



**Meeting Location:**  
**Farmington City Hall**  
**430 Third Street**  
**Farmington, MN 55024**

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## **CITY COUNCIL REGULAR MEETING AGENDA**

October 17, 2022

7:00 PM

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. APPROVE AGENDA**
- 5. ANNOUNCEMENTS / COMMENDATIONS**
- 6. CITIZEN COMMENTS / RESPONSES TO COMMENTS**

(This time is reserved for citizen comments regarding non-agenda items. No official action can be taken on these items. Speakers are limited to five minutes to address the city council during citizen comment time.)

### **7. CONSENT AGENDA**

- (a) Approve October 3, 2022, City Council Work Session and Meeting Minutes - Administration
- (b) Approve Temporary On-Sale Liquor License - Knights of Columbus - Administration
- (c) Adopt Resolution Approving Gambling Event Permit - Knights of Columbus - Administration
- (d) Approve Temporary On-Sale Liquor License – Farmington Area Education Foundation - Administration
- (e) Adopt Resolution Approving Gambling Event Permit – Farmington Area Education Foundation - Administration
- (f) Third Quarter 2022 New Construction Report and Population Estimate - Community Development
- (g) Approve an Amendment to the Contract for Design Services on the 2022 Street Improvement Project - Engineering
- (h) Approve Final Payment for Design Services on the TH 3 Trail Improvements - Engineering
- (i) Approve Bills - Finance
- (j) AFSCME Maintenance Unit, Local #3815 and AFSCME Clerical, Technical, Professional Local #3815 Memorandums of Understanding (MOU) - Human Resources

- (k) Staff Changes and Recommendations - Human Resources
- (l) Approve 2022-2023 Farmington High School Hockey Game Ice Rental Agreement - Parks and Recreation
- (m) Approve Plans and Specifications and Authorize Advertisement for Bids for the City Hall Boiler Replacement Project – Parks and Recreation

#### **REGULAR AGENDA**

#### **8. PUBLIC HEARINGS**

- (a) Certification of Delinquent Municipal Services to 2023 Property Taxes - Finance

#### **9. AWARD OF CONTRACT**

#### **10. PETITIONS, REQUESTS AND COMMUNICATIONS**

#### **11. UNFINISHED BUSINESS**

#### **12. NEW BUSINESS**

#### **13. CITY COUNCIL ROUNDTABLE**

#### **14. ADJOURN**

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 430 Third St., Farmington, MN 55024  
 651-280-6800  
 FarmingtonMN.gov

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**TO:** Mayor, Councilmembers and City Administrator  
**FROM:** Cynthia Muller, Administrative Assistant  
**SUBJECT:** Approve October 3, 2022, City Council Work Session and Meeting Minutes - Administration  
**DATE:** October 17, 2022

**INTRODUCTION**

Attached for your review are the minutes of the October 3, 2022, city council work session and meeting.

**DISCUSSION**

N/A

**BUDGET IMPACT**

N/A

**ACTION REQUESTED**

Approve the minutes of the October 3, 2022, city council work session and meeting.

**ATTACHMENTS:**

Type		Description
	Exhibit	Work Session Minutes
	Exhibit	Meeting Minutes

**City of Farmington  
City Council Work Session Minutes  
October 3, 2022**

**1. Call to Order**

Mayor Hoyt called the work session to order at 5:00 p.m.

Present: Hoyt, Bernhjelm, Lien, Porter, Wilson

Also Present: Lynn Gorski, City Administrator; Julie Flaten, Assistant City Administrator/HR Director; Chris Regis, Finance Director; Jim Constantineau, Deputy Police Chief; Kellee Omlid, Parks and Recreation Director; Cynthia Muller, Administrative Assistant

Audience: Holly Bernatz

**2. Approve Agenda**

**MOTION** by Bernhjelm, second by Wilson to approve the agenda. **APIF, MOTION CARRIED.**

**3. Discussion Items**

**a. Future Debt**

The current debt service tax levy for 2023 is \$2,069,565. With the possible expansion of the police facility, street reconstruction projects out to 2027, and recreation capital projects, this number will increase. Finance Director Regis presented two scenarios of the potential impacts of new debt on future tax levies. Both scenarios reflect increases in the debt service tax levy.

Scenario A – public safety bond for par amount \$11,825,000

- \$1,800,000 of ARPA and solid waste funds would be used to reduce the bond.
- We would realize a lower interest cost and total debt service over the life of the bond.
- 20-year term issue date 2023.

Scenario B – public safety bond for par amount \$13,675,000

- ARPA and solid waste funds would be used to reduce debt service levies.
- \$600,000 per year for three years.
- We would realize a higher interest cost and total debt service over the life of the bond.
- 20-year term issue date 2023.

Park Improvement Bonds (Jim Bell Park and to bring the parks system up to where it needs to be.

- Par amount of bonds \$12,450,000
- 20-year term issue date 2024

Street projects 2023 – 2027

- Total par amount of bonds \$14,180,000
- 10-year terms

Council had a lengthy discussion on how to tackle all the upcoming projects. They asked what projects are included in the CIP and the timeline. We also have to keep in mind long term maintenance.

Regarding funding, public safety bonds are subject to a referendum. Park improvement bonds can be issued through tax abatement. The solid waste fund balance is \$1.8 - \$1.9 million.

Council asked for the biggest picture possible. Go back to the 5-year financial plan and look at what's not in there. There are a lot of areas under funded. We are a long way behind in funding current projects without adding more. Council discussed doing infrastructure projects first that have a direct impact on the residents. Council asked how long it would take to get an accurate assessment of funding high level items and how far off are we? Staff noted we have to look at what we have and we need a public works director. It could take a couple months to get a good idea.

Council noted we already have a massive debt issued for the city hall building to pay off. We need to determine how we maintain what we have before adding to it. There should be a needs and wants discussion at the council goal setting in 2023. Council recommended looking at what Public Works Director Gehler started with the street maintenance plan and determine the best allocation of money. We need to start telling our strengths and what we do to maintain it.

