUPPLIES & PARTS	CITY HALL	01000	01	
		4.49	WD-40 LUBRICANT		144492	98008/F	1093	6220			EQUIP SUPPLIES & PARTS	SENIOR CITIZEN SERVICES	01000	09	
		5.99	PVC CAP		144493	98012/F	6502	6250			OTHER SUPPLIES & PARTS	WATER UTILITY EXPENSE	06500	08	

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		1.38	POLY COUPLE BARB XMPT		144494	98157/F	6502	6250			OTHER SUPPLIES & PARTS	WATER UTILITY EXPENSE	06500	08	
		199.99	WALL MOUNT HOSE FAUCET		144495	19918/F	1060	6515			BUILDING REPAIR SERVICE	FIRE SERVICES	01000	06	
		.89	ROTARY FILE		144496	98156/F	1015	6220			EQUIP SUPPLIES & PARTS	CITY HALL	01000	01	
		.49	ROTARY FILE		144496	98156/F	1060	6220			EQUIP SUPPLIES & PARTS	FIRE SERVICES	01000	06	
		.93	ROTARY FILE		144496	98156/F	1093	6220			EQUIP SUPPLIES & PARTS	SENIOR CITIZEN SERVICES	01000	09	
		.28	ROTARY FILE		144496	98156/F	2502	6220			EQUIP SUPPLIES & PARTS	ICE ARENA OPERATIONS EXPE	02500	09	
		.24	ROTARY FILE		144496	98156/F	1072	6220			EQUIP SUPPLIES & PARTS	STREET MAINTENANCE	01000	08	
		.43	ROTARY FILE		144496	98156/F	1090	6220			EQUIP SUPPLIES & PARTS	PARK MAINTENANCE	01000	09	
		.99	ROTARY FILE		144496	98156/F	6202	6220			EQUIP SUPPLIES & PARTS	SEWER OPERATIONS EXPENSE	06200	08	
		.93	ROTARY FILE		144496	98156/F	6302	6220			EQUIP SUPPLIES & PARTS	SOLID WASTE OPERATIONS	06300	08	
		.32	ROTARY FILE		144496	98156/F	6402	6220			EQUIP SUPPLIES & PARTS	STORM WATER UTILITY OPERA	06400	08	
		.99	ROTARY FILE		144496	98156/F	6502	6220			EQUIP SUPPLIES & PARTS	WATER UTILITY EXPENSE	06500	08	
		13.97	EPOXY GLUE, RIVETS		144497	K98035/F	1072	6250			OTHER SUPPLIES & PARTS	STREET MAINTENANCE	01000	08	
		5.99	WOOD SHOVEL		144498	97995/F	6502	6250			OTHER SUPPLIES & PARTS	WATER UTILITY EXPENSE	06500	08	
		5.99	WOOD SHOVEL		144498	97995/F	6202	6250			OTHER SUPPLIES & PARTS	SEWER OPERATIONS EXPENSE	06200	08	
		6.01	WOOD SHOVEL		144498	97995/F	6402	6250			OTHER SUPPLIES & PARTS	STORM WATER UTILITY OPERA	06400	08	
		31.96	VEHICLE WAX SUPPLIES		144499	98019/F	1072	6250			OTHER SUPPLIES & PARTS	STREET MAINTENANCE	01000	08	
		.28	PCV ADAPTER		144500	K98037/F	1072	6515			BUILDING REPAIR SERVICE	STREET MAINTENANCE	01000	08	
		.18	PCV ADAPTER		144500	K98037/F	1090	6515			BUILDING REPAIR SERVICE	PARK MAINTENANCE	01000	09	
		.60	PCV ADAPTER		144500	K98037/F	6202	6515			BUILDING REPAIR SERVICE	SEWER OPERATIONS EXPENSE	06200	08	
		.60	PCV ADAPTER		144500	K98037/F	6302	6515			BUILDING REPAIR SERVICE	SOLID WASTE OPERATIONS	06300	08	
		.23	PCV ADAPTER		144500	K98037/F	6402	6515			BUILDING REPAIR SERVICE	STORM WATER UTILITY OPERA	06400	08	
		.60	PCV ADAPTER		144500	K98037/F	6502	6515			BUILDING REPAIR SERVICE	WATER UTILITY EXPENSE	06500	08	
		3.79	PHIL PAN SCREWS		144501	98150/F	7200	6230			VEHICLE SUPPLIES & PARTS	FLEET OPERATIONS	07200	08	
		7.98	PAINTBRUSHES		144627	97864/F	6502	6250			OTHER SUPPLIES & PARTS	WATER UTILITY EXPENSE	06500	08	
		14.99	SAWZAL BLADE 6"		144628	978668/F	1090	6220			EQUIP SUPPLIES & PARTS	PARK MAINTENANCE	01000	09	
		69.98	432 MV BALLASTS (2)		144629	97910/F	1093	6240			BUILDING SUPPLIES & PARTS	SENIOR CITIZEN SERVICES	01000	09	
		8.53	GLS BLK SPRAY PAINT		144630	97870/F	6302	6250			OTHER SUPPLIES & PARTS	SOLID WASTE OPERATIONS	06300	08	
		.55-			144630	97870/F	6300	2415			MN SALES TAX DUE	SOLID WASTE OPERATIONS	06300	08	
		289.94	(2) CS TOILET PAPER, FOLD TWLS		144631	16831/F	1050	6250			OTHER SUPPLIES & PARTS	POLICE ADMINISTRATION	01000	05	
		4.96	NUTS, BOLTS, HARDWARE		144632	98183/F	1060	6510			VEHICLE REPAIR SERVICE	FIRE SERVICES	01000	06	
		1.44	NUTS, BOLTS, HRDWR		144633	98197/F	1060	6510			VEHICLE REPAIR SERVICE	FIRE SERVICES	01000	06	
		49.99	ELEC BALLAST		144634	97934/F	1060	6515			BUILDING REPAIR SERVICE	FIRE SERVICES	01000	06	
		12.46	NUTS, BOLTS, HRDWR		144635	98165/F	1072	6250			OTHER SUPPLIES & PARTS	STREET MAINTENANCE	01000	08	
		6.99	PROPANE FUEL		144636	K98202/F	6502	6250			OTHER SUPPLIES & PARTS	WATER UTILITY EXPENSE	06500	08	
		6.99	GALV BUSHING		144637	98216/F	6502	6250			OTHER SUPPLIES & PARTS	WATER UTILITY EXPENSE	06500	08	
		16.06	ICE MELT 50#		144638	98073/F	6110	6250			OTHER SUPPLIES & PARTS	DOWNTOWN LIQUOR REV & EXP	06100	02	
		123.69	ROLL TOWELS, PAPER TOWELS		144639	18365/F	1050	6250			OTHER SUPPLIES & PARTS	POLICE ADMINISTRATION	01000	05	
		6.99	DUCK TAPE		144640	98206/F	1090	6250			OTHER SUPPLIES & PARTS	PARK MAINTENANCE	01000	09	
		99.80	40# WTR SOFTNER SALT (20)		144641	98168/F	2502	6240			BUILDING SUPPLIES & PARTS	ICE ARENA OPERATIONS EXPE	02500	09	
		3.21-	ICE MELT RETURN CR		144642	98074/F CM	6110	6250			OTHER SUPPLIES & PARTS	DOWNTOWN LIQUOR REV & EXP	06100	02	
		5.99	LUBE BLASTR PENETRNT 12OZ		144662	98323/F	1090	6220			EQUIP SUPPLIES & PARTS	PARK MAINTENANCE	01000	09	

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		1.99	SINGLE CUT KEYS		144663	98318/F	1097	6220			EQUIP SUPPLIES & PARTS	SWIMMING POOL OPERATIONS	01000	09	
		14.97	DISINFCT WIPES/SPRAY		144664	98307/F	2502	6250			OTHER SUPPLIES & PARTS	ICE ARENA OPERATIONS EXPE	02500	09	
		59.95	BLACKTOP PATCH COMM 50#		144665	98271/F	1072	6253			STREET MATERIALS	STREET MAINTENANCE	01000	08	
		34.86	WALL ANCHORS/PIPE STRAP/ORGANI		144666	98339/F	6502	6250			OTHER SUPPLIES & PARTS	WATER UTILITY EXPENSE	06500	08	
		3.99	BIT INSRT PWR #2PHL 3.5"		144667	98340/F	6502	6250			OTHER SUPPLIES & PARTS	WATER UTILITY EXPENSE	06500	08	
		7.49	PULLEY SGL SWVL 1.5"		144668	98302/F	2502	6515			BUILDING REPAIR SERVICE	ICE ARENA OPERATIONS EXPE	02500	09	
		16.99	CM LINER ROLL		144669	98288/F	1090	6250			OTHER SUPPLIES & PARTS	PARK MAINTENANCE	01000	09	
		41.98	CM RATCHET 3/8;CM WRENCH 7PC		144670	98272/F	1090	6220			EQUIP SUPPLIES & PARTS	PARK MAINTENANCE	01000	09	
		1.45	FLEX SEAL 14OZ		144671	98275/F	1072	6240			BUILDING SUPPLIES & PARTS	STREET MAINTENANCE	01000	08	
		.94	FLEX SEAL 14OZ		144671	98275/F	1090	6240			BUILDING SUPPLIES & PARTS	PARK MAINTENANCE	01000	09	
		3.12	FLEX SEAL 14OZ		144671	98275/F	6202	6240			BUILDING SUPPLIES & PARTS	SEWER OPERATIONS EXPENSE	06200	08	
		3.12	FLEX SEAL 14OZ		144671	98275/F	6302	6240			BUILDING SUPPLIES & PARTS	SOLID WASTE OPERATIONS	06300	08	
		1.25	FLEX SEAL 14OZ		144671	98275/F	6402	6240			BUILDING SUPPLIES & PARTS	STORM WATER UTILITY OPERA	06400	08	
		3.11	FLEX SEAL 14OZ		144671	98275/F	6502	6240			BUILDING SUPPLIES & PARTS	WATER UTILITY EXPENSE	06500	08	
		7.99	GLUE CARPET OUTDOOR QT		144672	98373/F	1015	6240			BUILDING SUPPLIES & PARTS	CITY HALL	01000	01	
		.69	STEELWOOL		144697	98169/F	1015	6220			EQUIP SUPPLIES & PARTS	CITY HALL	01000	01	
		.38	STEELWOOL		144697	98169/F	1060	6220			EQUIP SUPPLIES & PARTS	FIRE SERVICES	01000	06	
		.72	STEELWOOL		144697	98169/F	1093	6220			EQUIP SUPPLIES & PARTS	SENIOR CITIZEN SERVICES	01000	09	
		.21	STEELWOOL		144697	98169/F	2502	6220			EQUIP SUPPLIES & PARTS	ICE ARENA OPERATIONS EXPE	02500	09	
		.19	STEELWOOL		144697	98169/F	1072	6220			EQUIP SUPPLIES & PARTS	STREET MAINTENANCE	01000	08	
		.33	STEELWOOL		144697	98169/F	1090	6220			EQUIP SUPPLIES & PARTS	PARK MAINTENANCE	01000	09	
		.76	STEELWOOL		144697	98169/F	6202	6220			EQUIP SUPPLIES & PARTS	SEWER OPERATIONS EXPENSE	06200	08	
		.71	STEELWOOL		144697	98169/F	6302	6220			EQUIP SUPPLIES & PARTS	SOLID WASTE OPERATIONS	06300	08	
		.24	STEELWOOL		144697	98169/F	6402	6220			EQUIP SUPPLIES & PARTS	STORM WATER UTILITY OPERA	06400	08	
		.76	STEELWOOL		144697	98169/F	6502	6220			EQUIP SUPPLIES & PARTS	WATER UTILITY EXPENSE	06500	08	
		1.03	WIRE CONN/CONNECT WINGGRD 25PK		144698	97946/F	1015	6220			EQUIP SUPPLIES & PARTS	CITY HALL	01000	01	
		.56	WIRE CONN/CONNECT WINGGRD 25PK		144698	97946/F	1060	6220			EQUIP SUPPLIES & PARTS	FIRE SERVICES	01000	06	
		1.08	WIRE CONN/CONNECT WINGGRD 25PK		144698	97946/F	1093	6220			EQUIP SUPPLIES & PARTS	SENIOR CITIZEN SERVICES	01000	09	
		.32	WIRE CONN/CONNECT WINGGRD 25PK		144698	97946/F	2502	6220			EQUIP SUPPLIES & PARTS	ICE ARENA OPERATIONS EXPE	02500	09	
		.28	WIRE CONN/CONNECT WINGGRD 25PK		144698	97946/F	1072	6220			EQUIP SUPPLIES & PARTS	STREET MAINTENANCE	01000	08	
		.50	WIRE CONN/CONNECT WINGGRD 25PK		144698	97946/F	1090	6220			EQUIP SUPPLIES & PARTS	PARK MAINTENANCE	01000	09	
		1.14	WIRE CONN/CONNECT WINGGRD 25PK		144698	97946/F	6202	6220			EQUIP SUPPLIES & PARTS	SEWER OPERATIONS EXPENSE	06200	08	
		1.07	WIRE CONN/CONNECT WINGGRD 25PK		144698	97946/F	6302	6220			EQUIP SUPPLIES & PARTS	SOLID WASTE OPERATIONS	06300	08	
		.36	WIRE CONN/CONNECT WINGGRD 25PK		144698	97946/F	6402	6220			EQUIP SUPPLIES & PARTS	STORM WATER UTILITY OPERA	06400	08	
		1.14	WIRE CONN/CONNECT WINGGRD 25PK		144698	97946/F	6502	6220			EQUIP SUPPLIES & PARTS	WATER UTILITY EXPENSE	06500	08	
		1.65	NAIL AIR BRADS/ BRAD NAILS		144699	97851/F	1015	6220			EQUIP SUPPLIES & PARTS	CITY HALL	01000	01	
		.90	NAIL AIR BRADS/ BRAD NAILS		144699	97851/F	1060	6220			EQUIP SUPPLIES & PARTS	FIRE SERVICES	01000	06	
		1.73	NAIL AIR BRADS/ BRAD NAILS		144699	97851/F	1093	6220			EQUIP SUPPLIES & PARTS	SENIOR CITIZEN SERVICES	01000	09	
		.51	NAIL AIR BRADS/ BRAD NAILS		144699	97851/F	2502	6220			EQUIP SUPPLIES & PARTS	ICE ARENA OPERATIONS EXPE	02500	09	
		.45	NAIL AIR BRADS/ BRAD NAILS		144699	97851/F	1072	6220			EQUIP SUPPLIES & PARTS	STREET MAINTENANCE	01000	08	
		.80	NAIL AIR BRADS/ BRAD NAILS		144699	97851/F	1090	6220			EQUIP SUPPLIES & PARTS	PARK MAINTENANCE	01000	09	
		1.83	NAIL AIR BRADS/ BRAD NAILS		144699	97851/F	6202	6220			EQUIP SUPPLIES & PARTS	SEWER OPERATIONS EXPENSE	06200	08	

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			1.71	NAIL AIR BRADS/ BRAD NAILS		144699	97851/F	6302	6220			EQUIP SUPPLIES & PARTS	SOLID WASTE OPERATIONS	06300	08	
			.57	NAIL AIR BRADS/ BRAD NAILS		144699	97851/F	6402	6220			EQUIP SUPPLIES & PARTS	STORM WATER UTILITY OPERA	06400	08	
			1.83	NAIL AIR BRADS/ BRAD NAILS		144699	97851/F	6502	6220			EQUIP SUPPLIES & PARTS	WATER UTILITY EXPENSE	06500	08	
			99.68	HARDWARE, MOP STICK, CHAIN		144973	98377/F	1060	6240			BUILDING SUPPLIES & PARTS	FIRE SERVICES	01000	06	
			17.98	KICKDOWN DOOR HOLDERS		144974	98424/F	1050	6515			BUILDING REPAIR SERVICE	POLICE ADMINISTRATION	01000	05	
			1,694.61													
135368	3/11/2016			100032 PEPSI COLA COMPANY												
			63.00	SFT DRNK BEV, MIX		144799	53129601	6100	1405	15		INVENTORY- PILOT KNOB	LIQUOR OPERATIONS	06100	02	
			63.00													
135369	3/11/2016			100034 PHILLIPS WINE AND SPIRITS INC												
			3,243.98	SPIRITS, LIQUEURS		144834	2936185	6100	1405	15		INVENTORY- PILOT KNOB	LIQUOR OPERATIONS	06100	02	
			2,240.74	WINE ORDER		144835	2936186	6100	1405	15		INVENTORY- PILOT KNOB	LIQUOR OPERATIONS	06100	02	
			617.17	SUTTER WINE ORDER		144836	2936190	6100	1405	15		INVENTORY- PILOT KNOB	LIQUOR OPERATIONS	06100	02	
			53.11	UV GRP VDK ORDER		144837	2939331	6100	1405	10		INVENTORY- DOWNTOWN	LIQUOR OPERATIONS	06100	02	
			182.48	WINE ORDER		144838	2939332	6100	1405	10		INVENTORY- DOWNTOWN	LIQUOR OPERATIONS	06100	02	
			946.71	WINE ORDER		144855	2939293	6100	1405	15		INVENTORY- PILOT KNOB	LIQUOR OPERATIONS	06100	02	
			407.74	SPIRITS, LIQUEURS		144856	2939292	6100	1405	15		INVENTORY- PILOT KNOB	LIQUOR OPERATIONS	06100	02	
			7,691.93													
135370	3/11/2016			100125 R&R SPECIALTIES OF WISCONSIN INC												
			57.60	BLADE SHARPENING SRVS		144533	0059283-IN	2502	6401			PROFESSIONAL SERVICES	ICE ARENA OPERATIONS EXPE	02500	09	
			57.60													
135371	3/11/2016			112561 RICOH USA, INC												
			963.43	EQUIP RENTAL MAR-APR'16		144720	96382822	1010	6555			RENTAL OF EQUIPMENT	ADMINISTRATION	01000	01	
			963.43													
135372	3/11/2016			112051 SOUTHERN WINE & SPIRITS OF MN, LLC												
			216.40	WINE ORDER		144801	1382154	6100	1405	15		INVENTORY- PILOT KNOB	LIQUOR OPERATIONS	06100	02	
			3,676.23	SPIRITS, LIQUEURS, WINE		144802	1383283	6100	1405	15		INVENTORY- PILOT KNOB	LIQUOR OPERATIONS	06100	02	
			186.56	WINE ORDER		144803	1384332	6100	1405	10		INVENTORY- DOWNTOWN	LIQUOR OPERATIONS	06100	02	
			1,038.56	SPIRITS, LIQUEURS		144804	1384333	6100	1405	10		INVENTORY- DOWNTOWN	LIQUOR OPERATIONS	06100	02	
			1,716.41	SPIRITS, LIQUEURS		144842	1382153	6100	1405	15		INVENTORY- PILOT KNOB	LIQUOR OPERATIONS	06100	02	
			377.68	WINE ORDER		144845	1384338	6100	1405	15		INVENTORY- PILOT KNOB	LIQUOR OPERATIONS	06100	02	
			1,537.86	SPIRITS, LIQUEURS		144846	1384339	6100	1405	15		INVENTORY- PILOT KNOB	LIQUOR OPERATIONS	06100	02	
			8,749.70													

