

**CITY COUNCIL REGULAR MEETING AGENDA**

March 6, 2017

7:00 PM

- 1. CALL TO ORDER 7:00 PM**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. APPROVE AGENDA**
- 5. ANNOUNCEMENTS / COMMENDATIONS**
- 6. CITIZEN COMMENTS / RESPONSES TO COMMENTS**

(This time is reserved for citizen comments regarding non-agenda items. No official action can be taken on these items. Speakers are limited to five minutes to address the city council during citizen comment time.)

- (a) Response to Mr. Ellsworth Hoeppner

**7. CONSENT AGENDA**

- (a) Approve Minutes of the February 21, 2017 City Council Meeting-Administration
- (b) Approve Rambling River Center Plaza Concept Development Contract-Community Development
- (c) Approve Request to Waive Fees for 2017 Dew Days-Municipal Services
- (d) Approve City Administrative Policies and Procedures - Review, Changes and/or Additions-Human Resources
- (e) Approve Bills-Finance

**REGULAR AGENDA**

- 8. PUBLIC HEARINGS**
- 9. AWARD OF CONTRACT**
- 10. PETITIONS, REQUESTS AND COMMUNICATIONS**
- (a) Marigold Park and Prairie Pines Park Master Plans
- 11. UNFINISHED BUSINESS**

- (a) Applications to Amend the Comprehensive Plan from Low Density Residential to Commercial and Rezone Property from R-1 (Low Density Residential) to B-4 (Neighborhood Business) - Mr. Craig Bongard - 20522 Akin Road

***12. NEW BUSINESS***

***13. CITY COUNCIL ROUNDTABLE***

***14. ADJOURN***

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# City of Farmington

430 Third Street  
Farmington, Minnesota  
651.280.6800 - Fax 651.280.6899  
[www.ci.farmington.mn.us](http://www.ci.farmington.mn.us)

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**TO:** Mayor, Councilmembers and City Administrator  
**FROM:** David McKnight, City Administrator  
**SUBJECT:** Response to Mr. Ellsworth Hoeppner  
**DATE:** March 6, 2017

## **INTRODUCTION**

Attached for your review and acknowledgement is the response letter sent to Ellsworth Hoeppner in response to the issue he raised at the February 21, 2017 city council meeting.

## **DISCUSSION**

NA

## **BUDGET IMPACT**

NA

## **ACTION REQUESTED**

Acknowledge the response sent to Ellsworth Hoeppner in response to the issue he raised at the February 21, 2017 city council meeting.

## **ATTACHMENTS:**

Type	Description
□ Exhibit	Ellsworth Hoeppner Response



## City of Farmington

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February 27, 2017

Ellsworth Hoeppner  
27 Walnut Street  
Farmington, MN 55024

RE: Citizen Comments Response-Railroad Crossings

Dear Mr. Hoeppner:

Thank you for sharing your comments with the Farmington City Council on February 21, 2017 in regards to the condition of the railroad crossings at Elm Street and Spruce Street.

The city is aware of the condition of these crossings and has received other complaints in regards to their condition.

The city is prohibited by law from making improvements to railroad crossings, these repairs must be made by the railroad. City staff contacted the railroad earlier this year and shared our concerns and they stated that they will have the crossings repaired sometime in the spring. As a result of your comments at the city council meeting we contacted the railroad again this week to remind them of this issue. We are hoping for improvements as soon as possible much like you.

If you have any additional questions please let me know. Thank you for your time on this important matter.

Best wishes,

David McKnight  
City Administrator

Cc: City Council Packet



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**TO:** Mayor, Councilmembers and City Administrator  
**FROM:** David McKnight, City Administrator  
**SUBJECT:** Approve Minutes of the February 21, 2017 City Council Meeting-Administration  
**DATE:** March 6, 2017

## **INTRODUCTION**

Attached for your review are the minutes from the February 21, 2017 city council meeting.

## **DISCUSSION**

NA

## **BUDGET IMPACT**

NA

## **ACTION REQUESTED**

Approve the minutes from the February 21, 2017 city council meeting.

## **ATTACHMENTS:**

Type	Description
▣ Backup Material	February 21, 2017 City Council Meeting Minutes

**CITY OF FARMINGTON  
CITY COUNCIL MINUTES  
REGULAR MEETING  
FEBRUARY 21, 2017**

**1. Call to Order**

Acting Mayor Bartholomay called the meeting to order at 7:00 p.m.

**2. Pledge of Allegiance**

Acting Mayor Bartholomay led those in attendance in the Pledge of Allegiance.

**3. Roll Call**

Present-Craig, Pitcher, Bartholomay and Donnelly  
Absent-Larson

Staff Present-Administrator McKnight, Finance Director Hanson, Community Development Director Kienberger, Public Works Director Gehler, Human Resources Director Wendlandt, Natural Resource Specialist Dullum and Attorney Mongue.

**4. Agenda**

Motion by Donnelly, second by Pitcher, to approve the agenda as presented. APIF, motion carried.

**5. Announcements/Commendations**

- a) Introduction of Public Works Director/City Engineer Katy Gehler

Administrator McKnight introduced Public Works Director/City Engineer Katy Gehler. Gehler comes to Farmington from the City of Prior Lake where she served as the public works director. The city council welcomed Gehler to Farmington.

**6. Citizen Comments**

- a) Ellsworth Hoepfner, 27 Walnut Street, addressed the city council on the condition of the railroad crossings at Elm Street and Spruce Street. Mr. Hoepfner asked that the crossings be repaired.

**7. Consent Agenda**

Motion by Craig, second by Donnelly, to approve the consent agenda:

- a) Approve Minutes of the February 6, 2017 City Council Meeting-Administration
- b) Approve Minutes of the February 6, 2017 City Council Work Session-Administration
- c) Approve Minutes of the February 13, 2017 City Council Work Session-Administration
- d) Approve Lease Agreement Between the City of Farmington and The Legacy of Farmington-Administration
- e) Approve Appointments to the Parks and Recreation Advisory Commission-City Council
- f) Approve Clean Water Minnesota-Metro Watershed Partners Membership-Engineering
- g) Adopt Resolution R12-2017 Declaring Surplus Property-Fire
- h) Approve Building Inspector Position Change from Part Time to Full Time-Human Resources
- i) Appointment Recommendation Parks and Recreation-Human Resources
- j) Approve Seasonal Hiring-Human Resources
- k) Adopt Resolution R13-2017 Approving Gambling Event Permit Farmington Travel Baseball-Community Development
- l) Approve Bills-Finance

APIF, motion carried.

## **8. Public Hearings**

None

## **9. Award of Contract**

None

## **10. Petitions, Requests and Communications**

### **a) Seed/Genstar Final AUAR and Mitigation Plan Update**

Planning Manager Wippler shared that the City of Farmington and Stantec have recently completed the 2016 Seed/Genstar Final AUAR and Mitigation Plan Update and are requesting the city council review and approval of the documents.

An alternative areawide review (AUAR) is a planning tool that local governments can use to understand how different development scenarios will affect the environment of their community before the development occurs.

The original AUAR for the Seed/Genstar property was approved on January 20, 2004 with an update completed on August 21, 2006. A second update was approved by the city council on August 15, 2011. Section 4410.3610 of the EQB Rules state a review of the AUAR must be updated every five years until all development in the areas has been approved. Due to this requirement a third update of the original AUAR has been completed and is ready for review and approval by the city council.

A general synopsis of the major revisions included in the 2016 update includes:

- Sections were included in the 2016 Update to address the EQB's 2013 EAW guidelines that recommend analysis of additional topics that were not included in the previous updates. These topics include evaluating the proposed development scenario for consistency with nearby existing uses, nearby zoning and relevant land use plans.
- The Fish, Wildlife and Sensitive Resources section was updated to include information on known occurrences of rare species and natural communities within one mile of the study area and updated the mitigation plan in accordance.
- The Solid Wastes, Hazardous Waste, Storage Tanks section was updated to include current statistics for solid waste generation within the community. This section was also updated to include information on on-site or nearby potential sources of contamination or environmental hazards.
- Updates to the traffic section include analyzing traffic forecasts for the year 2036 and amending the text as appropriate.
- The Vehicle Related Air Emissions section was updated to reflect changes to the air quality analysis that have occurred since the 2011 update.
- The Nearby Resources section was updated to include language regarding the Dakota County Poor Farm, an archaeological site that was found along the ridge line towards the center of the property, Jim Bell Park and Preserve, and the North Creek Greenway Master Plan.

A draft of the AUAR was sent to review agencies, no objections were filed and all comments received were acknowledged and included in the document where appropriate.

Councilmember Donnelly stated this was a lot of work and thanked city staff members for their role in this project. Acting Mayor Bartholomay concurred.

Motion by Craig, second by Donnelly, to adopt resolution R14-2017 approving the 2016 Seed/Genstar Final AUAR and Mitigation Plan Update. APIF, motion carried.

**b) Application to Amend Comprehensive Plan from Low Density Residential to Commercial and Rezone Property from R-1 (Low Density Residential) to B-4 (Neighborhood Business)-Mr. Craig Bongard-20522 Akin Road**

Planning Manager Wippler reviewed an application to amend the city's 2020 Comprehensive Plan from Low Density Residential to Commercial and rezone property from R-1 (Low Density Residential) to B-4 (Neighborhood Business). The subject property is located at 20522 Akin Road.



On August 10, 1976 the city's planning commission granted a special exception permit for the property located at 20522 Akin Road to allow equipment maintenance and storage, non-commercial on this site. A special exception permit is similar to what a conditional use permit is in today's zoning code and allows for certain uses of property after review and approval by the planning commission. Special exception permits run with the land and no longer exist in the city's zoning ordinance as uses and therefore cannot be amended.

Mr. Bongard has requested the comprehensive plan and zoning change because he believes a B-4 zoning would afford him the opportunity to sell the property as many of the inquiries for the property are for uses that can be found in the B-4 zoning classification.

Mr. Bongard applied for a comprehensive plan amendment and rezoning for this property in 2016 to a commercial designation and B-3 zoning. These applications were denied by the city council in large part because the request did not fit into the character of the surrounding neighborhood. The B-3 zone is a high intensity commercial zoning district and the uses within the district generally are incompatible with other commercial zones such as the B-4.

The planning commission held a public hearing regarding these applications and after taking public comment voted 4-0 to recommend approval of the comprehensive plan amendment and rezoning to the city council.

Acting Mayor Bartholomay confirmed with city staff that a super majority is required for the approval on this issue, meaning that four votes are needed for approval.

Dawn Baldwin, 20449 Akin Circle, shared that she chose her lot as a residential area, not business, and that she had concerns about the amount of traffic this change could create on Akin Road.

Matt Sojek, 20497 Akin Circle, shared that they purchased their lot based on it being a quiet area, had questions about allowed uses and stated the property owner made a bad investment.

Councilmember Donnelly stated that the city council has talked about this lot before and understands both sides of the issue.

Councilmember Craig thanked those who spoke for their comments. She has concerns about changing the zoning as Akin Road is primarily residential. She also has concerns that the permitted or conditional uses in the B4 zoning could impact the value of homes.

Craig wanted to look at a comprehensive approach to laying out Farmington, the community is changing from an agriculture to a bedroom community. She did not want to hodgepodge lots; it is not fair to the residents. The wishes of one do not outweigh those of all.

Craig thought the highest and best use for most people is what is important and thought the lot should continue to be residential. Craig asked why the property cannot sell as residential. Wippler stated that there are utility issues and there is no sewer available on the property. A grinder pump would be needed.

Councilmember Pitcher asked if B4 requires sewer. Wippler responded that it depends on the usage. Wippler also clarified the conditional use list for B4 properties.

Acting Mayor Bartholomay asked if a grinder lift is a lift station. Wippler responded yes.

Bartholomay asked if the super majority requirement required all five city councilmember to be in attendance. Wippler responded that it is the discretion of the city council. The 60 day review period ends on March 13, 2017. Craig asked if we can add 60 days. Wippler responded that the applicant can request a 60 day extension.

Donnelly preferred to wait until the full city council was in attendance. He also inquired that if this is defeated is there a process that it comes back to the city council. City Attorney Mongue stated that the process would need to start over.

Motion by Donnelly, second by Pitcher, to table this item until the March 6, 2017 city council meeting. APIF, motion carried.

## **11. Unfinished Business**

### **a) Wetland Health Evaluation Program Joint Powers Agreement**

Natural Resource Specialist Dullum reviewed the proposed joint powers agreement for the Wetland Health Evaluation Program. This group is a partnership between participating cities, Dakota County, the Minnesota Pollution Control Agency and a consultant.

This program utilizes volunteers to evaluate wetlands for macroinvertebrates and plants. Farmington has participated in this program for a number of years. The estimated cost of the program is \$3,000 per year and is paid out of the storm water utility fund.

Motion by Craig, second by Bartholomay, to adopt resolution R15-2017 approving a joint powers agreement between Dakota County and the City of Farmington for the wetland health evaluation program. APIF, motion carried.

## **12. New Business**

None

## **13. City Council Roundtable**

Donnelly-Congratulated the girl's hockey team on making the state tournament.

Pitcher- Congratulated the girl's hockey team on making the state tournament. Welcome Katy Gehler to Farmington.

Craig-Welcomed Katy Gehler to Farmington and encouraged residents to shop local.

Hanson-Congratulated the members of the girl's gymnastics team who qualified for the state tournament.

Bartholomay-Welcomed Katy Gehler to Farmington, wished the state participants good luck and encouraged residents to shop local.

### **Adjourn**

Motion by Donnelly, second by Pitcher, to adjourn the meeting at 7:47 p.m. APIF, motion carried.

Respectfully Submitted

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David McKnight, City Administrator



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**TO:** Mayor, Councilmembers and City Administrator  
**FROM:** Adam Kienberger, Community Development Director  
**SUBJECT:** Approve Rambling River Center Plaza Concept Development Contract-Community Development  
**DATE:** March 6, 2017

## **INTRODUCTION**

The Downtown Redevelopment Plan project was started in August of 2015 as a tool for guiding and defining the vision of downtown Farmington. A task force was appointed by the city council to oversee this project consisting of representatives from city boards and commissions, FBA, business owners, residents, and a student.

Several public input meetings were held over the course of drafting the plan and the input was incorporated into the final document adopted by the city council on April 18, 2016.

## **DISCUSSION**

One of the action items of the Downtown Redevelopment Plan includes:

*“Design and build a Rambling River Center Plaza in the open area west of the Rambling River Center and fronting onto Oak Street as a multi-functional plaza for daily informal uses as well as event uses, such as Dew Days and Dazzle Day.”*

The EDA, RRC Advisory Commission, and Parks & Recreation Commission all reviewed and commented on the original concepts for a public plaza at the Rambling River Center as recommended in the Downtown Redevelopment Plan.

On September 6, 2016 staff proposed entering into a contract with Hoisington Kogler Group Inc. (HKGi) to provide a more detailed concept and cost estimate for the Rambling River Center Plaza as outlined in the Downtown Action Plan. This firm served as the Downtown Redevelopment Plan project consultant and provided the initial concepts for the plaza as part of the Plan.

City council tabled this item for 60-90 days and directed staff to reach out to the businesses surrounding this area of downtown to gauge the level of support prior to doing additional design work. Staff met with the majority of businesses and received enthusiastic feedback along with thoughtful suggestions for moving forward with additional design work and a project construction estimate. Additional feedback is planned to be solicited through a public input process outlined in the attached contract.

City council voted to not move forward with a contract for services at their November 21, 2016 meeting.

At the February 13, 2017 city council work session, direction was provided to staff to solicit an updated contract from HKGi and move forward with the concept development process. Attached is an updated contract for services from HKGi. It is anticipated that the concept plan and construction estimate be

completed by May of 2017.

**BUDGET IMPACT**

The attached contract proposal from HKGi includes services related to the public input, design, and construction estimate of a Rambling River Center Plaza at a cost of \$7,000.

The optional \$1,680 3-dimensional rendering of a Rambling River Center Plaza is not being recommended at this time.

Funding for this work will come out of unspent budget dollars or the General Fund reserve since this item was not budgeted in 2017.

**ACTION REQUESTED**

Approve the attached contract for services from HKGi for the Farmington Rambling River Center Plaza Concept Development.

**ATTACHMENTS:**

Type	Description
▣ Contract	HKGi Contract for Services -RRC Concept Development



February 21, 2017

Adam Kienberger  
Community Development Director  
City of Farmington  
430 Third Street  
Farmington, MN 55024

RE: Proposal for Farmington "Rambling River Center Plaza" Concept Development

Dear Adam:

Thank you for the opportunity to present this proposal to prepare a concept plan for Rambling River Center Plaza. Based upon our work on the Farmington Downtown Redevelopment Plan, our review of the Proposed Scope of Services Memo (including Attachment A and the corresponding mapping), our understanding is that you would like Hoisington Koegler Group, Inc. (HKGi) to create concept plan and cost estimate for potential improvements to Rambling River Center Plaza. HKGi will also conduct a community open house to help inform the evolution of the concept alternatives to a preferred concept. To accomplish this effort we offer the following scope of professional services:

**Scope of Services:**

1. Conduct Kickoff Meeting with City Staff to:
  - Discuss goals & objectives
  - Review property owner conversations conducted by City Staff
  - Review schedule, establish meeting dates
  - Gather background information & base data
  - Tour & photograph the site
2. Review background materials, develop a base map, develop precedent board, and create a site analysis graphic.
3. Create one to two concepts with corresponding cost estimates for the construction of the Rambling River Center Plaza including:

Rambling River Center Plaza

- Plaza area, flexibility for large and small events, variety of paving types
- Site furnishings (seating, waste receptacles, bike racks)
- Amenities (fountain, public art, Christmas tree, existing historic bell, etc.)
- Circulation (pedestrian, bicycle, vehicle)
- Parking space counts (existing vs. proposed)
- Landscaping
- Lighting
- Alleys, surrounding buildings and properties (including the relationship to the Rambling River Center)
- Other elements as desired

4. Conduct a review meeting with City Staff on the concepts and cost estimates.
5. Refine based on City Staff direction prior to Community Open House
6. Conduct Community Open House
  - Prepare presentation and facilitate meeting to include:
    - i. Base mapping/ existing conditions/ site analysis
    - ii. Potential precedents and ideas
    - iii. Ask for community input on issues, ideas & priorities
    - iv. Review concepts
  - Provide City with meeting materials for soliciting on-line input
  - Collect and distill community input (from meeting and on-line)
7. Develop a preferred concept alternative and corresponding cost estimate for construction for each City Staff and the Community Open House direction. Provide a preferred plan and cost estimate prior to a Parks and Recreation Commission to be conducted by City Staff (targeting April or May, 2017). *As an optional service, HKGi will develop a 3-Dimensional rendering of the Rambling River Center Plaza preferred concept alternative (see fee breakdown).*
8. Refine the preferred concepts based on Parks and Recreation Commission and City Staff direction for staff presentation to the City Council (targeting May, 2017)
9. Attend City Council Meeting to present and discuss Rambling River Center Plaza design.

**Deliverables:**

1. Meeting presentation materials
2. Concept plan alternatives and cost estimates for Rambling River Center Plaza
3. Summary of community & City Staff input
4. Preferred concept plan and cost estimate for Rambling River Center Plaza

**Schedule:**

It is understood that tasks above should be completed over approximately 2-3 months. We would target a City Council Meeting in May of 2017 for completion of the project.

**Fees:**

The following is a breakdown of proposed fees for the project:

	Harjes	Hourly Rate \$180	Solomonson	Hourly Rate \$70	Total Fee
Rambling River Center Plaza Concept Development	16	\$2,880	56	\$3,920	\$6,800
<i>Expenses</i>					\$200
<b>Totals</b>	16		56		<b>\$7,000</b>
<i>3-Dimensional Rendering of Rambling River Center Plaza (Optional Service)</i>			24	\$1,680	\$1,680

Invoices will be mailed from HKGi's office by the 10<sup>th</sup> of each month. Invoices are payable within 30 days. Invoicing shall be specific to each task and will describe the completed portion of the work.

**City Responsibilities:**

It is expected that the City of Farmington will supply HKGi with general base maps and data of the site showing existing site conditions, planimetric data (building, curb-cuts, curb lines, etc.), topography, parcel boundaries & ownership, and utilities (sewer, water, storm sewer, electric, gas, telecommunications, etc.). The City will provide necessary zoning and land use documents, a copy of the City's Comprehensive Plan and access to any other relevant planning documents. The City will provide relevant historical information that pertains to the project and if needed minutes from past City Council, Planning Commission and Parks & Recreation Commission meetings that involve the discussion of the Rambling River Center Plaza.

The City will provide all notifications related to the public open house either through the media or through mailings. The City will host any necessary on-line notification of the project.

If this letter agreement is acceptable to you, please return a signed copy to HKGi and we will begin work immediately. Contact us if you have any questions about this proposal.

Sincerely,



Bryan Harjes  
Vice President  
612.252.7124 [Bryan@hkgi.com](mailto:Bryan@hkgi.com)

**AUTHORIZATION TO PROCEED**

Adam Kienberger  
Community Development Director  
City of Farmington, MN

Date: \_\_\_\_\_

Signature: \_\_\_\_\_



**HOISINGTON KOEGLER GROUP INC.**

**2017 HOURLY RATES**

Principal .....	\$160-215/hr
Associate .....	\$110-155/hr
Senior Professional .....	\$90–155/hr
Professional II.....	\$80-100/hr
Professional I.....	\$50–80/hr
Technical .....	\$40-60/hr
Secretarial .....	\$55/hr
Litigation Services .....	\$190/hr
Testimony .....	\$275/hr

Incidental Expenses:

Mileage .....	current federal rate/mile
Photocopying BW .....	15¢/page
Photocopying Color.....	\$1.00/page
Outside Printing .....	Actual Cost
Large Format Scanning .....	Actual Cost
B/W Bond Plots.....	\$5.00 each
Color Bond Plots .....	\$20.00 each
Photo Paper Color Plots .....	\$40.00 each



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**TO:** Mayor, Councilmembers and City Administrator  
**FROM:** Lena Larson, Municipal Services Coordinator  
**SUBJECT:** Approve Request to Waive Fees for 2017 Dew Days-Municipal Services  
**DATE:** March 6, 2017

## **INTRODUCTION**

Permits and fees would normally be required for events related to the 2017 Dew Days celebration. The 2017 celebration will be held from June 13 to June 17, 2017.

## **DISCUSSION**

The Dew Days Committee is requesting that the city council waive the fees for the permits and fees required for the Dew Days celebration. The city council has approved the waiver of fees in past years.

## **BUDGET IMPACT**

### ***Tent Permit (MN State Fire Code, Section 105.6.43) 2017 Fee @ \$40.00 Each***

<b><u>Name of Event</u></b>	<b><u>Location of Event</u></b>
Main tent for events	Rambling River Center parking lot
<b><i>Exhibition Temporary Outdoor (Ord 3-17-4) 2017 Fee @ \$15.00 Each</i></b>	

<b><u>Name of Event</u></b>	<b><u>Location of Event</u></b>
Dew Days activities	Rambling River Center parking lot

### ***Transient Merchant Permit (Ord 3-18-1) 2017 Temporary Fee @ \$45.00 Each***

<b><u>Name of Event</u></b>	<b><u>Location of Event</u></b>
Art Fair & Business Expo	Downtown

### ***City Facility 2017 Rental Fees***

<b><u>Name of Event</u></b>	<b><u>Location</u></b>	<b><u>Fee</u></b>
Beer Garden	Rambling River Center Garage	\$555.00

### ***Garbage collection Fees***

20 temporary 60-90 gallon carts collected 4 times	\$420.00
4 temporary 300 gallon carts collected 4 times	\$200.00
Recycling services per contractor	\$600.00*

\*Dakota County has identified recycling at community festivals/events as a priority issue and recycling best management practice. DSI has agreed to provide services for the 2017 Dew Days Celebration for \$600 which will come out of the solid waste budget.