Administrator Gorski asked if the council wants to move forward with the police building. Councilmember Bernhjelm replied no. Councilmember Wilson suggested getting a public works director first and revisit the 5-year financial plan and determine if everything is in there. Talk to legislators that can get us funding. Councilmember Porter stated she sits here to represent the residents. We can't look at wants. This is a huge opportunity for communications to tell our story. She agreed with Councilmember Wilson to get a new public works director and a communications person. Councilmember Wilson stated between 2024 and 2027 there is no doubt the police department will need more space. He supports it, but how we get there is a bigger question. We can't get to the numbers without making life difficult for residents. If residents are asked to choose between roads or a police building, residents will choose the police building. Can we find a middle ground? Councilmember Lien stated the police put the ask out to what they wanted. It started with a fence and the project really accelerated. He supported the idea, but wants to see it happen at the right time. Mayor Hoyt stated we need to spend money in the best way possible. Are projects a want or a need? How do we pay for everything? We are looking at long-term debt and we have to have a plan. The plan needs to have enough common sense so that future councils stay with it. We could have a public safety referendum in 2024. Councilmember Bernhjelm noted we are funding the police department very well and adding staff. We can make do with what we have. Mayor Hoyt stated we have to have adequate funding for maintenance for buildings, streets, trails, general upkeep. Councilmembers Lien and Wilson agreed with hiring a lobbyist to work with legislators to get us funding.

Direction to staff was to:

- Hire a public works director
- Assess the CIP with all departments
- Hire a lobbyist to work with legislators to obtain funding
- Determine maintenance costs for buildings, trails, streets, parks and trees

Councilmember Bernhjelm noted we also have the fire station, water tower and salt shed, which are all big projects not accounted for.

Mayor Hoyt felt we need to discuss the solid waste balance and Hy-Vee assessments. If funds are not used for solid waste, they need to go back to the residents. Councilmember Bernhjelm noted we don't have a solid waste department anymore, so the funds have to go to projects or pay down the levy. Staff noted \$150,000 of solid waste funds was used to pay down the levy for 2023. Mayor Hoyt felt we should not count on the Hy-Vee assessments until all the payments are received.

**4. City Administrator Update**

Workers are pouring curb and gutter on the Spruce Street project.

Staff received good comments at the North Creek Greenway open house.

The Hwy 50 and Flagstaff intersection open house had good displays and conversations with residents.

Staff is working with HKGi on a summary for Jim Bell Park and to do a survey.

Staff is working on the 2024 fee schedule.

Hydrant flushing is taking place this week.

**5. Adjourn**

**MOTION** by Porter, second by Lien to adjourn at 6:39 p.m. **APIF, MOTION CARRIED.**

Respectfully submitted,

*Cynthia Muller*

Cynthia Muller  
Administrative Assistant

**COUNCIL MINUTES**  
**REGULAR**  
**October 3, 2022**

**1. CALL TO ORDER**

The meeting was called to order by Mayor Hoyt at 7:00 p.m.

**2. PLEDGE OF ALLEGIANCE**

Mayor Hoyt led the audience and Council in the Pledge of Allegiance.

**3. ROLL CALL**

Members Present: Hoyt, Bernhjelm, Lien, Porter, Wilson

Members Absent: None

Also Present: Leah Koch, City Attorney; Lynn Gorski, City Administrator; Julie Flaten, Assistant City Administrator/HR Director; Chris Regis, Finance Director; Matt Price, Assistant Fire Chief; Jim Constantineau, Deputy Police Chief; Kellee Omlid, Parks and Recreation Director; Cynthia Muller, Administrative Assistant

Audience: Holly Bernatz

**4. APPROVE AGENDA**

**MOTION** by Wilson, second by Porter to approve the agenda. **APIF, MOTION CARRIED.**

**5. ANNOUNCEMENTS**

**6. CITIZEN COMMENTS**

**7. CONSENT AGENDA**

**MOTION** by Wilson, second by Lien to approve the Consent Agenda as follows:

- a) Approved September 19, 2022, City Council Meeting Minutes – Administration
- b) Adopted **RESOLUTION R67-22** Approving Gambling Event Permit – Farmington Volleyball Club – Administration
- c) Approved Sergeants LELS Union Local #387 Memorandum of Understanding (MOU) – Administration
- d) Approved Bills – Finance
- e) Approved Out of State Training – Fire
- f) Approved Contract with Soundwave Production – Fire
- g) Adopted **RESOLUTION R68-22** Accepting Donation from Immanuel Dental to the Rambling River Center – Parks and Recreation
- h) Adopted **RESOLUTION R69-22** Accepting Donation from MN Nice Gardens and Landscapes to the Rambling River Center – Parks and Recreation
- i) Adopted **RESOLUTION R70-22** Accepting Donation from The Polka Dots to the Rambling River Center – Parks and Recreation
- j) Adopted **RESOLUTION R71-22** Accepting Donation from Happy Harry's Furniture to the Rambling River Center – Parks and Recreation

**APIF, MOTION CARRIED.**

**8. PUBLIC HEARINGS**

9. **AWARD OF CONTRACT**

10. **PETITIONS, REQUESTS AND COMMUNICATIONS**

11. **UNFINISHED BUSINESS**

12. **NEW BUSINESS**

a) **Adopt Resolution Approving New ERP and Utility Billing Software - Finance**

Over the past 18 months, LOGIS has been working with its membership to research, evaluate and select a new ERP and utility billing software solution to meet the future needs of the membership. The results of this process have been the selection of Oracle Cloud ERP and Sprypoint Cloud utility billing software solutions. LOGIS has negotiated with the vendors on pricing and in order to secure the best possible price, the LOGIS consortium is asking for a formal 10-year commitment from its members by November 15, 2022.