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		100.00	GIFT CERTIF, EMPL REC, NICK B		144927	10 YR EMPL RECOG	1011	7420			OTHER	HUMAN RESOURCES	01000	04	
						NICK									
		100.00													
135384	3/11/2016		101254 ORKIN EXTERMINATING												
		101.91	2/23 PEST CNTRL SVS CITY HALL		144675	107608112 /	1015	6401			PROFESSIONAL SERVICES	CITY HALL	01000	01	
						7200453									
		2.36	2/23 PEST CONTROL SVS CMF		144678	107608105 /	1072	6401			PROFESSIONAL SERVICES	STREET MAINTENANCE	01000	08	
						7200371 FEB									
		2.36	2/23 PEST CONTROL SVS CMF		144678	107608105 /	1090	6401			PROFESSIONAL SERVICES	PARK MAINTENANCE	01000	09	
						7200371 FEB									
		4.71	2/23 PEST CONTROL SVS CMF		144678	107608105 /	6202	6401			PROFESSIONAL SERVICES	SEWER OPERATIONS EXPENSE	06200	08	
						7200371 FEB									
		80.09	2/23 PEST CONTROL SVS CMF		144678	107608105 /	6302	6401			PROFESSIONAL SERVICES	SOLID WASTE OPERATIONS	06300	08	
						7200371 FEB									
		15.30	2/23 PEST CONTROL SVS CMF		144678	107608105 /	6402	6401			PROFESSIONAL SERVICES	STORM WATER UTILITY OPERA	06400	08	
						7200371 FEB									
		12.96	2/23 PEST CONTROL SVS CMF		144678	107608105 /	6502	6401			PROFESSIONAL SERVICES	WATER UTILITY EXPENSE	06500	08	
						7200371 FEB									
		100.92	PEST CONTROL SVS-5446 195TH ST		144684	107606494 /	6502	6401			PROFESSIONAL SERVICES	WATER UTILITY EXPENSE	06500	08	
						2687757									
		320.61													
135385	3/11/2016		113288 OISTAD, JANET												
		21.00-	REFUND FEB 9 EVENT @ RRC		144353	REF CXLD RRC PRGR	1093	6570			PROGRAMMING EXPENSE	SENIOR CITIZEN SERVICES	01000	09	
		21.00	REV CREDIT DONE IN ERROR		144353	REF CXLD RRC PRGR	1093	6570			PROGRAMMING EXPENSE	SENIOR CITIZEN SERVICES	01000	09	
		21.00	REFUND FEB 9 EVENT @ RRC		144353	REF CXLD RRC PRGR	1093	6570			PROGRAMMING EXPENSE	SENIOR CITIZEN SERVICES	01000	09	
		21.00													
0160201	2/22/2016		108980 MINNESOTA ENERGY RESOURCES CORPORATION												
		21.62	12/19-1/20 GAS, ENGL LIF STA		144086	0503080372	6202	6423			NATURAL GAS	SEWER OPERATIONS EXPENSE	06200	08	
						DEC-JAN'16									
		77.94	12/23-1/29 GAS, CITY GARAGE		144087	0505547424	1072	6423			NATURAL GAS	STREET MAINTENANCE	01000	08	
						DEC-JAN'16									
		77.94	12/23-1/29 GAS, CITY GARAGE		144087	0505547424	1090	6423			NATURAL GAS	PARK MAINTENANCE	01000	09	
						DEC-JAN'16									
		194.84	12/23-1/29 GAS, CITY GARAGE		144087	0505547424	6502	6423			NATURAL GAS	WATER UTILITY EXPENSE	06500	08	
						DEC-JAN'16									
		194.84	12/23-1/29 GAS, CITY GARAGE		144087	0505547424	6302	6423			NATURAL GAS	SOLID WASTE OPERATIONS	06300	08	
						DEC-JAN'16									
		38.97	12/23-1/29 GAS, CITY GARAGE		144087	0505547424	6402	6423			NATURAL GAS				

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20160204	2/23/2016		100085 DAKOTA ELECTRIC ASSOCIATION												
		19.32	12/15-1/14 ELEC, MONUMENT LTS		144026	409912-3 DEC-JAN'16	6602	6422			ELECTRIC	STREETLIGHT UTILITY EXPEN	06600	08	
		26.28	12/15-1/14 ELEC, PRK/REC SIGN		144027	226047-9 DEC-JAN'16	1090	6422			ELECTRIC	PARK MAINTENANCE	01000	09	
		527.00	12/15-1/14 ELEC, FIRE STA#1		144028	167948-9 DEC-JAN'16	1060	6422			ELECTRIC	FIRE SERVICES	01000	06	
		18.51	12/14-1/11 ELEC, 220TH LIF STA		144029	140522-4 DEC-JAN'16	6202	6422			ELECTRIC	SEWER OPERATIONS EXPENSE	06200	08	
		327.82	12/15-1/14 ELEC, DNMRK/SPRC LT		144030	422247-7 DEC-JAN'16	6602	6422			ELECTRIC	STREETLIGHT UTILITY EXPEN	06600	08	
		<hr/> 918.93													
20160208	2/22/2016		100166 MN CHILD SUPPORT PAYMENT CENTER												
		257.96			144369	0218168472010	7000	2118			CHILD SUPPORT PAYABLE	EMPLOYEE EXPENSE FUND	07000	02	
		322.10			144376	021816847207	7000	2118			CHILD SUPPORT PAYABLE	EMPLOYEE EXPENSE FUND	07000	02	
		239.50			144377	021816847208	7000	2118			CHILD SUPPORT PAYABLE	EMPLOYEE EXPENSE FUND	07000	02	
		196.58			144378	021816847209	7000	2118			CHILD SUPPORT PAYABLE	EMPLOYEE EXPENSE FUND	07000	02	
		<hr/> 1,016.14													
20160214	2/22/2016		100394 XCEL ENERGY												
		199.23	12/16-1/19 ELEC, 190TH BRDG LT		143894	519371130-1 DEC-JAN'16	6602	6422			ELECTRIC	STREETLIGHT UTILITY EXPEN	06600	08	
		<hr/> 199.23													
20160215	2/23/2016		100394 XCEL ENERGY												
		174.98	DEC'15 ELEC, HOLIDAY LTS		143907	514874005-0 DEC'15	1093	6422			ELECTRIC	SENIOR CITIZEN SERVICES	01000	09	
		<hr/> 174.98													
20160221	2/22/2016		107962 MINNESOTA PUBLIC FACILITIES AUTHORITY												
		56,532.72	MPFA LOAN PYMT/GO BONDS		144361	FEB'16 CWS REV FND	110	7110			DEBT PRINCIPAL	1995 WASTEWATER TRTMNT BO	03110	02	
		1,308.73	MPFA LOAN PYMT/GO BONDS		144361	FEB'16 CWS REV FND	110	7120			DEBT INTEREST	1995 WASTEWATER TRTMNT BO	03110	02	
		<hr/> 57,841.45													
20160222	2/22/2016		100220 SAM'S CLUB BUSINESS MSTRCRD												
		185.98	1/28 SAMS CRD PURCH, REC PRGRM		144267	005978 / 5560...7508	1095	6570			PROGRAMMING EXPENSE	RECREATION PROGRAM SERVIC	01000	09	
		<hr/> 185.98													
20160223	2/29/2016		102160 CARDMEMBER SERVICES												
		410.06	1/15 VISA NORTHERN TOOL		144760	4798...1668 FEB'16 VISA	6502	6250			OTHER SUPPLIES & PARTS	WATER UTILITY EXPENSE	06500	08	
		18.34	1/10 VISA AMZN GAL DISHWSH		144760	4798...1668 FEB'16 VISA	1050	6250			OTHER SUPPLIES & PARTS	POLICE ADMINISTRATION	01000	05	
		338.52	1/08 VISA QUALITY RES GRP-UNFR		144760	4798...1668 FEB'16	1050	6290			UNIFORMS & CLOTHING	POLICE ADMINISTRATION	01000	05	

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						VISA									
		129.99	1/08 VISA AMZN 23" MONITOR		144760	4798...1668 FEB'16	1050	6250			OTHER SUPPLIES & PARTS	POLICE ADMINISTRATION	01000	05	
						VISA									
		259.98	1/08 VISA AMZN 23" MONITORS 2		144760	4798...1668 FEB'16	1050	6250			OTHER SUPPLIES & PARTS	POLICE ADMINISTRATION	01000	05	
						VISA									
		259.98	1/08 VISA AMZN 23" MONITORS 2		144760	4798...1668 FEB'16	1050	6250			OTHER SUPPLIES & PARTS	POLICE ADMINISTRATION	01000	05	
						VISA									
		103.98	1/08 VISA AMZN MONITOR STANDS		144760	4798...1668 FEB'16	1050	6250			OTHER SUPPLIES & PARTS	POLICE ADMINISTRATION	01000	05	
						VISA									
		77.76	1/08 VISA AMZN PICTURE FRAMES		144760	4798...1668 FEB'16	1050	6250			OTHER SUPPLIES & PARTS	POLICE ADMINISTRATION	01000	05	
						VISA									
		240.00	1/11 VISA BCA TRNG ED-VANDORN		144760	4798...1668 FEB'16	1052	6470			TRAINING & SUBSISTANCE	INVESTIGATION SERVICES	01000	05	
						VISA									
		240.00	1/11 VISA BCA TRNG ED-MURPHY		144760	4798...1668 FEB'16	1052	6470			TRAINING & SUBSISTANCE	INVESTIGATION SERVICES	01000	05	
						VISA									
		290.00	1/11 VISA MN CHF POL, MEMBRSH		144760	4798...1668 FEB'16	1050	6460			SUBSCRIPTIONS & DUES	POLICE ADMINISTRATION	01000	05	
						VISA									
		199.99	1/11 VISA MICRO CTR LASERJET		144760	4798...1668 FEB'16	1050	6250			OTHER SUPPLIES & PARTS	POLICE ADMINISTRATION	01000	05	
						VISA									
		15.99	1/11 VISA MICRO CTR, PRNT CABL		144760	4798...1668 FEB'16	1051	6412			CELLULAR PHONES	PATROL SERVICES	01000	05	
						VISA									
		79.90	1/12 VISA AMZN MONITOR STND		144760	4798...1668 FEB'16	1050	6250			OTHER SUPPLIES & PARTS	POLICE ADMINISTRATION	01000	05	
						VISA									
		79.90	1/12 VISA AMZN MONITOR STND		144760	4798...1668 FEB'16	1050	6250			OTHER SUPPLIES & PARTS	POLICE ADMINISTRATION	01000	05	
						VISA									
		25.00	1/12 VISA PYPL*MIAI MEMBR		144760	4798...1668 FEB'16	1051	6470			TRAINING & SUBSISTANCE	PATROL SERVICES	01000	05	
						VISA									
		25.98	1/13 VISA AMZN USB CABLE		144760	4798...1668 FEB'16	1051	6412			CELLULAR PHONES	PATROL SERVICES	01000	05	
						VISA									
		39.96	1/14 VISA AMZN INSUL WRK GLV		144760	4798...1668 FEB'16	6502	6250			OTHER SUPPLIES & PARTS	WATER UTILITY EXPENSE	06500	08	
						VISA									
		39.96	1/14 VISA AMZN INSUL WRK GLV		144760	4798...1668 FEB'16	6202	6250			OTHER SUPPLIES & PARTS	SEWER OPERATIONS EXPENSE	06200	08	
						VISA									
		39.96	1/14 VISA AMZN INSUL WRK GLV		144760	4798...1668 FEB'16	6402	6250			OTHER SUPPLIES & PARTS	STORM WATER UTILITY OPERA	06400	08	
						VISA									
		39.96	1/14 VISA AMZN INSUL WRK GLV		144760	4798...1668 FEB'16	1072	6250			OTHER SUPPLIES & PARTS	STREET MAINTENANCE	01000	08	
						VISA									
		50.00	1/13 VISA PYPL*USPCA REG MEMB		144760	4798...1668 FEB'16	1051	6406			K-9 EXPENSE	PATROL SERVICES	01000	05	
						VISA									
		36.75	1/20 VISA QUALITY RES GRP-UNIF		144760	4798...1668 FEB'16	1050	6290			UNIFORMS & CLOTHING	POLICE ADMINISTRATION	01000	05	
						VISA									
		250.00	1/20 VISA SIG SAUER ARMORER CL		144760	4798...1668 FEB'16	1052	6470			TRAINING & SUBSISTANCE	INVESTIGATION SERVICES	01000	05	

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						VISA									
		750.00	1/21 VISA ACT*SOTA TACT TRNG		144760	4798...1668 FEB'16	1051	6470			TRAINING & SUBSISTANCE	PATROL SERVICES	01000	05	
						VISA									
		160.74	1/25 VISA AMZN BATTERY CHRGR		144760	4798...1668 FEB'16	1051	6230			VEHICLE SUPPLIES & PARTS	PATROL SERVICES	01000	05	
						VISA									
		69.99	1/25 VISA AMZN MONITOR STND		144760	4798...1668 FEB'16	7400	6210			OFFICE SUPPLIES	INFORMATION TECHNOLOGY	07400	04	
						VISA									
		60.00	1/26 VISA 360 COMMUN TRNG		144760	4798...1668 FEB'16	1052	6470			TRAINING & SUBSISTANCE	INVESTIGATION SERVICES	01000	05	
						VISA									
		134.91	1/26 VISA GUNDOG SUPPLY		144760	4798...1668 FEB'16	1051	6250			OTHER SUPPLIES & PARTS	PATROL SERVICES	01000	05	
						VISA									
		186.76	1/26 VISA HOLIDAY INN MN JOA		144760	4798...1668 FEB'16	1052	6470			TRAINING & SUBSISTANCE	INVESTIGATION SERVICES	01000	05	
						VISA									
		226.95	1/27 VISA CAPITOL PRNTG, B CRD		144760	4798...1668 FEB'16	1050	6250			OTHER SUPPLIES & PARTS	POLICE ADMINISTRATION	01000	05	
						VISA									
		34.49	1/28 VISA AMZN MAKITA BATT REP		144760	4798...1668 FEB'16	6502	6250			OTHER SUPPLIES & PARTS	WATER UTILITY EXPENSE	06500	08	
						VISA									
		34.50	1/28 VISA AMZN MAKITA BATT REP		144760	4798...1668 FEB'16	6402	6250			OTHER SUPPLIES & PARTS	STORM WATER UTILITY OPERA	06400	08	
						VISA									
		35.00	1/28 VISA AMZN WALL CLOCK, RRC		144760	4798...1668 FEB'16	4502	6210			OFFICE SUPPLIES	RRC CAPITAL IMPROVEMENT F	04500	09	
						VISA									
		58.39	1/30 VISA AMZN WOODEN HNDL		144760	4798...1668 FEB'16	1076	6220			EQUIP SUPPLIES & PARTS	NATURAL RESOURCES	01000	07	
						VISA									
		73.79	1/29 VISA AMZN AIRPOT RACK		144760	4798...1668 FEB'16	1093	6210			OFFICE SUPPLIES	SENIOR CITIZEN SERVICES	01000	09	
						VISA									
		119.70	1/25 VISA LLOYD SECURITY- 6 MO		144760	4798...1668 FEB'16	1090	6401			PROFESSIONAL SERVICES	PARK MAINTENANCE	01000	09	
						VISA									
		16.24	2/01 VISA HOME DEPOT- RRC		144760	4798...1668 FEB'16	1093	6240			BUILDING SUPPLIES & PARTS	SENIOR CITIZEN SERVICES	01000	09	
						VISA									
		55.83	2/03 VISA KATOM REST SUPPLY		144760	4798...1668 FEB'16	2502	6220			EQUIP SUPPLIES & PARTS	ICE ARENA OPERATIONS EXPE	02500	09	
						VISA									
		78.73	2/03 VISA SOURCE SUPPLY PADS		144760	4798...1668 FEB'16	2502	6220			EQUIP SUPPLIES & PARTS	ICE ARENA OPERATIONS EXPE	02500	09	
						VISA									
		283.48	1/23 VISA CDW GOV MONITORS		144760	4798...1668 FEB'16	7400	6960			FURNITURE & OFFICE E	INFORMATION TECHNOLOGY	07400	04	
						VISA									
		312.51	1/25 VISA CDW GOV MONITORS		144760	4798...1668 FEB'16	7400	6960			FURNITURE & OFFICE E	INFORMATION TECHNOLOGY	07400	04	
						VISA									
		312.51	1/25 VISA CDW GOV MONITORS		144760	4798...1668 FEB'16	7400	6960			FURNITURE & OFFICE E	INFORMATION TECHNOLOGY	07400	04	
						VISA									
		47.72	1/25 VISA CDW GOV MONITOR ADPT		144760	4798...1668 FEB'16	7400	6210			OFFICE SUPPLIES	INFORMATION TECHNOLOGY	07400	04	
						VISA									
		16.48	1/27 VISA CDW GOV CABLE		144760	4798...1668 FEB'16	7400	6210			OFFICE SUPPLIES	INFORMATION TECHNOLOGY	07400	04	

Note: Payment amount may not reflect the actual amount due to data sequencing and/or data selection.