**Total Amount of Fees Waived for 2017 Dew Days Celebration \$1875.00**

These fees for the Dew Days celebration were not budgeted as revenue in the 2017 budget.

As always, the city council and city staff are supportive of the work performed by the Dew Days Committee and we support the waiving of these fees as a way for the city to assist in making the Dew Days celebration a

success.

**ACTION REQUESTED**

Approve the request to waive fees for the 2017 Dew Days celebration.



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**TO:** Mayor, Councilmembers and City Administrator  
**FROM:** Brenda Wendlandt, Human Resources Director  
**SUBJECT:** Approve City Administrative Policies and Procedures - Review, Changes and/or Additions-Human Resources  
**DATE:** March 6, 2017

## **INTRODUCTION**

The purpose of this memorandum is to provide information regarding the review, changes, and/or additions made to the policy on business travel.

## **DISCUSSION**

City staff intends to periodically review and present selected policies and procedures in an effort to maintain an accurate and updated city administrative policies and procedures manual. The following paragraph outlines the changes being proposed for the business travel policy.

The business travel policy has been updated to reflect changes for reimbursing the cost of meals to meet current regulations and make the process. The red-lined version of this policy is attached.

Even though all employees are subject to the Administrative Policies and Procedures Manual, it is important to note that where ever the city administrative policies and procedures conflicts with a collective bargaining agreement, the collective bargaining agreement takes precedence.

## **BUDGET IMPACT**

None.

## **ACTION REQUESTED**

Approve the attached policy for inclusion in the Administrative Policies and Procedures Manual.

## **ATTACHMENTS:**

Type	Description
□ Backup Material	Business Travel Policy

## Section 7.2 – Business Travel Expenses

The City will reimburse employees for reasonable business travel expenses incurred while on assignments away from the normal work location. All business travel must be approved in advance by the employee's department director. Employees whose travel plans have been approved are responsible for making their own travel arrangements.

When approved, the actual costs of travel, meals, lodging, and other expenses directly related to accomplishing business travel objectives will be reimbursed by the City. Employees are expected to limit expenses to reasonable amounts. Travel guidelines and expense reimbursement practices are listed below:

1. Airfare or train fare for travel in coach or economy class or the lowest available fare shall be the preferred mode of transportation when authorized. In cases where employees choose to drive, extra time required will be taken as vacation or compensatory time. Reimbursement for vehicular travel (meals, mileage, and lodging) shall not exceed what the total cost of what airline travel would have been.
2. Out-of-state conferences and training must be recommended by the Department Director and approved by the City Administrator in all cases. A summary of the conference and subject matter relating to the City must be submitted.
3. Hotel, motel or other authorized accommodations will be reimbursed at the actual cost not to exceed the single occupancy rate. Lodging expenses will not be reimbursed for meetings held within the Minneapolis/St. Paul metropolitan area or within a fifty (50) mile radius of the City of Farmington unless prior approval is granted by the City Administrator.
4. Fares for shuttle or airport bus service, where available; costs for public transportation for other ground travel such as taxi service will be reimbursed, but should be used only when no other safe or other economical means of travel exists. Reasonable safety considerations shall take precedence over economy factors in travel situations.
5. Mileage reimbursement rates for personal vehicle use are determined by the Internal Revenue Service.

~~6. The reasonable costs of meals including sales tax, and gratuity and delivery. The gratuity should not exceed 15% of the total costs.~~

6.

a) Per Diem: The Annual amount is established by the IRS for Dakota County federal Government Services Agency (GSA).

b) ~~Individual meals:~~ The amounts listed below should be used when you need to deduct any of those meals from your reimbursement. For example, if your conference registration includes meals, you will need to deduct those meals from your daily maximum meal and incidentals reimbursements.

Breakfast or Lunch is not to exceed \$15.00-13.00 each

Lunch \$15.00.

Dinner is not to exceed \$25.00-26.00

~~\*All meals combined cannot exceed the per diem maximum.~~

c) The per diem limits do not apply when the meal expense is included in the cost of the conference or seminar. ~~Additionally, the City does not reimburse costs on a per diem basis but for actual cost incurred.~~

d) Alcoholic beverages are not eligible for reimbursement.

e)d) Original ~~Itemized~~ ~~real~~ receipts must be submitted to qualify for reimbursement and must show the following:

Date

Name of the Establishment (pre-printed form)

Itemized list of purchased items

Total, including tip.

~~Tip (if appropriate) of no more than 15%~~

7. Charges for telephone calls, fax, and similar services required for business purposes.
8. Any employee who is involved in an accident while traveling on business must promptly report the incident to the immediate supervisor. Vehicles owned, leased, or rented by the City may not be used for personal use without prior City Administrator approval.
9. Cash advances to cover reasonable anticipated expenses may be made to employees, after travel has been approved. Employees should submit a written request to their supervisor when travel advances are needed. City travel expense forms must be completed prior to reimbursement or travel advance disbursements.
10. When travel is completed, employees must submit completed travel expense reports along with all receipts for individual expenses as soon as possible. **Please remember itemized receipts are required for reimbursement of travel expenses.**
11. Employees should contact their supervisor for guidance and assistance on procedures related to travel arrangements, travel advances, expense reports, reimbursement for specific expenses, and any other business travel issues.

Any exceptions to this policy must receive prior approval from the City Administrator whenever practicable. Abuse of the City travel policy, including falsifying expense reports is grounds for disciplinary action, up to and including termination of employment.



# City of Farmington

430 Third Street  
Farmington, Minnesota  
651.280.6800 - Fax 651.280.6899  
www.ci.farmington.mn.us

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**TO:** Mayor, Councilmembers and City Administrator  
**FROM:** Robin Hanson, Finance Director  
**SUBJECT:** Approve Bills-Finance  
**DATE:** March 6, 2017

## **INTRODUCTION**

Attached are the February 16, 2017 through March 1, 2017 check payments and January 2017 autopays for your consideration.

## **DISCUSSION**

NA

## **BUDGET IMPACT**

NA

## **ACTION REQUESTED**

Approve the attached payments.

## **ATTACHMENTS:**

Type	Description
□ Backup Material	02-16-17 thru 03-01-17 Council Payment Register Plus Jan 17 Autopays

Note: Payment amount may not reflect the actual amount due to data sequencing and/or data selection.

## Council Check Summary

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1/1/2017 - 3/1/2017

Check #	Date	Amount	Supplier / Explanation	PO#	Doc No	Inv No	BU	Obj	Sub	Subledger	Account Description	BU Description	Co	Dept	Div
<b>138957</b>	<b>2/17/2017</b>		<b>113236 ALLINA HEALTH</b>												
		585.00	PRE-EMPLOYMENT TESTING		153644	70001654 JAN'17	1011	6401			PROFESSIONAL SERVICES	HUMAN RESOURCES	01000	04	
		585.00													
<b>138958</b>	<b>2/17/2017</b>		<b>100204 APPLE VALLEY FORD-LINCOLN</b>												
		26.32	PURGE VALVE FOR VEHICLE 0542		153334	390725	1051	6230			VEHICLE SUPPLIES & PARTS	PATROL SERVICES	01000	05	
		26.32													
<b>138964</b>	<b>2/17/2017</b>		<b>100058 CARQUEST AUTO PARTS</b>												
		15.38	LIGHT BULBS		153524	2131-430697	1051	6230			VEHICLE SUPPLIES & PARTS	PATROL SERVICES	01000	05	
		212.73	TRAILER HITCH PARTS		153375	2131-431600	1060	6230			VEHICLE SUPPLIES & PARTS	FIRE SERVICES	01000	06	
		41.46	PLOW TRUCK MIRROR		153516	2131-430974	1073	6230			VEHICLE SUPPLIES & PARTS	SNOW REMOVAL SERVICES	01000	08	
		42.92	PLOW TRUCK MIRROR		153517	2131-431558	1073	6230			VEHICLE SUPPLIES & PARTS	SNOW REMOVAL SERVICES	01000	08	
		.48	NUTS FOR FENDER ON TRUCK 708		153519	2131-431746	1073	6230			VEHICLE SUPPLIES & PARTS	SNOW REMOVAL SERVICES	01000	08	
		22.73	BRAKE BLEEDER KIT & BRAKE FLUID		153522	2131-430325	1090	6230			VEHICLE SUPPLIES & PARTS	PARK MAINTENANCE	01000	09	
		93.45	BATTERY		153527	2131-431897	1090	6230			VEHICLE SUPPLIES & PARTS	PARK MAINTENANCE	01000	09	
		429.15													
<b>138966</b>	<b>2/17/2017</b>		<b>100025 CINTAS CORP LOC 754</b>												
		27.40	WEEEEKLY UNIFORM CLEANING SERV		153719	754691825	1072	6290			UNIFORMS & CLOTHING	STREET MAINTENANCE	01000	08	
		30.95	WEEEEKLY UNIFORM CLEANING SERV		153719	754691825	1090	6290			UNIFORMS & CLOTHING	PARK MAINTENANCE	01000	09	
		58.35													
<b>138970</b>	<b>2/17/2017</b>		<b>100133 DAKOTA COUNTY FINANCIAL SRVS</b>												
		1,026.52	JAN'17 RADIO SUBSCRIBER FEES		153745	00024144	1051	6560			CONTRACTUAL SERVICES	PATROL SERVICES	01000	05	
		1,259.82	JAN'17 RADIO SUBSCRIBER FEES		153745	00024144	1060	6560			CONTRACTUAL SERVICES	FIRE SERVICES	01000	06	
		2,286.34													
<b>138971</b>	<b>2/17/2017</b>		<b>110844 DAKOTA COUNTY FINANCIAL SRVS</b>												
		30.11	INCORRECTLY BILLED FEB 2015		153572	00023868	1060	6272			FUEL	FIRE SERVICES	01000	06	
		204.41	INCORRECTLY BILLED FEB 2015		153572	00023868	1073	6272			FUEL	SNOW REMOVAL SERVICES	01000	08	
		14.87	INCORRECTLY BILLED FEB 2015		153572	00023868	1076	6272			FUEL	NATURAL RESOURCES	01000	07	
		249.39													
<b>138972</b>	<b>2/17/2017</b>		<b>100081 DAKOTA COUNTY LUMBER COMPANY</b>												
		30.00	FD COVER SHEETS -ICE RESC TRNG		153557	1702-659138	1060	6470			TRAINING & SUBSISTANCE	FIRE SERVICES	01000	06	
		30.00													
<b>138973</b>	<b>2/17/2017</b>		<b>108012 DAKOTA COUNTY REGIONAL</b>												
		25.00	THE WORLD FAIR - ROBYN CRAIG		153726	66245	1005	6470			TRAINING & SUBSISTANCE	LEGISLATIVE CONTROL	01000	01	
		25.00													
<b>138976</b>	<b>2/17/2017</b>		<b>109931 FACTORY MOTOR PARTS CO</b>												
		199.69	BRAKES FOR 2006 CHEV IMPALA		153331	1-5169912	1051	6230			VEHICLE SUPPLIES & PARTS	PATROL SERVICES	01000	05	
		107.16	BATTERY FOR VEHICLE 0552		153338	1-Z09879	1051	6230			VEHICLE SUPPLIES & PARTS	PATROL SERVICES	01000	05	
		300.00-	INST CLUSTER CORE RETURN		153394	1-4784430 CR	1090	6230			VEHICLE SUPPLIES & PARTS	PARK MAINTENANCE	01000	09	



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[illegible]

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## Council Check Summary

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Check #	Date	Amount	Supplier / Explanation	PO#	Doc No	Inv No	BU	Obj	Sub	Subledger	Account Description	BU Description	Co	Dept	Div
<b>139003</b>	<b>2/17/2017</b>		<b>112030 NAPA AUTO PARTS FARMINGTON</b>												
		843.52	FD-SMALL TOOL FUEL		153619	163848	1060	6272			FUEL	FIRE SERVICES	01000	06	
		843.52													
<b>139004</b>	<b>2/17/2017</b>		<b>100691 NATIONAL FIRE PROTECTION ASSOC</b>												
		175.00	FD 2017 NFPA DUES		153612	6910272X/3125721	1060	6460			SUBSCRIPTIONS & DUES	FIRE SERVICES	01000	06	
		175.00													
<b>139007</b>	<b>2/17/2017</b>		<b>100093 PELLICCI HARDWARE &amp; RENTAL</b>												
		11.88	LIGHT BULBS		153566	K06332	1015	6240			BUILDING SUPPLIES & PARTS	CITY HALL	01000	01	
		.84	HAMMER DRILL BIT		153567	K06331	1015	6220			EQUIP SUPPLIES & PARTS	CITY HALL	01000	01	
		.49	HAMMER DRILL BIT		153567	K06331	1050	6220			EQUIP SUPPLIES & PARTS	POLICE ADMINISTRATION	01000	05	
		37.98	SIDEWALK SALT		153565	K06323	1050	6250			OTHER SUPPLIES & PARTS	POLICE ADMINISTRATION	01000	05	
		23.96	FIRE STAT WATER SOFTNER PELLET		153558	K42200	1060	6240			BUILDING SUPPLIES & PARTS	FIRE SERVICES	01000	06	
		8.02	HAMMER DRILL BIT		153567	K06331	1060	6220			EQUIP SUPPLIES & PARTS	FIRE SERVICES	01000	06	
		.16	HAMMER DRILL BIT		153567	K06331	1072	6220			EQUIP SUPPLIES & PARTS	STREET MAINTENANCE	01000	08	
		19.17	BATHROOM PAINT SUPPLIES		153565	K06323	1072	6240			BUILDING SUPPLIES & PARTS	STREET MAINTENANCE	01000	08	
		.88	CMF BATHROOM ITEMS		153724	K42203	1072	6240			BUILDING SUPPLIES & PARTS	STREET MAINTENANCE	01000	08	
		19.99	SHOP VAC FILTER		153608	K42204	1072	6250			OTHER SUPPLIES & PARTS	STREET MAINTENANCE	01000	08	
		33.98	BLACKTOP PATCHES		153622	K06425/F	1072	6253			STREET MATERIALS	STREET MAINTENANCE	01000	08	
		1.31	1ST STREET THERMOSTAT		153720	S0446	1072	6515			BUILDING REPAIR SERVICE	STREET MAINTENANCE	01000	08	
		.27	WATER KEY		153569	K06345	1072	6220			EQUIP SUPPLIES & PARTS	STREET MAINTENANCE	01000	08	
		.82	CMF BATHROOM ITEMS		153723	K06366	1072	6240			BUILDING SUPPLIES & PARTS	STREET MAINTENANCE	01000	08	
		31.98	MISC TREE TRIM EQUIP		153560	K06315	1076	6220			EQUIP SUPPLIES & PARTS	NATURAL RESOURCES	01000	07	
		60.21	BATHROOM PAINT SUPPLIES		153565	K06323	1090	6240			BUILDING SUPPLIES & PARTS	PARK MAINTENANCE	01000	09	
		2.07	HAMMER DRILL BIT		153567	K06331	1090	6220			EQUIP SUPPLIES & PARTS	PARK MAINTENANCE	01000	09	
		2.56	CMF BATHROOM ITEMS		153723	K06366	1090	6240			BUILDING SUPPLIES & PARTS	PARK MAINTENANCE	01000	09	
		3.53	WATER KEY		153569	K06345	1090	6220			EQUIP SUPPLIES & PARTS	PARK MAINTENANCE	01000	09	
		1.32	1ST STREET THERMOSTAT		153720	S0446	1090	6515			BUILDING REPAIR SERVICE	PARK MAINTENANCE	01000	09	
		2.79	CMF BATHROOM ITEMS		153724	K42203	1090	6240			BUILDING SUPPLIES & PARTS	PARK MAINTENANCE	01000	09	
		9.48	KITCHEN FLOOR REPAIR		153721	K06367	1093	6515			BUILDING REPAIR SERVICE	SENIOR CITIZEN SERVICES	01000	09	
		1.47	HAMMER DRILL BIT		153567	K06331	1093	6220			EQUIP SUPPLIES & PARTS	SENIOR CITIZEN SERVICES	01000	09	
		23.95	RRC LAUNDRY SUPPLIES		153534	K06199	1093	6250			OTHER SUPPLIES & PARTS	SENIOR CITIZEN SERVICES	01000	09	
		299.11													
<b>139008</b>	<b>2/17/2017</b>		<b>113797 PERFORMANCE PLUS LLC</b>												
		300.00	FD ANNUAL CARDIAC STRESS TEST		153613	4606 LF	1060	6401			PROFESSIONAL SERVICES	FIRE SERVICES	01000	06	
		300.00													
<b>139010</b>	<b>2/17/2017</b>		<b>111359 PHRANER, DEBBIE</b>												
		240.00	RRC YOGA CLASS		153732	208	1093	6570			PROGRAMMING EXPENSE	SENIOR CITIZEN SERVICES	01000	09	
		240.00													
<b>139011</b>	<b>2/17/2017</b>		<b>110398 PITNEY BOWES GLOBAL FINANCIAL SRV LLC</b>												
		379.00	MARCH 2017 POSTAGE METER		153746	3100998721	1010	6555			RENTAL OF EQUIPMENT	ADMINISTRATION	01000	01	

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## Council Check Summary

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1/1/2017 - 3/1/2017

Check #	Date	Amount	Supplier / Explanation	PO#	Doc No	Inv No	BU	Obj	Sub	Subledger	Account Description	BU Description	Co	Dept	Div
		379.00													
<b>139012</b>	<b>2/17/2017</b>		<b>100377 PREMIER LIGHTING, INC</b>												
		19.87	SHOP LIGHT BULBS		153648	37856	1072	6240			BUILDING SUPPLIES & PARTS	STREET MAINTENANCE	01000	08	
		62.47	SHOP LIGHT BULBS		153648	37856	1090	6240			BUILDING SUPPLIES & PARTS	PARK MAINTENANCE	01000	09	
		82.34													
<b>139016</b>	<b>2/17/2017</b>		<b>112561 RICOH USA, INC</b>												
		187.39	FEB-MAR'17 COPIER LEASES		153701	98285124	1010	6555			RENTAL OF EQUIPMENT	ADMINISTRATION	01000	01	
		187.39													
<b>139019</b>	<b>2/17/2017</b>		<b>113189 SCHLOMKA'S PORTABLE RSTRMS &amp; WASH</b>												
		38.00	NORTH CREEK PORTABLE BATHROOM		153652	3299	1090	6401			PROFESSIONAL SERVICES	PARK MAINTENANCE	01000	09	
		38.00													
<b>139020</b>	<b>2/17/2017</b>		<b>113876 SCHMITT, DAN</b>												
		36.25	CLASS B CDL LICENSE		153535	20170113 - SCHMITT	1090	6470			TRAINING & SUBSISTANCE	PARK MAINTENANCE	01000	09	
		36.25													
<b>139021</b>	<b>2/17/2017</b>		<b>107259 SCOVILL, SHAWN</b>												
		10.66	MEAL EXPENSE - TRAINING OSIT		153654	20170208 - SCOVILL	1052	6470			TRAINING & SUBSISTANCE	INVESTIGATION SERVICES	01000	05	
		10.66													
<b>139023</b>	<b>2/17/2017</b>		<b>103228 SIMPLEXGRINNELL LP</b>												
		277.75	JAN'17 FIRE ALARM MONITORING		153555	83291528	1060	6401			PROFESSIONAL SERVICES	FIRE SERVICES	01000	06	
		277.75													
<b>139026</b>	<b>2/17/2017</b>		<b>108670 TERMINAL SUPPLY CO.</b>												
		230.92	PLOW LIGHTS & LED WORKLAMP		153289	81016-00	1073	6230			VEHICLE SUPPLIES & PARTS	SNOW REMOVAL SERVICES	01000	08	
		230.92													
<b>139028</b>	<b>2/17/2017</b>		<b>113929 TWILIGHT ZONE OUTDOOR CINEMA</b>												
		2,600.00	2017 RRC MOVIES IN THE PARK		153730	1249	1095	6401			PROFESSIONAL SERVICES	RECREATION PROGRAM SERVIC	01000	09	
		2,600.00													
<b>139029</b>	<b>2/17/2017</b>		<b>110954 ULINE SHIPPING &amp; SUPPLY SPECIALISTS</b>												
		524.84	CABINET DOLLIES		153405	83737434	1060	6220			EQUIP SUPPLIES & PARTS	FIRE SERVICES	01000	06	
		362.43	HEAVY DUTY PUSH BROOMS		153407	83835726	1060	6240			BUILDING SUPPLIES & PARTS	FIRE SERVICES	01000	06	
		887.27													
<b>139031</b>	<b>2/17/2017</b>		<b>113413 VERIZON WIRELESS</b>												
		19.89	JAN'17 CELL PHONES		153709	9779533866	1011	6412			CELLULAR PHONES	HUMAN RESOURCES	01000	04	
		79.56	JAN'17 CELL PHONES		153709	9779533866	1031	6412			CELLULAR PHONES	BUILDING INSPECTIONS	01000	07	
		560.16	JAN'17 DATA CARDS		153647	9779223428	1051	6412			CELLULAR PHONES	PATROL SERVICES	01000	05	
		1,241.78	JAN'17 CELL PHONES		153709	9779533866	1051	6412			CELLULAR PHONES	PATROL SERVICES	01000	05	
		315.09	JAN'17 DATA CARDS		153647	9779223428	1060	6412			CELLULAR PHONES	FIRE SERVICES	01000	06	
		50.66	JAN'17 CELL PHONES		153709	9779533866	1060	6412			CELLULAR PHONES	FIRE SERVICES	01000	06	
		122.21	JAN'17 CELL PHONES		153709	9779533866	1070	6412			CELLULAR PHONES	ENGINEERING SERVICES	01000	07	