There will be an increase in annual costs for the financial software portion (Oracle Cloud ERP) of \$57,027 and \$9,155 for the Sprypoint Cloud utility billing solution. The implementation costs will be \$252,555 for the Oracle Cloud ERP and \$109,081 for the Sprypoint Cloud utility billing. Funding of the implementation costs would be to use one half of the Hy-Vee special assessments for two years to fund the financial software portion. For the utility billing implementation, staff recommends using funding from the four utility funds. These costs are based on all of the members committing to the new software solutions. If some members opt out or there are new members, these costs can change.

Councilmember Lien asked if this will make staff's work easier? Staff replied it will combine financial processes and make utility billing easier. Councilmember Lien asked if there is an alternative to do our own software? Staff noted the city could not afford to go out on our own. LOGIS has excellent service.

Councilmember Bernhjelm asked if there will be an increase in utility billing fees as part of the fee schedule. Staff replied there will be no fee increase; we have enough in the utility funds. Councilmember Bernhjelm noted we have \$203,000 in Hy-Vee assessments. We don't pay until this is implemented and it could take four to five years to implement. Do we pay in a lump sum or is there a payment schedule? Staff stated we are not in the first group to implement this, so there is enough time to find other funding sources. There are a few other cities that are discussing joining LOGIS. Councilmember Wilson asked staff to identify different funding other than Hy-Vee assessments. Mayor Hoyt noted there is no action needed on funding sources tonight. **MOTION** by Wilson, second by Lien to adopt **RESOLUTION R72-22** approving the city's 10-year commitment to the new LOGIS ERP and utility billing software applications. **APIF, MOTION CARRIED.**

13. **COUNCIL ROUNDTABLE**



**Wilson:** Congratulations to the marathon and 10-mile finishers at the marathon. That is a huge accomplishment.

**Porter:** Applauded everyone for being positive at local sporting events.

**Bernhjelm:** Farmington received the Local Leaders in Government Award. Congratulations to all city staff for telling our story.

**Koch:** Tomorrow oral arguments will be held for the Supreme Court that will affect dedication fees for parks.

**Flaten:** Thank you to Mayor Hoyt and staff for taking part in interviews this week. We have received 40 applications for part-time seasonal workers.

**Gorski:** Hydrant flushing is taking place this week. Thanked Jackie Dooley for helping put Farmington's 150<sup>th</sup> Anniversary campaign together.

**Omlid:** Thank you to the Rambling River Center board members for their work on the 40<sup>th</sup> Anniversary celebration. We are doing a Halloween decorations tour. Residents should have their homes decorated by October 17 and a map will be provided for those participating.

**Regis:** Working on September month end.

**Constantineau:** The pink patch project is underway for October. Patches are available at the police department and liquor stores. Proceeds go to the American Cancer Society.

**Price:** There were 66 donations at Thursday's blood drive. October 12 is the open house for fire prevention week.

**Hoyt:** Fall is here. School is in session so watch for busses and kids. Farmers are in harvest season so share the road. He spoke at senior political science classes this week and it was a fun experience. The Rambling River Center anniversary was a great event.

**14. ADJOURN**



**MOTION** by Wilson, second by Porter to adjourn at 7:21 p.m. **APIF, MOTION CARRIED.**

Respectfully submitted,

*Cynthia Muller*

Cynthia Muller  
Administrative Assistant



 430 Third St., Farmington, MN 55024  
 651-280-6800  
 FarmingtonMN.gov

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**TO:** Mayor, Councilmembers and City Administrator  
**FROM:** Cynthia Muller, Administrative Assistant  
**SUBJECT:** Approve Temporary On-Sale Liquor License - Knights of Columbus - Administration  
**DATE:** October 17, 2022

**INTRODUCTION**

The Knights of Columbus are requesting a Temporary On-Sale Liquor License for a fundraiser.

**DISCUSSION**

The Knights of Columbus are requesting a Temporary On-Sale Liquor License for a fundraiser to be held on November 19, 2022, at 22120 Denmark Avenue. Per State Statute, a Temporary On-Sale Liquor License must first be approved by the city and then forwarded to the state for approval.

**BUDGET IMPACT**

The State of Minnesota waives all fees for Temporary Liquor Licenses for non-profit organizations. Therefore, the city has not established a fee for a Temporary On-Sale Liquor License.

**ACTION REQUESTED**

Approve the attached application for a Temporary On-Sale Liquor License for the Knights of Columbus for their fundraiser on November 19, 2022.

**ATTACHMENTS:**

Type	Description
 Exhibit	Application



Minnesota Department of Public Safety  
Alcohol and Gambling Enforcement Division  
445 Minnesota Street, Suite 222, St. Paul, MN 55101  
651-201-7500 Fax 651-297-5259 TTY 651-282-6555

**APPLICATION AND PERMIT FOR A 1 DAY  
TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

Name of organization	Date organized	Tax exempt number	
KNIGHTS OF COLUMBUS	10/1940	6045054	
Address	City	State	Zip Code
22120 DENMARK AVE. S.	FARMINGTON	Minnesota	55024
Name of person making application	Business phone	Home phone	
ROBERT ITALIANO	612-860-7101	SAME	
Date(s) of event	Type of organization		
11-19-2022	<input type="checkbox"/> Club <input checked="" type="checkbox"/> Charitable <input type="checkbox"/> Religious <input type="checkbox"/> Other non-profit		
Organization officer's name	City	State	Zip Code
JAMES DYKHUIS - GRAND KNIGHT	FARMINGTON	Minnesota	55024
Organization officer's name	City	State	Zip Code
THOMAS DUBAY - DEPUTY GRAND KNIGHT	FARMINGTON	Minnesota	55024
Organization officer's name	City	State	Zip Code
TIMOTHY MCNAMARA - FINANCIAL SECTY	FARMINGTON	Minnesota	55024
Organization officer's name	City	State	Zip Code
DARIN THUREN - BINGO CHAIRMAN	ROSEMOUNT	Minnesota	55068

Location where permit will be used. If an outdoor area, describe.  
CHURCH OF ST. MICHAEL FELLOWSHIP HALL, 22120 DENMARK AVE. S.  
FARMINGTON, MN 55024

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.