Council Check Summary

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2/20/2016 - 3/15/2016

Check #	Date	Amount	Supplier / Explanation	PO#	Doc No	Inv No	BU	Obj	Sub	Subledger	Account Description	BU Description	Co	Dept	Div
						VISA									
		48.70	1/27 VISA CDW GOV DISPLY PORT		144760	4798...1668 FEB'16	7400	6210			OFFICE SUPPLIES	INFORMATION TECHNOLOGY	07400	04	
						VISA									
		21.37	1/28 VISA TARGET- SMORES PRGRM		144760	4798...1668 FEB'16	1095	6570			PROGRAMMING EXPENSE	RECREATION PROGRAM SERVIC	01000	09	
						VISA									
		12.89	1/08 VISA TOM MALT SHP FUN FRI		144760	4798...1668 FEB'16	1093	6570			PROGRAMMING EXPENSE	SENIOR CITIZEN SERVICES	01000	09	
						VISA									
		18.36	1/22 VISA JENSENS CAFE FUN FRI		144760	4798...1668 FEB'16	1093	6570			PROGRAMMING EXPENSE	SENIOR CITIZEN SERVICES	01000	09	
						VISA									
		26.94	1/27 VISA WALMART OFFICE SUPPL		144760	4798...1668 FEB'16	4502	6210			OFFICE SUPPLIES	RRC CAPITAL IMPROVEMENT F	04500	09	
						VISA									
		46.97	1/27 VISA TARGET SUPPLIES RRC		144760	4798...1668 FEB'16	4502	6210			OFFICE SUPPLIES	RRC CAPITAL IMPROVEMENT F	04500	09	
						VISA									
		638.00	1/21 VISA RJ THOM MFG GRILLS		144760	4798...1668 FEB'16	1090	6250			OTHER SUPPLIES & PARTS	PARK MAINTENANCE	01000	09	
						VISA									
		316.13	1/06 VISA LAW ENFRC TRGT		144760	4798...1668 FEB'16	1051	6250			OTHER SUPPLIES & PARTS	PATROL SERVICES	01000	05	
						VISA									
		53.94	1/11 VISA BROWNELLS AMMO		144760	4798...1668 FEB'16	1051	6250			OTHER SUPPLIES & PARTS	PATROL SERVICES	01000	05	
						VISA									
		15.99	1/12 VISA BROWNELL APPLICTR		144760	4798...1668 FEB'16	1051	6250			OTHER SUPPLIES & PARTS	PATROL SERVICES	01000	05	
						VISA									
		117.02	1/13 VISA COPQUEST EAR PLUGS		144760	4798...1668 FEB'16	1051	6250			OTHER SUPPLIES & PARTS	PATROL SERVICES	01000	05	
						VISA									
		625.00	1/08 VISA DEED COMMUN DUES		144760	4798...1668 FEB'16	2000	6460			SUBSCRIPTIONS & DUES	HRA/ECONOMIC DEVELOPMENT	02000	03	
						VISA									
		13.96	1/20 VISA FAM FRSH DT TSK FRC		144760	4798...1668 FEB'16	1030	6470			TRAINING & SUBSISTANCE	PLANNING & ZONING	01000	03	
						VISA									
		11.96	1/11 VISA FAM FRSH-DIST VINEGR		144760	4798...1668 FEB'16	1060	6242			CLEANING SUPPLIES	FIRE SERVICES	01000	06	
						VISA									
		121.48	2/03 VISA EL CHARRO, OFFICR MT		144760	4798...1668 FEB'16	4302	6470			TRAINING & SUBSISTANCE	FIRE RELIEF	04300	06	
						VISA									
		60.00	1/06 VISA MNGFOA MEMB RE		144760	4798...1668 FEB'16	1021	6460			SUBSCRIPTIONS & DUES	GENERAL ACCOUNTING	01000	02	
						VISA									
		184.98	1/07 VISA HOMETOWN PROD, LIQ S		144760	4798...1668 FEB'16	6115	6492			ADVERTISING	PILOT KNOB LIQUOR	06100	02	
						VISA									
		184.97	1/07 VISA HOMETOWN PROD, LIQ S		144760	4798...1668 FEB'16	6110	6492			ADVERTISING	DOWNTOWN LIQUOR REV & EXP	06100	02	
						VISA									
		107.86	1/07 VISA FORESTRY SUPPLIERS		144760	4798...1668 FEB'16	1076	6220			EQUIP SUPPLIES & PARTS	NATURAL RESOURCES	01000	07	
						VISA									
		200.00	1/11 VISA NATL PUB EMPL LBR RE		144760	4798...1668 FEB'16	1011	6460			SUBSCRIPTIONS & DUES	HUMAN RESOURCES	01000	04	
						VISA									
		49.75	1/12 VISA FORESTRY SUPPLIERS		144760	4798...1668 FEB'16	1076	6220			EQUIP SUPPLIES & PARTS	NATURAL RESOURCES	01000	07	



City of Farmington

430 Third Street
Farmington, Minnesota
651.280.6800 - Fax 651.280.6899
www.ci.farmington.mn.us

TO: Mayor, Councilmembers and City Administrator
FROM: Robin Hanson, Finance Director
SUBJECT: Certification of Delinquent Municipal Services to 2017 Tax Rolls
DATE: March 21, 2016

INTRODUCTION

Similar to private businesses the city's municipal services (utilities and other service charges) experience delinquent accounts. Due to the legal issues involved the city does not shut off water to occupied properties. For vacant properties the water may be shut off to assist in preserving the property. Due to the cost involved the city does not utilize collection agencies to collect delinquent accounts. Rather, in accordance with state statute, the city certifies delinquent amounts to the county auditor for collection the following year along with the property owner's other property taxes.

DISCUSSION

Minnesota State Statutes 444.075, 429.101 and 443.015 grant municipalities the authority to certify delinquent utility accounts and delinquent billings for weeds, mowing and other city services to the property owner's real estate taxes for collection.

Property owners of record with combined delinquent utility bills and services greater than \$2,000 as of February 16, 2016 were mailed notices and were advised they could avoid certification by paying the delinquent amount in full by 3:30 p.m. Friday, March 18, 2016. Their combined delinquent balance totaled \$7,220.42. The notice also advised the city council would consider this matter at a public hearing on March 21, 2016.

As of this writing, one payment has been received in the amount of \$2,276.49. The remaining \$4,943.93 has not yet been paid. These numbers will be further updated for you at the city council meeting on March 21, 2016 to reflect any payments made on these delinquent accounts by the 3:30 p.m. March 18, 2016 deadline.

BUDGET IMPACT

Delinquent utility bills do not directly impact the city's budget. The city continues to pay its bills on time, but experiences a significant lag in collections of its utility bills. For example, these delinquent amounts were due January 2016, the city will not receive its money until June and December of 2017. This negatively impacts the city's internal cash flow and negatively impacts staff time.

ACTION REQUESTED

Adopt the attached resolution certifying the delinquent accounts as an addition to the 2017 taxes of the appropriate properties.

ATTACHMENTS:

Type	Description
□ Resolution	Resolution Certifying Delinquent Municipal Service Accounts to Dakota County

Treasurer/Auditor

RESOLUTION R -xx
CERTIFYING DELINQUENT MUNICIPAL SERVICE ACCOUNTS
TO DAKOTA COUNTY TREASURER/AUDITOR

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Farmington, Minnesota was held at City Hall of said City on the 21st day of March 2016 at 7:00 P.M.

The following members were present:

The following members were absent:

Member introduced and member seconded the following resolution:

WHEREAS, the City had provided sewer, water, storm waters, and solid waste removal services to users of municipal utilities; and

WHEREAS, the City has provided mowing, snow removal, and other services to property owners; and

WHEREAS, the City has invoiced these users for the services and payment on some of these invoices is delinquent; and

WHEREAS, Minnesota State Statute 444.075, 429.101 and 443.015 allow the City to certify charges associated with the aforementioned municipal services for collection with the County Auditor as other taxes are collected.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Farmington, that:

1. Delinquent charges associated with the municipal services and an administrative fee as defined in the City's Fee Schedule shall be certified to the County Auditor for collection as other property taxes are collected.
2. The amounts shall be certified to their property taxes and due and payable in 2017 at an annual rate of eight percent (8.0%).

This resolution adopted by recorded vote of the Farmington City Council in open session on the 21st day of March 2016.

Attested to the _____ day of March 2016.

Mayor

City Administrator

SEAL



City of Farmington

430 Third Street
Farmington, Minnesota
651.280.6800 - Fax 651.280.6899
www.ci.farmington.mn.us

TO: Mayor, Councilmembers and City Administrator
FROM: Randy Distad, Parks and Recreation Director
SUBJECT: Parks and Recreation Department's 2015 Annual Report
DATE: March 21, 2016

INTRODUCTION

The Parks and Recreation Department (Department) staff members have collectively compiled a 2015 Annual Report (Report) that identifies Department accomplishments. The Report is attached for your review prior to the meeting.

DISCUSSION

The Report serves as an informative document that celebrates the Department's work accomplishments in 2015. It provides information about the services our Department provides to the community. Finally, it serves as a larger snapshot of who we are and what we do on an annual basis.

I would like to recognize and thank the staff members within the Department for the work they accomplished in 2015.

BUDGET IMPACT

NA

ACTION REQUESTED

No action is required. The Report is for informational purposes only.

ATTACHMENTS:

Type	Description
□ Presentation	2015 Annual Report

2015 Annual Report



Farmington Parks and
Recreation Department

Parks

Fair Hills Park

Park Shelter Construction

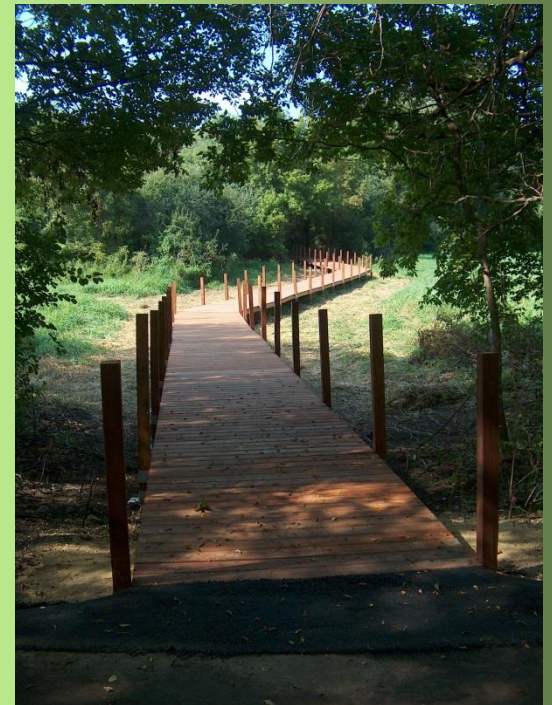
- 28 foot diameter two tiered shelter with cupola constructed
- Park maintenance staff backfilled, graded and seeded the disturbed areas around the shelter
- Six picnic tables placed under the shelter
- Two grills installed around perimeter
- Connects to existing concrete sidewalk around the playground equipment



PARKS

Meadowview Park Boardwalk Addition

- Final boardwalk connection completed
- Park Maintenance staff worked with Dakota County Sentence to Service Program to construct the boardwalk



PARKS

Meadowview Park Basketball Court Improvements

- Half court basketball court constructed in 2004
- Contractor hired to level and resurface the basketball court and paint new court lines



PARKS

Rambling River Park

Veteran's Memorial Phase II Construction in 2015

- New concrete areas poured for additional pavers
- Additional pavers installed
- New benches installed by park maintenance staff members
- Site backfilled and seeded by park maintenance staff members



Farmington Parks and
Recreation Department

PARKS

Rambling River Park



- Raised planter bed removed by shelter and new concrete area poured to enlarge space outside of shelter
- Concrete pads installed by park maintenance staff by east parking lot to secure picnic tables
- Tennis court lights retrofit metal halide lights replaced with LED lights energy cost savings will cover project cost in 2.42 years
- Park maintenance staff poured 7 concrete pads and installed recycling containers on the pads



PARKS

Farmington Preserve Park

Ballfield improvement made by removing grass infield and replacing with ag lime infield



Farmington Parks and
Recreation Department

PARKS

Entrance Signs

- New concrete borders installed around 20 park entrance signs and mulch added to give it a finished look
- Flowers and shrubs will be planted in 2016 around the signs

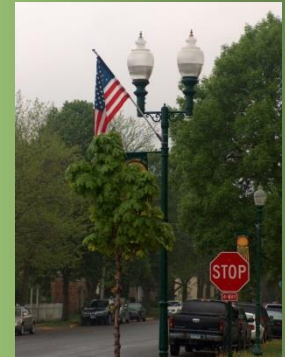


Farmington Parks and
Recreation Department

PARKS

Banners on Street Light Poles

- New winter banners purchased and placed downtown with the banner photo selected from the calendar photo contest
- Worked with Farmington VFW to hang 39 flags on street light poles from May - July
- New banner hardware and patriotic banners that was initiated by were hung along Spruce Street and partially on Third Street by park maintenance staff



PARKS

23rd Annual Arbor Day Celebration

- Partnered with fifth grade students from Riverview Elementary School
- 80 students participated in a poster contest
- 10 trees planted in Tamarack Park



PARKS

Maintenance

- Several plastic hockey board panels were replaced on the North Creek Park hockey rink
- City ball fields were dragged 400 times for play
- Approximately 80 acres of park area mowed weekly resulting in about 2,160 acres of grass mowed during a normal 24 week mowing season
- Prairie areas in Lake Julia Park, Meadowview Park, Silver Springs Park, and Jim Bell Park and Preserve were maintained by Prairie Restoration
- Dog wood plants removed at Police Station
- Islands in the Police Station parking lot had the grass removed and replaced with rock



PARKS

Maintenance

- New landscaping completed at Police Station
- Police Station parking lot islands had grass removed and replaced with rock
- All park, building and Farmington entrance signs weeded and mulched
- Ash tree inventory map created
- Plants added to landscape areas around Fire Station #2 and Central Maintenance Facility
- Wood fiber added to playground sites at Hill Dee, Evergreen Knoll Farmington Preserve, Meadowview, Prairieview and North Creek Parks



PARKS

Memorial Benches

- Donated bench installed in the Prairie Waterway by park maintenance staff
- Donated bench installed along a city trail located adjacent to Trinity Care Center



PARKS

Outdoor Rinks

- Warming houses were open 49 days out of a possible 60 days in 2015, which was four days less than in 2014
- Five pleasure rinks without warming houses were flooded at: Hill Dee Park, Farmington Elementary School, Meadowview Elementary School and Tamarack Park



	Rambling River Park	North Creek Park	Total	Avg. Skaters Per Day
2013	5,227	2,592	7,819	139
2014	5,278	2,203	7,481	141
2015	5,591	2,260	7,851	160



TRAILS

Pavement Maintenance Program

Year	Trail Miles Fog and Crack Sealed
2013	8.3
2014	8.9
2015	6.0



Fog sealing and crack sealing occurred primarily on the following southeast locations in the city:

- Prairie Waterway
- Bristol Square Development
- Executive Estates Development
- Tamarack Ridge Development.



Farmington Parks and
Recreation Department

BUILDING MAINTENANCE

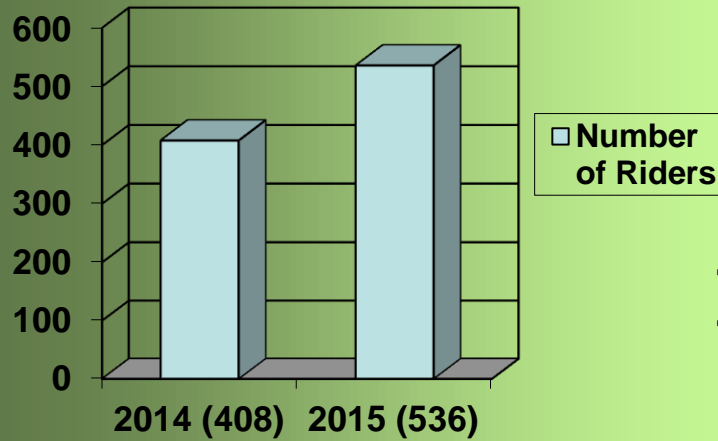
Building Improvements

- Lighting retrofit completed in CMF resulting in metal halides replaced with fluorescent lights
- energy cost savings will pay for the retrofit in 2.5 years
- New building automation system network manager was installed for CMF and Police Station

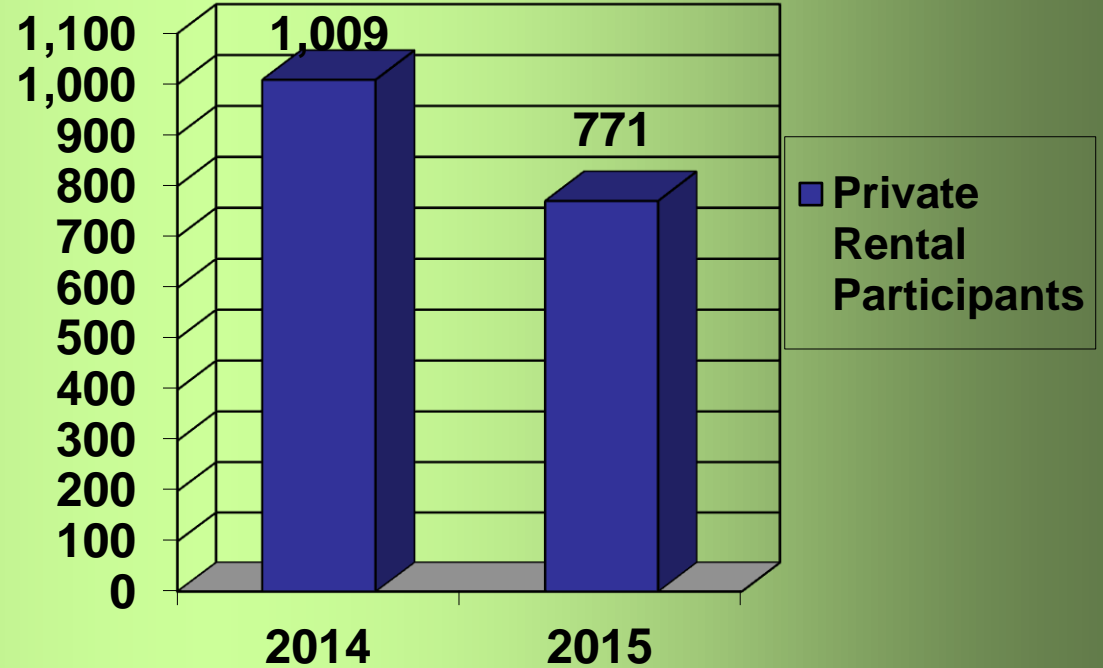


OUTDOOR POOL

Swim Bus

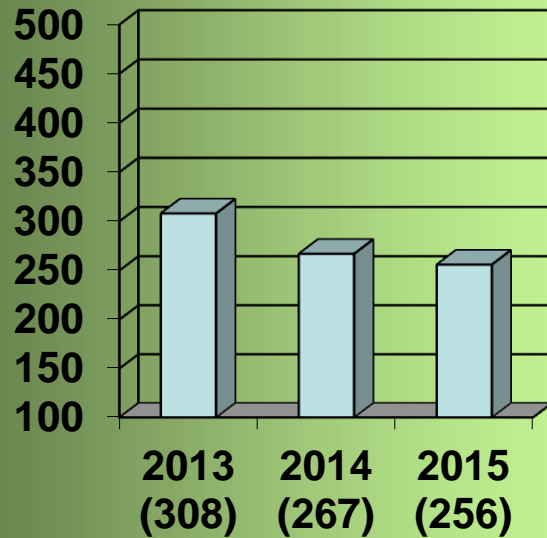


Rentals



Outdoor Pool

Group and Private Swim Lesson Registrations



Farmington Parks and
Recreation Department

Outdoor Pool

Open Swim and Other Programs/Events Attendance

- Open 69 of a possible 75 days due to either cool, wet or severe weather conditions

Attendance	2013	2014	2015
Open Swim	10,145	8,032	7,652
Water Aerobics	38	52	46
Tween Events	245	148	282



SCHMITZ - MAKI ARENA

Program and Events Attendance

Program/Event Name	2013	2014	2015
Learn to Skate	215	230	216
Spring Skate Festival	106	104	104
Halloween Skate	165	200	131
Skate with Santa	135	160	202



Halloween Skate and Skate with Santa Events Donations

- 200 pounds of food was donated to the Farmington Food Shelf from these two skating events



Farmington Parks and
Recreation Department

SCHMITZ - MAKI ARENA

Rentals

Hours

GROUP NAME	2013	2014	2015
FYHA	800	710	664
HIGH SCHOOL	305	338	362
SENIOR MEN	17	19	27
SUMMER ICE	0	82	210
MISC.	25	48	52
TOTAL	1,147	1,197	1,315

Revenue

GROUP NAME	2013	2014	*2015
FYHA	\$165,781	\$147,778	\$139,065
HIGH SCHOOL	\$70,467	\$78,288	\$83,357
SENIOR MEN	\$2,630	\$2,945	\$4,146
SUMMER ICE	0	\$12,710	\$32,444
MISC.	\$3,800	\$7,550	\$8,624
TOTAL	\$242,678	\$249,271	\$267,636
* before audit			