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## Council Check Summary

1/1/2017 - 3/1/2017

Check #	Date	Amount	Supplier / Explanation	PO#	Doc No	Inv No	BU	Obj	Sub	Subledger	Account Description	BU Description	Co	Dept	Div
		330.99	JAN'17 CELL PHONES		153709	9779533866	1090	6412			CELLULAR PHONES	PARK MAINTENANCE	01000	09	
		70.02	JAN'17 DATA CARDS		153647	9779223428	1094	6412			CELLULAR PHONES	PARK & RECREATION ADMIN	01000	09	
		86.86	JAN'17 CELL PHONES		153709	9779533866	1094	6412			CELLULAR PHONES	PARK & RECREATION ADMIN	01000	09	
		2,877.22													
<b>139033</b>	<b>2/24/2017</b>		<b>103861 ALEX AIR APPARATUS INC</b>												
		147.50	FD QTLY BREATHING AIR TESTING		153349	31752	1060	6401			PROFESSIONAL SERVICES	FIRE SERVICES	01000	06	
		147.50	FD QTLY BREATHING AIR TESTING		153350	31751	1060	6401			PROFESSIONAL SERVICES	FIRE SERVICES	01000	06	
		295.00													
<b>139034</b>	<b>2/24/2017</b>		<b>100011 ANDERSEN INC, EARL F</b>												
		254.50	STREET SIGNS		153364	0113476-IN	1072	6254			SIGNS & STRIPPING MATERIALS	STREET MAINTENANCE	01000	08	
		254.50													
<b>139036</b>	<b>2/24/2017</b>		<b>102910 ASPEN EQUIPMENT CO.</b>												
		350.00	BUCKET TRUCK INSPECTION		153829	10173984	1076	6505			EQUIPMENT REPAIR SERVICE	NATURAL RESOURCES	01000	07	
		350.00													
<b>139040</b>	<b>2/24/2017</b>		<b>100253 CAMPBELL KNUTSON</b>												
		601.70	JAN'17 LEGAL BILL		153752	1852-000G JAN'17	1005	6403			LEGAL	LEGISLATIVE CONTROL	01000	01	
		644.04	JAN'17 LEGAL BILL		153752	1852-000G JAN'17	1010	6403			LEGAL	ADMINISTRATION	01000	01	
		25.80	JAN'17 LEGAL BILL		153752	1852-000G JAN'17	1021	6403			LEGAL	GENERAL ACCOUNTING	01000	02	
		159.00	JAN'17 LEGAL BILL		153752	1852-000G JAN'17	1050	6403			LEGAL	POLICE ADMINISTRATION	01000	05	
		8,334.30	JAN'17 LEGAL BILL		153749	1852-999G JAN'17	1050	6403			LEGAL	POLICE ADMINISTRATION	01000	05	
		79.50	JAN'17 LEGAL BILL		153752	1852-000G JAN'17	1060	6403			LEGAL	FIRE SERVICES	01000	06	
		238.50	JAN'17 LEGAL BILL		153752	1852-000G JAN'17	1060	6403			LEGAL	FIRE SERVICES	01000	06	
		10,082.84													
<b>139041</b>	<b>2/24/2017</b>		<b>100058 CARQUEST AUTO PARTS</b>												
		106.41	BATTERY		153528	2131-432278	1090	6230			VEHICLE SUPPLIES & PARTS	PARK MAINTENANCE	01000	09	
		106.41													
<b>139042</b>	<b>2/24/2017</b>		<b>111050 CASTLE ROCK KENNELS INC</b>												
		115.00	JAN'17 BOARDING FOR BELLA		153457	22526	1050	6401			PROFESSIONAL SERVICES	POLICE ADMINISTRATION	01000	05	
		115.00													
<b>139046</b>	<b>2/24/2017</b>		<b>109931 FACTORY MOTOR PARTS CO</b>												
		26.80	PURGE VALVE FOR VEHICLE 0531		153359	1-5171368	1051	6230			VEHICLE SUPPLIES & PARTS	PATROL SERVICES	01000	05	
		26.80													
<b>139055</b>	<b>2/24/2017</b>		<b>111773 INNOVATIVE OFFICE SOLUTIONS, LLC</b>												
		595.40	OFFICE SUPPLIES		153369	IN1490807	1010	6210			OFFICE SUPPLIES	ADMINISTRATION	01000	01	
		61.54	OFFICE SUPPLIES		153370	IN1490808	1010	6210			OFFICE SUPPLIES	ADMINISTRATION	01000	01	
		656.94													
<b>139060</b>	<b>2/24/2017</b>		<b>100438 LINDQUIST, BRIAN</b>												
		45.00	FEB'17 PHONE ALLOWANCE		153791	20170221 -	1051	6412			CELLULAR PHONES	PATROL SERVICES	01000	05	

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## Council Check Summary

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Check #	Date	Amount	Supplier / Explanation	PO#	Doc No	Inv No	BU	Obj	Sub	Subledger	Account Description	BU Description	Co	Dept	Div
						LINDQUIST									
		45.00													
<b>139061</b>	<b>2/24/2017</b>		<b>100049 LOCAL GVMT INFO SYSTEMS ASSN.</b>												
		2,458.00	2017 LOGIS ANNUAL ASSESSMENT		153753	43045	1011	6402			DATA PROCESSING	HUMAN RESOURCES	01000	04	
		2,096.00	JAN'17 LOGIS BILL		153754	42981	1011	6402			DATA PROCESSING	HUMAN RESOURCES	01000	04	
		3,890.00	JAN'17 LOGIS BILL		153754	42981	1021	6402			DATA PROCESSING	GENERAL ACCOUNTING	01000	02	
		7,047.00	2017 LOGIS ANNUAL ASSESSMENT		153753	43045	1021	6402			DATA PROCESSING	GENERAL ACCOUNTING	01000	02	
		1,796.00	2017 LOGIS ANNUAL ASSESSMENT		153753	43045	1031	6402			DATA PROCESSING	BUILDING INSPECTIONS	01000	07	
		2,192.00	JAN'17 LOGIS BILL		153754	42981	1031	6402			DATA PROCESSING	BUILDING INSPECTIONS	01000	07	
		1,930.00	JAN'17 LOGIS BILL		153754	42981	1050	6402			DATA PROCESSING	POLICE ADMINISTRATION	01000	05	
		1,548.00	2017 LOGIS ANNUAL ASSESSMENT		153753	43045	1050	6402			DATA PROCESSING	POLICE ADMINISTRATION	01000	05	
		368.91	CJDN QTRLY		153877	43166	1050	6411			TELEPHONE	POLICE ADMINISTRATION	01000	05	
		258.00	JAN'17 LOGIS BILL		153754	42981	1060	6402			DATA PROCESSING	FIRE SERVICES	01000	06	
		23,583.91													
<b>139063</b>	<b>2/24/2017</b>		<b>109318 MC KNIGHT, DAVID</b>												
		45.00	FEB'17 PHONE ALLOWANCE		153792	20170201 -	1010	6412			CELLULAR PHONES	ADMINISTRATION	01000	01	
						MCKNIGHT									
		45.00													
<b>139068</b>	<b>2/24/2017</b>		<b>115494 MOSHREFZADEH, MANDANA</b>												
		200.00	RRC RECREATION -BALLOON ARTIST		153787	021717	1093	6570			PROGRAMMING EXPENSE	SENIOR CITIZEN SERVICES	01000	09	
		200.00													
<b>139069</b>	<b>2/24/2017</b>		<b>107449 MTI DISTRIBUTING</b>												
		158.01	ELECTRIC ACTIVATOR CHOKE		153360	1102068-00	1090	6230			VEHICLE SUPPLIES & PARTS	PARK MAINTENANCE	01000	09	
		158.01													
<b>139070</b>	<b>2/24/2017</b>		<b>102644 NORTHERN SAFETY TECHNOLOGY</b>												
		41.18	HEADLIGHT FLASHER		153345	43006	1051	6230			VEHICLE SUPPLIES & PARTS	PATROL SERVICES	01000	05	
		41.18													
<b>139071</b>	<b>2/24/2017</b>		<b>115470 NORTHWESTERN UNIVERSITY</b>												
		4,100.00	POLICE CMMND SCHL RUTHEFORD		153358	TRAINING	1051	6470			TRAINING & SUBSISTANCE	PATROL SERVICES	01000	05	
		4,100.00													
<b>139073</b>	<b>2/24/2017</b>		<b>100093 PELLICCI HARDWARE &amp; RENTAL</b>												
		434.91	PAPER TOWELS - PD		153861	50242	1050	6250			OTHER SUPPLIES & PARTS	POLICE ADMINISTRATION	01000	05	
		1.62	PAINTING SUPPLIES		153884	K06401	1072	6240			BUILDING SUPPLIES & PARTS	STREET MAINTENANCE	01000	08	
		1.30	PAINTING SUPPLIES		153885	K06364	1072	6240			BUILDING SUPPLIES & PARTS	STREET MAINTENANCE	01000	08	
		1.31	1ST STREET THERMOSTAT		153823	K42208	1072	6515			BUILDING REPAIR SERVICE	STREET MAINTENANCE	01000	08	
		1.32	1ST STREET THERMOSTAT		153823	K42208	1090	6515			BUILDING REPAIR SERVICE	PARK MAINTENANCE	01000	09	
		4.08	PAINTING SUPPLIES		153885	K06364	1090	6240			BUILDING SUPPLIES & PARTS	PARK MAINTENANCE	01000	09	
		4.99-	MAGNETIC LINER RETURN		153894	K06480	1090	6230			VEHICLE SUPPLIES & PARTS	PARK MAINTENANCE	01000	09	
		5.11	PAINTING SUPPLIES		153884	K06401	1090	6240			BUILDING SUPPLIES & PARTS	PARK MAINTENANCE	01000	09	

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Check #	Date	Amount	Supplier / Explanation	PO#	Doc No	Inv No	BU	Obj	Sub	Subledger	Account Description	BU Description	Co	Dept	Div
		444.66													
<b>139076</b>	<b>2/24/2017</b>		<b>103766 PITNEY BOWES - PURCHASE POWER</b>												
		2,304.80	JAN'17 POSTAGE		153822	000-9000-1062-6343	1014	6445			POSTAGE	COMMUNICATIONS	01000	01	
						JAN'17									
		2,304.80													
<b>139079</b>	<b>2/24/2017</b>		<b>112561 RICOH USA, INC</b>												
		889.00	COPIER LEASES MAR-APR 2017		153879	98334807	1010	6555			RENTAL OF EQUIPMENT	ADMINISTRATION	01000	01	
		889.00													
<b>139080</b>	<b>2/24/2017</b>		<b>100357 RIVERTOWN NEWSPAPER GROUP</b>												
		22.48	LEGAL NOTICE - LAS ENCHILADAS		153782	CL20080005	1010	6455			LEGAL NOTICES PUBLICATIONS	ADMINISTRATION	01000	01	
		22.48	NOTICE - FARMINGTON BILLIARDS		153784	CL20081062	1010	6455			LEGAL NOTICES PUBLICATIONS	ADMINISTRATION	01000	01	
		53.94	PUBLIC HEARING- ISD #192		153785	CL20080718	1030	6455			LEGAL NOTICES PUBLICATIONS	PLANNING & ZONING	01000	03	
		31.47	PUBLIC HEARING - EXEC ESTATES		153786	CL20080886	1030	6455			LEGAL NOTICES PUBLICATIONS	PLANNING & ZONING	01000	03	
		44.95	LEGAL NOTE ORDIN: 016-721& 722		153783	CL20080136	1030	6455			LEGAL NOTICES PUBLICATIONS	PLANNING & ZONING	01000	03	
		175.32													
<b>139082</b>	<b>2/24/2017</b>		<b>103228 SIMPLEXGRINNELL LP</b>												
		7.35	3/17-2/18 ALARM MONITORING		153611	79188051	1072	6401			PROFESSIONAL SERVICES	STREET MAINTENANCE	01000	08	
		9.78	3/17-2/18 ALARM MONITORING		153611	79188051	1090	6401			PROFESSIONAL SERVICES	PARK MAINTENANCE	01000	09	
		17.13													
<b>139086</b>	<b>2/24/2017</b>		<b>108670 TERMINAL SUPPLY CO.</b>												
		48.74	BACK UP LIGHT		153396	83983-00	1060	6230			VEHICLE SUPPLIES & PARTS	FIRE SERVICES	01000	06	
		48.74													
<b>139087</b>	<b>2/24/2017</b>		<b>100286 THOMSON REUTERS - WEST</b>												
		131.25	JAN'17 CLEAR CHARGES		153462	835556760	1052	6401			PROFESSIONAL SERVICES	INVESTIGATION SERVICES	01000	05	
		131.25													
<b>139089</b>	<b>2/24/2017</b>		<b>109522 TRI-STATE BOBCAT INC</b>												
		2,262.79	BOOM FOR TOOLCAT		153830	P70276	1090	6230			VEHICLE SUPPLIES & PARTS	PARK MAINTENANCE	01000	09	
		2,262.79													
<b>139090</b>	<b>2/24/2017</b>		<b>112567 ULTIMATE SAFETY CONCEPTS, INC</b>												
		1,140.00	FD-SCBA FACE STRAPS		153614	170167	1060	6220			EQUIP SUPPLIES & PARTS	FIRE SERVICES	01000	06	
		1,140.00													
<b>139091</b>	<b>2/24/2017</b>		<b>103453 UNIFORMS UNLIMITED INC</b>												
		1,081.54	PD BODY ARMOR - SCOVILL		153458	56766-1	1051	6290			UNIFORMS & CLOTHING	PATROL SERVICES	01000	05	
		1,104.22	PD BODY ARMOR - MURPHY		153459	56664-1	1051	6290			UNIFORMS & CLOTHING	PATROL SERVICES	01000	05	
		1,104.22	PD BODY ARMOR - SUNDGREN		153460	56662-1	1051	6290			UNIFORMS & CLOTHING	PATROL SERVICES	01000	05	
		3,289.98													
<b>139092</b>	<b>2/24/2017</b>		<b>113269 UNIVERSITY OF MN, REGENTS OF</b>												
		400.00	FEB'17 RANGE USE		153821	0430003159	1051	6470			TRAINING & SUBSISTANCE	PATROL SERVICES	01000	05	

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		400.00													
<b>20170102</b>	<b>1/19/2017</b>		<b>108980 MINNESOTA ENERGY RESOURCES CORPORATION</b>												
		1,967.03	DEC GAS CITY HALL		152646	0505346885 DEC'16	1015	6423			NATURAL GAS	CITY HALL	01000	01	
		679.69	DEC'16 NATURAL GAS		152833	0505974444 DEC'16	1050	6423			NATURAL GAS	POLICE ADMINISTRATION	01000	05	
		899.12	DEC'16 GAS @ FIRE STA 2		152620	0505001779 DEC'16	1060	6423			NATURAL GAS	FIRE SERVICES	01000	06	
		52.44	DEC GAS @ CITY GARAGE		152648	0505547424 DEC'16	1072	6423			NATURAL GAS	STREET MAINTENANCE	01000	08	
		81.57	DEC GAS @ CITY GARAGE		152648	0505547424 DEC'16	1090	6423			NATURAL GAS	PARK MAINTENANCE	01000	09	
		146.02	DEC GAS @ WARMING HOUSE		152647	0506537581 DEC'16	1090	6423			NATURAL GAS	PARK MAINTENANCE	01000	09	
		1,184.18	DEC GAS @ RR SR CTR		152649	0507948331 DEC'16	1093	6423			NATURAL GAS	SENIOR CITIZEN SERVICES	01000	09	
		5,010.05													
<b>20170103</b>	<b>1/25/2017</b>		<b>108980 MINNESOTA ENERGY RESOURCES CORPORATION</b>												
		824.46	DEC ELEC FD STATION 1		153105	0506565319 DEC'16	1060	6423			NATURAL GAS	FIRE SERVICES	01000	06	
		392.17	DEC GAS @ MAINT FACILITY		152912	0502362190 DEC'16	1072	6423			NATURAL GAS	STREET MAINTENANCE	01000	08	
		610.06	DEC GAS @ MAINT FACILITY		152912	0502362190 DEC'16	1090	6423			NATURAL GAS	PARK MAINTENANCE	01000	09	
		1,826.69													
<b>20170104</b>	<b>1/26/2017</b>		<b>108980 MINNESOTA ENERGY RESOURCES CORPORATION</b>												
		21.88	DEC GAS @ POOL		152914	0504796591 DEC'16	1097	6423			NATURAL GAS	SWIMMING POOL OPERATIONS	01000	09	
		49.49	DEC GAS @ POOL		152915	0506104181 DEC'16	1097	6423			NATURAL GAS	SWIMMING POOL OPERATIONS	01000	09	
		71.37													
<b>20170108</b>	<b>1/4/2017</b>		<b>100085 DAKOTA ELECTRIC ASSOCIATION</b>												
		5.00	NOV ELEC, PK CIV DEF SIREN		152231	198227-1 NOV'16	1054	6422			ELECTRIC	EMERGENCY MGMT SERVICES	01000	05	
		5.00	NOV ELEC, ESSEX CIV DEF SIREN		152232	226095-8 NOV'16	1054	6422			ELECTRIC	EMERGENCY MGMT SERVICES	01000	05	
		526.76	10/20-11/22 ELEC, FIRE STA#2		152230	397195-9 OCT-NOV'16	1060	6422			ELECTRIC	FIRE SERVICES	01000	06	
		31.95	10/20-11/22 ELEC 195TH TUNNEL		152452	546832-7 OCT-NOV'16	1090	6422			ELECTRIC	PARK MAINTENANCE	01000	09	
		568.71													
<b>20170109</b>	<b>1/24/2017</b>		<b>100085 DAKOTA ELECTRIC ASSOCIATION</b>												
		511.47	11/15 - 12/13 ELEC, FIRE STA#1		152456	167948-9 NOV-DEC16	1060	6422			ELECTRIC	FIRE SERVICES	01000	06	
		37.27	11/15-12/13 ELEC PRK/REC SIGN		152457	226047-9 NOV-DEC16	1090	6422			ELECTRIC	PARK MAINTENANCE	01000	09	
		548.74													
<b>20170110</b>	<b>1/5/2017</b>		<b>100394 XCEL ENERGY</b>												
		8.07	NOV ELEC, 4TH ST CIV DEF SIREN		152328	514874006-1 NOV'16	1054	6422			ELECTRIC	EMERGENCY MGMT SERVICES	01000	05	
		8.07													
<b>20170111</b>	<b>1/6/2017</b>		<b>100394 XCEL ENERGY</b>												
		4.64	CITY GARAGE		152467	514874005-0 OCT-NOV'16	1072	6422			ELECTRIC	STREET MAINTENANCE	01000	08	
		7.74	CITY GARAGE		152467	514874005-0 OCT-NOV'16	1090	6422			ELECTRIC	PARK MAINTENANCE	01000	09	

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		12.38													
<b>20170112</b>	<b>1/17/2017</b>		<b>100394 XCEL ENERGY</b>												
		2,730.55	11/16-12/19 ELEC CITY HALL		152711	514874007-2	1015	6422			ELECTRIC	CITY HALL	01000	01	
						NOV-DEC'16									
		29.04	11/16-12/19 ELEC FRONTIER BLDG		152711	514874007-2	1015	6422			ELECTRIC	CITY HALL	01000	01	
						NOV-DEC'16									
		386.82	11/16-12/19 ELEC PARKS		152711	514874007-2	1090	6422			ELECTRIC	PARK MAINTENANCE	01000	09	
						NOV-DEC'16									
		732.42	11/16-12/19 ELEC RRC		152711	514874007-2	1093	6422			ELECTRIC	SENIOR CITIZEN SERVICES	01000	09	
						NOV-DEC'16									
		64.15	11/16-12/19 ELEC MUNIC POOL		152711	514874007-2	1097	6422			ELECTRIC	SWIMMING POOL OPERATIONS	01000	09	
						NOV-DEC'16									
		3,942.98													
<b>20170113</b>	<b>1/23/2017</b>		<b>100394 XCEL ENERGY</b>												
		170.33	11/16-12/19 ELEC NO CRK PRK LT		152454	519027188-0	1090	6422			ELECTRIC	PARK MAINTENANCE	01000	09	
						NOV-DEC'16									
		170.33													
<b>20170114</b>	<b>1/6/2017</b>		<b>113546 TREASURE ENTERPRISE, INC</b>												
		1,865.01	DEC BLDG CLEANING SRVS, CITYHL		152455	653 DEC	1015	6401			PROFESSIONAL SERVICES	CITY HALL	01000	01	
		10.63	DEC CITY BLDG CLEANING SRVS		152455	653 DEC	1072	6401			PROFESSIONAL SERVICES	STREET MAINTENANCE	01000	08	
		14.17	DEC CITY BLDG CLEANING SRVS		152455	653 DEC	1090	6401			PROFESSIONAL SERVICES	PARK MAINTENANCE	01000	09	
		831.51	DEC BLDG CLEANING SRVS, RRC		152455	653 DEC	1093	6401			PROFESSIONAL SERVICES	SENIOR CITIZEN SERVICES	01000	09	
		2,721.32													
<b>20170115</b>	<b>1/18/2017</b>		<b>111046 VOYAGER FLEET SYSTEMS INC</b>												
		1.94	DEC FUEL BLDG MAINT		152855	869088237 BLDG MAINT	1015	6272			FUEL	CITY HALL	01000	01	
		124.03	DEC FUEL BLDG INSP		152897	869088237 BLDG INSP	1031	6272			FUEL	BUILDING INSPECTIONS	01000	07	
		1.20	DEC FUEL BLDG MAINT		152855	869088237 BLDG MAINT	1050	6272			FUEL	POLICE ADMINISTRATION	01000	05	
		2,889.82	DEC FUEL POLICE		152900	869088237 PD	1051	6272			FUEL	PATROL SERVICES	01000	05	
		341.74	DEC'16 FUEL CREDIT		153463	869088237652	1051	6272			FUEL	PATROL SERVICES	01000	05	
		552.38	DEC FUEL FIRE		153108	869088237 FIRE	1060	6272			FUEL	FIRE SERVICES	01000	06	
		19.25	DEC FUEL BLDG MAINT		152855	869088237 BLDG MAINT	1060	6272			FUEL	FIRE SERVICES	01000	06	
		.39	DEC FUEL BLDG MAINT		152855	869088237 BLDG MAINT	1072	6272			FUEL	STREET MAINTENANCE	01000	08	
		170.55	DEC FUEL STREETS		152901	869088237 STREETS	1072	6272			FUEL	STREET MAINTENANCE	01000	08	
		770.08	DEC FUEL SNOW		152901	869088237 STREETS	1073	6272			FUEL	SNOW REMOVAL SERVICES	01000	08	
		62.94	DEC FUEL NATL RES		152838	869088237 NATL RES	1076	6272			FUEL	NATURAL RESOURCES	01000	07	