N/A

If the applicant will carry liquor liability insurance please provide the carrier's name and amount of coverage.

WE ARE SELF-INSURED (K&C & CHURCH)

**APPROVAL**

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

City or County approving the license	Date Approved
Fee Amount	Permit Date
Date Fee Paid	City or County E-mail Address
	City or County Phone Number

Signature City Clerk or County Official

Approved Director Alcohol and Gambling Enforcement

CLERKS NOTICE: Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event.

**ONE SUBMISSION PER EMAIL, APPLICATION ONLY.**

**PLEASE PROVIDE A VALID E-MAIL ADDRESS FOR THE CITY/COUNTY AS ALL TEMPORARY PERMIT APPROVALS WILL BE SENT BACK VIA EMAIL. E-MAIL THE APPLICATION SIGNED BY CITY/COUNTY TO AGE.TEMPORARYAPPLICATION@STATE.MN.US**



 430 Third St., Farmington, MN 55024  
 651-280-6800  
 FarmingtonMN.gov

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**TO:** Mayor, Councilmembers and City Administrator  
**FROM:** Cynthia Muller, Administrative Assistant  
**SUBJECT:** Adopt Resolution Approving Gambling Event Permit - Knights of Columbus - Administration  
**DATE:** October 17, 2022

**INTRODUCTION**

The Knights of Columbus are requesting a Gambling Event Permit for three bingo fundraisers.

**DISCUSSION**

Per State Statute 349.166 and pertinent City Code, a Gambling Event Permit must be issued by the city for this type of event. An application has been received, along with the appropriate fees. The police department has reviewed the application and approved the request.

**BUDGET IMPACT**

Gambling fees are included in the revenue portion of the 2022 budget.

**ACTION REQUESTED**

Consider the attached resolution granting a Gambling Event Permit to the Knights of Columbus, to be held at St. Michaels Catholic Church, 22120 Denmark Avenue, on November 19, 2022, January 21, 2023 and February 25, 2023.

**ATTACHMENTS:**

Type	Description
 Resolution	Resolution

**RESOLUTION NO.**

**APPROVING A MINNESOTA LAWFUL  
GAMBLING EVENT PERMIT APPLICATION FOR  
THE KNIGHTS OF COLUMBUS**

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Farmington, Minnesota, was held in the Council Chambers of said city on the 17<sup>th</sup> day of October 2022 at 7:00 p.m.

Members Present:

Members Absent:

Member

and

Member

introduced and seconded the following:

**WHEREAS**, pursuant to M.S. 349.166, the State of Minnesota Gambling Board may not issue or renew a Gambling Event Permit unless the City Council adopts a resolution approving said permit; and,

**WHEREAS**, the Knights of Columbus have submitted an application for a Gambling Event Permit to be conducted at 22120 Denmark Avenue, on November 19, 2022, January 21, 2023, and February 25, 2023, for Council consideration.

**NOW, THEREFORE, BE IT RESOLVED** by the Farmington City Council that the Gambling Event Permit for the Knights of Columbus, to be held at 22120 Denmark Avenue, is hereby approved.

This resolution adopted by recorded vote of the Farmington City Council in open session on the 17<sup>th</sup> day of October 2022.

\_\_\_\_\_  
Mayor

Attested to the \_\_\_\_\_ day of October 2022.

\_\_\_\_\_  
City Administrator

SEAL



 430 Third St., Farmington, MN 55024  
 651-280-6800  
 FarmingtonMN.gov

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**TO:** Mayor, Councilmembers and City Administrator  
**FROM:** Cynthia Muller, Administrative Assistant  
**SUBJECT:** Approve Temporary On-Sale Liquor License – Farmington Area Education Foundation - Administration  
**DATE:** October 17, 2022

**INTRODUCTION**

The Farmington Area Education Foundation is requesting a Temporary On-Sale Liquor License for a fundraiser.

**DISCUSSION**

The Farmington Area Education Foundation is requesting a Temporary On-Sale Liquor License for a fundraiser to be held on November 4, 2022, at 22120 Denmark Avenue. Per State Statute, a Temporary On-Sale Liquor License must first be approved by the city and then forwarded to the state for approval.

**BUDGET IMPACT**

The State of Minnesota waives all fees for Temporary Liquor Licenses for non-profit organizations. Therefore, the city has not established a fee for a Temporary On-Sale Liquor License.

**ACTION REQUESTED**

Approve the attached application for a Temporary On-Sale Liquor License for the Farmington Area Education Foundation for their fundraiser on November 4, 2022.

**ATTACHMENTS:**

Type	Description
▣ Exhibit	Application



Minnesota Department of Public Safety  
Alcohol and Gambling Enforcement Division  
445 Minnesota Street, Suite 222, St. Paul, MN 55101  
651-201-7500 Fax 651-297-5259 TTY 651-282-6555  
**APPLICATION AND PERMIT FOR A 1 DAY  
TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

Name of organization		Date organized		Tax exempt number	
Farmington Area Education Foundation		9/15/2000		3981045	
Address		City	State	Zip Code	
P.O. Box 296		Farmington	Minnesota	55024	
Name of person making application		Business phone		cell Home phone	
Mary Treakle				(651) 238-3223	
Date(s) of event		Type of organization			
November 4, 2022		<input type="checkbox"/> Club <input type="checkbox"/> Charitable <input type="checkbox"/> Religious <input checked="" type="checkbox"/> Other non-profit			
Organization officer's name		City	State	Zip Code	
Mary Treakle		Farmington	Minnesota	55024	
Organization officer's name		City	State	Zip Code	
Gale Poore		Farmington	Minnesota	55024	
Organization officer's name		City	State	Zip Code	
Jake Cordes		Farmington	Minnesota	55024	
Organization officer's name		City	State	Zip Code	
Jill Dean		Farmington	Minnesota	55024	
Location where permit will be used. If an outdoor area, describe.					
Church of St. Michael 22120 Denmark Ave.; Farmington, MN 55024					
If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.					