SCHMITZ - MAKI ARENA

Improvements

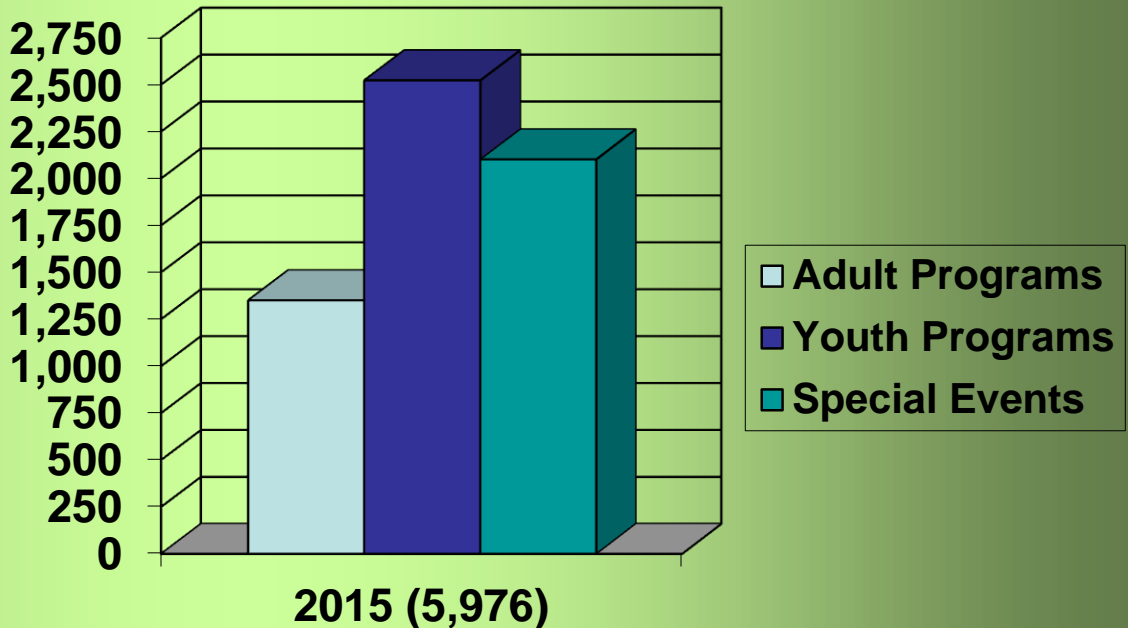
- Staff painted exterior of the arena
- West building entrance was reconstructed
- Installed new drinking fountain with bottle filler
- 4 new security cameras installed inside and one installed on the exterior of the building
- Tiger eyes mural painting was completed
- Public restroom sinks replaced



RECREATION

Events, Youth and Adult Program Participation

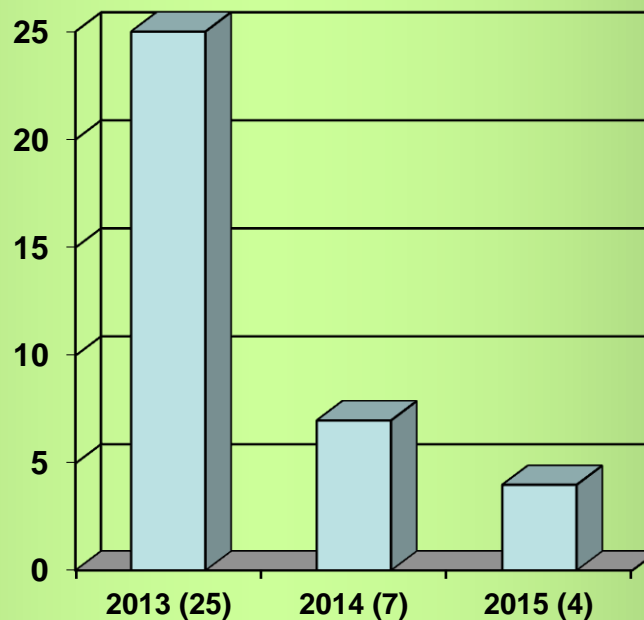
- 32 programs and events in sports, outdoor recreation and arts and crafts
- 135 classes offered in the 32 different programs



RECREATION

Youth Scholarships Program

Sponsored by Farmington Rotary Foundation and Louis Schmitz Foundation



Farmington Parks and
Recreation Department

RECREATION

Number of Volunteers

	2013	2014	2015
Flag Football Coaches	42	32	52
Dew Run	15	11	17
Secret Holiday Shop	93	75	58
Pond & Park Cleanup	508	500	400
Total	658	618	527

Hours Volunteered

	2013	2014	2015
Flag Football Coaches	454	656	936
Dew Run	45	35	51
Secret Holiday Shop	284	234	203
Pond & Park Cleanup	1,016	1,000	800
Total	1,799	1,925	1,990



Events

Music in the Park Series

- Four concerts once each in May, June, July, and August
- Concerts held in Rambling River Park with more than 500 people attending
- Sponsorships of \$100 by following businesses:
 - Farmington Liquor Store (\$200)
 - Chemquest (\$400)
 - Farmington Independent
 - Towns Edge Salon
 - Thrivent Financial
 - Farmington Gymnastics Center
 - The Dental Health Center
 - Akin Road Pet Hospital
 - Glenhaven Events Center
 - Express Coin Laundry
 - Trinity Senior Campus
 - Dakota Electric Association



Events

Movie in the Park

- Movie shown in September
- Contracted with company to show movie Big Hero 6 on a large inflatable screen in Rambling River Park with more than
- Sponsored by following businesses:



RAMBLING RIVER CENTER

Volunteers

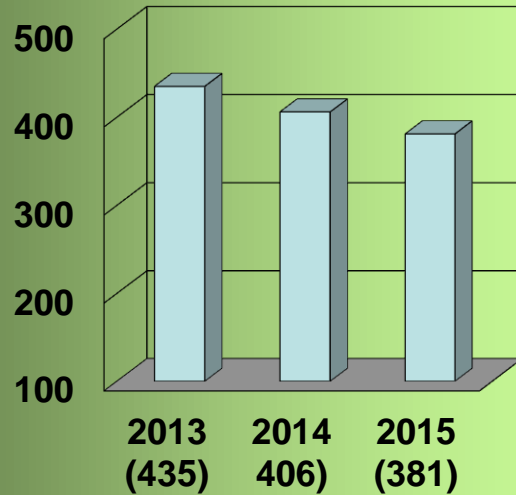
	2013	2014	2015	Total
Hours	4,780	4,348	5,944	15,072
Number of Volunteers	94	130	107	331
Average Hours/Volunteer	51	33.45	55.55	45.53



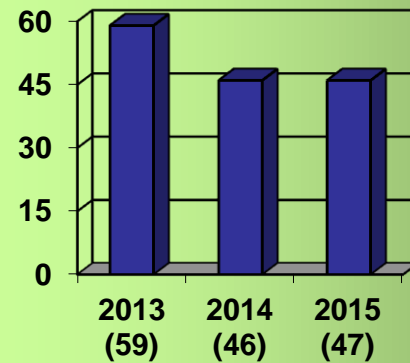
Farmington Parks and
Recreation Department

RAMBLING RIVER CENTER

General Memberships



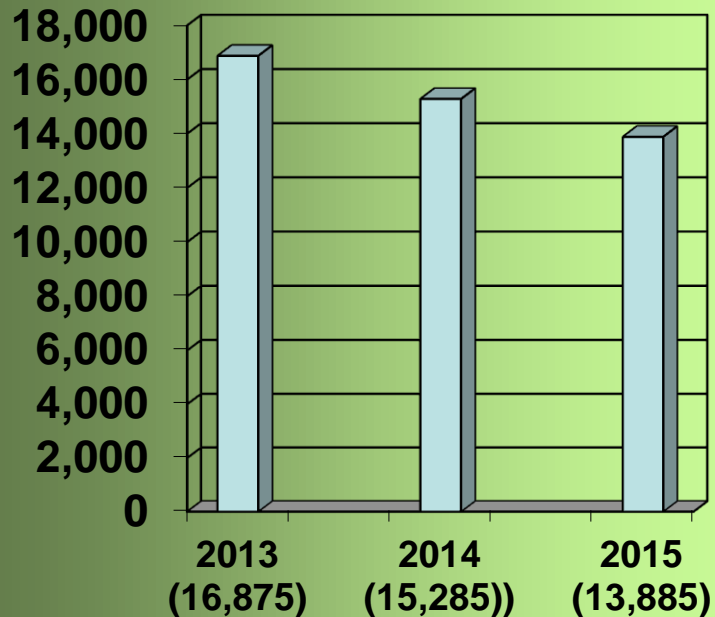
Jack and Bev McKnight Fitness Center Memberships



Farmington Parks and
Recreation Department

RAMBLING RIVER CENTER

Programs, Classes and Events Total Participation Number



Farmington Parks and
Recreation Department

RAMBLING RIVER CENTER

Rentals

	2013	2014	2015
Total Rentals	321	406	373



RAMBLING RIVER CENTER

2015 Fundraising and Donations

Garage Sale

Kiss the Pig and Bike Auction at Dew Days

Waffle Breakfast

Jewelry Sale

Farmington VFW Steak Fry

Cash Donations and Fundraising Profits	\$20,441.66
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Farmington Parks and
Recreation Department

Rambling River Center

2015 Financial Support Program

- Supported by initial CDBG Funding amount of \$16,000 in 2013
- \$50 maximum per person for membership/programs at RRC
- Promoted by visiting Trinity Terrace, city publications, the Farmers Market and Patriotic Night

Requests Approved	Requests Denied	Total Requests Funded	Average Request	Beginning Balance	Remaining Balance end of 2015
171	3	\$5,237.50	\$30.63	\$6,088.50	\$851.00



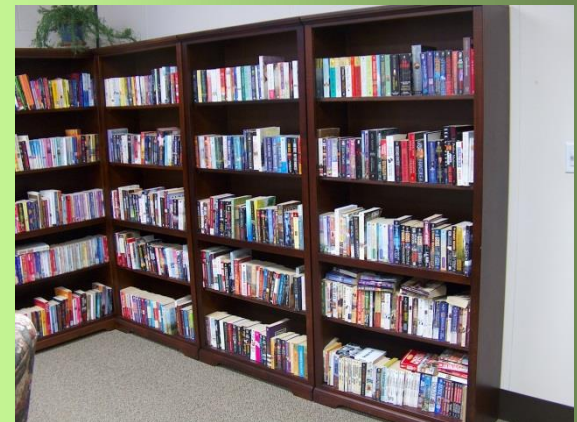
RAMBLING RIVER CENTER

Improvements

- Oak Street entrance area improvements included:
 - Removal of old concrete and installation of new concrete steps, walkway and patio area created
 - Two benches and two concrete planters donated and installed on patio area



Additional shelves were donated and installed in the Jerry Ristow Library

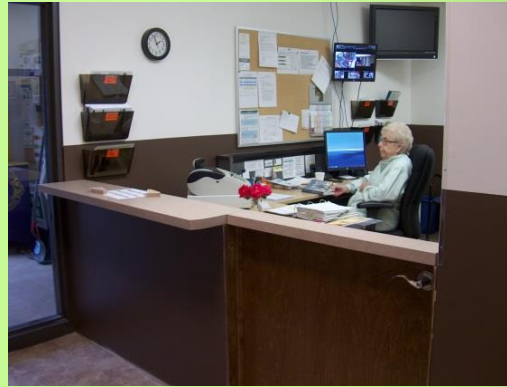


Farmington Parks and
Recreation Department

RAMBLING RIVER CENTER

Oak Street front desk entrance improvements included:

- New cabinets
- New counter
- New security gate
- Copier moved to work area
- New work station



New signage installed by 4th Street building entrance



Farmington Parks and
Recreation Department

Rambling River Center

Advisory Board

- Seven member City Council appointed board that advises on the Rambling River Center's building and grounds, programs and services.
- Board members volunteer many hours of their personal time at the Rambling River Center assisting with operations and fundraising and at community events such as the Community Expo and Patriotic Night
- Worked with staff to complete the following projects: Oak Street entrance improvements, severe weather building closing and program cancellation policy, reviewed Financial Support Program guidelines, new programs, and recognition program for outgoing Board members



2015 Advisory Board members included clockwise starting back row left: Charlie Weber (Chair), Marjorie Koski, Fred Schmidtke, Roger Wood, Kay Bennett, Sarah Miller and Marilyn Briesacher (Vice-Chair)



Park & Recreation Commission

- Five member advisory board appointed by the City Council whose role is to advise Council on issues related to parks, trails, recreational facilities and recreational programs. Accomplishments in 2015 included:

- worked with City Council to approve funding in the 2016 budget for playground improvements in Troy Hill Park
- Provided input on park and recreation related questions for a community survey
- worked with staff and the City Council in the selection and installation of a new park shelter in Fair Hills Park
- met with Empire Township's Park and Recreation Commission to discuss projects and opportunities for possible program partnerships
- Provided input on a winter special event called Smore's and More, which was held at the Rambling River Park outdoor ice rink



2015 Commission members left to right:
Chad Elliott, Chair David McMullen, Mike Haley,
Gene Spars and Vice-Chair Rob Carpentier



The End



Farmington Parks and
Recreation Department



City of Farmington

430 Third Street
Farmington, Minnesota
651.280.6800 - Fax 651.280.6899
www.ci.farmington.mn.us

TO: Mayor, Councilmembers and City Administrator
FROM: Brenda Wendlandt, Human Resources Director
SUBJECT: Approve Revised Cable Franchise Policy
DATE: March 21, 2016

INTRODUCTION

The city has received a request from Frontier Communications for a cable franchise. In order to facilitate this process, the Council is being asked to approve the revised cable franchise policy that complies with state requirements in terms of procedure and regulatory review.

DISCUSSION

The cities of Apple Valley, Farmington and Rosemount have each received a request from Frontier Communications to provide video service in each city. This service provider would directly compete with the existing cable provider, Charter Communications; and all three cities are viewing the prospect of competition in their communities in a favorable light.

The three cities utilize the same cable attorney, Bob Vose, and he was asked to review and revise each city's cable franchise policy as appropriate. The revised policy provides for the cable franchise application and review process to be consistent with state law and establishes an appropriate franchise application fee. A copy of both the red-lined and clean policy is attached for your review.

In addition to the revised policy, Mr. Vose provided a Notice of Intent to Consider Issuance of Franchise as well as cable franchise application instructions. Those documents, with the appropriate timelines, are attached for council information.

Please note that adoption of this policy does not provide any assurances relative to a new franchise approval, but simply establishes a regulatory framework for the applicant and the city to review the franchise application.

Finally, it is anticipated the Apple Valley, Farmington, Rosemount Cable Commission will work to negotiate the franchises for each of the three cities as they have done with the current cable provider.

BUDGET IMPACT

The application fee of \$5,000.00, as outlined in the cable franchise application instructions, are used to offset the costs associated with processing applications. Any portion of the application fee which remains after payment of all the city's costs will be refunded.

ACTION REQUESTED

Approve the attached cable franchise policy.

ATTACHMENTS:

Type	Description
▣ Backup Material	Cable Franchise Policy-Redlined
▣ Backup Material	Cable Franchise Policy
▣ Backup Material	Notice of Intent to Consider Issuance of Franchise
▣ Backup Material	Cable Franchise Application Instructions

THE CITY OF FARMINGTON, MINNESOTA
POLICIES AND PROCEDURES
GOVERNING APPLICATION, REVIEW AND RECOMMENDATIONS
REGARDING GRANT OF COMPETITIVE CABLE FRANCHISES

Preamble

The City of Farmington, Minnesota, ("City") administers the cable television Franchise between the City and the current cable franchisee. The City requested, reviewed and considered the applications of the initial prospective cable franchisees and issued a cable Franchise. ~~Modern~~Modem telecommunications policy, law and regulations encourage the emergence of competition in all telecommunications markets. Increased competition in the provision of all telecommunications services is expected, including in the provision of cable television service. The emergence of such competition could increase the quality and availability of enhanced telecommunications services via Cable Systems, encourage lower rates, encourage better customer service, and generally benefit consumers. Policies and procedures regarding application for and review of Applications for competitive cable Franchises will streamline the processing of requests to provide such competitive telecommunications services.

In view of the foregoing, the City has formulated policies and procedures for application and review of Applications for competitive Franchises with the City. Pursuant to these policies and procedures, the City has delineated the information which must be provided in an Application for a competitive Franchise, detailed a process for review of such Application and negotiation of the terms of the Franchise agreement, and provided for the presentation of a formal recommendation regarding the grant of such Franchise to the City.

Section 1. Definitions

"Applicant" shall mean a Cable Company that files an Application with the City.

"Application" shall mean the information, documentation, and data, of the form and substance required herein, filed by a Cable Company with the City requesting the City's consideration regarding any recommendation to grant a competitive Franchise.

"Application Fee" shall mean a fee which is intended to cover all costs incurred by the City related to processing Applications up to and including the grant of a Franchise (if any) including, but not limited to, staff and attorney's time in reviewing and considering an Application and related information, negotiating the terms and conditions of Franchises, and preparing recommendations, Franchises and other documentation related to such Application.

"Cable Company" shall mean any person or entity owning a significant interest in, controlling, operating, managing or leasing a Cable System (or any components thereof in the Public Rights-of-Way) within the state or any person seeking a Franchise to do so.

"Cable Service" shall mean (1) the one-way transmission to Subscribers of video programming or other programming services; and (2) Subscriber interaction, if any, which is required for the selection or use of such video ~~programming~~programs or other programming services. ~~For purposes of these Policies and Procedures, "Cable Service" includes, but is not limited to, the provision of Internet service over a Cable System.~~

"Cable System" shall mean the facility of a Cable Company consisting of a set of closed transmission paths and associated signal generation, reception and control equipment that is designed to provide Cable Service, which includes video programming and which is provided to multiple Subscribers

within the City, but such term does not include: (1) a facility that only serves to retransmit the television signals of one or more television broadcast stations; (2) a facility that serves Subscribers without using any Public Rights-of-Way; (3) a facility of a common carrier which is subject, in whole or in part, to the provisions of Title II of the Communications Act, except that such facility shall be considered a System if such facility is used in the transmission of video programming directly to Subscribers, unless the extent of such use is solely to provide interactive on-demand services; (4) an open video system that complies with 47 U.S.C. § 573; (5) any facilities of any electric utility used solely for operating its electric utility system; or (6) a translator system which receives and rebroadcasts over-the-air signals. A reference to a Cable System in these Policies and Procedures refers to any part of such System including, without limitation, converters. The foregoing definition of "System" shall not be deemed to circumscribe or limit the valid authority of the City to regulate or franchise the activities of any other communications system or provider of communications service to the full extent permitted by law.

"Franchise" shall mean any nonexclusive authorization granted by the City in the form of a Franchise, privilege, permit, license or other municipal authorization to construct, own, control, operate, maintain, or manage a Cable System within the Public Rights-of-Way to provide Cable Service within the City.

"Institutional Network" shall mean a discrete communications network provided by a Cable Company to institutions designated by the City, as provided in a Franchise ordinance.

"Policies and Procedures" shall mean these policies and procedures governing the City's processing of Applications for Franchises.