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		856.27	DEC FUEL PARKS		152854	869088237 PARKS	1090	6272			FUEL	PARK MAINTENANCE	01000	09	
		4.97	DEC FUEL BLDG MAINT		152855	869088237 BLDG MAINT	1090	6272			FUEL	PARK MAINTENANCE	01000	09	
		3.54	DEC FUEL BLDG MAINT		152855	869088237 BLDG MAINT	1093	6272			FUEL	SENIOR CITIZEN SERVICES	01000	09	
		29.91	DEC FUEL REC		152923	869088237 REC	1093	6272			FUEL	SENIOR CITIZEN SERVICES	01000	09	
		5,145.53													
<b>20170116</b>	<b>1/30/2017</b>		<b>102160 CARDMEMBER SERVICES</b>												
		196.32	LAWN & LEAF TRASH BAGS		153159	1726-5124-12/14	1000	2255			DEPOSITS PAYABLE	GENERAL FUND BALANCE SHEE	01000		
		35.04	T4T DELIVERY CARDS		153161	1726-8380-12/13	1000	2255			DEPOSITS PAYABLE	GENERAL FUND BALANCE SHEE	01000		
		160.31	TOYS FOR TOWN COFFEE		153194	1726-0241-12/19	1000	2255			DEPOSITS PAYABLE	GENERAL FUND BALANCE SHEE	01000		
		213.18	TOYS 4 TOWN WRAPPING PAPER		153195	1726-4974-12/19	1000	2255			DEPOSITS PAYABLE	GENERAL FUND BALANCE SHEE	01000		
		14.57	TOYS FOR TOWN DUCT TAPE		153196	1726-1734-12/19	1000	2255			DEPOSITS PAYABLE	GENERAL FUND BALANCE SHEE	01000		
		70.68	TOYS 4 TOWN LABELS		153197	1726-2999-12/14	1000	2255			DEPOSITS PAYABLE	GENERAL FUND BALANCE SHEE	01000		
		10.97	COOKIES AND WATER 4 INTERVIEW		153170	1759-1415-12/9	1011	7420			OTHER	HUMAN RESOURCES	01000	04	
		9.64	PAPER GOODS		153099	7444-4221-12/22	1011	7420			OTHER	HUMAN RESOURCES	01000	04	
		150.00	15 YR EMPLOYEE RECOGNITION		153100	7444-3657-12/7	1011	7420			OTHER	HUMAN RESOURCES	01000	04	
		200.00	NPELRA DUES		153097	7444-4133-1/5	1011	6460			SUBSCRIPTIONS & DUES	HUMAN RESOURCES	01000	04	
		101.50	STATE OF MN BOARD ACCT DUES		153098	7444-8034-12/29	1021	6460			SUBSCRIPTIONS & DUES	GENERAL ACCOUNTING	01000	02	
		142.76	LAPTOP DOCK		153163	1726-9192-12/12	1050	6250			OTHER SUPPLIES & PARTS	POLICE ADMINISTRATION	01000	05	
		24.99	DOOR CHIME REFUND		153181	1726-6234-12/30	1050	6250			OTHER SUPPLIES & PARTS	POLICE ADMINISTRATION	01000	05	
		128.95	REPL MONITOR FOR PD		153165	1726-9446-1/3	1050	6250			OTHER SUPPLIES & PARTS	POLICE ADMINISTRATION	01000	05	
		11.54	CLEANING CLOTHS FOR PD		153166	1726-7133-1/3	1050	6250			OTHER SUPPLIES & PARTS	POLICE ADMINISTRATION	01000	05	
		61.99	PD EXTERNAL VIDEO CARD		153183	1726-9392-12/29	1050	6250			OTHER SUPPLIES & PARTS	POLICE ADMINISTRATION	01000	05	
		26.50	PD DOOR ENTRY CHIME		153184	1726-9517-12/29	1050	6250			OTHER SUPPLIES & PARTS	POLICE ADMINISTRATION	01000	05	
		24.99	PD DOOR ENTRY CHIME		153185	1726-0533-12/27	1050	6250			OTHER SUPPLIES & PARTS	POLICE ADMINISTRATION	01000	05	
		24.96	TOYS 4 TOWN FACEBOOK AD		153186	1726-7887-1/3	1050	6401			PROFESSIONAL SERVICES	POLICE ADMINISTRATION	01000	05	
		50.01	TOYS 4 TOWN FACEBOOK AD		153187	1726-7526-12/15	1050	6401			PROFESSIONAL SERVICES	POLICE ADMINISTRATION	01000	05	
		25.03	TOYS 4 TOWN FACEBOOK AD		153188	1726-5685-12/12	1050	6401			PROFESSIONAL SERVICES	POLICE ADMINISTRATION	01000	05	
		19.95	ROBOFORM SUBSCRIPTION		153190	1726-0888-12/29	1050	6250			OTHER SUPPLIES & PARTS	POLICE ADMINISTRATION	01000	05	
		19.95	ROBOFORM SUBSCRIPTION		153191	1726-1843-12/27	1050	6250			OTHER SUPPLIES & PARTS	POLICE ADMINISTRATION	01000	05	
		8.52	UPGRADE ASSURANCE		153192	1726-2584-1/6	1050	6250			OTHER SUPPLIES & PARTS	POLICE ADMINISTRATION	01000	05	
		240.76	HVAC PARTS		153274	1734-5428-12/15	1050	6505			EQUIPMENT REPAIR SERVICE	POLICE ADMINISTRATION	01000	05	
		9.99	IPHONE CASE		153163	1726-9192-12/12	1051	6412			CELLULAR PHONES	PATROL SERVICES	01000	05	
		27.99	USE OF FORCE TRAINING BAG		153158	1726-6156-12/14	1051	6250			OTHER SUPPLIES & PARTS	PATROL SERVICES	01000	05	
		1,750.00	ADV SUPV TRNG RUTHERFORD		153152	4021-8646-12/7	1051	6470			TRAINING & SUBSISTANCE	PATROL SERVICES	01000	05	
		329.00	WOMEN IN COMMAND - REDMOND		153154	1726-0039-12/7	1051	6470			TRAINING & SUBSISTANCE	PATROL SERVICES	01000	05	
		152.98	PD TRAINING BATON & CARRIER		153155	1726-2443-12/12	1051	6250			OTHER SUPPLIES & PARTS	PATROL SERVICES	01000	05	
		5.72	PD EVIDENCE KEY RINGS		153156	1726-5545-12/19	1052	6250			OTHER SUPPLIES & PARTS	INVESTIGATION SERVICES	01000	05	
		74.25	PD EVIDENCE KEY TAGS		153157	1726-7144-12/19	1052	6250			OTHER SUPPLIES & PARTS	INVESTIGATION SERVICES	01000	05	
		10.25	WHITE BOARD MARKERS		153163	1726-9192-12/12	1052	6250			OTHER SUPPLIES & PARTS	INVESTIGATION SERVICES	01000	05	

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Check #	Date	Amount	Supplier / Explanation	PO#	Doc No	Inv No	BU	Obj	Sub	Subledger	Account Description	BU Description	Co	Dept	Div
04000	CAPITAL ACQUISITION			101.84											
<b>139077</b>	<b>2/24/2017</b>		<b>110760 PRO-TECH DESIGN SECURITY SOLUTIONS</b>												
		12,214.15	DURESS AND LOCKOUT BUTTONS		153755	79041	5731	6950		00430	MACHINERY & EQUIPMENT	BUILDING MAINTENANCE	05700		
		12,214.15													
<b>05700</b>	<b>MAINTENANCE FUND</b>			<b>12,214.15</b>											
<b>138959</b>	<b>2/17/2017</b>		<b>113303 ARTISAN BEER COMPANY</b>												
		32.00-	PADDLE BLACK ALE CREDIT		153548	374132 CR	6100	1405	10		INVENTORY- DOWNTOWN	LIQUOR OPERATIONS	06100	02	
		721.00	BEER ORDER		153658	3156608	6100	1405	15		INVENTORY- PILOT KNOB	LIQUOR OPERATIONS	06100	02	
		153.00	BEER ORDER		153757	3158263	6100	1405	10		INVENTORY- DOWNTOWN	LIQUOR OPERATIONS	06100	02	
		842.00													
<b>138960</b>	<b>2/17/2017</b>		<b>100493 BELLBOY CORPORATION</b>												
		9.97	LIQ, SPIRITS ORDER		153549	95347000	6100	1405	10		INVENTORY- DOWNTOWN	LIQUOR OPERATIONS	06100	02	
		313.90	LIQ, SPIRITS ORDER		153550	57536000	6100	1405	10		INVENTORY- DOWNTOWN	LIQUOR OPERATIONS	06100	02	
		106.57	LIQ SUPPLIES & MIXES		153659	95347100	6100	1405	15		INVENTORY- PILOT KNOB	LIQUOR OPERATIONS	06100	02	
		148.10	LIQ, SPIRITS ORDER		153660	57536100	6100	1405	15		INVENTORY- PILOT KNOB	LIQUOR OPERATIONS	06100	02	
		578.54													
<b>138961</b>	<b>2/17/2017</b>		<b>114472 BREAKTHRU BEVERAGE MN BEER, LLC</b>												
		2,254.95	BEER ORDER		153538	1090670437	6100	1405	10		INVENTORY- DOWNTOWN	LIQUOR OPERATIONS	06100	02	
		4,420.15	BEER ORDER		153662	1090670438	6100	1405	15		INVENTORY- PILOT KNOB	LIQUOR OPERATIONS	06100	02	
		1,568.00	BEER ORDER		153759	1090673212	6100	1405	10		INVENTORY- DOWNTOWN	LIQUOR OPERATIONS	06100	02	
		8,243.10													
<b>138962</b>	<b>2/17/2017</b>		<b>114471 BREAKTHRU BEVERAGE MN WINE &amp; SPIRITS</b>												
		304.85	WINE ORDER		153536	1080592552	6100	1405	10		INVENTORY- DOWNTOWN	LIQUOR OPERATIONS	06100	02	
		1,500.40	LIQ, SPIRITS ORDER		153537	1080592551	6100	1405	10		INVENTORY- DOWNTOWN	LIQUOR OPERATIONS	06100	02	
		1,640.76	LIQ, SPIRITS ORDER		153661	1080592553	6100	1405	15		INVENTORY- PILOT KNOB	LIQUOR OPERATIONS	06100	02	
		615.76	LIQ, SPIRITS ORDER		153758	1080595638	6100	1405	10		INVENTORY- DOWNTOWN	LIQUOR OPERATIONS	06100	02	
		4,061.77													
<b>138963</b>	<b>2/17/2017</b>		<b>108360 CANNON RIVER WINERY</b>												
		156.00	WINE ORDER		153539	2713	6100	1405	10		INVENTORY- DOWNTOWN	LIQUOR OPERATIONS	06100	02	
		546.00	WINE ORDER		153663	2714	6100	1405	15		INVENTORY- PILOT KNOB	LIQUOR OPERATIONS	06100	02	
		702.00													
<b>138967</b>	<b>2/17/2017</b>		<b>100071 COLLEGE CITY BEVERAGE INC</b>												
		2,581.80	BEER ORDER		153552	282696	6100	1405	10		INVENTORY- DOWNTOWN	LIQUOR OPERATIONS	06100	02	
		50.25-	BEER ORDER CREDIT		153553	21-89 CR	6100	1405	10		INVENTORY- DOWNTOWN	LIQUOR OPERATIONS	06100	02	
		1,970.25	BEER ORDER		153664	282697	6100	1405	15		INVENTORY- PILOT KNOB	LIQUOR OPERATIONS	06100	02	
		71.07-	BEER ORDER CREDIT		153665	21-87 CR	6100	1405	15		INVENTORY- PILOT KNOB	LIQUOR OPERATIONS	06100	02	
		17.80-	BEER ORDER CREDIT		153666	21-88 CR	6100	1405	15		INVENTORY- PILOT KNOB	LIQUOR OPERATIONS	06100	02	

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		150.00	LIQ, SPIRITS ORDER		153667	285629	6100	1405	15		INVENTORY- PILOT KNOB	LIQUOR OPERATIONS	06100	02	
		4,562.93													
<b>138983</b>	<b>2/17/2017</b>		<b>100074 HOHENSTEINS INC</b>												
		568.00	BEER ORDER		153669	875731	6100	1405	15		INVENTORY- PILOT KNOB	LIQUOR OPERATIONS	06100	02	
		287.00	BEER ORDER		153760	877009	6100	1405	10		INVENTORY- DOWNTOWN	LIQUOR OPERATIONS	06100	02	
		855.00													
<b>138984</b>	<b>2/17/2017</b>		<b>109846 J J TAYLOR DISTRIBUTING CO OF MN INC</b>												
		4,064.80	BEER ORDER		153670	2634168	6100	1405	15		INVENTORY- PILOT KNOB	LIQUOR OPERATIONS	06100	02	
		3,789.25	BEER ORDER		153761	2634197	6100	1405	10		INVENTORY- DOWNTOWN	LIQUOR OPERATIONS	06100	02	
		7,854.05													
<b>138987</b>	<b>2/17/2017</b>		<b>100033 JOHNSON BROTHERS LIQUOR CO</b>												
		17.75-	BAILEYS PUMPKIN SPICE CREDIT		153540	612080 CR	6100	1405	10		INVENTORY- DOWNTOWN	LIQUOR OPERATIONS	06100	02	
		8.92-	SMIRNOFF VODKA CREDIT		153541	612200 CR	6100	1405	10		INVENTORY- DOWNTOWN	LIQUOR OPERATIONS	06100	02	
		38.85-	FRANZIA WINE CREDIT		153542	612882 CR	6100	1405	10		INVENTORY- DOWNTOWN	LIQUOR OPERATIONS	06100	02	
		9.00-	CORBETT CANYON WINE CREDIT		153543	611863 CR	6100	1405	10		INVENTORY- DOWNTOWN	LIQUOR OPERATIONS	06100	02	
		13.15-	FRANZIA WINE CREDIT		153544	611864 CR	6100	1405	10		INVENTORY- DOWNTOWN	LIQUOR OPERATIONS	06100	02	
		10.75-	KARKOV VODKA CREDIT		153545	611865 CR	6100	1405	10		INVENTORY- DOWNTOWN	LIQUOR OPERATIONS	06100	02	
		19.42-	FRANZIA WINE CREDIT		153546	611867 CR	6100	1405	10		INVENTORY- DOWNTOWN	LIQUOR OPERATIONS	06100	02	
		7.33-	KARKOV VODKA CREDIT		153547	611866 CR	6100	1405	10		INVENTORY- DOWNTOWN	LIQUOR OPERATIONS	06100	02	
		224.00	WINE ORDER		153657	5644506	6100	1405	10		INVENTORY- DOWNTOWN	LIQUOR OPERATIONS	06100	02	
		13.15-	FRANZIA CHIANTI RETURN		153671	613080 CR	6100	1405	15		INVENTORY- PILOT KNOB	LIQUOR OPERATIONS	06100	02	
		96.50-	BLACK BOX PINOT GRIGIO RETURN		153672	612798 CR	6100	1405	15		INVENTORY- PILOT KNOB	LIQUOR OPERATIONS	06100	02	
		784.33	WINE ORDER		153673	5648626	6100	1405	15		INVENTORY- PILOT KNOB	LIQUOR OPERATIONS	06100	02	
		509.00	WINE ORDER		153674	5648627	6100	1405	15		INVENTORY- PILOT KNOB	LIQUOR OPERATIONS	06100	02	
		762.07	LIQ, SPIRITS ORDER		153675	5648628	6100	1405	15		INVENTORY- PILOT KNOB	LIQUOR OPERATIONS	06100	02	
		261.24	WINE ORDER		153676	5648629	6100	1405	15		INVENTORY- PILOT KNOB	LIQUOR OPERATIONS	06100	02	
		3,620.31	LIQ, SPIRITS ORDER		153677	5648630	6100	1405	15		INVENTORY- PILOT KNOB	LIQUOR OPERATIONS	06100	02	
		413.04	LIQ, SPIRITS ORDER		153678	5648631	6100	1405	15		INVENTORY- PILOT KNOB	LIQUOR OPERATIONS	06100	02	
		380.60	WINE ORDER		153679	5648632	6100	1405	15		INVENTORY- PILOT KNOB	LIQUOR OPERATIONS	06100	02	
		127.03	WINE ORDER		153762	5653668	6100	1405	10		INVENTORY- DOWNTOWN	LIQUOR OPERATIONS	06100	02	
		296.27	LIQ, SPIRITS ORDER		153763	5653667	6100	1405	10		INVENTORY- DOWNTOWN	LIQUOR OPERATIONS	06100	02	
		77.02	CUERVO MIX MARG		153764	5653666	6100	1405	10		INVENTORY- DOWNTOWN	LIQUOR OPERATIONS	06100	02	
		540.21	WINE ORDER		153765	5653665	6100	1405	10		INVENTORY- DOWNTOWN	LIQUOR OPERATIONS	06100	02	
		985.62	LIQ, SPIRITS ORDER		153766	5653664	6100	1405	10		INVENTORY- DOWNTOWN	LIQUOR OPERATIONS	06100	02	
		483.82	LIQ, SPIRITS ORDER		153767	5653663	6100	1405	10		INVENTORY- DOWNTOWN	LIQUOR OPERATIONS	06100	02	
		221.04	WINE ORDER		153768	5653662	6100	1405	10		INVENTORY- DOWNTOWN	LIQUOR OPERATIONS	06100	02	
		213.57	SVEDKA VODKA RASPBERRY		153769	5653661	6100	1405	10		INVENTORY- DOWNTOWN	LIQUOR OPERATIONS	06100	02	
		9,664.35													
<b>138992</b>	<b>2/17/2017</b>		<b>107747 M. AMUNDSON LLP</b>												
		941.70	CIGARETTE & 2-LITER POP ORDER		153551	232152	6100	1405	10		INVENTORY- DOWNTOWN	LIQUOR OPERATIONS	06100	02	

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Check #	Date	Amount	Supplier / Explanation	PO#	Doc No	Inv No	BU	Obj	Sub	Subledger	Account Description	BU Description	Co	Dept	Div
		897.30	CIGARETTE & 2-LITER POP ORDER		153680	232153	6100	1405	15		INVENTORY- PILOT KNOB	LIQUOR OPERATIONS	06100	02	
		1,839.00													
<b>139006</b>	<b>2/17/2017</b>		<b>100290 PAUSTIS &amp; SONS WINE COMPANY</b>												
		155.50	WINE ORDER		153681	8579235-IN	6100	1405	15		INVENTORY- PILOT KNOB	LIQUOR OPERATIONS	06100	02	
		155.50													
<b>139007</b>	<b>2/17/2017</b>		<b>100093 PELLICCI HARDWARE &amp; RENTAL</b>												
		83.81	LIGHT BULBS FOR DT LIQ STORE		153625	K06384	6110	6250			OTHER SUPPLIES & PARTS	DOWNTOWN LIQUOR REV & EXP	06100	02	
		5.23	PK LIQ STORE CLEANING SUPPLIES		153561	K06305	6115	6250			OTHER SUPPLIES & PARTS	PILOT KNOB LIQUOR	06100	02	
		89.04													
<b>139009</b>	<b>2/17/2017</b>		<b>100034 PHILLIPS WINE AND SPIRITS INC</b>												
		5.92-	PHILLIPS VODKA RETURN		153682	256541 CR	6100	1405	15		INVENTORY- PILOT KNOB	LIQUOR OPERATIONS	06100	02	
		2,053.30	LIQ, SPIRITS ORDER		153683	2115616	6100	1405	15		INVENTORY- PILOT KNOB	LIQUOR OPERATIONS	06100	02	
		220.29	WINE ORDER		153684	2115617	6100	1405	15		INVENTORY- PILOT KNOB	LIQUOR OPERATIONS	06100	02	
		150.03	WINE ORDER		153770	2119097	6100	1405	10		INVENTORY- DOWNTOWN	LIQUOR OPERATIONS	06100	02	
		1,028.80	LIQ, SPIRITS ORDER		153771	2119096	6100	1405	10		INVENTORY- DOWNTOWN	LIQUOR OPERATIONS	06100	02	
		3,446.50													
<b>139015</b>	<b>2/17/2017</b>		<b>114619 RED BULL DISTRIBUTION CO INC</b>												
		72.00	RED BULL ORDER		153772	K-22881549	6100	1405	10		INVENTORY- DOWNTOWN	LIQUOR OPERATIONS	06100	02	
		72.00													
<b>139017</b>	<b>2/17/2017</b>		<b>100357 RIVERTOWN NEWSPAPER GROUP</b>												
		249.50	DT LIQ STORE POWER PACKAGE AD		153727	DI22010230	6110	6492			ADVERTISING	DOWNTOWN LIQUOR REV & EXP	06100	02	
		7.50	DT LIQ STORE BOOST AD		153776	DI22009918	6110	6492			ADVERTISING	DOWNTOWN LIQUOR REV & EXP	06100	02	
		39.00	DT LIQ STORE THANKSGIVING AD		153775	DI22009843	6110	6492			ADVERTISING	DOWNTOWN LIQUOR REV & EXP	06100	02	
		39.00	PK LIQ STORE THANKSGIVING AD		153775	DI22009843	6115	6492			ADVERTISING	PILOT KNOB LIQUOR	06100	02	
		7.50	PK LIQ STORE BOOST AD		153776	DI22009918	6115	6492			ADVERTISING	PILOT KNOB LIQUOR	06100	02	
		249.50	PK LIQ STORE POWER PACKAGE AD		153727	DI22010230	6115	6492			ADVERTISING	PILOT KNOB LIQUOR	06100	02	
		592.00													
<b>139022</b>	<b>2/17/2017</b>		<b>107018 SHAMROCK GROUP</b>												
		80.80	ICE CUBES		152941	0200406326	6100	1405	10		INVENTORY- DOWNTOWN	LIQUOR OPERATIONS	06100	02	
		80.80													
<b>139024</b>	<b>2/17/2017</b>		<b>112051 SOUTHERN GLAZER'S OF MN</b>												
		1,703.30	WINE & LIQ ORDER		153685	1506092	6100	1405	15		INVENTORY- PILOT KNOB	LIQUOR OPERATIONS	06100	02	
		1.72	LIQ, SPIRITS ORDER		153773	1508524	6100	1405	10		INVENTORY- DOWNTOWN	LIQUOR OPERATIONS	06100	02	
		1,142.23	WINE & LIQ ORDER		153774	1508525	6100	1405	10		INVENTORY- DOWNTOWN	LIQUOR OPERATIONS	06100	02	
		2,847.25													
<b>139027</b>	<b>2/17/2017</b>		<b>109709 TRIHUS, DAVID M</b>												
		29.32	JAN'17 MILEAGE		153756	20170101 - TRIHUS	6110	6485			MILEAGE REIMBURSEMENT	DOWNTOWN LIQUOR REV & EXP	06100	02	
		29.32	JAN'17 MILEAGE		153756	20170101 - TRIHUS	6115	6485			MILEAGE REIMBURSEMENT	PILOT KNOB LIQUOR	06100	02	

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Check #	Date	Amount	Supplier / Explanation	PO#	Doc No	Inv No	BU	Obj	Sub	Subledger	Account Description	BU Description	Co	Dept	Div
		58.64													
<b>139030</b>	<b>2/17/2017</b>		<b>113871 VAN PAPER COMPANY</b>												
		.75	ADDITIONAL AMOUNT OWED		153136	399759-00 CORR	6110	6250			OTHER SUPPLIES & PARTS	DOWNTOWN LIQUOR REV & EXP06100	02		
		108.90	DT LIQ STORE BAGS		153563	414725-00	6110	6250			OTHER SUPPLIES & PARTS	DOWNTOWN LIQUOR REV & EXP06100	02		
		140.66	PK LIQ STORE BAGS		153562	414726-00	6115	6250			OTHER SUPPLIES & PARTS	PILOT KNOB LIQUOR	06100	02	
		250.31													
<b>139032</b>	<b>2/17/2017</b>		<b>108808 VINOCOPIA</b>												
		222.67	LIQ, SPIRITS ORDER		153554	0173151-IN	6100	1405	10		INVENTORY- DOWNTOWN	LIQUOR OPERATIONS	06100	02	
		308.38	LIQ, SPIRITS ORDER		153686	0173154-IN	6100	1405	15		INVENTORY- PILOT KNOB	LIQUOR OPERATIONS	06100	02	
		531.05													
<b>139035</b>	<b>2/24/2017</b>		<b>113303 ARTISAN BEER COMPANY</b>												
		233.00	BEER ORDER		153815	3158160	6100	1405	15		INVENTORY- PILOT KNOB	LIQUOR OPERATIONS	06100	02	
		233.00													
<b>139038</b>	<b>2/24/2017</b>		<b>114471 BREAKTHRU BEVERAGE MN WINE &amp; SPIRITS</b>												
		1,904.57	LIQ, SPIRITS ORDER		153819	1080595639	6100	1405	15		INVENTORY- PILOT KNOB	LIQUOR OPERATIONS	06100	02	
		81.69	LIQ, SPIRITS ORDER		153820	1080595640	6100	1405	15		INVENTORY- PILOT KNOB	LIQUOR OPERATIONS	06100	02	
		1,986.26													
<b>139044</b>	<b>2/24/2017</b>		<b>100071 COLLEGE CITY BEVERAGE INC</b>												
		66.31-	BEER ORDER CREDIT		153793	21-97 CR	6100	1405	10		INVENTORY- DOWNTOWN	LIQUOR OPERATIONS	06100	02	
		3,070.15	BEER ORDER		153794	285443	6100	1405	10		INVENTORY- DOWNTOWN	LIQUOR OPERATIONS	06100	02	
		2,108.95	BEER ORDER		153797	285445	6100	1405	15		INVENTORY- PILOT KNOB	LIQUOR OPERATIONS	06100	02	
		81.13-	BEER ORDER CREDIT		153798	21-96 CR	6100	1405	15		INVENTORY- PILOT KNOB	LIQUOR OPERATIONS	06100	02	
		5,031.66													
<b>139049</b>	<b>2/24/2017</b>		<b>100027 GREAT LAKES COCA-COLA DISTRIBUTION, LLC</b>												
		210.56	POP ORDER		153656	3640202186	6100	1405	10		INVENTORY- DOWNTOWN	LIQUOR OPERATIONS	06100	02	
		221.12	POP ORDER		153668	3640202187	6100	1405	15		INVENTORY- PILOT KNOB	LIQUOR OPERATIONS	06100	02	
		431.68													
<b>139051</b>	<b>2/24/2017</b>		<b>100074 HOHENSTEINS INC</b>												
		43.38	BEER ORDER		153799	877010	6100	1405	15		INVENTORY- PILOT KNOB	LIQUOR OPERATIONS	06100	02	
		97.50	BEER ORDER		153800	877548	6100	1405	15		INVENTORY- PILOT KNOB	LIQUOR OPERATIONS	06100	02	
		140.88													
<b>139056</b>	<b>2/24/2017</b>		<b>109846 J J TAYLOR DISTRIBUTING CO OF MN INC</b>												
		2,230.36	BEER ORDER		153796	2634196	6100	1405	15		INVENTORY- PILOT KNOB	LIQUOR OPERATIONS	06100	02	
		2,230.36													
<b>139057</b>	<b>2/24/2017</b>		<b>100033 JOHNSON BROTHERS LIQUOR CO</b>												
		119.32-	WOODBIDGE WINE CREDIT		153803	613736 CR	6100	1405	15		INVENTORY- PILOT KNOB	LIQUOR OPERATIONS	06100	02	
		37.51	MASTER MIXES OLD FASHION ORDER		153804	5653574	6100	1405	15		INVENTORY- PILOT KNOB	LIQUOR OPERATIONS	06100	02	
		1,877.75	WINE ORDER		153805	5653573	6100	1405	15		INVENTORY- PILOT KNOB	LIQUOR OPERATIONS	06100	02	