If the applicant will carry liquor liability insurance please provide the carrier's name and amount of coverage.

APPROVAL

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

City or County approving the license	Date Approved
Fee Amount	Permit Date
Date Fee Paid	City or County E-mail Address
	City or County Phone Number
Signature City Clerk or County Official	Approved Director Alcohol and Gambling Enforcement

CLERKS NOTICE: Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event.

ONE SUBMISSION PER EMAIL, APPLICATION ONLY.

PLEASE PROVIDE A VALID E-MAIL ADDRESS FOR THE CITY/COUNTY AS ALL TEMPORARY PERMIT APPROVALS WILL BE SENT BACK VIA EMAIL. E-MAIL THE APPLICATION SIGNED BY CITY/COUNTY TO [AGE.TEMPORARYAPPLICATION@STATE.MN.US](mailto:AGE.TEMPORARYAPPLICATION@STATE.MN.US)



 430 Third St., Farmington, MN 55024  
 651-280-6800  
 FarmingtonMN.gov

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**TO:** Mayor, Councilmembers and City Administrator  
**FROM:** Cynthia Muller, Administrative Assistant  
**SUBJECT:** Adopt Resolution Approving Gambling Event Permit – Farmington Area Education Foundation - Administration  
**DATE:** October 17, 2022

**INTRODUCTION**

The Farmington Area Education Foundation is requesting a Gambling Event Permit for two bingo fundraisers.

**DISCUSSION**

Per State Statute 349.166 and pertinent City Code, a Gambling Event Permit must be issued by the city for this type of event. An application has been received, along with the appropriate fees. The city attorney has reviewed the application and the attached resolution approving the request.

**BUDGET IMPACT**

Gambling fees are included in the revenue portion of the 2022 budget.

**ACTION REQUESTED**

Consider the attached resolution granting a Gambling Event Permit to the Farmington Area Education Foundation, to be held at St. Michaels Catholic Church, 22120 Denmark Avenue, on November 4, 2022, and April 14, 2023.

**ATTACHMENTS:**

Type	Description
 Resolution	Resolution



**RESOLUTION NO.**

**APPROVING A MINNESOTA LAWFUL  
GAMBLING EVENT PERMIT APPLICATION FOR  
THE FARMINGTON AREA EDUCATION FOUNDATION**

Pursuant to due call and notice thereof, a regular meeting of the city council of the City of Farmington, Minnesota, was held in the council chambers of said city on the 17<sup>th</sup> day of October 2022 at 7:00 p.m.

Members Present:

Members Absent:

Member

and

Member

introduced and seconded the following:

**WHEREAS**, pursuant to M.S. 349.166, the State of Minnesota Gambling Board may not issue or renew a Gambling Event Permit unless the city council adopts a resolution approving said permit; and,

**WHEREAS**, the Farmington Area Education Foundation has submitted an application for a Gambling Event Permit to be conducted at 22120 Denmark Avenue, on November 4, 2022, and April 14, 2023, for council consideration.

**NOW, THEREFORE, BE IT RESOLVED** by the Farmington City Council that the Gambling Event Permit for the Farmington Area Education Foundation, to be held at 22120 Denmark Avenue, is hereby approved.

This resolution adopted by recorded vote of the Farmington City Council in open session on the 17<sup>th</sup> day of October 2022.

\_\_\_\_\_  
Mayor

Attested to the \_\_\_\_\_ day of October 2022.

\_\_\_\_\_  
City Administrator

SEAL

**TO:** Mayor, Councilmembers and City Administrator  
**FROM:** Ken Lewis, Chief Building Official  
**SUBJECT:** Third Quarter 2022 New Construction Report and Population Estimate - Community Development  
**DATE:** October 17, 2022

### **INTRODUCTION**

The following report summarizes the new construction permits issued during the third quarter of 2022, and the population estimate.

### **DISCUSSION**

**Third Quarter Building Permit Information:** During the third quarter of the 2022 building construction season (July 1<sup>st</sup> through September 30th), the city issued **17** new single-family. The city also issued **1** townhome with **8** units and **1** commercial amenities building located at Viva Attiva Development.

The average building valuation of the single-family homes during the third quarter of 2022 was **\$227,312** down from \$231,449 during the second quarter of 2022. The Townhome came to **\$1,100,000** also the commercial amenities building came to **\$907,649** (Note that the valuation averages do not represent the average sale price or average market value of the homes in question, since they do not include the value of the lot or any amenities added to the home that are not part of the building code formula).

At the beginning of 2003, city staff decided that each quarterly building permit report should also include an updated population estimate for the city of Farmington. After discussing several methods of calculating population, a decision was made to base our population estimates on Certificates of Occupancy rather than upon building permits. Building permit activity is not a “real time” reflection of actual population, given the “lag time” between the issuance of the permit and the actual occupancy of the dwelling unit (i.e., the time required to construct, market and sell the home).