"Public Rights-of-Way" shall mean the surface, the air space above the surface, and the area below the surface of any public street, highway, lane, path, alley, sidewalk, avenue, boulevard, drive, concourse, bridge, tunnel, park, parkway, waterway, dock, bulkhead, wharf, pier, easement or similar property or waters within the City in which the City now or hereafter holds any property interest, including, but not limited to, any riparian right, which, consistent with the purposes for which it was created, obtained or dedicated, may be used for the purpose of installing, operating and maintaining a Cable System. No reference in these Policies and Procedures to a "Public Right-of-Way" shall be deemed to be a representation or guarantee by the City that its interest in or other right to control the use of such property is sufficient to permit use of the property for the purpose of installing, operating and maintaining a Cable System.

"Subscriber" shall mean any person or entity who receives service via a Cable System. In the case of multiple office buildings or multiple dwelling units, the term "Subscriber" means the lessee, tenant or occupant.

Section 2. Applicability of Policies and Procedures

These Policies and Procedures apply to every Cable System and every Cable Company, including a Cable Company which constructs, operates and/or maintains a Cable System or provides Cable Service in whole or in part through facilities owned, controlled, managed or operated by another provider, that seeks to operate within the territorial limits of the City.

Authority: Minn. Stat. §238.03

Section 3. Franchise requirement

Subd. 1. In accordance with state and federal law, the City shall require a Franchise of any Cable Company or Cable System providing Cable Service within the municipality.

Subd. 2. Nothing in these Policies and Procedures shall be construed to limit City authority to construct, purchase, and operate a Cable System or otherwise to provide any telecommunications or Cable Services either for internal municipal purposes or for sale to the public.

Authority: Minn. Stat. § 238.08

Section 4. Application for Franchise

Subd 1. In the event the City receives notice that a Cable Company is interested in applying for a Franchise, the City ~~may~~shall publish notice of intent to Franchise within a reasonable time and in accordance with Minn. Stat. § 238.081, subd. 1, which requires publishing notice of intent to Franchise each week for two successive weeks, allowance of 20 days from initial publication for submission of Applications and a public hearing at least seven days before the adoption of a franchise ordinance~~introduction of the Franchise Ordinance into proceedings of the City. See Minn. Stat. ~ 238.081, subd. 6.~~

Subd. 2. Review of Applications. Applications for a competitive Franchise shall contain such information as is required below in these Policies and Procedures and shall be submitted to the City. Review by the City of any Applications pursuant to these Policies and Procedures and final determination by the City regarding whether to Franchise such Applicant(s) may be based on any relevant factors. Such relevant factors may include comparisons of the level and quality and nature of Cable Services proposed by the Applicant to that provided by the incumbent Cable Company, the needs and interests of the community and institutions, as identified solely by the City, and information regarding industry trends, state of the art technologies, services and other related information.

Subd. 3. Public Hearing on Applications. A public hearing before the City affording reasonable notice and a reasonable opportunity to be heard with respect to an Application shall be scheduled in accordance with Minn. Stat. §238.081, Subd. 6.

Subd. 4. Negotiation of Franchise Terms. During the period prior to the public hearing on the Application, the responsible City employee(s) and Applicant may negotiate specific Franchise terms and conditions for recommendation and presentation to the City. In addition, during this period the responsible City employee(s) shall review the Application and may request such additional information necessary to make final recommendations to the City. ~~Pursuant to Minn. Stat. §238.081, subd. 4, substantive amendments may not be made in a proposal after a proposal has been submitted to the franchising authority and before award of a franchise.~~

Subd. 5. Determinations. Determinations by the responsible City employee(s) regarding the qualifications of Applicant(s) and recommendations to the City regarding grant of a Franchise shall be made based on information provided by the Applicant as required herein and such other information which the responsible City employee(s) deem relevant in their sole discretion. The responsible City employee(s) may, in their sole discretion, consider information developed during any negotiations with the Applicant and any information or evidence adduced by the incumbent Cable Company. After the public hearing referenced in Subd. 3, the responsible City employee(s) shall issue written recommendations to the City regarding such Application. These recommendations may include a Franchise document for adoption by the City.

Subd. 6. Award of Franchise. A Franchise may be awarded only by an ordinance adopted by the City.

Subd. 7. Costs of Reviewing Application and Issuing Franchise. The Applicant shall pay the Application Fee required below. The Application Fee is required for the purpose of reimbursing the City for all costs associated with processing Applications pursuant to these Policies and Procedures through and including any granting of a Franchise. Any portion of the Application Fee, which remains

after payment of all the City's costs will be reimbursed to the Applicant. Should the Application Fee not cover the expenses of the City, those unreimbursed expenses shall be reimbursed prior to any consideration of the Franchise by the City. A successful Applicant shall be fully responsible to reimburse the City for all costs of awarding the Franchise.

Subd. 8. Franchising nonprofit or municipally-owned system. Nothing contained in this Section prohibits the City from franchising a nonprofit or municipally-owned system. The municipality or nonprofit entity shall be considered an Applicant subject to these Policies and Procedures.

Authority: Minn. Stat. §238.081

Section 5. Information Required in Application.

An Application for a competitive Franchise must be signed by an authorized officer or principle of the Cable Company and be notarized and must include at least the following:

- 1) ~~A statement that the Applicant seeks to construct a Cable System and to provide Cable Services within the City~~ Plans for channel capacity, including both the total number of channels capable of being delivered and actually to be delivered upon system activation;
- 2) ~~the name, street address, e-mail address and telephone number of the individuals who are authorized to provide and certify information on behalf of the Applicant~~ A statement of the television and radio broadcast signals for which permission to carry has been obtained or will be requested from the Federal Communications Commission;
- 3) ~~plans for analog and digital channels capable of being energized in the system and the number of analog and digital channels to be energized immediately~~ In the case of a telephone provider, a copy of the MPUC certificate of authority;
- 4) ~~a statement of the television and radio signals for which permission to carry will be requested from the Federal Communications Commission, or any other required regulatory agency;~~
- 5) ~~a~~ A description of the proposed system design and planned operation, including at least the following items:
 - i) ~~a.) the general area for location of antennae and the head-end facilities, from which programming will be received; or description of programming delivery plan if otherwise;~~
 - ii) ~~b. the schedule for activating two-way capacity and any other system capacity to be activated in conjunction with the Cable System~~ an explanation of the ownership of the facilities comprising the video system;
 - iii) ~~c.) the type of automated services to be provided~~ a map identifying the proposed initial service area(s) in the City;
 - iv) ~~d.) the minimum number of video channels, other Cable Services, and other kinds of services to be made available to residents~~ a proposed schedule for expansion of service beyond the initial service area or description of the proposed policy for such expansion;
 - e. the schedule for activating two-way capacity; i.e. capacity to send video signals "upstream";
 - f) ~~the number of channels and services to be made available for community access broadcasting, and a proposal for providing community access programming; and~~

- g. a general description of any non-video services such as telephone service, high speed internet or data transmission services to be provided in the City.
- ~~vi5) a plan~~ A proposal for funding ~~of facilities and staff for~~ community access programming facilities and/or staff ~~a plan for interconnection and provision of such programming in cooperation with the incumbent Cable Company.~~
- 6) ~~plans for the provision of Institutional Network capacity and services or other "in-kind" services and t~~ The terms, and conditions and technical standards under which particular services is to will be provided to institutions, and identification of any plans for providing free or reduced price video or data transmission services or capacity or other "in-kind" services to governmental, educational, and other institutional entities;
- 7) ~~a list of all institutions receiving Institutional Network service;~~
- 87) ~~a~~ A schedule of proposed service rates ~~in relation to the services to be provided, and a~~ the proposed policy regarding charges for unusual or difficult service connections ~~s of services;~~
- 98) ~~a~~ A time schedule for constructing on and activating of the ~~entire~~ system ~~with the time-~~ including the sequence ~~for wiring the in which video service will be activated in~~ various parts of the ~~area to be served~~ City;
- 109) ~~information supporting and indicating~~ A statement indicating the applicant's ~~financial, technical and legal~~ qualifications and experience in the ~~cable communications~~ video services field, if any;
- 140) ~~an i~~ Identification of and contact information for the municipalities in which the applicant either owns or operates a video ~~S~~ system, directly or indirectly, or ~~has outstanding holds~~ video ~~F~~ franchises ~~for which no system has been built;~~
- 121) ~~detailed p~~ Plans for financing of the proposed system, which must indicate every including significant anticipated source of capital and significant limitations or conditions with respect to the availability of the indicated sources of capital;
- 132) ~~a~~ A statement ~~of ownership~~ detailing the corporate organization of the applicant, ~~if any, including the names and addresses of officers and directors and the number of shares held by each officer or director, and intra-company relationship including a parent,~~ information identifying all subsidiary or affiliated company companies or businesses;
- 143) ~~a~~ A statement of a form and substance acceptable to the City indemnifying the City fully against any claims or liabilities alleged as the result of City's exercise of these Policies and Procedures including any such claims or liabilities alleged or asserted by the incumbent Cable Company;
- 154) ~~an agreement to pay the City a Franchise fee in the same percentage of gross revenues as the incumbent providers;~~
- ~~16) a notation and explanation of omissions or other variations with respect to the requirements of the Application; and~~
- 17) ~~submission of an Application Fee in the amount of \$20,000~~ An application fee in an amount identified in the Notice of Intent to Consider Issuance of Franchise to offset the City's costs associated with processing applications. Any portion of the application fee which remains after payment of all the City's costs will be refunded.

Authority: Minn. Stat. §238.081, Subd. 2 and 4.

THE CITY OF FARMINGTON, MINNESOTA

POLICIES AND PROCEDURES

GOVERNING APPLICATION, REVIEW AND RECOMMENDATIONS

REGARDING GRANT OF COMPETITIVE CABLE FRANCHISES

Preamble

The City of Farmington, Minnesota, ("City") administers the cable television Franchise between the City and the current cable franchisee. The City requested, reviewed and considered the applications of the initial prospective cable franchisees and issued a cable Franchise. Modern telecommunications policy, law and regulations encourage the emergence of competition in all telecommunications markets. Increased competition in the provision of all telecommunications services is expected, including in the provision of cable television service. The emergence of such competition could increase the quality and availability of enhanced telecommunications services via Cable Systems, encourage lower rates, encourage better customer service, and generally benefit consumers. Policies and procedures regarding application for and review of Applications for competitive cable Franchises will streamline the processing of requests to provide such competitive telecommunications services.

In view of the foregoing, the City has formulated policies and procedures for application and review of Applications for competitive Franchises with the City. Pursuant to these policies and procedures, the City has delineated the information which must be provided in an Application for a competitive Franchise, detailed a process for review of such Application and negotiation of the terms of the Franchise agreement, and provided for the presentation of a formal recommendation regarding the grant of such Franchise to the City.

Section 1. Definitions

"Applicant" shall mean a Cable Company that files an Application with the City.

"Application" shall mean the information, documentation, and data, of the form and substance required herein, filed by a Cable Company with the City requesting the City's consideration regarding any recommendation to grant a competitive Franchise.

"Application Fee" shall mean a fee which is intended to cover all costs incurred by the City related to processing Applications up to and including the grant of a Franchise (if any) including, but not limited to, staff and attorney's time in reviewing and considering an Application and related information, negotiating the terms and conditions of Franchises, and preparing recommendations, Franchises and other documentation related to such Application.

"Cable Company" shall mean any person or entity owning a significant interest in, controlling, operating, managing or leasing a Cable System (or any components thereof in the Public Rights-of-Way) within the state or any person seeking a Franchise to do so.

"Cable Service" shall mean (1) the one-way transmission to Subscribers of video programming or other programming services; and (2) Subscriber interaction, if any, which is required for the selection or use of such video programming or other programming services.

"Cable System" shall mean the facility of a Cable Company consisting of a set of closed transmission paths and associated signal generation, reception and control equipment that is designed to provide Cable Service, which includes video programming and which is provided to multiple Subscribers within the City, but such term does not include: (1) a facility that only serves to retransmit the television signals of one or more television broadcast stations; (2) a facility that serves Subscribers without using any Public Rights-of-Way; (3) a facility of a common carrier which is subject, in whole or in part, to the provisions of Title II of the Communications Act, except that such facility shall be considered a System if such facility is used in the transmission of video programming directly to Subscribers, unless the extent of such use is solely to provide interactive on-demand services; (4) an open video system that complies with 47 U.S.C. § 573; (5) any facilities of any electric utility used solely for operating its electric utility system; or (6) a translator system which receives and rebroadcasts over-the-air signals. A reference to a Cable System in these Policies and Procedures refers to any part of such System including, without limitation, converters. The foregoing definition of "System" shall not be deemed to circumscribe or limit the valid authority of the City to regulate or franchise the activities of any other communications system or provider of communications service to the full extent permitted by law.

"Franchise" shall mean any nonexclusive authorization granted by the City in the form of a Franchise, privilege, permit, license or other municipal authorization to construct, own, control, operate, maintain, or manage a Cable System within the Public Rights-of-Way to provide Cable Service within the City.

"Institutional Network" shall mean a discrete communications network provided by a Cable Company to institutions designated by the City, as provided in a Franchise ordinance.

"Policies and Procedures" shall mean these policies and procedures governing the City's processing of Applications for Franchises.

"Public Rights-of-Way" shall mean the surface, the air space above the surface, and the area below the surface of any public street, highway, lane, path, alley, sidewalk, avenue, boulevard, drive, concourse, bridge, tunnel, park, parkway, waterway, dock, bulkhead, wharf, pier, easement or similar property or waters within the City in which the City now or hereafter holds any property interest, including, but not limited to, any riparian right, which, consistent with the purposes for which it was created, obtained or dedicated, may be used for the purpose of installing, operating and maintaining a Cable System. No reference in these Policies and Procedures to a "Public Right-of-Way" shall be deemed to be a representation or guarantee by the City that its interest in or other right to control the use of such property is sufficient to permit use of the property for the purpose of installing, operating and maintaining a Cable System.

"Subscriber" shall mean any person or entity who receives service via a Cable System. In the case of multiple office buildings or multiple dwelling units, the term "Subscriber" means the lessee, tenant or occupant.

Section 2. Applicability of Policies and Procedures

These Policies and Procedures apply to every Cable System and every Cable Company, including a Cable Company which constructs, operates and/or maintains a Cable System or provides Cable Service in whole or in part through facilities owned, controlled, managed or operated by another provider that seeks to operate within the territorial limits of the City.

Authority: Minn. Stat. § 238.03

Section 3. Franchise requirement

Subd. 1. In accordance with state and federal law, the City shall require a Franchise of any Cable Company or Cable System providing Cable Service within the municipality.

Subd. 2. Nothing in these Policies and Procedures shall be construed to limit City authority to construct, purchase, and operate a Cable System or otherwise to provide any telecommunications or Cable Services either for internal municipal purposes or for sale to the public.

Authority: Minn. Stat. § 238.08

Section 4. Application for Franchise

Subd. 1. In the event the City receives notice that a Cable Company is interested in applying for a Franchise, the City may publish notice of intent to Franchise within a reasonable time and in accordance with Minn. Stat. § 238.081, subd. 1, which requires publishing notice of intent to Franchise each week for two successive weeks, allowance of 20 days from initial publication for submission of Applications and a public hearing at least seven days before the adoption of a franchise ordinance.

Subd. 2. Review of Applications. Applications for a competitive Franchise shall contain such information as is required below in these Policies and Procedures and shall be submitted to the City. Review by the City of any Applications pursuant to these Policies and Procedures and final determination by the City regarding whether to Franchise such Applicant(s) may be based on any relevant factors. Such relevant factors may include comparisons of the level and quality and nature of Cable Services proposed by the Applicant to that provided by the incumbent Cable Company, the needs and interests of the community and institutions, as identified solely by the City, and information regarding industry trends, state of the art technologies, services and other related information.

Subd. 3. Public Hearing on Applications. A public hearing before the City affording reasonable notice and a reasonable opportunity to be heard with respect to an Application shall be scheduled in accordance with Minn. Stat. § 238.081, Subd. 6.

Subd. 4. Negotiation of Franchise Terms. During the period prior to the public hearing on the Application, the responsible City employee(s) and Applicant may negotiate specific Franchise terms and conditions for recommendation and presentation to the City. In addition, during this period the responsible City employee(s) shall review the Application and may request such additional information necessary to make final recommendations to the City.

Subd. 5. Determinations. Determinations by the responsible City employee(s) regarding the qualifications of Applicant(s) and recommendations to the City regarding grant of a Franchise shall be made based on information provided by the Applicant as required herein and such other information which the responsible City employee(s) deem relevant in their sole discretion. The responsible City employee(s) may, in their sole discretion, consider information developed during any negotiations with the Applicant and any information or evidence adduced by the incumbent Cable Company. After the public hearing referenced in Subd. 3, the responsible City employee(s) shall issue written recommendations to the City regarding such Application. These recommendations may include a Franchise document for adoption by the City.

Subd. 6. Award of Franchise. A Franchise may be awarded only by an ordinance adopted by the City.

Subd. 7. Costs of Reviewing Application and Issuing Franchise. The Applicant shall pay the Application Fee required below. The Application Fee is required for the purpose of reimbursing the City for all costs associated with processing Applications pursuant to these Policies and Procedures through and including any granting of a Franchise. Any portion of the Application Fee which remains after payment of all the City's costs will be reimbursed to the Applicant. Should the Application Fee not cover the expenses of the City, those unreimbursed expenses shall be reimbursed prior to any consideration of the Franchise by the City. A successful Applicant shall be fully responsible to reimburse the City for all costs of awarding the Franchise.

Subd. 8. Franchising nonprofit or municipally-owned system. Nothing contained in this Section prohibits the City from franchising a nonprofit or municipally-owned system. The municipality or nonprofit entity shall be considered an Applicant subject to these Policies and Procedures.

Authority: Minn. Stat. § 238.081

Section 5. Information Required in Application.

An Application for a competitive Franchise must be signed by an authorized officer or principle of the Cable Company and be notarized and must include at least the following:

- (1) Plans for channel capacity, including both the total number of channels capable of being delivered and actually to be delivered upon system activation;
- (2) A statement of the television and radio broadcast signals for which permission to carry has been obtained or will be requested from the Federal Communications Commission;
- (3) In the case of a telephone provider, a copy of the MPUC certificate of authority;
- (4) A description of the proposed system design and planned operations, including at least the following items:
 - a. the location of the headend facilities from which programming will be received;
 - b. an explanation of the ownership of the facilities comprising the video system;

- c. a map identifying the proposed initial service area(s) in the City;
 - d. a proposed schedule for expansion of service beyond the initial service area or description of the proposed policy for such expansion;
 - e. the schedule for activating two-way capacity; i.e. capacity to send video signals “up stream”;
 - f. the number of channels and services to be made available for community access broadcasting, and a proposal for providing community access programming;
 - g. a general description of any non-video services such as telephone service, high speed internet or data transmission services to be provided in the City.
- (5) A proposal for funding community access programming facilities and/or staff;
 - (6) The terms and conditions under which services will be provided to institutions and identification of any plans for providing free or reduced price video or data transmission services or capacity or other “in-kind” services to governmental, educational, and other institutional entities;
 - (7) A schedule of proposed service rates and the proposed policy regarding charges for unusual or difficult service connections;
 - (8) A schedule for constructing and activating the system including the sequence in which video service will be activated in various parts of the City;
 - (9) A statement indicating the applicant’s qualifications and experience in the video services field, if any;
 - (10) Identification of and contact information for the municipalities in which the applicant either owns or operates a video system, directly or indirectly, or holds video franchises;
 - (11) Plans for financing the proposed system, including significant anticipated source of capital and significant limitations or conditions with respect to the availability of the indicated sources of capital;
 - (12) A statement detailing the corporate organization of the applicant including the names of officers and directors, and information identifying all affiliated companies or businesses;
 - (13) a statement of a form and substance acceptable to the City indemnifying the City fully against any claims or liabilities alleged as the result of City’s exercise of these Policies and Procedures including any such claims or liabilities alleged or asserted by the incumbent Cable Company;
 - (14) A notation and explanation of omissions or other variations with respect to the application; and
 - (15) An application fee in an amount identified in the Notice of Intent to Consider Issuance of Franchise to offset the City’s costs associated with processing applications. Any portion of the application fee which remains after payment of all the City’s costs will be refunded.