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		113.51	E&J BRANDY ORDER		153806	5653572	6100	1405	15		INVENTORY- PILOT KNOB	LIQUOR OPERATIONS		06100	02	
		25.60	KINKY COCKTAILS PINK		153807	5653571	6100	1405	15		INVENTORY- PILOT KNOB	LIQUOR OPERATIONS		06100	02	
		423.61	WINE ORDER		153808	5653570	6100	1405	15		INVENTORY- PILOT KNOB	LIQUOR OPERATIONS		06100	02	
		399.55	LIQ, SPIRITS ORDER		153809	5653569	6100	1405	15		INVENTORY- PILOT KNOB	LIQUOR OPERATIONS		06100	02	
		119.32	WOODBIDGE SAUV BLANC ORDER		153810	5653568	6100	1405	15		INVENTORY- PILOT KNOB	LIQUOR OPERATIONS		06100	02	
		366.59	LIQ, SPIRITS ORDER		153811	5653567	6100	1405	15		INVENTORY- PILOT KNOB	LIQUOR OPERATIONS		06100	02	
		464.83	LIQ, SPIRITS ORDER		153812	5653566	6100	1405	15		INVENTORY- PILOT KNOB	LIQUOR OPERATIONS		06100	02	
		3,708.95														
139065	2/24/2017		113415 MILLNER HERITAGE VINEYARD & WINERY													
		175.80	WINE ORDER		152430	1946	6100	1405	10		INVENTORY- DOWNTOWN	LIQUOR OPERATIONS		06100	02	
		175.80-	WINE ORDER		152430	1946	6100	1405	10		INVENTORY- DOWNTOWN	LIQUOR OPERATIONS		06100	02	
		175.80	WINE ORDER		152430	1946	6100	1405	10		INVENTORY- DOWNTOWN	LIQUOR OPERATIONS		06100	02	
		175.80														
139072	2/24/2017		100290 PAUSTIS & SONS WINE COMPANY													
		195.50	WINE ORDER		153801	8580085-IN	6100	1405	15		INVENTORY- PILOT KNOB	LIQUOR OPERATIONS		06100	02	
		195.50														
139074	2/24/2017		113089 PETERSON, BLAIR													
		30.23	JAN'17 MILEAGE		153790	20170131 - PETERSON	6110	6485			MILEAGE REIMBURSEMENT	DOWNTOWN LIQUOR REV & EXP	06100	02		
		30.23	JAN'17 MILEAGE		153790	20170131 - PETERSON	6115	6485			MILEAGE REIMBURSEMENT	PILOT KNOB LIQUOR	06100	02		
		60.46														
139075	2/24/2017		100034 PHILLIPS WINE AND SPIRITS INC													
		516.83	WINE ORDER		153813	2119042	6100	1405	15		INVENTORY- PILOT KNOB	LIQUOR OPERATIONS		06100	02	
		446.54	LIQ, SPIRITS ORDER		153814	2119041	6100	1405	15		INVENTORY- PILOT KNOB	LIQUOR OPERATIONS		06100	02	
		963.37														
139081	2/24/2017		107018 SHAMROCK GROUP													
		109.20	ICE CUBES		153038	2085257	6100	1405	15		INVENTORY- PILOT KNOB	LIQUOR OPERATIONS		06100	02	
		109.20														
139083	2/24/2017		112051 SOUTHERN GLAZER'S OF MN													
		80.00-	SKINNY GIRL WINE CREDIT		153816	1485709 CR	6100	1405	15		INVENTORY- PILOT KNOB	LIQUOR OPERATIONS		06100	02	
		1.60	LIQ, SPIRITS ORDER		153817	1508530	6100	1405	15		INVENTORY- PILOT KNOB	LIQUOR OPERATIONS		06100	02	
		2,345.50	LIQ, SPIRITS ORDER		153818	1508531	6100	1405	15		INVENTORY- PILOT KNOB	LIQUOR OPERATIONS		06100	02	
		2,267.10														
139093	2/24/2017		108808 VINOCOPIA													
		286.00	LIQ, SPIRITS ORDER		153795	0173697-IN	6100	14								



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Check #	Date	Amount	Supplier / Explanation	PO#	Doc No	Inv No	BU	Obj	Sub	Subledger	Account Description	BU Description	Co	Dept	Div
		89.51	WINE ORDER		153802	7120301	6100	1405	15		INVENTORY- PILOT KNOB	LIQUOR OPERATIONS	06100	02	
		89.51													
<b>20170102</b>	<b>1/19/2017</b>		<b>108980 MINNESOTA ENERGY RESOURCES CORPORATION</b>												
		372.18	DEC GAS DT LIQ ST		152624	0503154879 DEC'16	6110	6423			NATURAL GAS	DOWNTOWN LIQUOR REV & EXP	06100	02	
		372.18													
<b>20170105</b>	<b>1/31/2017</b>		<b>108980 MINNESOTA ENERGY RESOURCES CORPORATION</b>												
		409.77	DEC GAS @ PK LIQ STORE		152916	0507026961 DEC'16	6115	6423			NATURAL GAS	PILOT KNOB LIQUOR	06100	02	
		409.77													
<b>20170108</b>	<b>1/4/2017</b>		<b>100085 DAKOTA ELECTRIC ASSOCIATION</b>												
		1,071.54	10/20-11/22 ELEC, PK LIQ STR#2		152233	375989-1 OCT-NOV'16	6115	6422			ELECTRIC	PILOT KNOB LIQUOR	06100	02	
		1,071.54													
<b>20170113</b>	<b>1/23/2017</b>		<b>100394 XCEL ENERGY</b>												
		987.91	DT ELECTRIC		152367	514874008-3 NOV-DEC'16	6110	6422			ELECTRIC	DOWNTOWN LIQUOR REV & EXP	06100	02	
		987.91													
<b>20170118</b>	<b>1/3/2017</b>		<b>114655 EQUITY TRANSWESTERN, LLC</b>												
		11,352.92	FEB DT LIQ STORE RENT		152918	02012017 FEB	6110	6556			BUILDING RENTAL	DOWNTOWN LIQUOR REV & EXP	06100	02	
		11,352.92													
06100	LIQUOR OPERATIONS				79,429.88										
<b>138966</b>	<b>2/17/2017</b>		<b>100025 CINTAS CORP LOC 754</b>												
		21.91	WEEEEKLY UNIFORM CLEANING SERV		153719	754691825	6202	6290			UNIFORMS & CLOTHING	SEWER OPERATIONS EXPENSE	06200	08	
		21.91													
<b>138981</b>	<b>2/17/2017</b>		<b>100024 GOPHER STATE ONE-CALL INC</b>												
		50.00	2017 ANNUAL OPERATOR FEE		152921	7000364 JAN'17	6202	6401			PROFESSIONAL SERVICES	SEWER OPERATIONS EXPENSE	06200	08	
		50.00													
<b>138993</b>	<b>2/17/2017</b>		<b>100155 METROPOLITAN COUNCIL ENVIRO SERVICES</b>												
		2,485.00	JAN'17 MCES SAC FEES		153603	JAN'17 SAC	6200	2425			MCES SAC (SWR AVAIL CHG)	SEWER OPERATIONS	06200	08	
		24.85-	JAN'17 MCES SAC FEES		153603	JAN'17 SAC	6201	5030			SAC CHARGE RETAINER	SEWER OPERATIONS REVENUE	06200	08	
		2,460.15													
<b>139007</b>	<b>2/17/2017</b>		<b>100093 PELLICCI HARDWARE &amp; RENTAL</b>												
		47.89	BATHROOM PAINT SUPPLIES		153565	K06323	6202	6240			BUILDING SUPPLIES & PARTS	SEWER OPERATIONS EXPENSE	06200	08	
		1.47	HAMMER DRILL BIT		153567	K06331	6202	6220			EQUIP SUPPLIES & PARTS	SEWER OPERATIONS EXPENSE	06200	08	
		.98	WATER KEY		153569	K06345	6202	6220			EQUIP SUPPLIES & PARTS	SEWER OPERATIONS EXPENSE	06200	08	
		4.47	1ST STREET THERMOSTAT		153720	50446	6202	6515			BUILDING REPAIR SERVICE	SEWER OPERATIONS EXPENSE	06200	08	
		2.03	CMF BATHROOM ITEMS		153723	K06366	6202	6240			BUILDING SUPPLIES & PARTS	SEWER OPERATIONS EXPENSE	06200	08	

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Check #	Date	Amount	Supplier / Explanation	PO#	Doc No	Inv No	BU	Obj	Sub	Subledger	Account Description	BU Description	Co	Dept	Div
		97.94													
<b>20170113</b>	<b>1/23/2017</b>		<b>100394 XCEL ENERGY</b>												
		20.93	11/16-12/19 ELEC LIND LIF STA		152471	516585658-8	6202	6422			ELECTRIC	SEWER OPERATIONS EXPENSE	06200	08	
						NOV-DEC'16									
		20.93													
<b>20170114</b>	<b>1/6/2017</b>		<b>113546 TREASURE ENTERPRISE, INC</b>												
		.11	DEC CITY BLDG CLEANING SRVS		152455	653 DEC	6202	6401			PROFESSIONAL SERVICES	SEWER OPERATIONS EXPENSE	06200	08	
		.11													
<b>20170115</b>	<b>1/18/2017</b>		<b>111046 VOYAGER FLEET SYSTEMS INC</b>												
		3.54	DEC FUEL BLDG MAINT		152855	869088237 BLDG	6202	6272			FUEL	SEWER OPERATIONS EXPENSE	06200	08	
						MAINT									
		485.55	DEC FUEL SEWER		152896	869088237 SEWER	6202	6272			FUEL	SEWER OPERATIONS EXPENSE	06200	08	
		489.09													
<b>20170116</b>	<b>1/30/2017</b>		<b>102160 CARDMEMBER SERVICES</b>												
		22.21	HVAC PARTS		153274	1734-5428-12/15	6202	6505			EQUIPMENT REPAIR SERVICE	SEWER OPERATIONS EXPENSE	06200	08	
		22.21													
<b>20170117</b>	<b>1/31/2017</b>		<b>113465 PAYMENTUS (CANADA) CORPORATION</b>												
		2.50	ADDTNL AMT OWED 4 NOV'16		153005	US16120311 NOV	6202	6545			PYMT PROCESSING FEES	SEWER OPERATIONS EXPENSE	06200	08	
		275.00	DEC PYMT PROC FEES		153019	US16120133	6202	6545			PYMT PROCESSING FEES	SEWER OPERATIONS EXPENSE	06200	08	
		277.50													
<b>06200</b>	<b>SEWER OPERATIONS</b>														
						125,740.72									
<b>138964</b>	<b>2/17/2017</b>		<b>100058 CARQUEST AUTO PARTS</b>												
		58.87	GLASS CLEANER FOR SHOP		153080	2131-430623	6302	6250			OTHER SUPPLIES & PARTS	SOLID WASTE OPERATIONS	06300	08	
		13.25	LIGHT BULBS		153523	2131-430510	6302	6230			VEHICLE SUPPLIES & PARTS	SOLID WASTE OPERATIONS	06300	08	
		21.96	HEADLAMP		153526	2131-431604	6302	6230			VEHICLE SUPPLIES & PARTS	SOLID WASTE OPERATIONS	06300	08	
		94.08													
<b>138966</b>	<b>2/17/2017</b>		<b>100025 CINTAS CORP LOC 754</b>												
		43.83	WEEKLY UNIFORM CLEANING SERV		153719	754691825	6302	6290			UNIFORMS & CLOTHING	SOLID WASTE OPERATIONS	06300	08	
		43.83													
<b>138971</b>	<b>2/17/2017</b>		<b>110844 DAKOTA COUNTY FINANCIAL SRVS</b>												
		335.46	INCORRECTLY BILLED FEB 2015		153572	00023868	6302	6272			FUEL	SOLID WASTE OPERATIONS	06300	08	
		335.46													
<b>139007</b>	<b>2/17/2017</b>		<b>100093 PELLICCI HARDWARE &amp; RENTAL</b>												
		49.72	BATHROOM PAINT SUPPLIES		153565	K06323	6302	6240			BUILDING SUPPLIES & PARTS	SOLID WASTE OPERATIONS	06300	08	
		.52	HAMMER DRILL BIT		153567	K06331	6302	6220			EQUIP SUPPLIES & PARTS	SOLID WASTE OPERATIONS	06300	08	
		1.02	WATER KEY		153569	K06345	6302	6220			EQUIP SUPPLIES & PARTS	SOLID WASTE OPERATIONS	06300	08	

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		5.99	LUBE BLASTER PENETRANT		153623	K06381	6302	6250			OTHER SUPPLIES & PARTS	SOLID WASTE OPERATIONS	06300	08	
		12.99	GLOVES		153623	K06381	6302	6290			UNIFORMS & CLOTHING	SOLID WASTE OPERATIONS	06300	08	
		6.58	1ST STREET THERMOSTAT		153720	50446	6302	6515			BUILDING REPAIR SERVICE	SOLID WASTE OPERATIONS	06300	08	
		1.97	CMF BATHROOM ITEMS		153723	K06366	6302	6240			BUILDING SUPPLIES & PARTS	SOLID WASTE OPERATIONS	06300	08	
		2.09	CMF BATHROOM ITEMS		153724	K42203	6302	6240			BUILDING SUPPLIES & PARTS	SOLID WASTE OPERATIONS	06300	08	
		80.88													
139012	2/17/2017		100377 PREMIER LIGHTING, INC												
		48.28	SHOP LIGHT BULBS		153648	37856	6302	6240			BUILDING SUPPLIES & PARTS	SOLID WASTE OPERATIONS	06300	08	
		48.28													
139031	2/17/2017		113413 VERIZON WIRELESS												
		35.01	JAN'17 DATA CARDS		153647	9779223428	6302	6412			CELLULAR PHONES	SOLID WASTE OPERATIONS	06300	08	
		119.34	JAN'17 CELL PHONES		153709	9779533866	6302	6412			CELLULAR PHONES	SOLID WASTE OPERATIONS	06300	08	
		154.35													
139040	2/24/2017		100253 CAMPBELL KNUTSON												
		79.50	JAN'17 LEGAL BILL		153752	1852-00OG JAN'17	6302	6403			LEGAL	SOLID WASTE OPERATIONS	06300	08	
		79.50													
139054	2/24/2017		112416 IMPACT MAILING OF MN INC												
		173.94	JAN'17 MAILING UTILITY BILLS		153788	121572	6302	6445			POSTAGE	SOLID WASTE OPERATIONS	06300	08	
		59.85	JAN'17 MAILING UTILITY BILLS		153788	121572	6302	6401			PROFESSIONAL SERVICES	SOLID WASTE OPERATIONS	06300	08	
		233.79													
139061	2/24/2017		100049 LOCAL GVMT INFO SYSTEMS ASSN.												
		1,493.75	2017 LOGIS ANNUAL ASSESSMENT		153753	43045	6302	6402			DATA PROCESSING	SOLID WASTE OPERATIONS	06300	08	
		832.25	JAN'17 LOGIS BILL		153754	42981	6302	6402			DATA PROCESSING	SOLID WASTE OPERATIONS	06300	08	
		2,326.00													
139062	2/24/2017		112658 LOCATION TECHNOLOGIES, INC												
		43.25	GPS SERVICE		153361	14990	6302	6401			PROFESSIONAL SERVICES	SOLID WASTE OPERATIONS	06300	08	
		43.25													
139073	2/24/2017		100093 PELLICCI HARDWARE & RENTAL												
		6.58	1ST STREET THERMOSTAT		153823	K42208	6302	6515			BUILDING REPAIR SERVICE	SOLID WASTE OPERATIONS	06300	08	
		3.95	PAINTING SUPPLIES		153884	K06401	6302	6240			BUILDING SUPPLIES & PARTS	SOLID WASTE OPERATIONS	06300	08	
		3.15	PAINTING SUPPLIES		153885	K06364	6302	6240			BUILDING SUPPLIES & PARTS	SOLID WASTE OPERATIONS	06300	08	
		13.68													
139082	2/24/2017		103228 SIMPLEXGRINNELL LP												
		398.71	3/17-2/18 ALARM MONITORING		153611	79188051	6302	6401			PROFESSIONAL SERVICES	SOLID WASTE OPERATIONS	06300	08	
		398.71													
139084	2/24/2017		100379 SPRINT -NEXTEL												
		26.37	SW TRACKER JAN-FEB 2017		153880	875483313 FEB'17	6302	6412			CELLULAR PHONES	SOLID WASTE OPERATIONS	06300	08	
		26.37													

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Check #	Date	Amount	Supplier / Explanation	PO#	Doc No	Inv No	BU	Obj	Sub	Subledger	Account Description	BU Description	Co	Dept	Div
<b>20170102</b>	<b>1/19/2017</b>		<b>108980 MINNESOTA ENERGY RESOURCES CORPORATION</b>												
		149.44	DEC GAS @ CITY GARAGE		152648	0505547424 DEC'16	6302	6423			NATURAL GAS	SOLID WASTE OPERATIONS	06300	08	
		149.44													
<b>20170103</b>	<b>1/25/2017</b>		<b>108980 MINNESOTA ENERGY RESOURCES CORPORATION</b>												
		1,045.81	DEC GAS @ MAINT FACILITY		152912	0502362190 DEC'16	6302	6401			PROFESSIONAL SERVICES	SOLID WASTE OPERATIONS	06300	08	
		1,045.81													
<b>20170111</b>	<b>1/6/2017</b>		<b>100394 XCEL ENERGY</b>												
		10.82	CITY GARAGE		152467	514874005-0	6302	6422			ELECTRIC	SOLID WASTE OPERATIONS	06300	08	
						OCT-NOV'16									
		10.82													
<b>20170114</b>	<b>1/6/2017</b>		<b>113546 TREASURE ENTERPRISE, INC</b>												
		577.36	DEC CITY BLDG CLEANING SRVS		152455	653 DEC	6302	6401			PROFESSIONAL SERVICES	SOLID WASTE OPERATIONS	06300	08	
		577.36													
<b>20170115</b>	<b>1/18/2017</b>		<b>111046 VOYAGER FLEET SYSTEMS INC</b>												
		47.67	DEC FUEL SOLID WASTE		152846	869088237 SOLID WASTE	6302	6272			FUEL	SOLID WASTE OPERATIONS	06300	08	
		1.18	DEC FUEL BLDG MAINT		152855	869088237 BLDG MAINT	6302	6272			FUEL	SOLID WASTE OPERATIONS	06300	08	
		48.85													
<b>20170116</b>	<b>1/30/2017</b>		<b>102160 CARDMEMBER SERVICES</b>												
		50.00	ADVERTISE HOLIDAY SCHEDULE		153094	6117-4421-12/22	6302	6492			ADVERTISING	SOLID WASTE OPERATIONS	06300	08	
		593.89	BACK-UP CAMERA		153095	1692-9811-1/5	6302	6230			VEHICLE SUPPLIES & PARTS	SOLID WASTE OPERATIONS	06300	08	
		133.58	BACK-UP CAMERA		153096	1692-5500-1/5	6302	6230			VEHICLE SUPPLIES & PARTS	SOLID WASTE OPERATIONS	06300	08	
		14.25	HVAC PARTS		153274	1734-5428-12/15	6302	6505			EQUIPMENT REPAIR SERVICE	SOLID WASTE OPERATIONS	06300	08	
		791.72													
<b>20170117</b>	<b>1/31/2017</b>		<b>113465 PAYMENTUS (CANADA) CORPORATION</b>												
		275.00	DEC PYMT PROC FEES		153019	US16120133	6302	6545			PYMT PROCESSING FEES	SOLID WASTE OPERATIONS	06300	08	
		275.00													
<b>06300</b>	<b>SOLID WASTE OPERATIONS</b>														
						6,777.18									
<b>138966</b>	<b>2/17/2017</b>		<b>100025 CINTAS CORP LOC 754</b>												
		21.91	WEEKLY UNIFORM CLEANING SERV		153719	754691825	6402	6290			UNIFORMS & CLOTHING	STORM WATER UTILITY OPERA	06400	08	
		21.91													
<b>139007</b>	<b>2/17/2017</b>		<b>100093 PELLICCI HARDWARE &amp; RENTAL</b>												
		13.68	BATHROOM PAINT SUPPLIES		153565	K06323	6402	6240			BUILDING SUPPLIES & PARTS	STORM WATER UTILITY OPERA	06400	08	
		.33	HAMMER DRILL BIT		153567	K06331	6402	6220			EQUIP SUPPLIES & PARTS	STORM WATER UTILITY OPERA	06400	08	
		.28	WATER KEY		153569	K06345	6402	6220			EQUIP SUPPLIES & PARTS	STORM WATER UTILITY OPERA	06400	08	