Accordingly, staff started with the city population as of April 1, 2000, (as determined by the U.S. Census Bureau) and then determined the number of Certificates of Occupancy [C.O.’s] issued by the city since that date. The number of C.O.’s is multiplied by 2.93, which was (according to the 2021 Census) the average number of occupants per Farmington dwelling unit. The resulting calculations are as follows:

23,165 **Estimated population as of December 31<sup>st</sup>, 2019**  
+ 24 = 8 certificates of occupancy issued from period 1/1/20 to 3/31/20 X 2.95  
23,189 **Estimated population as of March 31, 2020**  
+ 21 = 7 certificates of occupancy issued from period 4/1/20 to 6/30/20 X 2.95  
23,210 **Estimated population as of June 30, 2020**  
+ 47 = 16 certificates of occupancy issued from period 7/1/20 to 9/30/20 X 2.95  
23,257 **Estimated population as of September 30, 2020**

+ 30 = 10 certificates of occupancy issued from period 10/1/20 to 12/31/20 X 2.95  
 23,287 **Estimated population as of December 31, 2020**  
 + 77 = 26 certificates of occupancy issued from period 1/1/21 to 3/31/21 X 2.95  
 23,364 Estimated population as of March 31, 2021  
 + 59 = 20 certificates of occupancies issued from period 4/1/21 to 6/30/21 X 2.95  
 23,423 Estimated population as of June 30, 2021  
 + 67 = 23 certificates of occupancies issued from period 7/1/21 to 9/30/21 X 2.95  
 23,490 Estimated population as of September 30, 2021  
 + 85 = 29 certificates of occupancies issued from period 10/1/21 to 12/31/21 X 2.95  
 23,575 **Estimated population as of December 31, 2021**  
 + 53 = 18 certificates of occupancies issued from period 1/1/22 to 3/31/22 X 2.93  
 23,628 Estimated population as of March 31, 2022  
 + 111 = 38 certificates of occupancies issued from period 4/1/22 to 6/30/22 X 2.93  
 23,739 Estimated population as of June 30, 2022  
 + 88 = 30 certificates of occupancies issued from period 7/1/22 to 9/30/22 X 2.93  
 23,827 Estimated population as of September 30, 2022

#### **BUDGET IMPACT**

None

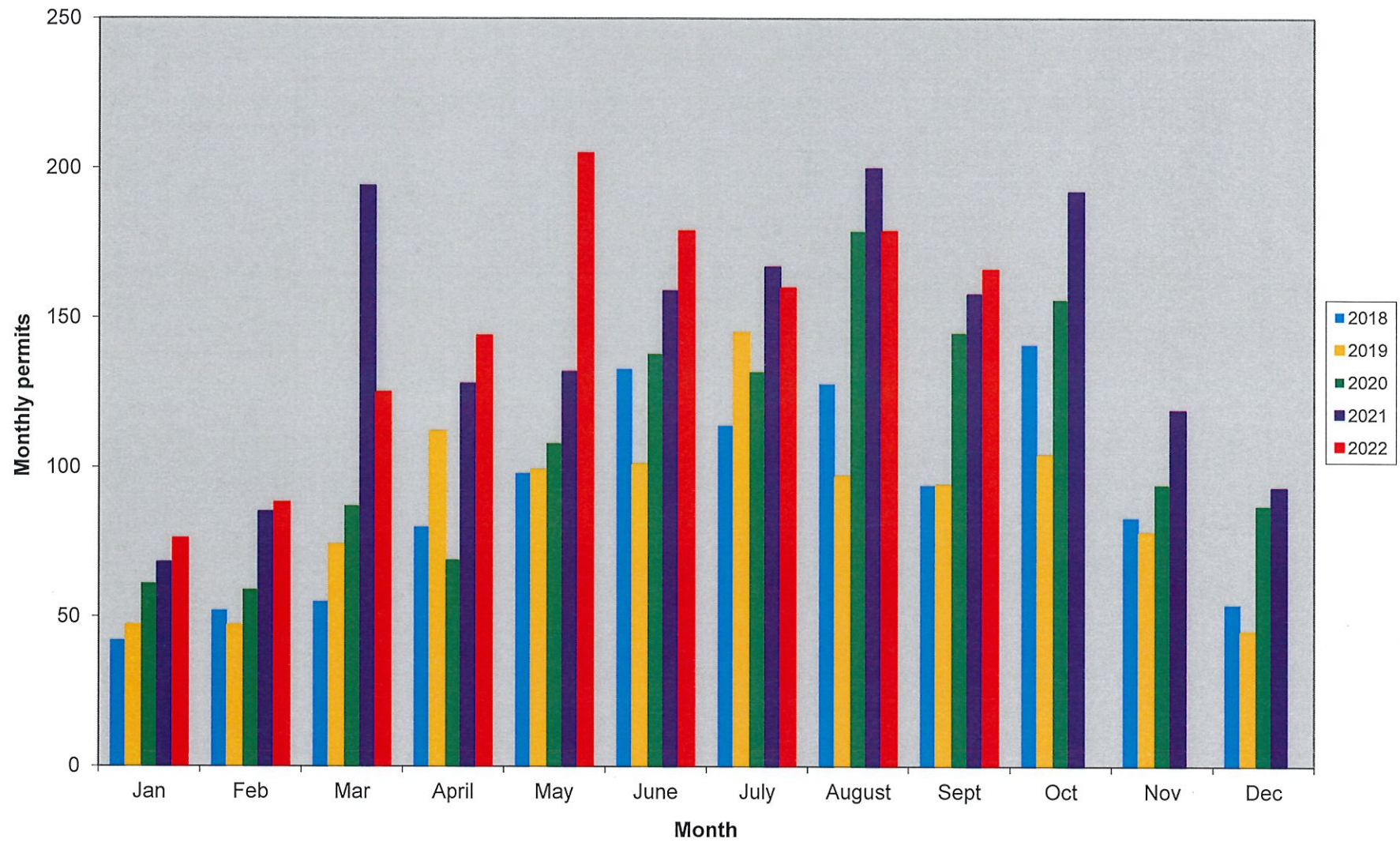
#### **ACTION REQUESTED**

For information only. No action is required.