Authority: Minn. Stat. § 238.081, Subd. 2 and 4

CITY OF FARMINGTON

NOTICE OF INTENT TO CONSIDER ISSUANCE OF FRANCHISE

Notice is hereby given on behalf of the City of Farmington ("City") of their intent to consider issuance of a competitive franchise. This notice is given in accordance with Minnesota law.

The application requirements are set forth in Minnesota Statutes, Section 238.081, subd. 4. In addition:

1. Applications in response to this Notice must be submitted to the City by **4:00 p.m., April 22, 2016**.
2. Applications must be in writing, notarized, and consistent with the application requirements. Applicants must submit an original and two copies of the application. A copy of the application must be mailed or delivered to Robert J.V. Vose, Esq., Kennedy & Graven, 470 US Bank Plaza, 200 South Sixth Street, Minneapolis, MN 55402.
3. Each application shall be submitted along with an application fee of \$5,000.00 in the form of a certified check made payable to the City. Applicants will be required to reimburse any expenses not covered by the application fee.
4. Applicants are requested to be present at a public hearing before the City beginning at **7:00 p.m. on May 2, 2016**.
5. The minimum system design and services to be offered are reflected in the City's Policies and Procedures.
6. Upon review of the application(s) and completion of the public hearing, the City will make a recommendation regarding award of franchises. Such recommendation shall be based on applicable law and the record including the application, information provided by the applicant, and other relevant information received by the City including the results of any negotiations with applicant(s) and any information submitted by the incumbent franchise company.
7. In no event will submission of a conforming application entitle any applicant to grant of a franchise. The City expressly reserves the right to reject both conforming and non-conforming applications.
8. Any successful applicant(s) will be required to accept the franchise granted within thirty (30) days after adoption.

9. Any questions concerning applications should be directed to Robert J.V. Vose, Esq., Kennedy & Graven, 470 US Bank Plaza, 200 South Sixth Street, Minneapolis, MN 55402; telephone (612)337-9275; e-mail: rvose@kennedy-graven.com

Date: _____, 2016.

Published in: _____ on _____, 2016 and _____, 2016.
An Affidavit of Publication is required for each publication.

**CITY OF FARMINGTON, MINNESOTA
CABLE FRANCHISE
APPLICATION INSTRUCTIONS**

Applicants for a cable franchise must submit the following information to the City on or before **4:00 p.m., April 22, 2016**. Submission of this information will constitute application for a cable franchise.

- (1) Plans for channel capacity, including both the total number of channels capable of being delivered and actually to be delivered upon system activation;
- (2) A statement of the television and radio broadcast signals for which permission to carry has been obtained or will be requested from the Federal Communications Commission;
- (3) In the case of a telephone provider, a copy of the MPUC certificate of authority;
- (4) A description of the proposed system design and planned operations, including at least the following items:
 - a. the location of the headend facilities from which programming will be received;
 - b. an explanation of the ownership of the facilities comprising the video system;
 - c. a map identifying the proposed initial service area(s) in the City;
 - d. a proposed schedule for expansion of service beyond the initial service area or description of the proposed policy for such expansion;
 - e. the schedule for activating two-way capacity; i.e. capacity to send video signals “up stream”;
 - f. the number of channels and services to be made available for community access broadcasting, and a proposal for providing community access programming;
 - g. a general description of any non-video services such as telephone service, high speed internet or data transmission services to be provided in the City.
- (5) A proposal for funding community access programming facilities and/or staff;
- (6) The terms and conditions under which services will be provided to institutions and identification of any plans for providing free or reduced price video or data transmission services or capacity or other “in-kind” services to governmental, educational, and other institutional entities;

- (7) A schedule of proposed service rates and the proposed policy regarding charges for unusual or difficult service connections;
- (8) A schedule for constructing and activating the system including the sequence in which video service will be activated in various parts of the City;
- (9) A statement indicating the applicant's qualifications and experience in the video services field, if any;
- (10) Identification of and contact information for the municipalities in which the applicant either owns or operates a video system, directly or indirectly, or holds video franchises;
- (11) Plans for financing the proposed system, including significant anticipated source of capital and significant limitations or conditions with respect to the availability of the indicated sources of capital;
- (12) A statement detailing the corporate organization of the applicant including the names of officers and directors, and information identifying all affiliated companies or businesses;
- (13) a statement of a form and substance acceptable to the City indemnifying the City fully against any claims or liabilities alleged as the result of City's exercise of these Policies and Procedures including any such claims or liabilities alleged or asserted by the incumbent Cable Company;
- (14) A notation and explanation of omissions or other variations with respect to the application; and
- (15) An application fee totaling \$5,000.00 to offset the City's costs associated with processing applications. Any portion of the application fee which remains after payment of all the City's costs will be refunded.

All applications must be notarized and must include detailed responses to the above.

Negotiation of Franchise Terms. The City expects to discuss and negotiate franchise terms and conditions with a successful applicant. The City reserves the right to seek franchise terms and conditions or other commitments that meet or exceed the plans contemplated in an application.

Additional Information. The City may request such additional information as it deems necessary. In determining whether to issue a franchise, the City will consider the application and additional relevant information. Additional factors the City may consider include the qualifications of applicant(s), the level and quality and nature of services proposed by the applicant, the needs and interests of the community and institutions as identified by the City, and information regarding industry trends, state of the art technologies, services and other related information.

Public Hearing on Applications. A public hearing with respect to application(s) will be scheduled at least seven days before the City Council considers adoption of a franchise ordinance. The hearing will afford the public and franchise applicant(s) reasonable notice and a reasonable opportunity to be heard.

Existing Franchise. Applicants are advised that Charter Communications currently provides cable television service in the City.

Award of Franchise. A franchise may, in the City's sole discretion, be awarded by ordinance.

Any questions regarding this application information may be directed to Robert J.V. Vose, Esq., Kennedy & Graven, 470 US Bank Plaza, 200 South Sixth Street, Minneapolis, MN 55402; telephone (612)337-9275; e-mail: rvose@kennedy-graven.com



City of Farmington

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TO: Mayor, Councilmembers and City Administrator
FROM: Robin Hanson, Finance Director
SUBJECT: Financial Review - Draft 2015 Financials
DATE: March 21, 2016

INTRODUCTION

Attached you will find draft 2015 financial results for the following funds:

- General Fund
- Special Revenues Funds: EDA, Park Improvement and Ice Arena
- Liquor Stores
- Sewer, Solid Waste, Storm Water, Water, and Street Lights

DISCUSSION

General Fund Revenues

2015 General Fund revenues totaled \$10,491,556 and were 101% or \$133,112 more than budgeted. Variances from budgeted amounts are summarized below:

	General Fund Actual Versus Budget
Property Taxes	\$143,000
Intergovernmental	144,000
Permits	(117,000)
Other, combined	(36,888)
Net Revenues, over budget	\$133,112

Property taxes – This line item has several different components: current property taxes, fiscal disparities, delinquent property taxes/penalties/interest, and the fire truck debt levy. The following recaps the difference between budgeted and actual General Fund property tax revenues.

	Property Taxes Actual Versus Budget
TIF Redistribution (applied to fire truck loan)	\$155,000
Fire Truck Levy (included in debt levy budget)	120,000
Collection of delinquent taxes/penalties/interest	118,000
Permanent reduction in tax levy, court appeals	(66,000)
Delinquent 2015 taxes, uncollected	(184,000)
	\$143,000

For budget purposes, the fire truck debt repayment is considered debt levy; it is not included in the General Fund Property Tax budget. For financial statement purposes, the tax levy dollars are first recorded in the General Fund and then repaid to the Water Fund (i.e. source of the fire truck loan). Intergovernmental – Three areas comprise the majority of the \$144K in actual revenues exceeding budgeted amounts and are as follows, higher than budgeted amounts in fire aid-pass through to Fire

Relief (\$46K), MSA maintenance (\$30K), and police state aid (\$26K).

Permits – New construction permit revenues were \$109K less than budgeted, comprising the primary reason for the \$120K variance from budget. Building activity was slower; there were 53 new construction single family building permits issued in 2015, compared to 87 permits in 2014, and the inventory of available lots continues to decline.

General Fund Expenditures

2015 General Fund expenditures were 95.72% of budgeted amounts or \$456,464 under budget and totaled \$10,200,153.

	General Fund Actual Versus Budget
Human Resource Costs	\$185,000
Street Materials/Utilities	103,000
Fuel	89,000
Professional Services, including legal	63,000
Training	35,000
Fire Pension (pass-through)	(46,000)
Other, combined	27,464
Net Expenditures, under budget	\$456,464

Human Resource costs – Across all General Fund departments' human resource costs, excludes fire pension, were \$185K below budget or within 2.5% of a \$7.4 million budget.

Street Materials/Utilities – Savings totaling \$103,000 were realized in these line items primarily due to milder winter and summer temperatures and, as has been previously shared with council, being short-staffed prevented the streets department from completing some projects that would have otherwise been completed.

Fuel – The General Fund benefitted from the low fuel prices available in 2015. Total savings realized approximated \$89,000.

Professional Services, including Legal – No one particular reason that actual expenditures were less than budgeted. These combined savings were realized over two different areas, professional services and legal, across multiple business units.

Training – Surprisingly, at least to me, the business unit with the largest savings in training was fire. As you know their 2015 approach to training was significantly different. During Chief Larsen's first year they were able to leverage his extensive training background and conduct more inhouse training and reduce the outside costs. Now they have a common foundation from which to build. The amounts spent on training in 2016 will be more comparable to prior year's, the money will just be invested differently, including pursuing applicable State of Minnesota certifications.

Fire Pension, pass-through – The city received \$46,000 more in fire aid than was budgeted (included in intergovernmental revenues above). This amount was passed-through to Fire Relief for firefighter pensions; it is budget-neutral.

Other Financing

Transfers In – During 2015 \$10,000 of liquor store profits were transferred to the General Fund to match Fire Relief and Fire Auxiliary funds for the purchase of new radios for the fire department.

Transfers Out – The \$10,000 budgeted in risk management for insurance deductible replenishment was transferred to the Insurance Fund where these claims are paid.

General Fund, Fund Balance

For 2015 the fund balance in the General Fund increased approximately \$590K to \$4.7 million or 40% of the 2016 budgeted General Fund expenditures which meets the minimum fund balance set forth in the city's Fund Balance policy.

General Fund
Actual Versus

	Budget
Net Revenues, over budget	\$133,112
Net Expenses, under budget	456,464
Net Increase in General Fund fund balance	<u>\$589,576</u>

The historical Fund Balance chart is included in your packet for reference.

Other Funds

Rambling River Center (included in the General Fund)

Overall, the Rambling River Center revenues were \$6K more than budgeted amounts. In addition, because we have to track federal grants separately, there were \$5K in CDBG funds attributable to the Rambling River Center which are not reflected here. The 2015 expenditure amounts were \$20K less than budgeted due to the vacant part-time administrative assistant position, lower utility bills and building repairs. The net result being the City's contribution to the Rambling River Center operation was \$95K which was \$26K less than was budgeted.

Pool (included in the General Fund)

Swimming Pool revenues were very similar to the prior year, \$60K. Meanwhile, 2015 expenditures totaled \$131K, approximately \$10K less than budgeted. The net result being the city's contribution to the swimming pool operation was \$71K which was \$9K less than was budgeted.

EDA – Special Revenue Fund

Revenues and expenditures are significantly higher than budgeted due to the receipt and subsequent pass-through (i.e. budget neutral) of CDBG funds for the following commercial rehabilitation projects: Dakota Lumber, the Farmington Cakery, and the Otten building.

Park Improvement – Special Revenue Fund

The Park Improvement Fund revenues totaled \$47K which was \$25K more than budgeted. Revenues are a combination of special assessments, park development fees related to residential new construction, rental income and investment income. Expenditures were primarily related to a new shelter constructed at Fair Hills Park and a new boardwalk constructed in Meadowview Park. Both projects cost less to complete than budgeted.

Ice Arena– Special Revenue Fund

Once again ice arena operations finished the year 'north of zero' with a positive bottom-line of \$2,565. This includes offering summer ice.

Liquor Operations

The downtown stores sales were \$57K higher than the previous year, while the Pilot Knob store's sales were \$81K lower. The Pilot Knob store saw customer counts adversely impacted by increased competition in neighboring communities and the traffic disruption related to the 195th street reconstruction project. Unlike other areas of the city, milder weather doesn't benefit our liquor stores. Generally, extreme weather is more beneficial. Colder temps, warmer temps, impending storms correlate to increased liquor sales. Milder, in between weather, is not helpful to the liquor stores.

The gross profit margin for each store was just below their 25% target with Downtown at 24.8% and Pilot Knob at 24.9%.

Meanwhile, the profit as a percent of sales benchmark of 6.5% was just out of reach. The combined profit as a percent of sales was 5.9% for the year. Both stores were negatively impacted by increased competition from neighboring communities as they lowered prices to compete with other liquor stores, which in turn put pressure on the city's liquor stores prices and profit margins.

In 2015 security upgrades were needed (prior year's theft), the community transfer was increased (increased investment in the community), a part-time administrative position was added and net sales were lower due to increased competition.

Net assets increased \$179K, which was less than the prior year's increase of \$253K, for the reasons previously mentioned.

Following council's 'four pots' funding philosophy, after setting aside enough cash for day-to-day operations and the annual administrative transfer, the remaining cash was divided evenly, between the liquor stores' community projects and capital improvements fund, resulting in an addition of \$81K to each fund.

Finally, during 2015, the city used \$10,000 of liquor store profits to assist with the purchase of radios for the fire department and set-aside \$10,000 for advertising on the new Zamboni at the ice arena and earmarked the remainder of the 2015 community investment dollars for the TH-3 trail connection to be completed in 2016.

Utilities

Sewer Fund

2015 revenues were higher than budgeted and higher than in 2014. The principal reasons are: 1) increased base winter consumption amounts, 2) increased number of customers, 3) a portion of the 1/1/16 rate increase is carried back to 2015 for those customers in the January and February quarterly cycles who received a portion of their services in 2015 and 4) there was a one-time negative adjustment in 2014 for an incorrectly calculated commercial account (i.e. 2014 lower than it otherwise would be).

Sewer expenses were less than budgeted amounts, but higher than 2014 expenses. The primary reason for the increased expenses relative to 2014 is the budgeted increase in MCES (Metropolitan Council Environmental Services) fees (\$168K). On a combined basis, the remaining line items are less in 2015 than the amounts expended in 2014. Expenses were less than budgeted because the \$750,000 for the rebuilding of the sewer line on the north-end of town, in conjunction with the new Lakeville development just to the north, did not occur in 2015. In addition, more is now understood about the cost-sharing for this project and the estimate has been reduced to \$50,000 in the 2016 budget.

Meanwhile, while revenues were higher and expenses less than budgeted, revenues were insufficient to cover both operations and depreciation of the underlying infrastructure. However, this was less than the anticipated shortfall included in the long-term financial plan which was developed for the sewer fund. Continuing to follow the plan will result in revenues exceeding operational expenses and depreciation in future years.

Solid Waste

Solid Waste enterprise revenues were similar to the previous year.

Solid Waste expenses were less than budgeted amounts. The 2015 increase in expenditures, relative to 2014, is related to higher recycling costs from Dick's for residential properties, including townhomes, an increase in the amount of commercial recycling, and increased disposal fees from Resource Recovery, and increased spring clean-up day costs totaling \$54K. This was offset by net savings of \$10K realized in other line items. The city disposed of nearly 240 tons more in 2015, than 2014.

The fund balance in the solid waste fund increased approximately \$250K, which enables the solid waste fund to continue to pay cash for its equipment needs, including the budgeted replacement of the 2004 Rapid Rail truck in 2016.

Storm Water

Storm Water enterprise revenues were more than budgeted and higher than the previous year, reflecting a rate increase that went into effect 1/1/2015. Rates are generally reviewed every three years.

Storm Water expenses were higher than budgeted amounts and more than the previous year. The primary reasons for the increase are 1) costs incurred related to pond dredging and 2) storm water funds were used to pay for 195th street reconstruction planning and design costs prior to bond proceeds being available for reimbursement. The reimbursement is included in the 'transfers in' line item in this fund.

The Storm Water fund recorded a net decrease in fund balance of \$163K. This is less than the previous year's loss of \$375K, as we are starting to see the rate increase that went into effect in 1/1/15 address not only operational needs, but also address the funding needed to cover the depreciation of the underlying infrastructure. Staying the course with the long-term plan will result in revenues exceeding operational expenses and depreciation in future years.

Water

Revenues consist of not only water bills, but also special assessments, permits, water availability charges, interest on investments, marked-to-market on investments and rental income.

The revenue line items for interest and rent income exceeded budget. Revenue from water availability charges and the 'all other revenue' line item were less than budgeted; this seems reasonable given the reduced building permit activity in 2015.

Enterprise sales for water were \$235K less than budgeted due to decreased water usage, about 40 million gallons less water was pumped in 2015 when compared to 2014. While this has a negative impact on

revenues, from an environmental perspective this is good news.

The Water Fund expenses were \$200K less than budgeted and \$73K less than in 2014. In light of the lower water consumption, one would expect 2015 expenditures to be even lower when compared to 2014. The primary reasons 2015 expenses are not lower are higher electrical costs and an additional purchase of chemicals (timing).

Overall, the water fund's financial results are good news. Based on the long-term financial plan adopted in 2013, which demonstrated the need for a rate increase which went into effect January 1, 2014, this fund was budgeted to have expenses outpace revenues by \$558,000 (i.e. loss). In actuality, the loss was \$426,000, an improvement of \$132,000, sooner than anticipated. \$54,000 less in actual depreciation expenses was one of the contributors to the improved financial performance. Continuing to follow the plan will result in revenues exceeding operational expenses and depreciation in future years.

Street Lights

Revenues exceeded the 2015 budget and were similar to 2014. Meanwhile, expenses were under budget with the savings being primarily in the equipment/supplies and electric line items. This is continued good news. The Street Light Fund, started just a few years ago in 2010, has accumulated sufficient funds (approximately \$120K) for the city council to consider some street light improvements. Later this spring staff will bring this back for further discussion.