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Check #	Date	Amount	Supplier / Explanation	PO#	Doc No	Inv No	BU	Obj	Sub	Subledger	Account Description	BU Description	Co	Dept	Div
		1.97	1ST STREET THERMOSTAT		153720	50446	6402	6515			BUILDING REPAIR SERVICE	STORM WATER UTILITY OPERA	06400	08	
		.58	CMF BATHROOM ITEMS		153723	K06366	6402	6240			BUILDING SUPPLIES & PARTS	STORM WATER UTILITY OPERA	06400	08	
		.80	CMF BATHROOM ITEMS		153724	K42203	6402	6240			BUILDING SUPPLIES & PARTS	STORM WATER UTILITY OPERA	06400	08	
		17.64													
<b>139012</b>	<b>2/17/2017</b>		<b>100377 PREMIER LIGHTING, INC</b>												
		14.20	SHOP LIGHT BULBS		153648	37856	6402	6240			BUILDING SUPPLIES & PARTS	STORM WATER UTILITY OPERA	06400	08	
		14.20													
<b>139054</b>	<b>2/24/2017</b>		<b>112416 IMPACT MAILING OF MN INC</b>												
		173.94	JAN'17 MAILING UTILITY BILLS		153788	121572	6402	6445			POSTAGE	STORM WATER UTILITY OPERA	06400	08	
		59.85	JAN'17 MAILING UTILITY BILLS		153788	121572	6402	6401			PROFESSIONAL SERVICES	STORM WATER UTILITY OPERA	06400	08	
		233.79													
<b>139061</b>	<b>2/24/2017</b>		<b>100049 LOCAL GVMT INFO SYSTEMS ASSN.</b>												
		1,493.75	2017 LOGIS ANNUAL ASSESSMENT		153753	43045	6402	6402			DATA PROCESSING	STORM WATER UTILITY OPERA	06400	08	
		832.25	JAN'17 LOGIS BILL		153754	42981	6402	6402			DATA PROCESSING	STORM WATER UTILITY OPERA	06400	08	
		2,326.00													
<b>139073</b>	<b>2/24/2017</b>		<b>100093 PELLICCI HARDWARE &amp; RENTAL</b>												
		1.97	1ST STREET THERMOSTAT		153823	K42208	6402	6515			BUILDING REPAIR SERVICE	STORM WATER UTILITY OPERA	06400	08	
		1.16	PAINTING SUPPLIES		153884	K06401	6402	6240			BUILDING SUPPLIES & PARTS	STORM WATER UTILITY OPERA	06400	08	
		.93	PAINTING SUPPLIES		153885	K06364	6402	6240			BUILDING SUPPLIES & PARTS	STORM WATER UTILITY OPERA	06400	08	
		4.06													
<b>139082</b>	<b>2/24/2017</b>		<b>103228 SIMPLEXGRINNELL LP</b>												
		48.92	3/17-2/18 ALARM MONITORING		153611	79188051	6402	6401			PROFESSIONAL SERVICES	STORM WATER UTILITY OPERA	06400	08	
		48.92													
<b>20170102</b>	<b>1/19/2017</b>		<b>108980 MINNESOTA ENERGY RESOURCES CORPORATION</b>												
		36.71	DEC GAS @ CITY GARAGE		152648	0505547424 DEC'16	6402	6423			NATURAL GAS	STORM WATER UTILITY OPERA	06400	08	
		36.71													
<b>20170103</b>	<b>1/25/2017</b>		<b>108980 MINNESOTA ENERGY RESOURCES CORPORATION</b>												
		274.53	DEC GAS @ MAINT FACILITY		152912	0502362190 DEC'16	6402	6401			PROFESSIONAL SERVICES	STORM WATER UTILITY OPERA	06400	08	
		274.53													
<b>20170111</b>	<b>1/6/2017</b>		<b>100394 XCEL ENERGY</b>												
		3.09	CITY GARAGE		152467	514874005-0 OCT-NOV'16	6402	6422			ELECTRIC	STORM WATER UTILITY OPERA	06400	08	
		3.09													
<b>20170114</b>	<b>1/6/2017</b>		<b>113546 TREASURE ENTERPRISE, INC</b>												
		70.84	DEC CITY BLDG CLEANING SRVS		152455	653 DEC	6402	6401			PROFESSIONAL SERVICES	STORM WATER UTILITY OPERA	06400	08	
		70.84													
<b>20170115</b>	<b>1/18/2017</b>		<b>111046 VOYAGER FLEET SYSTEMS INC</b>												
		.79	DEC FUEL BLDG MAINT		152855	869088237 BLDG	6402	6272			FUEL	STORM WATER UTILITY OPERA	06400	08	

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						MAINT									
		221.87	DEC FUEL STORM		152895	869088237 STORM	6402	6272			FUEL	STORM WATER UTILITY OPERA	06400	08	
		222.66													
<b>20170116</b>	<b>1/30/2017</b>		<b>102160 CARDMEMBER SERVICES</b>												
		27.97	HI-VIZ JACKET - DULLUM		153153	1726-4199-12/7	6402	6250			OTHER SUPPLIES & PARTS	STORM WATER UTILITY OPERA	06400	08	
		5.33	HVAC PARTS		153274	1734-5428-12/15	6402	6505			EQUIPMENT REPAIR SERVICE	STORM WATER UTILITY OPERA	06400	08	
		33.30													
<b>20170117</b>	<b>1/31/2017</b>		<b>113465 PAYMENTUS (CANADA) CORPORATION</b>												
		275.00	DEC PYMT PROC FEES		153019	US16120133	6402	6545			PYMT PROCESSING FEES	STORM WATER UTILITY OPERA	06400	08	
		275.00													
<b>06400</b>	<b>STORM WATER UTILITY</b>				<b>3,582.65</b>										
<b>138956</b>	<b>2/17/2017</b>		<b>100192 AGGREGATE INDUSTRIES - MWR, INC</b>												
		91.88	WATER REPAIR EAVES WAY/204TH		153363	706758925	6502	6250			OTHER SUPPLIES & PARTS	WATER UTILITY EXPENSE	06500	08	
		91.88													
<b>138966</b>	<b>2/17/2017</b>		<b>100025 CINTAS CORP LOC 754</b>												
		21.91	WEEEEKLY UNIFORM CLEANING SERV		153719	754691825	6502	6290			UNIFORMS & CLOTHING	WATER UTILITY EXPENSE	06500	08	
		21.91													
<b>138981</b>	<b>2/17/2017</b>		<b>100024 GOPHER STATE ONE-CALL INC</b>												
		50.00	2017 ANNUAL OPERATOR FEE		152921	7000364 JAN'17	6502	6401			PROFESSIONAL SERVICES	WATER UTILITY EXPENSE	06500	08	
		50.00													
<b>138995</b>	<b>2/17/2017</b>		<b>100169 MINNESOTA DEPT OF HEALTH</b>												
		225.00	PUB WORKS WATER SCHOOL - BERRA		153705	NICK BERRA WATER SCHOOL	6502	6470			TRAINING & SUBSISTANCE	WATER UTILITY EXPENSE	06500	08	
		225.00	PUB WORK WATER SCHOOL-MOGENSEN		153706	GLENN WATER SCHOOL	6502	6470			TRAINING & SUBSISTANCE	WATER UTILITY EXPENSE	06500	08	
		225.00	PUB WORKS WATER SCHOOL-WALTMAN		153707	MATT WATER SCHOOL	6502	6470			TRAINING & SUBSISTANCE	WATER UTILITY EXPENSE	06500	08	
		675.00													
<b>139002</b>	<b>2/17/2017</b>		<b>100070 MVTL- MINN VALLEY TESTING LABS</b>												
		43.75	COLIFORM COLILERT BAC-T SAMPLE		153298	847597	6502	6401			PROFESSIONAL SERVICES	WATER UTILITY EXPENSE	06500	08	
		37.50	COLIFORM COLILERT BAC-T SAMPLE		153299	847598	6502	6401			PROFESSIONAL SERVICES	WATER UTILITY EXPENSE	06500	08	
		81.25													
<b>139007</b>	<b>2/17/2017</b>		<b>100093 PELLICCI HARDWARE &amp; RENTAL</b>												
		47.89	BATHROOM PAINT SUPPLIES		153565	K06323	6502	6240			BUILDING SUPPLIES & PARTS	WATER UTILITY EXPENSE	06500	08	
		18.01	HAMMER DRILL BIT		153567	K06331	6502	6220			EQUIP SUPPLIES & PARTS	WATER UTILITY EXPENSE	06500	08	
		.98	WATER KEY		153569	K06345	6502	6220			EQUIP SUPPLIES & PARTS	WATER UTILITY EXPENSE	06500	08	
		9.97	PAINT BRUSH FITTINGS		153578	K06318	6502	6250			OTHER SUPPLIES & PARTS	WATER UTILITY EXPENSE	06500	08	
		140.28	PAINT/PAINT SUPPLIES		153583	K06346	6502	6250			OTHER SUPPLIES & PARTS	WATER UTILITY EXPENSE	06500	08	
		20.60	POLY TUBING & UTILITY KNIFE		153604	K06394	6502	6250			OTHER SUPPLIES & PARTS	WATER UTILITY EXPENSE	06500	08	



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		19.47	PAINT THINNER/CONCRETE PATCH		153605	K06408	6502	6250			OTHER SUPPLIES & PARTS	WATER UTILITY EXPENSE	06500	08	
		11.98	PAINT BRUSH & GAP FILLER		153606	K06374	6502	6250			OTHER SUPPLIES & PARTS	WATER UTILITY EXPENSE	06500	08	
		24.98	SILCN CAULK/GARDEN HOSE		153607	K42212	6502	6250			OTHER SUPPLIES & PARTS	WATER UTILITY EXPENSE	06500	08	
		39.40	FLOOR PAINT & PAINT SUPPLIES		153702	K06417	6502	6250			OTHER SUPPLIES & PARTS	WATER UTILITY EXPENSE	06500	08	
		4.34	1ST STREET THERMOSTAT		153720	50446	6502	6515			BUILDING REPAIR SERVICE	WATER UTILITY EXPENSE	06500	08	
		2.03	CMF BATHROOM ITEMS		153723	K06366	6502	6240			BUILDING SUPPLIES & PARTS	WATER UTILITY EXPENSE	06500	08	
		2.23	CMF BATHROOM ITEMS		153724	K42203	6502	6240			BUILDING SUPPLIES & PARTS	WATER UTILITY EXPENSE	06500	08	
		342.16													
<b>139012</b>	<b>2/17/2017</b>		<b>100377 PREMIER LIGHTING, INC</b>												
		49.70	SHOP LIGHT BULBS		153648	37856	6502	6240			BUILDING SUPPLIES & PARTS	WATER UTILITY EXPENSE	06500	08	
		49.70													
<b>139031</b>	<b>2/17/2017</b>		<b>113413 VERIZON WIRELESS</b>												
		35.01	JAN'17 DATA CARDS		153647	9779223428	6502	6412			CELLULAR PHONES	WATER UTILITY EXPENSE	06500	08	
		93.81	JAN'17 CELL PHONES		153709	9779533866	6502	6412			CELLULAR PHONES	WATER UTILITY EXPENSE	06500	08	
		128.82													
<b>139037</b>	<b>2/24/2017</b>		<b>112190 BARR ENGINEERING COMPANY</b>												
		11,453.00	DEC'16 WELLHEAD PROTECT PLAN		153275	23191278.01 - 4	6502	6401			PROFESSIONAL SERVICES	WATER UTILITY EXPENSE	06500	08	
		11,453.00													
<b>139048</b>	<b>2/24/2017</b>		<b>100024 GOPHER STATE ONE-CALL INC</b>												
		51.30	JAN'17 LOCATES		153366	7010363 JAN'17	6502	6401			PROFESSIONAL SERVICES	WATER UTILITY EXPENSE	06500	08	
		51.30													
<b>139050</b>	<b>2/24/2017</b>		<b>111623 HACH COMPANY</b>												
		363.30	FLUORIDE RGT/DPD REFILL		153520	10294556	6502	6220			EQUIP SUPPLIES & PARTS	WATER UTILITY EXPENSE	06500	08	
		363.30													
<b>139054</b>	<b>2/24/2017</b>		<b>112416 IMPACT MAILING OF MN INC</b>												
		173.94	JAN'17 MAILING UTILITY BILLS		153788	121572	6502	6445			POSTAGE	WATER UTILITY EXPENSE	06500	08	
		59.85	JAN'17 MAILING UTILITY BILLS		153788	121572	6502	6401			PROFESSIONAL SERVICES	WATER UTILITY EXPENSE	06500	08	
		233.79													
<b>139061</b>	<b>2/24/2017</b>		<b>100049 LOCAL GVMT INFO SYSTEMS ASSN.</b>												
		1,493.75	2017 LOGIS ANNUAL ASSESSMENT		153753	43045	6502	6402			DATA PROCESSING	WATER UTILITY EXPENSE	06500	08	
		832.25	JAN'17 LOGIS BILL		153754	42981	6502	6402			DATA PROCESSING	WATER UTILITY EXPENSE	06500	08	
		2,326.00													
<b>139066</b>	<b>2/24/2017</b>		<b>113020 MINNESOTA DEPT OF NATURAL RESOURCES</b>												
		10,130.98	ANNUAL WATER PERMIT		153789	1959-0725 2017	6502	6401			PROFESSIONAL SERVICES	WATER UTILITY EXPENSE	06500	08	
		10,130.98													
<b>139073</b>	<b>2/24/2017</b>		<b>100093 PELLICCI HARDWARE &amp; RENTAL</b>												
		4.34	1ST STREET THERMOSTAT		153823	K42208	6502	6515			BUILDING REPAIR SERVICE	WATER UTILITY EXPENSE	06500	08	
		4.06	PAINTING SUPPLIES		153884	K06401	6502	6240			BUILDING SUPPLIES & PARTS	WATER UTILITY EXPENSE	06500	08	

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		3.25	PAINTING SUPPLIES		153885	K06364	6502	6240			BUILDING SUPPLIES & PARTS	WATER UTILITY EXPENSE	06500	08	
		11.65													
<b>139082</b>	<b>2/24/2017</b>		<b>103228 SIMPLEXGRINNELL LP</b>												
		78.27	3/17-2/18 ALARM MONITORING		153611	79188051	6502	6401			PROFESSIONAL SERVICES	WATER UTILITY EXPENSE	06500	08	
		78.27													
<b>139094</b>	<b>2/24/2017</b>		<b>111267 WATER CONSERVATION SERVICE, INC</b>												
		447.80	LEAK DETECTOR 204TH/EAVES WAY		153878	7397	6502	6401			PROFESSIONAL SERVICES	WATER UTILITY EXPENSE	06500	08	
		447.80													
<b>20170101</b>	<b>1/13/2017</b>		<b>108980 MINNESOTA ENERGY RESOURCES CORPORATION</b>												
		98.75	11/23-12/22 GAS 195TH ST WELL5		152470	0507120636	6502	6423			NATURAL GAS	WATER UTILITY EXPENSE	06500	08	
						NOV-DEC'16									
		98.75													
<b>20170102</b>	<b>1/19/2017</b>		<b>108980 MINNESOTA ENERGY RESOURCES CORPORATION</b>												
		203.90	DEC GAS @ CITY GARAGE		152648	0505547424 DEC'16	6502	6423			NATURAL GAS	WATER UTILITY EXPENSE	06500	08	
		60.26	DEC ELEC WELL 1		152835	0506788875 DEC'16	6502	6423			NATURAL GAS	WATER UTILITY EXPENSE	06500	08	
		264.16													
<b>20170103</b>	<b>1/25/2017</b>		<b>108980 MINNESOTA ENERGY RESOURCES CORPORATION</b>												
		1,525.14	DEC GAS @ MAINT FACILITY		152912	0502362190 DEC'16	6502	6401			PROFESSIONAL SERVICES	WATER UTILITY EXPENSE	06500	08	
		1,525.14													
<b>20170108</b>	<b>1/4/2017</b>		<b>100085 DAKOTA ELECTRIC ASSOCIATION</b>												
		1,242.19	10/20-11/22 ELEC, WELL # 4		152289	131852-6	6502	6422			ELECTRIC	WATER UTILITY EXPENSE	06500	08	
						OCT-NOV'16									
		1,654.41	10/20-11/22 ELEC, WELL # 5		152290	278553-3	6502	6422			ELECTRIC	WATER UTILITY EXPENSE	06500	08	
						OCT-NOV'16									
		2,043.29	10/20-11/22 ELEC, WELL # 6		152291	155015-1	6502	6422			ELECTRIC	WATER UTILITY EXPENSE	06500	08	
						OCT-NOV'16									
		1,338.80	10/20-11/22 ELEC, WELL # 7		152292	349073-7	6502	6422			ELECTRIC	WATER UTILITY EXPENSE	06500	08	
						OCT-NOV'16									
		2,148.59	10/20-11/22 ELEC, WELL # 8		152293	419970-9	6502	6422			ELECTRIC	WATER UTILITY EXPENSE	06500	08	
						OCT-NOV'16									
		56.84	10/20-11/22 ELEC 195TH WTR TWR		152297	258709-5	6502	6422			ELECTRIC	WATER UTILITY EXPENSE	06500	08	
						OCT-NOV'16									
		27.20	10/20-11/22 ELEC 187TH WTR TWR		152298	131851-8	6502	6422			ELECTRIC	WATER UTILITY EXPENSE	06500	08	
						OCT-NOV'16									
		8,511.32													
<b>20170111</b>	<b>1/6/2017</b>		<b>100394 XCEL ENERGY</b>												
		1,300.25	OCT-NOV ELEC WELL #1		152467	514874005-0	6502	6422			ELECTRIC	WATER UTILITY EXPENSE	06500	08	
						OCT-NOV'16									
		1,252.44	OCT-NOV ELEC WELL #3		152467	514874005-0	6502	6422			ELECTRIC	WATER UTILITY EXPENSE	06500	08	

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						OCT-NOV'16									
		114.43	CITY GARAGE		152467	514874005-0	6502	6422			ELECTRIC	WATER UTILITY EXPENSE	06500	08	
						OCT-NOV'16									
		2,667.12													
<b>20170114</b>	<b>1/6/2017</b>		<b>113546 TREASURE ENTERPRISE, INC</b>												
		113.34	DEC CITY BLDG CLEANING SRVS		152455	653 DEC	6502	6401			PROFESSIONAL SERVICES	WATER UTILITY EXPENSE	06500	08	
		113.34													
<b>20170115</b>	<b>1/18/2017</b>		<b>111046 VOYAGER FLEET SYSTEMS INC</b>												
		43.19	DEC FUEL BLDG MAINT		152855	869088237 BLDG	6502	6272			FUEL	WATER UTILITY EXPENSE	06500	08	
						MAINT									
		308.87	DEC FUEL WATER DEPT		152894	869088237 WATER	6502	6272			FUEL	WATER UTILITY EXPENSE	06500	08	
		352.06													
<b>20170116</b>	<b>1/30/2017</b>		<b>102160 CARDMEMBER SERVICES</b>												
		137.70	HVAC PARTS		153274	1734-5428-12/15	6502	6505			EQUIPMENT REPAIR SERVICE	WATER UTILITY EXPENSE	06500	08	
		137.70													
<b>20170117</b>	<b>1/31/2017</b>		<b>113465 PAYMENTUS (CANADA) CORPORATION</b>												
		275.00	DEC PYMT PROC FEES		153019	US16120133	6502	6545			PYMT PROCESSING FEES	WATER UTILITY EXPENSE	06500	08	
		275.00													
<b>06500</b>	<b>WATER UTILITY</b>				<b>40,481.40</b>										
<b>138974</b>	<b>2/17/2017</b>		<b>115282 DAKOTA ELECTRIC ASSOCIATION</b>												
		226.06	PICKED UP DAMAGED LIGHT POLE		153573	72018990	6602	6560			CONTRACTUAL SERVICES	STREETLIGHT UTILITY EXPEN	06600	08	
		226.06													
<b>20170108</b>	<b>1/4/2017</b>		<b>100085 DAKOTA ELECTRIC ASSOCIATION</b>												
		6,487.88	NOV ELEC, 9TH ST LTS		152238	103842-1 NOV'16	6602	6422			ELECTRIC	STREETLIGHT UTILITY EXPEN	06600	08	
		6,487.88													
<b>20170109</b>	<b>1/24/2017</b>		<b>100085 DAKOTA ELECTRIC ASSOCIATION</b>												
		18.86	11/15-12/13 ELEC MONUMENT LTS		152521	409912-3	6602	6422			ELECTRIC	STREETLIGHT UTILITY EXPEN	06600	08	
						NOV-DEC'16									
		290.54	11/15-12/13 ELEC DNMRK/SPR LTS		152527	422247-7	6602	6422			ELECTRIC	STREETLIGHT UTILITY EXPEN	06600	08	
						NOV-DEC'16									
		309.40													
<b>20170111</b>	<b>1/6/2017</b>		<b>100394 XCEL ENERGY</b>												
		47.19	OCT-NOV ELEC DT ST LTS		152467	514874005-0	6602	6422			ELECTRIC	STREETLIGHT UTILITY EXPEN	06600	08	
						OCT-NOV'16									
		53.38	OCT-NOV ELEC AKIN SIGNAL		152467	514874005-0	6602	6422			ELECTRIC	STREETLIGHT UTILITY EXPEN	06600	08	
						OCT-NOV'16									
		165.34	OCT-NOV ROUND ABOUT LTS		152467	514874005-0	6602	6422			ELECTRIC	STREETLIGHT UTILITY EXPEN	06600	08	

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<b>139025</b>	<b>2/17/2017</b>		<b>114206 SUN LIFE FINANCIAL</b>												
		3,063.10	MAR'17 LIFE INSURANCE		153699	237780 MAR'17	7000	6158			EMPLOYEE BENEFITS	EMPLOYEE EXPENSE FUND	07000	02	
		3,063.10													
<b>139059</b>	<b>2/24/2017</b>		<b>115466 LIFE INSURANCE COMPANY OF NORTH AMERICA</b>												
		361.80	MAR'17 ACC & CI INSURANCE		153876	A1960331	7000	6158			EMPLOYEE BENEFITS	EMPLOYEE EXPENSE FUND	07000	02	
		361.80													
<b>139085</b>	<b>2/24/2017</b>		<b>114206 SUN LIFE FINANCIAL</b>												
		979.80	MAR'17 LTD INC.		153875	237780 MAR'17	7000	6158			EMPLOYEE BENEFITS	EMPLOYEE EXPENSE FUND	07000	02	
		979.80													
<b>20170106</b>	<b>1/20/2017</b>		<b>115445 HEALTH PARTNERS</b>												
		53,060.00	HEALTH INS - JAN		153237	70721854 JAN'17	7000	6158			EMPLOYEE BENEFITS	EMPLOYEE EXPENSE FUND	07000	02	
		53,060.00													
<b>20170107</b>	<b>1/23/2017</b>		<b>115445 HEALTH PARTNERS</b>												
		53,179.00	FEB'17 HEALTH INSURANCE		153116	02012017 FEB	7000	6158			EMPLOYEE BENEFITS	EMPLOYEE EXPENSE FUND	07000	02	
		53,179.00													
<b>07000</b>	<b>EMPLOYEE EXPENSE FUND</b>														
<b>139043</b>	<b>2/24/2017</b>		<b>108428 CDW GOVERNMENT INC</b>												
		1,572.68	COMPUTER REPLACEMENT-FIRE		153891	GVC4188	7100	6430			INSURANCE DEDUCTIBLE	INSURANCE	07100	02	
		1,572.68													
<b>07100</b>	<b>INSURANCE</b>														
<b>138955</b>	<b>2/17/2017</b>		<b>113205 1ST AYD CORPORATION</b>												
		554.75	CMF SHOP SUPPLIES		153337	PSI92232	7200	6230			VEHICLE SUPPLIES & PARTS	FLEET OPERATIONS	07200	08	
		554.75													
<b>138964</b>	<b>2/17/2017</b>		<b>100058 CARQUEST AUTO PARTS</b>												
		4.34	BRAKE BLEEDER KIT		153514	2131-430326	7200	6230			VEHICLE SUPPLIES & PARTS	FLEET OPERATIONS	07200	08	
		26.76	WIRE SUPPLIES		153515	2131-430629	7200	6230			VEHICLE SUPPLIES & PARTS	FLEET OPERATIONS	07200	08	
		35.49	STOCK FILTERS		153516	2131-430974	7200	6230			VEHICLE SUPPLIES & PARTS	FLEET OPERATIONS	07200	08	
		30.05	STOCK FILTER AND OIL		153521	2131-431989	7200	6230			VEHICLE SUPPLIES & PARTS	FLEET OPERATIONS	07200	08	
		4.13	SOCKET		153525	2131-431264	7200	6230			VEHICLE SUPPLIES & PARTS	FLEET OPERATIONS	07200	08	
		100.77													
<b>138976</b>	<b>2/17/2017</b>		<b>109931 FACTORY MOTOR PARTS CO</b>												
		63.36	WINDSHIELD WASH		153333	1-5169921	7200	6230			VEHICLE SUPPLIES & PARTS	FLEET OPERATIONS	07200	08	
		63.36													
<b>138986</b>	<b>2/17/2017</b>		<b>111068 JOHN HENRY FOSTER INC</b>												
		415.50	AIR COMPRESSOR REPAIR		153597	10286025-00	7200	6505			EQUIPMENT REPAIR SERVICE	FLEET OPERATIONS	07200	08	