#### **ATTACHMENTS:**

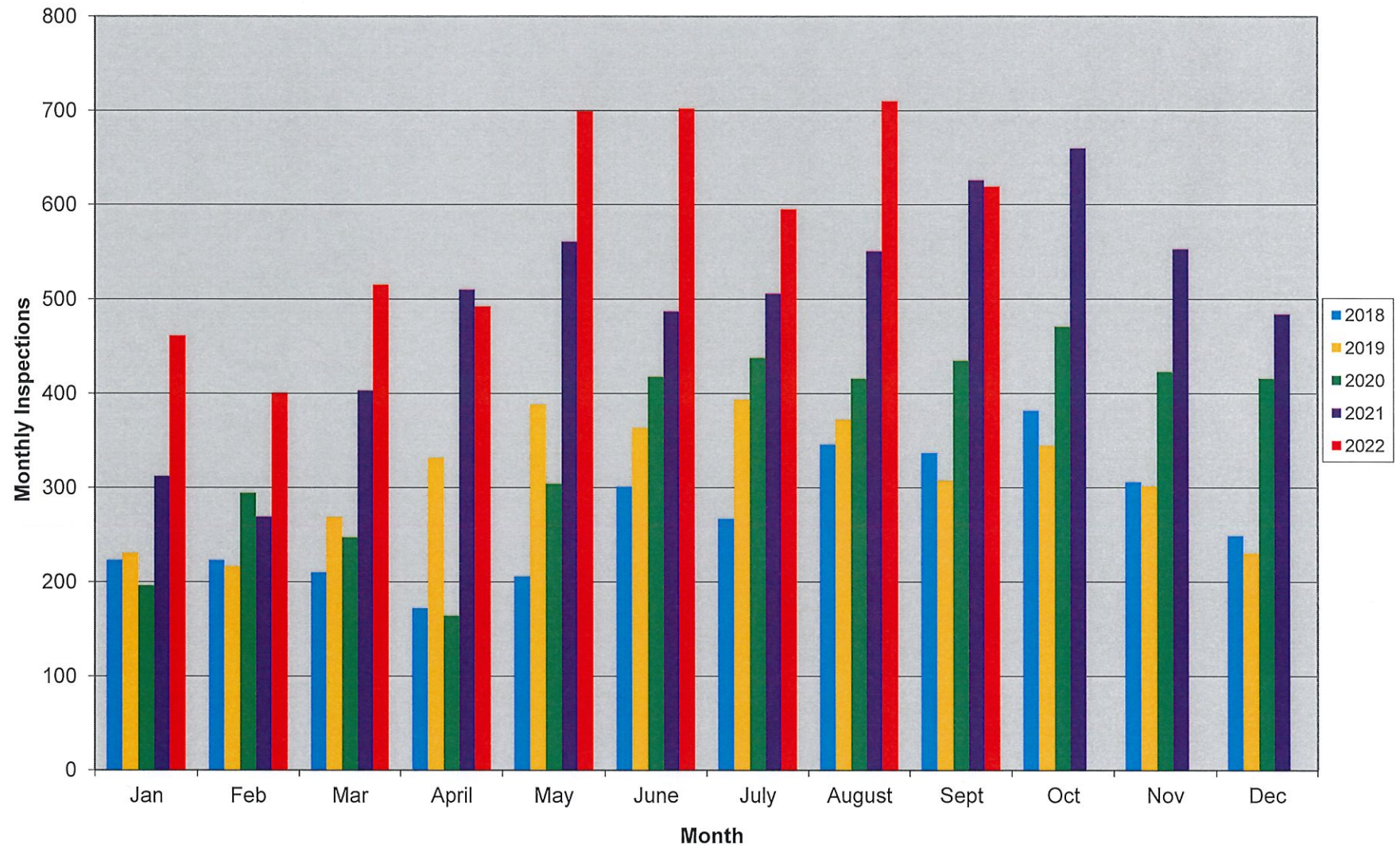
Type	Description
▣ Cover Memo	Third Quarter New Construction and population estimate