Draft Financial Statements

Implications of GASB 68 – Accounting and Financial Reporting for Pensions

Finally, the financial statements are draft financial statements. There will be at least one additional entry before the financial statements are final. This is because the city is required to implement GASB 68 – Accounting and Financial Reporting for Pensions as of December 31, 2015. You may recall the last couple of year's staff and the auditors have advised this new GASB was on the horizon. The rationale behind GASB 68 is in order for the financial statements to be consistent with the recording of other long-term liabilities, such as compensated absences, assets/liabilities related to pension obligations also need to be recorded.

The accounting entry will represent the city's proportionate share of the unfunded retirement PERA liability and the corresponding expense to record the liability. The impact on the day-to-day financial statements is limited to the liquor and solid waste funds, because they are the only two funds which meet both of the following criteria: 1) routinely account for financial activity on an accrual basis (i.e. enterprise funds) and 2) have employees who directly charge time to these funds. The remaining city employees' time is charged to the General Fund and their work related to funds, such as, storm water, sewer, water and street lights is recouped through an annual administrative charge to those funds, which is transferred into the General Fund. For these funds it is not recorded in the day-to-day government financial statements. Rather, this entry will be recorded in the government funds as part of the conversion to full accrual basis financial statements. Exact amounts are unknown at this time. You will be further updated on this when the auditors present the audited financial statements in May, possibly sooner.

BUDGET IMPACT

Included in discussion above.

ACTION REQUESTED

Review the financial information and ask staff any questions about the information presented.

ATTACHMENTS:

Type	Description
❑ Exhibit	General Fund-2015 Revenues and Expenditures
❑ Exhibit	2015 General Fund Fund Balance Chart
❑ Exhibit	Other Funds - 2015 Rev and Expenditures
❑ Exhibit	Liquor - 2015 Revenues and Expenses

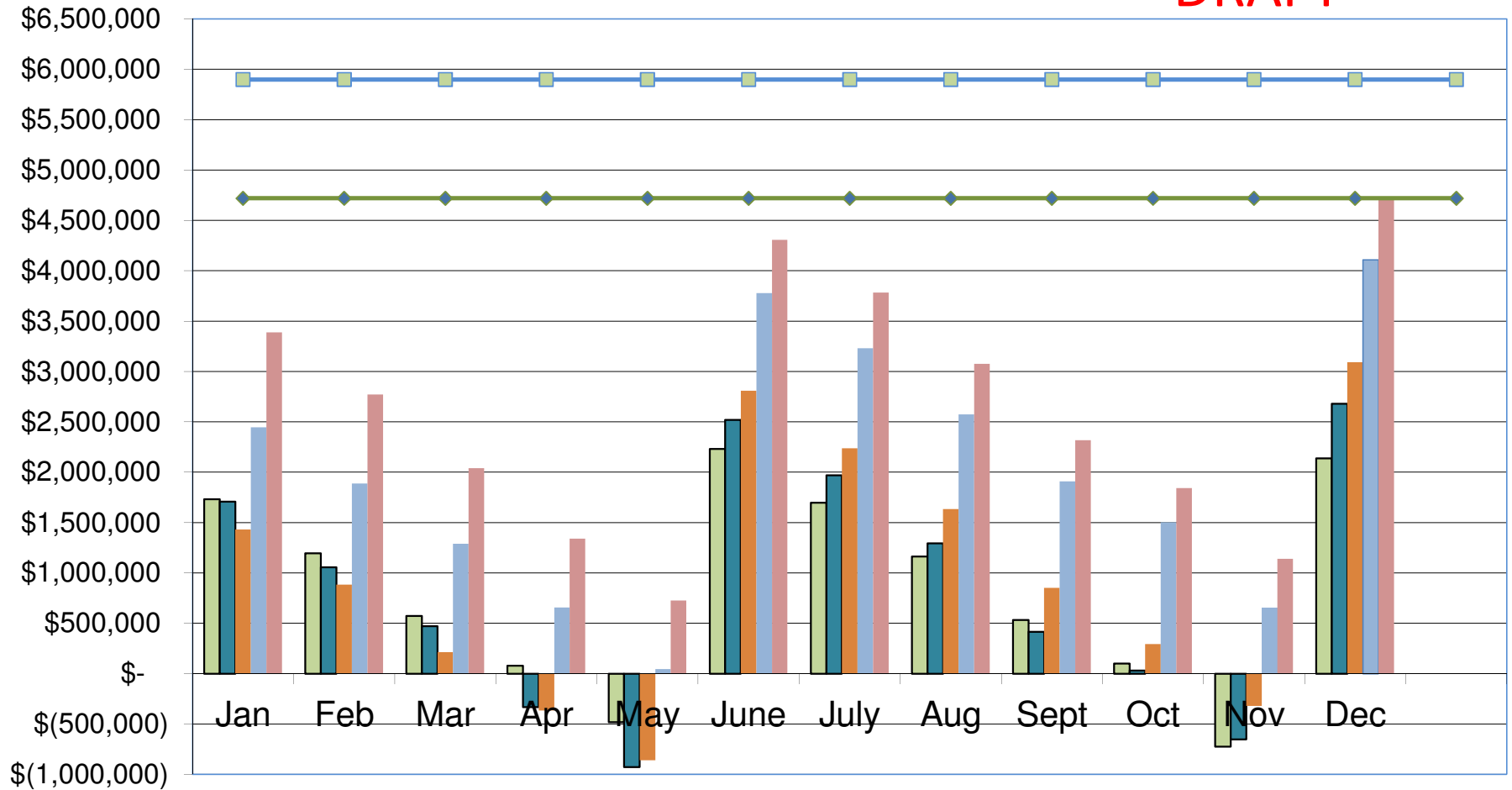
General Fund 2015 YTD Operating Report

Company	Actual 2014	Quarter 1 Actual 2015	Quarter 2 Actual 2015	Quarter 3 Actual 2015	Quarter 4 Actual 2015	Actual 2015	Budget 2015	Actual Budget Variance 2015	YTD Act as % of Bud 2015	2015 YTD Comments
Revenues										
Property Taxes	8,173,508	0	4,244,749	0	4,240,625	8,485,373	8,342,417	142,956	101.71%	Actual property taxes recorded are \$142K more than Gen'l Fd budget. The net difference is really only \$22K more than budgeted as the \$120K Fire Truck loan payment is included in the debt levy for budget purposes, but recorded in Gen'l Fd for acctg purposes. The remainder is as follows: \$155K in TIF redistribution/excess which were applied to FT loan, collection of \$118K in delq taxes/penalties, less 2015 delq taxes of \$184K and net reductions due to court appeals \$66K.
Licenses	48,025	15,435	8,605	8,345	8,000	40,385	35,670	4,715	113.22%	2015 license revenue exceeds budget. Animal license revenue is down from 2014, because 2015 is the second year for the two year renewals, plus residents have the option to purchase lifetime animal licenses.
Permits	466,703	66,740	118,362	95,328	50,074	330,503	447,550	(117,047)	73.85%	New construction permit revenues were \$109K less than budgeted. Building activity is slower and the inventory of available lots continues to decline. There were 87 single family new construction permits in 2014 compared to 53 permits in 2015.
Intergovernmental Revenue	840,636	110,801	11,563	282,933	499,832	905,128	760,857	144,271	118.96%	With the exception of POST Training, all lines items exceeded budget. DWI/Safe and Sober revenues are down significantly \$3.6K in 2015 compared to \$14.5K in 2014, primarily due to less staff time spent in this area.
Charge for Service	519,168	62,088	157,221	97,026	173,545	489,880	458,950	30,930	106.74%	Charges for Services are higher than budgeted, primarily due to fire charges for Empire. This amount is not known until after the year is over as it is based on a combination of assessed value in the township, fire calls and fire equipment expenditures. The other two townships are charged a fixed fee. The other largest variance was for the pool; those revenues were \$14K under budget.
Fines	65,482	10,475	12,477	12,037	17,310	52,299	72,000	(19,701)	72.64%	Fine revenue continues to lag. 2015 actual amounts were \$20K below budget. 2016 budget was reduced by \$7K. Based on 2015 activity, the 2016 revenue number may be high.
Investment Interest	126,109	7,188	4,917	8,240	12,628	32,972	20,000	12,972	164.86%	In 2015 interest income is being allocated based on actual month end balances. Inv income was \$6.5K ahead of budget. The remainder of the variance is the \$6.5K positive change in mark-to-market.
Miscellaneous	70,696	14,524	12,781	16,627	11,082	55,015	121,000	(65,985)	45.47%	\$81K of this amount was allocation of existing fund balance for fire dept changes and concrete proj carryover. The actual budget is only \$66K less than budgeted, because several other line items (rental inc general, rental income RRC and donations) are ahead of budget by \$15K due.
Franchise Fees	100,000	0	60,093	39,907	0	100,000	100,000	0	100.00%	
Subtotal Revenues	10,410,326	287,251	4,630,766	560,442	5,013,097	10,491,556	10,358,444	133,112	101.29%	In 2015, city budget utilized \$81K of fund bal for inc human resource costs in the fire department (\$60K) and the carryover of '14 fire station #1 concrete apron replace proj (\$21K)
Expenditures										
Legislative	68,072	19,362	22,708	43,141	15,051	100,261	109,514	(9,253)	91.55%	Professional services (strategic planning & community survey) and training were all less than budgeted.
Historical Preservation	7,898	1,825	1,775	1,875	2,135	7,610	7,500	110	101.47%	HPC stipends were not included in budget.
Administration	348,897	92,616	99,796	86,679	84,960	364,051	419,713	(55,662)	86.74%	Majority of the savings was realized in the admin reserve and human resource costs.
Elections	19,083	9	90	71	31,431	31,601	21,839	9,762	144.70%	The election equipment budgeted for in 2016 was delivered and paid for in 2015.
Communications	81,362	23,213	22,410	25,178	22,773	93,574	100,641	(7,067)	92.98%	Part of savings attributable to when postage meter needs to be refilled, which cannot be predicted.
City Hall	176,014	40,020	44,955	42,780	39,064	166,820	170,670	(3,850)	97.74%	
Finance and Risk Mgmt	558,285	148,158	154,345	153,693	151,944	608,140	614,019	(5,879)	99.04%	Actually just over budget. Human resource costs higher than budgeted due to addition of 1/2 PT person in UB. Offset by ins deductible which is actually recorded in transfers out below.
Community Development	0	0	0	0	0	0	0	0		
Human Resource	241,466	66,794	58,871	64,000	63,096	252,762	263,344	(10,582)	95.98%	
Police Administration	717,546	169,974	170,668	210,696	209,438	780,777	818,227	(37,450)	95.42%	On a combined basis Pol Admin, Patrol and Investigations are at 98%
Patrol Services	2,628,090	639,408	658,387	614,860	648,150	2,560,805	2,516,154	44,651	101.77%	On a combined basis Pol Admin, Patrol and Investigations are at 98%
Investigations	631,489	153,953	147,811	187,775	192,782	682,321	774,461	(92,140)	88.10%	On a combined basis Pol Admin, Patrol and Investigations are at 98%
Emergency Management	4,749	53	3,027	6,027	58	9,165	6,150	3,015	149.02%	Siren maintenance was higher than budgeted, difficult to predict. 2013 and 2014 were both under budget.
Fire	883,961	152,425	206,112	244,599	404,754	1,007,891	984,852	23,239	102.36%	This was a transition year with a new FT fire chief, increased training, addressing deferred equipment needs, etc. Cumulatively, actual expenditures are ahead of budget, with the largest reason being the fire state aid pass-through to Fire Relief for their pensions.
Rescue	46,943	12,335	19,290	6,796	2,222	40,643	58,065	(17,422)	70.00%	During 2015, management of the fire and rescue budgets was done on a combined basis. See explanation above.
Engineering	536,888	140,033	132,926	149,769	145,238	567,966	581,252	(13,286)	97.71%	
Planning	210,079	123,630	69,482	61,621	67,120	321,852	266,756	55,096	120.65%	Actual exceeds budget due to a personnel settlement in Feb. 2015.
Building Inspection	233,037	60,290	57,617	60,507	59,458	237,872	259,719	(21,847)	91.59%	Human resource costs and professional services were less than budgeted.
Natural Resources	97,517	29,194	27,501	37,616	27,524	121,835	117,583	4,252	103.62%	Actual exceeds budget, offset is in Engineering.
Streets	955,092	229,719	218,374	230,530	217,277	895,900	1,084,277	(188,377)	82.63%	Savings realized due to an unfilled employee vacancy, less street repair and signage replacement and lower fuel costs.
Snow Removal	215,599	77,935	9,525	6,846	53,187	147,493	205,407	(57,914)	71.81%	Savings realized due to milder winter and lower fuel prices.
Park Maintenance	533,742	115,866	151,213	174,280	120,545	561,905	595,742	(33,837)	94.32%	Savings realized due to lower fuel and utility costs.
Rambling River Center	154,522	39,343	36,299	39,692	34,890	150,223	169,751	(19,528)	88.50%	Savings realized due to unfilled part-time employee position for the majority of the year.
Park & Rec Admin	228,094	65,481	55,596	63,821	63,451	248,349	248,062	287	100.12%	Actual human resource costs exceeded budget, was mostly offset by savings in other line items. 2017 human resource costs budget amounts have been updated.
Recreation Programs	96,593	4,907	40,986	45,696	11,021	102,609	113,259	(10,650)	90.60%	No one particular reason, more individual line items are under than over.
Swimming Pool	122,127	7,935	40,894	69,279	13,274	131,383	149,860	(18,477)	87.67%	The unexpected heater repair, was offset by lower human resource costs, chemical and utility costs.
Interest Paid	8,583	0	3,454	0	2,889	6,343	0	6,343		Fire Truck Loan
Subtotal Expenditures	9,803,726	2,434,478	2,454,112	2,627,829	2,683,734	10,200,153	10,656,617	(456,464)	95.72%	
Revenues (Over) Under Expenditures	606,600	(2,147,227)	2,176,655	(2,067,387)	2,329,363	291,404	(298,173)	589,577	-97.73%	
Other Financing										
Transfers In	1,100,851	281,045	291,045	281,045	281,045	1,134,180	1,124,180	10,000	100.89%	\$10,000 in liquor store profits were transferred in to Gen'l Fund to help purchase radios for the Fire dept.
Transfers Out	(680,579)	(201,502)	(201,502)	(201,502)	(201,502)	(806,007)	(796,007)	(10,000)	101.26%	\$10,000 transfer out to Insurance Fund for deductible, budgeted in Risk Mgmt
Subtotal Other Financing	420,272	79,543	89,543	79,543	79,543	328,173	328,173	0	100.00%	
Net Change in Fund Balance	1,026,872	(2,067,684)	2,266,198	(1,987,844)	2,408,906	619,577	30,000	589,577	2,065.26%	

City of Farmington General Fund Fund Balance

DRAFT

Change in Fund Balance



■ 2011
 ■ 2012
 ■ 2013
 ■ 2014
 ■ 2015
 ◆ 40% of 2016 Expenditures
 ■ 50% of 2016 Expenditures

RRC, Pool, EDA, Park Improvement, Arena
2015 YTD Operating Report

Company	Actual 2014	Quarter 1 Actual 2015	Quarter 2 Actual 2015	Quarter 3 Actual 2015	Quarter 4 Actual 2015	Actual 2015	Budget 2015	Actual Budget Variance 2015	YTD Act as % of Bud 2015	Comment
Rambling River Center										
Rec Fees - Sr Ctr (Excludes CDBG)	21,819	5,605	6,268	4,446	4,228	20,546	16,000	4,546	128%	2015 amts are comparable to 2014 and ahead of budget.
Membership Fees (Excludes CDBG)	11,646	7,072	874	459	547	8,952	13,000	(4,048)	69%	When you factor in the \$5,238 in CDBG reimbursement for membership fee assistance the 2015 amounts are more than budgeted and higher than 2014. In 2015 the CDBG funds are included with the federal gov't revenues to provide better tracking of federal dollars.
Advertising	2,352	2,053	79	0	0	2,132	2,200	(68)	97%	Comparable to 2014.
Rental Income - RRC	24,369	6,992	5,669	3,661	7,559	23,881	18,000	5,881	133%	Ahead of budget and comparable to 2014.
Subtotal Rambling River Center Revenues	60,186	21,722	12,890	8,566	12,334	55,511	49,200	6,311	113%	
Rambling River Center Expenses	154,522	39,343	36,299	39,692	34,890	150,223	169,751	(19,528)	88%	2015 expenses are less than budgeted due to the vacant PT admin assist position and lower utility bills and bldg repairs.
RRC Net Revenues/Expenditures	(94,337)	(17,621)	(23,409)	(31,126)	(22,556)	(94,712)	(120,551)	25,839	79%	After factoring in the \$5,239 in CDBG funds which are recorded elsewhere in the General Fund, the city's net subsidy of the RRC is \$89,474 (i.e. \$94,712-5,238).
Swimming Pool										
Pool Admissions	34,719	0	17,322	18,647	0	35,969	40,000	(4,031)	90%	\$1K increase
Swimming Lesson Fees	12,404	0	6,660	3,460	0	10,119	14,000	(3,881)	72%	\$2K decrease
Concessions	10,728	0	4,267	7,629	0	11,897	13,000	(1,103)	92%	\$1K increase
Rental Income - Pool	2,191	204	682	1,391	0	2,278	3,000	(722)	76%	Comparable
Subtotal Swimming Pool Revenues	60,043	204	28,932	31,127	0	60,263	70,000	(9,737)	86%	
Pool Expenditures	122,127	7,935	40,894	69,279	13,274	131,383	149,860	(18,477)	88%	September heater repair pd in 4th qtr
Subtotal Pool Revenues Over (Under) Expenditures	(62,084)	(7,731)	(11,962)	(38,152)	(13,274)	(71,120)	(79,860)	8,740	89%	2015 city subsidy for the pool is \$71K, of which \$12K relates to the repair of the pool heater.
EDA										
EDA Revenues	54,764	624	21,256	681	30,136	52,697	750	51,947	7,026%	The City received CDBG grant reimbursements in the 2nd and 4th qtrs.
EDA Expenses	29,627	27,344	4,858	2,586	34,895	69,683	40,750	28,933	171%	The 1st and 4th qtr spikes relate to disbursements related to CDBG funded projects which the county reimbursed soon thereafter (see revenue explanation above).
EDA Net Revenues/Expenditures	25,137	(26,720)	16,398	(1,905)	(4,759)	(16,986)	(40,000)	23,014	42%	
Transfers In	40,000	22,500	22,500	22,500	22,500	90,000	90,000	0	100%	
Subtotal Other Financing	40,000	22,500	22,500	22,500	22,500	90,000	90,000	0	100%	
Net Change in EDA Fund Balance	65,137	(4,220)	38,898	20,595	17,741	73,014	50,000	23,014	146%	
Park Improvement										
Park Improvement Revenues	78,802	5,980	21,360	8,368	11,030	46,738	21,193	25,545	221%	2015 revenues are ahead of budget, though less than 2014, primarily due to fewer special assessments being received and fewer park development fees which correlates to fewer building permits.
Park Improvement Expenditures	76,391	19	13,890	16,640	14,060	44,609	70,000	(25,391)	64%	2nd qtr expenditures include park boardwalk materials. Third and fourth qtr include pymts for Fairhills park shelter.
Park Improvement Net Change in Fund Balance	2,411	5,961	7,471	(8,272)	(3,030)	2,129	(48,807)	50,936	-4%	
Ice Arena										
Ice Arena Revenues	301,647	110,427	41,834	28,368	141,488	322,117	306,600	15,517	105%	Rev for summer ice included in 2nd qtr. 2015 revenues are higher primarily due to summer ice.
Ice Arena Expenditures	302,084	102,602	40,701	84,625	91,624	319,552	316,204	3,348	101%	Expenditures are higher due to security cameras (\$5K), 10,000 hour service for compressors, resurfacer maintenance, condenser variable speed drive motor repair and painting of bldg exterior. Savings in budgeted amounts for employee benefits, equipment supplies, natural gas and insurance help mitigate the higher than expected expenses.
Ice Arena - Rev Over (Under) Expenditures	(437)	7,825	1,133	(56,257)	49,864	2,565	(9,604)	12,169	-27%	
Ice Arena - Transfers In	20,000	0	0	0	0	0	0	0		
Ice Arena - Transfers Out	18,000	0	0	0	0	0		0		
Ice Arena Net Transfers	2,000	0	0	0	0	0	0	0		
Ice Arena Net Change in Fund Balance	1,563	7,825	1,133	(56,257)	49,864	2,565	(9,604)	12,169	-27%	Once again the Arena ended the year 'north of zero' with a positive bottom-line of \$2,565.