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		415.50													
<b>138991</b>	<b>2/17/2017</b>		<b>113199 LUBE-TECH &amp; PARTNERS, LLC</b>												
		630.77	25 GALLON USED OIL RECEIVER		153135	13311	7200	6250			OTHER SUPPLIES & PARTS	FLEET OPERATIONS	07200	08	
		630.77													
<b>139007</b>	<b>2/17/2017</b>		<b>100093 PELLICCI HARDWARE &amp; RENTAL</b>												
		19.99	AAA BATTERIES		153577	K06302	7200	6250			OTHER SUPPLIES & PARTS	FLEET OPERATIONS	07200	08	
		19.99													
<b>139031</b>	<b>2/17/2017</b>		<b>113413 VERIZON WIRELESS</b>												
		39.78	JAN'17 CELL PHONES		153709	9779533866	7200	6412			CELLULAR PHONES	FLEET OPERATIONS	07200	08	
		39.78													
<b>139047</b>	<b>2/24/2017</b>		<b>110875 GCR TIRES &amp; SERVICE</b>												
		1,964.20	TRUCK TIRES, PARTS & LABOR		153255	521-36955	7200	6232			VEHICLE TIRES	FLEET OPERATIONS	07200	08	
		133.82	LAWN MOWER TIRES		153464	521-36984	7200	6230			VEHICLE SUPPLIES & PARTS	FLEET OPERATIONS	07200	08	
		2,098.02													
<b>20170115</b>	<b>1/18/2017</b>		<b>111046 VOYAGER FLEET SYSTEMS INC</b>												
		187.82	DEC FUEL FLEET		152844	869088237 FLEET	7200	6272			FUEL	FLEET OPERATIONS	07200	08	
		187.82													
<b>07200</b>	<b>FLEET OPERATIONS</b>														
<b>138968</b>	<b>2/17/2017</b>		<b>110591 CONSOLIDATED COMMUNICATIONS</b>												
		1,996.35	JAN'17 PHONE BILL		153698	738246	7400	6411			TELEPHONE	INFORMATION TECHNOLOGY	07400	04	
		1,996.35													
<b>138980</b>	<b>2/17/2017</b>		<b>100077 FRONTIER COMMUNICATIONS</b>												
		21.63	PD FAX LINE - FINAL BILL		153738	6514633122 FEB'17	7400	6411			TELEPHONE	INFORMATION TECHNOLOGY	07400	04	
		21.63													
<b>139013</b>	<b>2/17/2017</b>		<b>110760 PRO-TECH DESIGN SECURITY SOLUTIONS</b>												
		5,469.20	2017 MILESTONE SFTWR SPRT AGR		153311	78750	7400	6505			EQUIPMENT REPAIR SERVICE	INFORMATION TECHNOLOGY	07400	04	
		5,469.20													
<b>139031</b>	<b>2/17/2017</b>		<b>113413 VERIZON WIRELESS</b>												
		50.66	JAN'17 CELL PHONES		153709	9779533866	7400	6412			CELLULAR PHONES	INFORMATION TECHNOLOGY	07400	04	
		50.66													
<b>139053</b>	<b>2/24/2017</b>		<b>109758 IMAGE TREND, INC</b>												
		400.00	2017 IMAGE TREND ANNUAL FEE		153346	105081	7400	6505			EQUIPMENT REPAIR SERVICE	INFORMATION TECHNOLOGY	07400	04	
		300.00	FEB'17 IMAGE TREND HOSTING FEE		153348	105125	7400	6505			EQUIPMENT REPAIR SERVICE	INFORMATION TECHNOLOGY	07400	04	
		700.00													
<b>139061</b>	<b>2/24/2017</b>		<b>100049 LOCAL GVMT INFO SYSTEMS ASSN.</b>												
		3,796.00	2017 NETWORK ANNUAL CHARGE		153751	43071	7400	6402			DATA PROCESSING	INFORMATION TECHNOLOGY	07400	04	

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[illegible]



# City of Farmington

430 Third Street  
Farmington, Minnesota  
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---

**TO:** Mayor, Councilmembers and City Administrator  
**FROM:** Randy Distad, Parks and Recreation Director  
**SUBJECT:** Marigold Park and Prairie Pines Park Master Plans  
**DATE:** March 6, 2017

## **INTRODUCTION**

The city council approved an agreement with Hoisington Koegler Group, Inc (HKGI) at its November 21, 2016 meeting to develop master plans for Marigold Park and Prairie Pines Park. Since then Park and Recreation Department staff members have been working with HKGI staff to create draft master plans for Prairie Pines Park and Marigold Park. It is important to note the process used to develop the master plans included in the meeting packet were different for each park.

## **DISCUSSION**

The Marigold Park Master Plan was created based on a December 16, 2016 meeting that occurred between department staff and HKGI staff. This process was used in order to save on the cost of developing the master plan and because the park is a quarter of an acre in size. As a result of this process, there was no open house held to gather input from the public. Marigold Park is located in the New Sunrise Development and is shown on the attached map.

The attached draft Marigold Park master plan shows a small playground and a single pole shelter being constructed. Because the park is so small, and the trail that currently exists splits the park in two, there is limited opportunity for many amenities to be constructed in the park. There is also an estimated budget to make the improvements to the park shown on the master plan drawing. The initial draft master plan was presented to the Park and Recreation Commission (PRC) at its February 8, 2017 meeting. Residents who live in the New Sunrise development were mailed a copy of the draft master plan and a letter inviting them to attend the PRC meeting. No one from the New Sunrise development attended the PRC meeting. The PRC approved the master plan that is included in the meeting packet and is recommending the city council approve the master plan as drawn.

The Prairie Pines Park master plan development timeline was different from the process used for the Marigold Park master plan and was as follows:

- On December 16, 2016 city staff met with HKGI staff to provide input on the development of two initial draft master plan options.
- On January 12, 2017 a public open house was held and residents who live in the Executive Estates development where the park is located were invited to attend this public open house. Additional input and feedback was provided by 15 people who attended. Then based on the input provided during the meeting, HKGI staff developed one preferred master plan option.
- On January 28, 2017 additional input and feedback was solicited from the general public during the



Community Expo. All verbal comments made by the public and received by staff were positive and the plan seemed to be well received based on the verbal comments provided.

- On February 8, 2017 the final draft master plan was presented by HKGI staff to the PRC. Residents of the Executive Estates development, where the park is located, were mailed a copy of the preferred draft master plan and were invited to attend the Commission's meeting to provide additional input and feedback on the draft master plan. Four residents attended and provided support for the master plan presented.

A map showing the park location and a Prairie Pines Park draft master plan for Prairie Pines Park are included in the meeting packet. There are several documents showing the park parcels and how they are connected by a trail system including a proposed boardwalk section. An estimated construction budget has been included in the meeting packet showing the improvement costs.

In keeping with the terms identified in the agreement with HKGI, city staff will make the Marigold Park master plan presentation and HKGI staff will make the Prairie Pines Park master Plan presentation to the city council

### **BUDGET IMPACT**

The attached construction estimates show costs associated with the improvements identified in the master plans. The current 2017-2021 Park Improvement Fund Capital Improvement Program budget, which is attached, shows the Marigold Park improvements to occur in 2019 and the Prairie Pines Park improvements to occur in 2020. However given how both developments are quickly being built out, staff and the PRC will be making a recommendation to the city council to move up the improvements in both parks to occur in 2018 as part of the 2018 budget process. The anticipated 2018 Park Improvement Fund balance in the Park Improvement Fund is likely not to be sufficient to allow all of the improvements shown in both master plans to be completed. As a result of this, a recommendation will be made to the city council by staff and the PRC to identify the prioritized improvements to initially be made in the parks and then identify which improvements will be deferred until a later date when funding becomes available.

### **ACTION REQUESTED**

The action requested of the city council is to listen to the two master plan presentations, allow comments from the public after the presentations and then discuss and approve final master plans for Marigold Park and Prairie Pines Park.

### **ATTACHMENTS:**

Type	Description
▣ Exhibit	2017-2021 Park Improvement Fund CIP
▣ Exhibit	Marigold and Prairie Pines Park Master Plan Presentation

## 2017-2021 Park Improvement Fund Five Year Capital Improvement Plan

	2017	2018	2019	2020	2021	Total
<b>Projected Fund Balance Beginning of Year</b>	230,000	90,000	(100,000)	(130,000)	(305,000)	
<b>Projected Additional Revenues</b>	10,000	10,000	10,000	10,000	10,000	

### ***Projects for Park Improvement Fund***

<b>Prairieview Park</b> <i>Projects List:</i> Construct full court basketball court (\$20,000), install new playground equipment (\$70,000), install new picnic shelter(\$30,000), construct paved loop trail in park (\$30,000) and construct bocce ball court (\$500 but will be done by staff and park maintenance operational budget will be used)	150,000					150,000
<b>Marigold Park</b> <i>Projects List:</i> playground equipment (\$40,000 in 2019)			40,000			40,000
<b>North Creek Park</b> <i>Project List:</i> Construct new warming house building with shelter		200,000				200,000
<b>Prairie Pines Park</b> <i>Projects List:</i> install new playground equipment (\$75,000), paved trail (\$50,000), install shelter (\$35,000) and basketball court (\$25,000)				185,000		185,000
<b>Middle Creek Park</b> <i>Project List:</i> Park signage, new playground equipment, parking lot, new shelter, ballfield, and trail connections					200,000	200,000
	150,000	200,000	40,000	185,000	200,000	775,000
<b>Projected Fund Balance at End of Year</b>	90,000	(100,000)	(130,000)	(305,000)	(495,000)	

	2017	2018	2019	2020	2021	5 Year Total
<b><i>Projects for G. O. Bond Referendum Funding</i></b>						
<b>Rambling River Park</b>				2,500,000		2,500,000
<b>Jim Bell Park and Preserve Development Community Park and Youth Athletic Complex</b>			6,700,000			6,700,000
<b>Outdoor Pool</b>			7,200,000			7,200,000
<b>Schmitz-Maki Second Ice Sheet</b>					4,000,000	4,000,000
	0	0	13,900,000	2,500,000	4,000,000	20,400,000



# *Marigold Park Master Plan*

## *Farmington, MN*

**3.6.2017**

Hoisington Koegler Group Inc.









# Marigold Park Concept



## FEATURES:

- Shaded playground
- Small single post shelter
- Park signage and landscaped/planted edges
- Clustered shade trees (Arbor Day planting opportunity)
- Benches/seating (view of water and playground)
- Buffer vegetation

## KEY CONSIDERATIONS:

- Locate playground away from street, trail, and stormwater ponds
- Provide seating and shade for playground area
- Define edges of park with trees and planting
- Maintain good sight lines and enhance visibility of park features from street
- Utilize existing street light

# Marigold Park Cost Estimate

Marigold Park - Park Improvements			
FEATURE	QUANTITY	COST	SUBTOTALS
Playground (includes concrete border and equipment for ages 2-12)	1	\$25,000.00	\$25,000.00
Shelter	1	\$25,000.00	\$25,000.00
Seating/Bench	2	\$600.00	\$1,200.00
Trash	1	\$700.00	\$700.00
ADA Picnic Table	1	\$850.00	\$850.00
Buffer Vegetation (Arborvitae or Eq.)	24	\$200.00	\$4,800.00
Tree Planting	5	\$450.00	\$2,250.00
Turf Seeding + Top Soil	1,500	\$2.50	\$3,750.00
		<b>TOTAL:</b>	<b>\$63,550.00</b>





# ***Prairie Pines Park and Trail Master Plan***

## ***Farmington, MN***

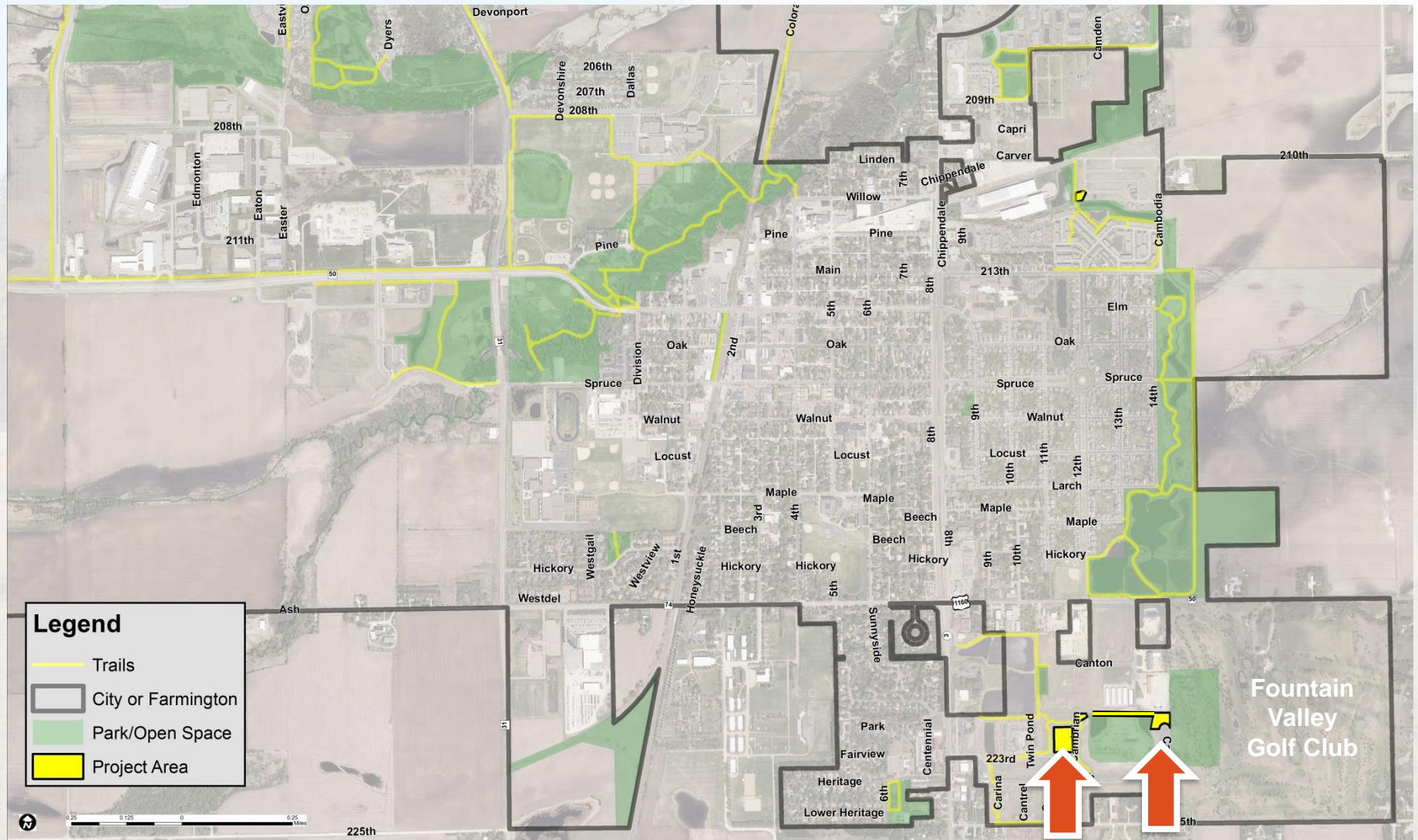
**3.6.2017**

Hoisington Koegler Group Inc.



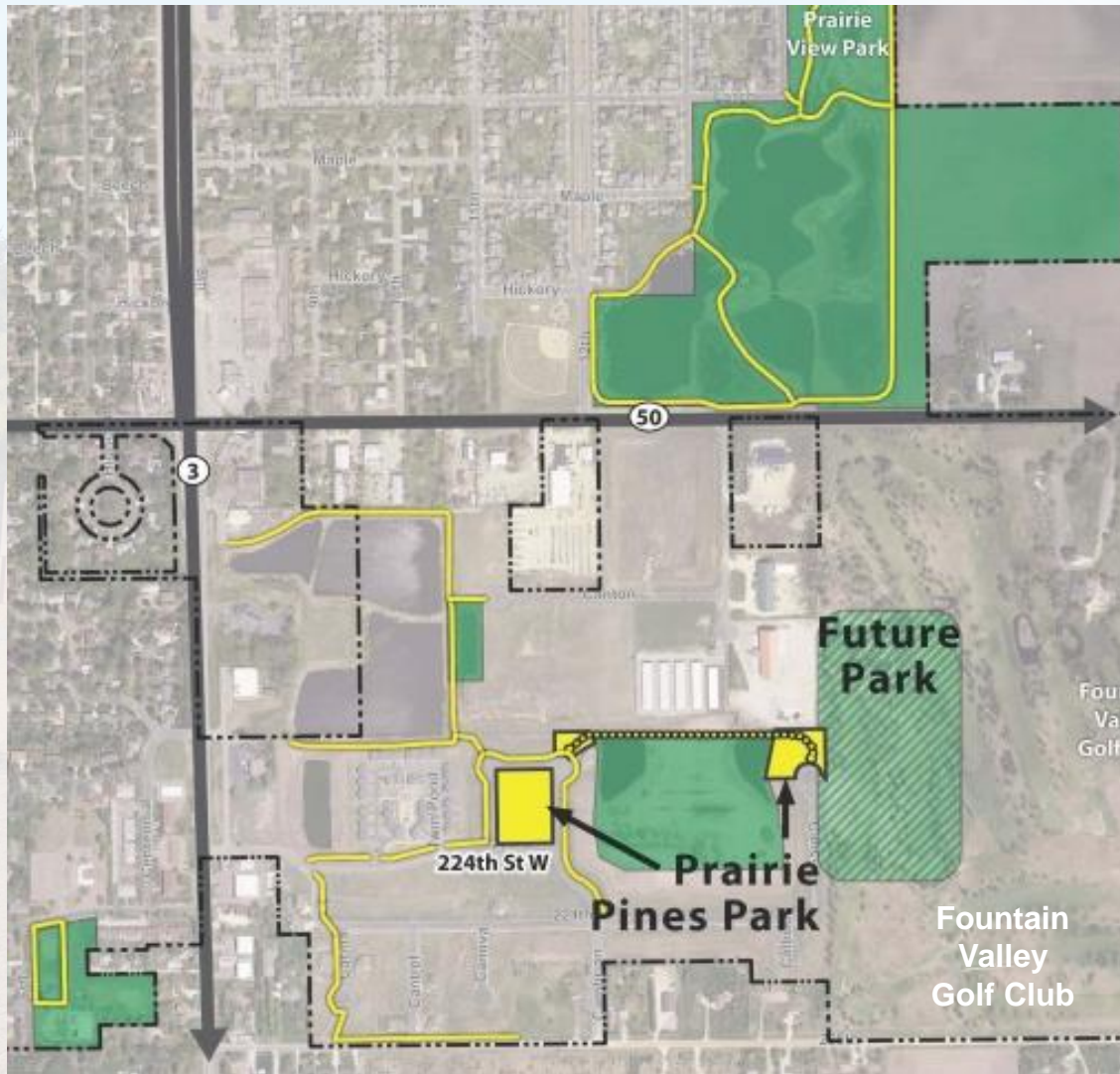


# Project Location





# Project Purpose



- Develop a plan for Prairie Pines Park improvements
- Improve local access to citywide recreation options
- Preserve connections to future planned parks and trails



# Open House - Typical Features

- Playgrounds (2-5 and 5-12 age groups)
- Picnic pavilion/shelter including picnic tables, grills, and trash receptacle
- Paved basketball/sport court
- Flexible field area seeded with turf
- Shade trees
- Park signage



# Open House - Typical Features



**9 Square**



**Park Signage/Pavilion/Sport Court**



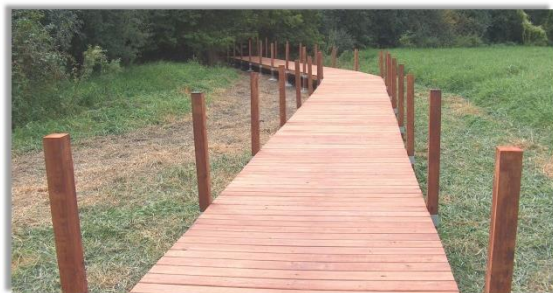
**Park Pavilion/Grills/Picnic Tables**



**Benches/Trash Receptacles/Playground**



**Playground**



**Boardwalk**



**Trail/Sidewalk Crossing**



**Vegetation Screening**





# Open House - Concepts

## CONCEPT A



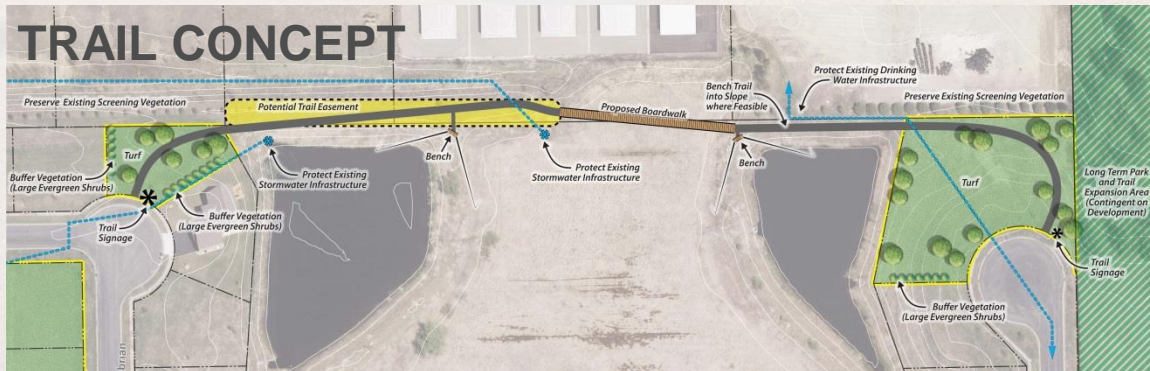
- Enhance visibility
- Proximity to busy street
- Provide walk loops
- Maximize shading
- Extend sport court hours of use
- Improve trail and sidewalk crossings

## CONCEPT B



- Enhance visibility
- Central pavilion
- Buffer playgrounds
- Maximize area for sport/activities
- Street trees in R.O.W.
- Extend pavilion playground hours
- Improve trail and sidewalk crossings

## TRAIL CONCEPT



- Minimize impact on surrounding homes
- Minimize installation and maintenance costs
- Protect existing underground infrastructure
- Enhance trail access, safety and visibility



# Open House - Community Input

- **Attendees preferred Concept B**
- **What was liked:**
  - Basketball court
  - Trees and shading
  - Separate playgrounds w/ pavilion
  - Walking loops
- **Things to change:**
  - More separation between elements
  - Proximity of playgrounds to street
  - Build playground in phase 1, add 9 Square
- **Other ideas to incorporate:**
  - Playground elements:
    - Swing, mary-go-round, gyro spinner, zip line, climbing wall, 9-Square (Tamarack Park a good mix example)
    - More buffer planting between street and playgrounds
  - Park elements:
    - More seating and lighting, esp. at playground/pavilion
    - Dog park, dog waste bag dispenser, park reg. sign
    - Electric outlets, at least 2 grills at pavilion
    - Skating
- **Attendees liked idea for a new trail connection**
- **What was liked:**
  - Connecting neighborhood to other trails and parks
- **Things to change:**
  - Prevent motorized trail use incl. golf carts
  - Need trail regulation signs (NO: off leash dogs, motorized use, late hour use etc.)
  - Lack of lighting. Dark trails are uninviting/scary
  - Park is a priority over the trail for residents
- **Other ideas to incorporate:**
  - Trail signs and wayfinding
  - Dog waste bag dispenser and trash



# Preferred Prairie Pines Park Concept



## FEATURES:

- Shaded, age appropriate playgrounds
- Picnic pavilion with tables (4) and grills (2)
- Paved sport court and turf field/play area
- 9 Square
- Park signage and landscaped/planted edges
- Clustered shade trees (Arbor Day opp.)
- New sidewalk loop
- New sidewalk and trail crossings

## KEY CONSIDERATIONS:

- Centrally located pavilion
- Buffer playground from street and sport uses
- Define edges of park with trees and planting
- Maintain good sight lines and enhance visibility of park features from neighborhood, sidewalk, and street
- Utilize existing street lights to illuminate playground and sport court for extended use
- Provide walking loops and safe crossings
- Work around existing underground



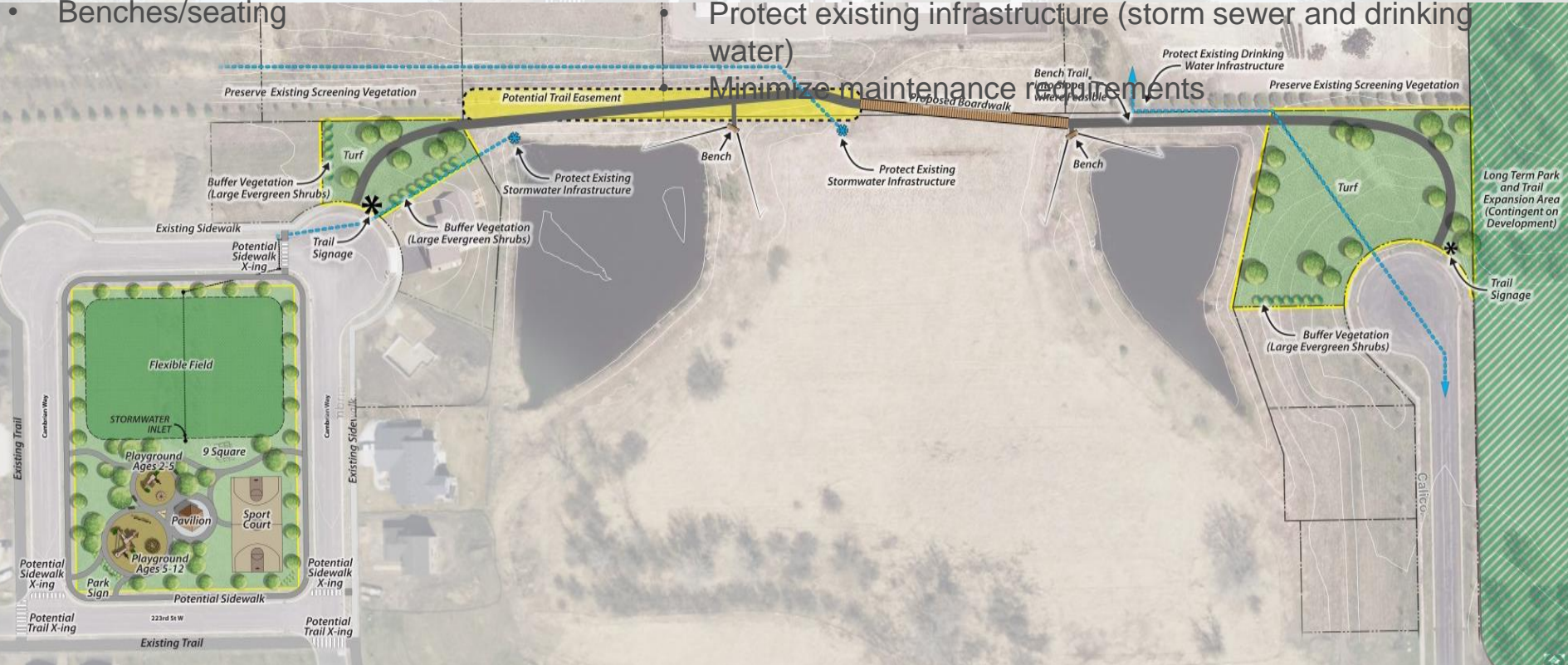
# Preferred Trail Concept

## FEATURES:

- Paved Trail
- Trail signage, wayfinding, and regulations
- Buffer vegetation to screen trail from homes and businesses (large evergreen shrubs)
- Boardwalk
- Benches/seating

## KEY CONSIDERATIONS:

- Minimize neighborhood impact (veg. buffers and trail placement)
- Enhance visibility of proposed trail access points/signs from road
- Minimize costs (easements and boardwalk length)
- Work with existing grades to reduce cost and impact on land
- Protect existing infrastructure (storm sewer and drinking water)



# Prairie Pines Cost Estimate

Prairie Pines - Park Improvements				
FEATURE	UNIT	QUANTITY	COST	SUBTOTALS
Playground (includes concrete border and both play structures for ages 2-5 and 5-12)		1	\$75,000.00	\$75,000.00
Pavilion		1	\$35,000.00	\$35,000.00
5' Sidewalk	LF	2100	\$25.00	\$52,500.00
Sport Court (ADA Accessible)		1	\$25,000.00	\$25,000.00
Turf Seeding + Top Soil (includes R.O.W.)	SY	7,800	\$2.50	\$19,500.00
Tree Planting		41	\$450.00	\$18,450.00
Shrub Planting (South End)	LS	1	\$2,500.00	\$2,500.00
Picnic Tables		4	\$700.00	\$2,800.00
Seating/Bench		4	\$600.00	\$2,400.00
9 Square Grid		1	\$1,600.00	\$1,600.00
ADA Picnic Table		2	\$850.00	\$1,700.00
Grills		2	\$350.00	\$700.00
Trash		1	\$700.00	\$700.00
Crosswalk Striping		5	\$1,000.00	\$5,000.00
Existing Utility Stub-in Removals		TBD	TBD	TBD
			<b>PARK SUBTOTAL:</b>	<b>\$242,850.00</b>
Prairie Pines Park - Trail Extension and Improvements				
FEATURE	UNIT	QUANTITY	COST	SUBTOTALS
Turf Seeding + Top Soil (includes R.O.W.)	SY	5,100	\$2.50	\$12,750.00
Tree Planting		20	\$450.00	\$9,000.00
Bituminous Trail	LF	1,000	\$40.00	\$40,000.00
10' Boardwalk	LF	250	\$400.00	\$100,000.00
Buffer Vegetation (Large Shrub)		30	\$200.00	\$6,000.00
Seating/Bench		2	\$600.00	\$1,200.00
Trash		1	\$700.00	\$700.00
Trail Easement (30' Corridor)	LF	400	TBD	TBD
			<b>TRAIL SUBTOTAL:</b>	<b>\$169,650.00</b>
			<b>TOTAL:</b>	<b>\$412,500.00</b>





**Thank you for your time.**



# City of Farmington

430 Third Street  
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**TO:** Mayor, Councilmembers and City Administrator  
**FROM:** Tony Wippler, Planning Manager  
**SUBJECT:** Applications to Amend the Comprehensive Plan from Low Density Residential to Commercial and Rezone Property from R-1 (Low Density Residential) to B-4 (Neighborhood Business) - Mr. Craig Bongard - 20522 Akin Road  
**DATE:** March 6, 2017

## **INTRODUCTION**

These items were tabled at the February 21, 2017 regular city council meeting in anticipation that a full city council would be present at this meeting to act upon the applications.

For the city council's review, I have attached the staff memorandum from the February 21, 2017 meeting.

## **DISCUSSION**

The city council should continue the discussion on these applications and make a final decision on them. It should be noted that State Statute 15.99 requires that applications regarding zoning and landuse must be approved or denied within 60 days of receiving application. As outlined in State Statute, failure to act on the applications within 60 days would constitute approval of the applications. The 60-day deadline for these applications is March 13, 2017.

The Planning Commission did review these applications at their February 14th regular meeting and held a public hearing. The Commission voted 4-0 to recommend approval of both applications.

It should be noted that for a Comprehensive Plan Amendment and rezoning to be approved, a super majority vote (at least 4 votes) of the entire city council is required.

## **BUDGET IMPACT**

NA

## **ACTION REQUESTED**

1. Approve the attached resolution granting a Comprehensive Plan Amendment from Low Density Residential to Commercial for the property addressed as 20522 Akin Road.
2. Adopt the attached ordinance rezoning the property addressed as 20522 Akin Road from R-1 (Low Density Residential) to B-4 (Neighborhood Business).

## **ATTACHMENTS:**

Type	Description
❑ Backup Material	February 21, 2017 City Council Memorandum
❑ Resolution	Comprehensive Plan Amendment Resolution
❑ Ordinance	Rezoning Ordinance



# City of Farmington

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---

**TO:** Mayor, Councilmembers and City Administrator  
**FROM:** Tony Wippler, Planning Manager  
**SUBJECT:** Application to Amend Comprehensive Plan from Low Density Residential to Commercial and Rezone Property from R-1 (Low Density Residential) to B-4 (Neighborhood Business) - Mr. Craig Bongard - 20522 Akin Road  
**DATE:** February 21, 2017

## **INTRODUCTION**

Mr. Craig Bongard has submitted an application to amend the city's 2030 Comprehensive Plan from Low Density Residential to Commercial and rezone property from R-1 (Low Density Residential) to B-4 (Neighborhood Business). The subject property is 20522 Akin Road.

## **DISCUSSION**

### *Planning Division Review*

Site Address: 20522 Akin Road

Property Owner / Applicant: Craig Bongard

### Attachments:

- Comprehensive Plan Amendment Application
- Rezoning Application
- Rezoning Ordinance
- Comprehensive Plan Amendment Resolution

Lot Size: 4.79 acres

Existing Zoning: R-1 (Low Density Residential)

2030 Comprehensive Plan Guidance: Low Density Residential

Surrounding Land Uses: Single-family residences are located to the north and west of the subject property. Farmington Lutheran Church is located to the south and farmland is adjacent to the east.

### *Background / Review*

On August 10, 1976 the city's Planning Commission granted a special exception permit for the property located at 20522 Akin Road to allow Equipment Maintenance & Storage, Non-commercial on this site. The definition for Equipment Maintenance & Storage, Non-commercial was established by ordinance No. 076-39 and reads as follows:

"Equipment Maintenance & Storage, Non-commercial: A building in which is exclusively maintained, repaired or stored, only equipment which is owned and used by the same individual, firm, or organization that owns, rents, leases or occupies the building and in which no maintenance, repair or storage of equipment is performed for any other party or person. "

A special exception permit is similar to what a conditional use permit is in today's zoning code and allows for certain uses of property after review and approval by the Planning Commission. Special exception permits, like conditional use permits, run with the land. Special exceptions no longer exist in the city's zoning ordinance as uses and therefore cannot be amended.

The subject property has been used in the recent past for Mr. Bongard's trucking operation in accordance with the aforementioned special exception permit.

#### Comprehensive Plan & Zoning Amendment Request

Mr. Bongard is requesting an amendment to the city's 2030 Comprehensive Plan as well as a rezoning of the property located at 20522 Akin Road. The request is to amend the Comprehensive Plan guidance for this property from R-1 (Low Density Residential) to Commercial and to rezone the property from R-1 (Low Density Residential) to B-4 (Neighborhood Business). It is Mr. Bongard's belief that a B-4 zoning for the property would afford him the opportunity to sell the property as many of the inquiries for the property are for uses that can be found in the B-4 zoning classification.

As the city council is aware, Mr. Bongard applied for a Comprehensive Plan amendment and rezoning for this same property in 2016 to a commercial designation and B-3 (Heavy Business), respectively. These applications were denied by the city council due in large part because the request did not fit into the character of the surrounding neighborhood. The B-3 zone is a high intensity commercial zoning district and the uses within that district generally are incompatible with other commercial zones such as the B-4.

The purpose statement for the B-4 zone is as follows:

"The B-4 neighborhood business district is intended to provide a setting for low to medium density housing combined with complementary and supporting business land uses that serve a neighborhood and are developed and operated in harmony with the residential characteristics of a neighborhood."

The permitted and conditional uses currently allowed under the B-4 zoning district are as follows:

#### Permitted

- Dental laboratories
- Neighborhood services
- Nonprofit recreational, cultural entertainment uses
- Offices
- Personal and professional services, less than 3,000 square feet
- Personal health and beauty services, less than 3,000 square feet

#### Conditional

- Animal clinics
- Child daycare facilities, commercial
- Churches
- Clinics
- Data Centers
- Dwellings, multi-family
- Funeral homes
- Health clubs
- Light manufacturing facilities
- Ministorage units
- Personal and professional services, greater than 3,000 square feet
- Personal health and beauty services, greater than 3,000 square feet
- Public and parochial schools
- Public utility buildings
- Recreational vehicle storage facilities

It is important to note that a change in the zoning of this property to a B-4 classification would entitle this property to any of the aforementioned uses in the future.

#### Planning Commission Review

The Planning Commission met on February 14, 2017 and held a public hearing regarding these applications. After taking public comment, the Commission voted 4-0 to recommend approval of the requested comprehensive plan amendment and rezoning. It was the commission's opinion that the uses allowed in the B-4 zone are of an intensity that is compatible with the uses surrounding this property, which are largely residential. This point is broadened by the purpose statement for the B-4 zone that states the district is intended to allow complementary and supporting business land uses that serve a residential neighborhood.

#### **BUDGET IMPACT**

NA

#### **ACTION REQUESTED**

1. Approve the attached resolution granting a Comprehensive Plan Amendment from Low Density Residential to Commercial for the property addressed as 20522 Akin Road.
2. Adopt the attached ordinance rezoning the property addressed as 20522 Akin Road from R-1 (Low Density Residential) to B-4 (Neighborhood Business).

#### **ATTACHMENTS:**

Type	Description
▣ Backup Material	Comprehensive Plan Amendment Application
▣ Backup Material	Rezoning Application
▣ Ordinance	Rezoning Ordinance
▣ Resolution	Comprehensive Plan Amendment Resolution



# City of Farmington

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JAN 12 2017

## PETITION FOR COMPREHENSIVE PLAN AMENDMENT

Applicant: Craig Bongard Telephone: ( ) \_\_\_\_\_ Fax: ( ) \_\_\_\_\_  
Address: 20522 Akin Rd, Fgtn, Mn. 55024  
Street City State Zip Code  
Owner: Craig Bongard Telephone: 612 850 6258 Fax: ( ) \_\_\_\_\_  
Mailing Address: 2925 Plantation Rd, Winterhaven, FL 33884  
Street City State Zip Code  
Premises Involved: 20522 Akin Rd, Fgtn, Mn. 55024  
Address/ Legal Description (lot, block, plat name, section, township, range)  
Current Comprehensive Plan Designation: low density residential  
Proposed Comprehensive Plan Designation: commercial

I understand that a public hearing is required as well as a published notice of hearing, for which I hereby attach payment of the fee in the amount of \$ \_\_\_\_\_, which I understand further will be refunded if no meeting is scheduled.

Craig Bongard  
Signature of Owner

1-12-17  
Date

### For office use only

Request Submitted to Planning staff on \_\_\_\_\_  
Public Hearing Set for: \_\_\_\_\_ Advertised in Local Newspaper: \_\_\_\_\_

Planning Commission Action: \_\_\_\_\_ Approved \_\_\_\_\_ Denied  
City Council Action (if necessary): \_\_\_\_\_ Approved \_\_\_\_\_ Denied

Comments: \_\_\_\_\_

Conditions Set: \_\_\_\_\_

Planning division: \_\_\_\_\_ Date: \_\_\_\_\_

9/06

**City of Farmington**

430 Third Street  
Farmington, Minnesota  
651.280.6800 • Fax 651.280.6899  
www.cityoffarmington.mn.us

JAN 12 2017

**PETITION FOR REZONING APPLICATION**

**Applicant:** Craig Bongard Telephone: ( ) Fax: ( )  
**Address:** 20522 Akin Rd, Fgtn, Mn. 55024  
Street City State Zip Code  
**Owner:** Craig Bongard Telephone: 612 850 6258 Fax: ( )  
**Mailing Address:** 2925 Plantation Rd. Wintehaven 33884  
Street City State Zip Code  
**Premises Involved:** 20522 Akin Rd, Fgtn, Mn 55024  
Address/ Legal Description (lot, block, plat name, section, township, range)  
**Current Zoning** R-1 **Proposed Zoning** B-4

I understand that a public hearing is required as well as a published notice of hearing, for which I hereby attach payment of the fee in the amount of \$ 0, which I understand further will be refunded if no meeting is scheduled.

Craig Bongard  
Signature of Owner

1-12-17  
Date

**For office use only**

Request Submitted to Planning staff on \_\_\_\_\_  
Public Hearing Set for: \_\_\_\_\_

Advertised in Local Newspaper: \_\_\_\_\_

Planning Commission Action: \_\_\_\_\_ Approved \_\_\_\_\_ Denied  
City Council Action (if necessary): \_\_\_\_\_ Approved \_\_\_\_\_ Denied

Comments: \_\_\_\_\_

Conditions Set: \_\_\_\_\_

Planning division: \_\_\_\_\_

Date: \_\_\_\_\_



**RESOLUTION NO.**

**AMENDING THE 2030 COMPREHENSIVE PLAN  
FOR THE BONGARD PROPERTY LOCATED AT 20522 AKIN ROAD**

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Farmington, Minnesota, was held in the Council Chambers of said City on the 6<sup>th</sup> day of March, 2017 at 7:00 P.M.

Members Present:

Members Absent:

Member \_\_\_\_\_ introduced and Member \_\_\_\_\_ seconded the following:

**WHEREAS**, Mr. Craig Bongard petitioned for a Comprehensive Land Use amendment for the property located at 20522 Akin Road, and depicted in the attached Exhibit A, and that said request proposes that the land use designation be changed from Low Density Residential to Commercial; and

**WHEREAS**, the Planning Commission held a public hearing on the 14<sup>th</sup> day of February, 2017 after notice of the same was published in the official newspaper of the City and proper notice sent to surrounding property owners; and

**WHEREAS**, the Planning Commission accepted public comments at the public hearing and recommended approval of the Comprehensive Plan Amendment for the Bongard property, located at 20522 Akin Road, said amendment changing the land use designation from Low Density Residential to Commercial.

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of Farmington hereby amends the 2030 Comprehensive Plan for the Bongard property, located at 20522 Akin Road from Low Density Residential to Commercial, contingent upon the following:

1. Review and approval of the Comprehensive Plan guide change by the Metropolitan Council.

This resolution adopted by recorded vote of the Farmington City Council in open session on the 6<sup>th</sup> day of March, 2017

\_\_\_\_\_  
Mayor

Attested to the \_\_\_\_\_ day of March, 2017.

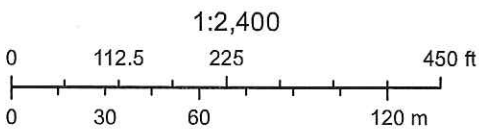
\_\_\_\_\_  
City Administrator

SEAL





March 6, 2017



Property Information  
Dakota County



**CITY OF FARMINGTON  
DAKOTA COUNTY, MINNESOTA**

**ORDINANCE NO. \_\_\_\_**

**An Ordinance Amending Title 10 of the Farmington City Code, the Farmington Zoning Ordinance, rezoning the property known as the Bongard property  
(20522 Akin Road)**

THE CITY COUNCIL OF THE CITY OF FARMINGTON HEREBY ORDAINS AS FOLLOWS:

**SECTION 1.** Section 10-5-1 of the Farmington City Code is amended by rezoning the property legally described on the attached Exhibit A, depicted in Exhibit B and addressed as 20522 Akin Road from R-1 (Low Density Residential) to B-4 (Neighborhood Business).

**SECTION 2.** The Zoning Map of the City of Farmington, adopted under Section 10-5-1 of the Farmington City Code, shall be republished to show the aforesaid zoning.

**SECTION 3.** This ordinance shall be effective upon review and approval of the Comprehensive Plan guide change from Low Density Residential to Commercial by the Metropolitan Council.

Adopted this \_\_\_\_ day of \_\_\_\_\_, 2017, by the City Council of the City of Farmington.

**SEAL**

**CITY OF FARMINGTON**

\_\_\_\_\_  
**MAYOR**

**ATTEST:**

\_\_\_\_\_  
**CITY ADMINISTRATOR**

Approved as to form the \_\_\_\_ day of \_\_\_\_\_, 2017.

\_\_\_\_\_  
**CITY ATTORNEY**

Published in the Farmington Independent the \_\_\_\_ day of \_\_\_\_\_, 2017.

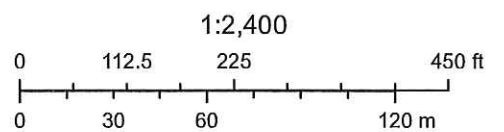
Exhibit "A": Legal Description of The Property (20522 Akin Road)

That part of the Northeast Quarter (NE1/4) of Section Twenty-Five (25), Township One-Hundred Fourteen (114), Range Twenty (20), described as follows: Commencing at the intersection of the North line of said Northeast Quarter (NE1/4) with the centerline of C.S.A.H. No. 31; thence Southeasterly, along said centerline, a distance of 230.55 feet, along a non-tangential curve, concave to the West, having a radius of 5729.74 feet; thence South 17 degrees 21 minutes 05 seconds East, assumed bearing, tangent to said curve, a distance of 1506.67 feet; thence Southeasterly, along said centerline, along a tangential curve, concave to the East, having a radius of 2864.85 feet, a central angle of 5 degrees 56 minutes 07 seconds a distance of 296.77 feet; thence continue Southeasterly along said curve, concave to the East, having a radius of 2864.85 feet, a central angle of 5 degrees 56 minutes 23 seconds, a distance of 297.00 feet; thence continue Southeasterly along said curve, concave to the East, having a radius of 2864.85 feet, a central angle of 4 degrees 48 minutes 36 seconds, a distance of 240.49 feet to the point of beginning of the land to be described; thence Southeasterly along said curve, concave to the East, having a radius of 2864.85 feet, a central angle of 0 degrees 26 minutes 24 seconds, a distance of 22.00 feet; thence South 34 degrees 28 minutes 35 seconds East, tangent to the last described curve, along said centerline, a distance of 217.35 feet to the South line of said Northeast Quarter (NE1/4); thence South 89 degrees 19 minutes 31 seconds East, along the South line of said Northeast Quarter (NE1/4) a distance of 522.66 feet to a point, distance 514.00 feet Westerly of the Southeast corner of said Northeast Quarter (NE1/4); thence North 0 degrees 40 minutes 29 seconds East, a distance of 478.00 feet; thence South 67 degrees 31 minutes 57 seconds West, a distance of 718.18 feet to the point of beginning, according to the United States Government Survey thereof and situate in Dakota County, Minnesota.





March 6, 2017



Property Information  
Dakota County