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Liquor Stores Statement of Revenue & Expenses 2015

Company	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2015 Budget	2015 Actual - Budget Variance	2015 Actual As A % of Budget	Comment
Revenues - Downtown								
Liquor Sales	624,044	676,167	691,668	697,814	689,690	8,124	101%	
Wine Sales	225,692	246,263	260,221	263,591	251,188	12,403	105%	
Beer Sales	1,052,888	1,103,581	1,154,871	1,197,964	1,125,653	72,311	106%	
Misc Taxable Sales	32,124	32,009	31,125	32,709	32,000	709	102%	
Misc Nontaxable Sales	23,257	20,666	21,524	22,521	20,000	2,521	113%	
Interest on Investments	0	0	0	3,548	2,560	988	139%	
Gain/Loss Invest Mkt Value	0	0	0	785		785		
Miscellaneous Revenues	2,222	2,000	2,404	2,155	2,000	155	108%	
Cash Over & Short	92	36	2,013	(31)		(31)		
Total Revenue - Downtown	1,960,319	2,080,722	2,163,826	2,221,056	2,123,091	97,965	105%	Downtown sales are \$57K more than 2014. :)
Cost of Goods Sold - Downtown								
Cost of Goods Sold	1,420,446	1,554,967	1,622,549	1,669,646	1,588,898	80,748	105%	
Gross Profit - Downtown								
Gross Profit	539,873	525,755	541,277	551,410	534,193	17,217	103%	
Gross Profit % - Downtown	27.5%	25.3%	25.0%	24.8%	25.2%	(0.3)%	98.7%	Increased competition from neighboring communities has resulted in lower gross profit margins.
Expenses - Downtown								
Full Time Salaries	97,556	112,692	126,972	143,353	114,291	29,062	125%	Over budget for two reasons: 1) PK is below budget (partially offset here) and 2) in July part-time administrative support was added.
Full Time Overtime	517	429	0	116	900	(784)	13%	
Part-time Salaries	32,045	38,661	37,720	38,817	41,000	(2,183)	95%	
Other Pay			26	0		0		
FICA/Medicare	10,806	11,375	12,417	13,686	11,949	1,737	115%	Tied to payroll
PERA	9,338	10,901	11,750	13,109	11,715	1,394	112%	Tied to payroll
HCSP	0	0	13	527	500	27	105%	
OPEB Expense	2,246	2,584	2,345	2,414	2,600	(186)	93%	
Employee Benefits	17,176	6,789	2,251	11,611	20,000	(8,389)	58%	
Workers Comp	3,166	3,282	2,677	3,056	4,186	(1,130)	73%	
Office Supplies	0	48	103	0	50	(50)	0%	

Liquor Stores Statement of Revenue & Expenses 2015

Company	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2015 Budget	2015 Actual - Budget Variance	2015 Actual As A % of Budget	Comment
Equip Supplies & Parts	0	17	79	0	50	(50)	0%	
Vehicle Supplies & Parts	0	0	0	0		0		
Vehicle Licenses, Taxes, Fees	0	0	0	0		0		
Buliding Supplies & Parts	324	7	1,042	78	300	(222)	26%	
Other Supplies & Parts	3,322	2,786	3,601	2,985	4,500	(1,515)	66%	
Fuel	0	0	0	0	400	(400)	0%	
Uniforms & Clothing	261	0	0	432	300	132	144%	
Professional Services	6,636	3,092	4,448	2,188	4,500	(2,312)	49%	
IT Services	10,114	12,444	9,862	7,435	7,435	0	100%	
Electric	14,117	12,556	13,706	13,080	14,700	(1,620)	89%	
Natural Gas	1,231	2,258	2,476	1,911	3,500	(1,589)	55%	
Insurance	6,825	5,244	5,076	4,865	6,000	(1,135)	81%	
Postage	0	0	0	0		0		
Outside Printing	123	879	159	202	325	(123)	62%	
Subscriptions & Dues	1,577	1,403	1,463	1,560	2,000	(440)	78%	
Training & Subsistance	138	75	0	115	1,450	(1,335)	8%	
Mileage Reimbursement	0	0	34	235	500	(265)	47%	
Advertising	980	1,857	3,569	4,703	3,750	953	125%	
Equipment Repair Service	5,080	6,474	8,173	5,184	7,950	(2,766)	65%	
Vehicle Repair Service	0	0	0	0		0		
Building Repair Service	230	0	0	0	1,000	(1,000)	0%	
Credit Card Fees	27,192	31,379	32,448	36,191	33,500	2,691	108%	Still a mystery...Blair checking for me.
Building Rental	149,414	125,802	128,162	131,287	135,727	(4,441)	97%	
Programming Expense	4	19	0	0	500	(500)	0%	
Machinery & Equipment	0	10,535	0	1,634		1,634		
Furniture & Office Equipment			3,303	12,850		12,850		Majority relates to security camera upgrades
Other Construction Costs	0	0	0	0	0	0		
Depreciation	11,979	11,960	11,960	5,931	5,000	931	119%	Actual depreciation was higher than estimated.
Other	275	396	200	200	500	(300)	40%	
Total Expenses - Downtown	412,671	415,943	426,033	459,755	441,078	18,677	104%	
Revenues (Losses) Before Transfer								

Liquor Stores Statement of Revenue & Expenses 2015

Company	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2015 Budget	2015 Actual - Budget Variance	2015 Actual As A % of Budget	Comment
Revenue (Loss) B4 Trans - Downtown	127,203	109,812	115,244	91,655	93,115	(1,460)	98%	
Revenues - Pilot Knob								
Liquor Sales	747,712	758,697	768,942	743,403	773,870	(30,467)	96%	
Wine Sales	345,412	359,387	372,155	350,787	366,575	(15,788)	96%	
Beer Sales	1,277,544	1,259,089	1,270,084	1,232,978	1,284,270	(51,292)	96%	
Misc Taxable Sales	37,463	37,274	38,217	37,275	37,000	275	101%	
Misc Taxable Sales	29,106	26,249	25,717	26,071	27,000	(929)	97%	
Interest on Investments				3,548		3,548		
Gain/Loss Invest Mkt Value	0	0	0	0		0		
Miscellaneous Revenue			159	155	0	155		
Cash Over & Short	13	36	94	25		25		
Total Revenues - Pilot Knob	2,437,252	2,440,731	2,475,368	2,394,242	2,488,715	(94,473)	96%	Sales are \$81K less than the previous year, due to increased competition from neighboring communities and the traffic flow disruption from the 195th street project.
Cost of Goods Sold - Pilot Knob								
Cost of Goods Sold - Pilot Knob	1,873,737	1,823,289	1,845,248	1,797,841	1,866,536	(68,695)	96%	
Gross Profit - Pilot Knob								
Gross Profit - PK	563,514	617,441	630,120	596,401	622,179	(25,778)	96%	
Gross Profit % - PK	23.1%	25.3%	25.5%	24.9%	25.0%	-0.1%	99.6%	Increased competition from neighboring communities resulted in lower gross profit margins.
Expenses - Pilot Knob								
Full-time Salaries	105,927	104,566	99,493	103,658	114,291	(10,633)	91%	Below budget expectation. DT is over budget expectation.
Full-time Overtime	298	21	0	15	900	(885)	2%	
Part-time Salaries	40,112	43,266	53,483	57,013	41,000	16,013	139%	Based on past history, PT salaries budget has not been enough.
Other Pay				123		123		
FICA/Medicare	11,190	10,878	11,402	12,136	11,949	187	102%	Tied to payroll
PERA	10,384	10,245	10,753	11,781	11,715	66	101%	Tied to payroll
HCSP	910	915	920	445	500	(55)	89%	
OPEB Expense	2,246	2,584	2,345	2,414	2,600	(186)	93%	

Liquor Stores Statement of Revenue & Expenses 2015

Company	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2015 Budget	2015 Actual - Budget Variance	2015 Actual As A % of Budget	Comment
Employee Benefits	17,392	21,197	18,728	10,553	20,000	(9,447)	53%	
Workers Comp	3,166	3,282	2,677	3,056	4,186	(1,130)	73%	
Office Supplies	0	48	0	0	50	(50)	0%	
Equip Supplies & Parts	9,093	295	0	0	50	(50)	0%	
Vehicle Licenses, Taxes, Fees	0	0	0	0		0		
Building Supplies & Parts	0	5	571	0	300	(300)	0%	
Other Supplies & Parts	4,082	2,850	3,463	3,084	3,500	(416)	88%	
Fuel	0	0	0	0		0		
Uniforms & Clothing	190	0	0	432	400	32	108%	
Professional Services	4,444	3,091	4,467	2,516	5,000	(2,484)	50%	
IT Services	10,114	12,444	9,912	7,435	7,435	0	100%	
Cell Phones	0	0	0	0		0		
Electric	13,486	14,326	14,478	13,293	15,000	(1,707)	89%	
Natural Gas	1,547	2,396	2,827	3,229	4,400	(1,171)	73%	
Insurance	6,825	6,765	7,075	6,825	6,000	825	114%	
Postage	0	0	0	0		0		
Outside Printing	123	409	257	202	325	(123)	62%	
Subscriptions & Dues	1,195	1,403	1,463	1,560		1,560		
Training & Subsistance	138	75	0	115	1,500	(1,385)	8%	
Mileage Reimbursement	7	0	34	235	500	(265)	47%	
Advertising	1,071	2,174	3,462	4,393	3,750	643	117%	
Equipment Repair Service	3,802	4,395	7,726	3,381	9,455	(6,074)	36%	
Building Repair Service	365	0	111	0	2,350	(2,350)	0%	
Credit Card Fees	36,422	37,906	40,111	41,652	39,000	2,652	107%	Still a mystery...Blair checking.
Building Rental	115,758	117,285	117,443	117,523	118,788	(1,265)	99%	
Programming Expense	58	19	0	0	500	(500)	0%	
Machinery & Equipment				1,634	0	1,634		
Furniture & Office Equipment			4,302	8,233		8,233		Majority relates to security camera upgrades
Other Construction Costs	0	0	0	0		0		
Depreciation	8,678	8,670	4,299	0	5,000	(5,000)	0%	No depreciation. Equipment fully depreciated.
Other	153	345	200	200	500	(300)	40%	

Liquor Stores Statement of Revenue & Expenses 2015

Company	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2015 Budget	2015 Actual - Budget Variance	2015 Actual As A % of Budget	Comment
Total Expenses - Pilot Knob	409,174	411,857	421,999	417,137	430,944	(13,807)	97%	
Revenues (Losses) B4 Transfer								
Revenues (Losses) B4 Trans - Pilot Kn	154,340	205,585	208,121	179,263	191,235	(11,972)	94%	
Combined Inc (Loss) Before Transfers								
Combined Inc (Loss) B4 Transfers	281,543	315,396	323,365	270,919	284,350	(13,431)	95%	
Profit (Loss) As A % of Sales	6.4%	7.0%	7.0%	5.9%	6.2%	(0.3)%	95.2%	Below 6.5% benchmark.
Operating Transfers								
Operating Transfers - Out	90,008	70,000	70,016	91,504	91,504	0	100%	
Net Increase (Decrease) in Assets	191,535	245,396	253,349	179,415	192,846	(13,431)	93%	2015 is \$73.9K less than 2014. Main differences from 2014: 1) in 2015 you had \$20K in security camera upgrades, 2) in 2015 the community investment transfer was \$20K more than 2014 3) Net sales are \$23.7K lower (PK down \$33.7K, DT up \$10K).

Sewer, Solid Waste, Storm Water, Water & Street Lights
Draft 2015 YTD Operating Report

Company	Actual 2014	Quarter 1 Actual 2015	Quarter 2 Actual 2015	Quarter 3 Actual 2015	Quarter 4 Actual 2015	Actual 2015	Budget 2015	Actual Budget Variance 2015	YTD Act as % of Bud 2015	Comment
Sewer										
Revenues (Sewer)	1,863,708	362,489	472,287	482,432	662,659	1,979,866	1,803,281	176,585	110%	Revenues are higher: 1) Increased base winter consumption amounts ('15 T1 andT2 higher than '14), 2) Increase in number of customers '15 vs '14, 3) 2016 rate increase carried back to Dec 2015 for part of Jan/Feb billing allocated to 2015 and 4) one-time \$15K neg adj in 2014, did not occur in 2015.
Expenses-(Sewer)	1,712,646	319,382	350,079	313,668	891,928	1,875,056	2,703,969	(828,913)	69%	2015 increase in expenditures primarily attributable to budgeted increase in MCES (Metropolitan Council Environmental Services) fees (\$168K). Other line itmes on a combined basis are lower in 2015, than in 2014. 4th qtr spike reflects recording of annual depreciation.
Revenues Over Expenses (Sewer)	151,062	43,107	122,208	168,764	(229,269)	104,809	(900,688)	1,005,497	-12%	
Transfers Out (Sewer)	299,374	77,791	77,791	77,791	77,791	311,164	307,414	3,750	101%	
Net Change in Fund Balance (Sewer)	(148,312)	(34,684)	44,417	90,973	(307,061)	(206,355)	(1,208,102)	1,001,747	17%	
Solid Waste										
Revenues (Solid Waste)	2,003,020	389,658	505,426	506,515	623,399	2,024,997	1,928,430	96,567	105%	
Expenses-(Solid Waste)	1,600,436	327,165	552,300	361,813	410,670	1,651,948	1,711,408	(59,460)	97%	The 2015 increase in expenditures. relative to 2014, is related to higher recycling costs from Dick's for residential properties, including townhomes, an increase in the amount of commercial recycling, and increased disposal fees from Resource Recovery, and increased spring clean-up day costs totaling \$54K. This was offset by net savings of \$10K realized in other line items.. The city disposed of nearly 240 tons more in 2015, than 2014. 4th qtr spike reflects recording of annual depreciation.
Revenues Over Expenses (Solid Waste)	402,583	62,493	(46,875)	144,702	212,729	373,049	217,022	156,027	172%	
Transfers Out (Solid Waste)	116,727	29,807	29,807	29,807	29,807	119,227	118,827	400	100%	
Net Change in Fund Balance (Solid Waste)	285,856	32,686	(76,681)	114,895	182,923	253,822	98,195	155,627	258%	
Storm Water										
Revenues (Storm Water)	568,527	133,219	160,711	162,361	189,889	646,180	556,350	89,830	116%	Reflects rate increase that went into effect in 1/1/2015. Rates generally reviewed every three years.
Expenses - (Storm Water)	615,799	223,240	39,670	32,916	423,991	719,816	701,759	18,057	103%	Increase, when compared to 2014, is related to pond dredging and the 195th street project. 4th qtr spike reflects recording of annual depreciation.
Revenues Over Expenses (Storm Water)	(47,273)	(90,021)	121,041	129,445	(234,102)	(73,637)	(145,409)	71,772	51%	
Transfers In (Storm Water)		0	0	0	248,030	248,030		248,030		Before the bond proceeds were available, the planning and design costs related to the 195th street project were pd for from the Storm Water fund. The 2015 transfers in reimburse these costs.
Transfers Out	327,951	84,328	84,328	84,328	84,328	337,313	337,313	0	100%	
Net Change in Fund Balance (Storm Water)	(375,224)	(174,349)	36,713	45,117	(70,401)	(162,920)	(482,722)	319,802	34%	
Water										
Revenues (Water)										
Water Availability Charges	102,090	15,060	22,590	20,080	7,530	65,260	80,000	(14,740)	82%	2015 amts less than 2014 due to fewer bldg permits
Net Interest Income	215,162	15,428	21,438	15,225	31,875	83,967	46,303	37,664	181%	This was the first year interest was allocated based on actual outstanding balances for each fund. Actual income exceed budgeted expectations coupled with the recording of a decrease in the overall mark-to-market loss for the city's invstments.
Rental Income	168,461	79,690	41,080	41,080	36,124	197,974	185,000	12,974	107%	Verizon lease was added in Sept 2014. 2015 is the first full year for that lease
Enterprise Sales	1,175,417	158,225	233,411	382,211	358,136	1,131,983	1,366,809	(234,826)	83%	Pumped 39.7 million gallons less than in 2014. At \$1.15/thousand gallons, lower 2015 revenue amount seems reasonable. Note: quarterly billing also has a built in 1-2 month lag.
All Other Revenues	53,123	5,255	12,460	12,391	13,909	44,015	54,200	(10,185)	81%	This line items trends with building permit activity. Building permit activity is down, as a result these amounts are down compared to '14
Total Revenues	1,714,253	273,658	330,979	470,988	447,574	1,523,200	1,732,312	(209,112)	88%	
Expenses-(Water)	1,410,215	99,681	161,760	140,009	936,170	1,337,621	1,538,396	-200,775	87	Overall expenses are \$72.5K less than the previous year. Primary reason is depreciation is \$54K less. April spike in expenses reflects payment for chemicals that month as well as an increase for professional services for well improvements and other repairs. 4th qtr spike reflects recording of annual depreciation.
Revenues Over Expenses (Water)	304,038	173,977	169,219	330,978	(488,596)	185,579	193,916	(8,337)	96%	
Transfers Out (Water)	600,051	152,907	152,907	152,907	152,907	611,629	611,629	0	100%	
Net Change in Fund Balance (Water)	(296,013)	21,070	16,312	178,071	(641,503)	(426,050)	(417,713)	(8,337)	102%	
Streetlight										
Revenues (Streetlight)	219,052	39,480	55,562	55,307	73,106	223,454	216,070	7,384	103%	YTD revenue is similar to last year.
Expenses	174,957	44,614	36,461	48,979	43,159	173,212	216,900	(43,688)	80%	Expenses are similar to the previous year.
Revenues Over Expenses (Street Light)	44,095	(5,134)	19,101	6,328	29,947	50,242	(830)	51,072	-6,053%	