### Permits Issued for Existing Homes

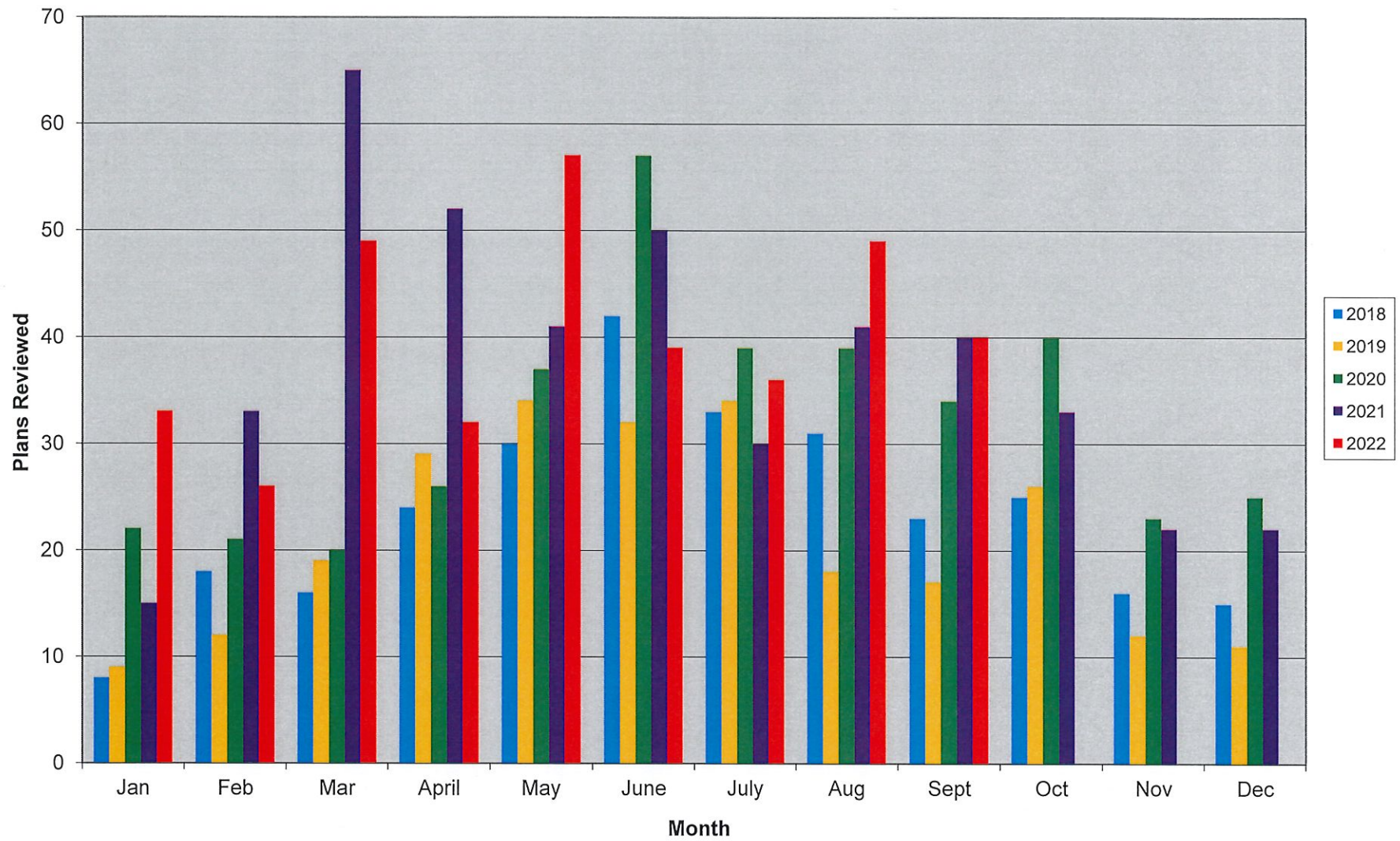




## Monthly Inspections



## Monthly Plan Reviews





QUARTERLY BUILDING PERMITS

Year	Quarter	New SF Units	New Duplex Units	New Townhome/Multi- Family Units	New Rental Housing	Total Residential Units	New Commercial Permits Issued	New Industrial Permits Issued	New Public/ Institutional/Other
2016	1st Qrt	10	0	0	0	10	0	0	0
	2nd	25	0	0	0	25	0	0	0
	3rd	18	0	1	0	19	0	0	0
	4th	12	1	0	0	13	0	0	0
To Date	2016 Total	65	1	1	0	67	0	0	0
2017	1st Qrt	17	1	0	0	18	0	0	0
	2nd	14	0	0	0	14	0	0	0
	3rd	9	0	2	0	11	0	0	0
	4th	2	0	0	0	1	1	0	0
To Date	2017 Total	42	1	2	0	45	1	0	0
2018	1st Qrt	4	0	0	0	4	0	0	0
	2nd	12	0	2	0	14	0	0	0
	3rd	8	0	0	0	8	1	0	0
	4th	10	0	0	0	10	1	0	0
To Date	2018 Total	34	0	2	0	36	2	0	0
2019	1st Qrt	1	0	5	0	6	0	0	0
	2nd	14	0	0	0	14	1	0	2
	3rd	8	0	0	0	8	0	0	0
	4th	10	0	0	0	10	0	0	0
To Date	2019 Total	33	0	5	0	38	1	0	2
2020	1st Qrt	11	0	0	0	11	0-Cancelled -Just for Kixs	0	0
	2nd	15	0	0	0	15	0	0	0
	3rd	30	0	0	0	30	1	0	0
	4th	26	0	0	0	26	0	0	0
To Date	2020Total	82	0	0	0	82	1	0	0
2021	1st Qrt	26	0	0	0	26	0	0	0
	2nd	37	0	0	0	37	3	0	0
	3rd	27	0	0	0	27	0	0	0
	4th	29	0	0	0	29	0	0	0
To Date	2021 Total	119	0	0	0	119	3	0	0
2022	1st Qrt	35	0	8	0	43	0	0	0
	2nd	33	0	0	0	33	1	0	2
	3rd	17	0	8	0	25	1	0	0
	4th								
To Date	2022Total	85	0	16	0	101	2	0	2

**TO:** Mayor, Councilmembers and City Administrator  
**FROM:** Matt Decur, Assistant City Engineer  
**SUBJECT:** Approve an Amendment to the Contract for Design Services on the 2022 Street Improvement Project - Engineering  
**DATE:** October 17, 2022

### **INTRODUCTION**

Bolton & Menk has submitted a request to amend their contract for Engineering Services on the Spruce Street Reconstruction Project. The Contract, approved at the December 6, 2021, Council meeting, was for an hourly not-to-exceed amount of \$313,482.

### **DISCUSSION**

The request for additional services includes the following work and fees:

#### **Feeley Fields and Police Station Parking Lots**

Additional fees requested: \$28,046

These improvements were added to the project scope after design proposals were received and contracts were written. Costs for these improvements, based on the contractor's bids, will be \$252,809. Design fees equaling 11% of construction costs are typical for this type of work.

#### **Wetland Delineation**

Additional fees requested: \$4,908

Bolton & Menk assumed all areas in the project were included in previous delineations. Previous wetland delineations did not include Fire Station 1, west Spruce Street, or the existing west Schmitz-Maki Arena parking lot.

#### **Schmitz Maki Arena Sidewalk Replacement**

Additional fees requested: \$7,843

Reconstruction of concrete sidewalks surrounding the Schmitz-Maki Arena were added to the project after design proposals were received and contracts were written. This work will improve ADA accessibility to the building and better connect the Arena to the new parking lot.

#### **Alley Reconstruction**

Additional fees requested: \$14,390

Reconstruction of alleys in the project area was added to the project scope after design proposals were received and contracts were written. Costs for these improvements, based on the contractor's bids, will be \$67,435. Design includes future asphalt paving, but the City opted not to pave alleys at this time to reduce construction and future maintenance costs. The lower construction costs result in design fees of 21% of construction costs.



### **Topographic Survey in Snow Conditions**

Additional fees requested: \$11,900

Bolton & Menk assumed no survey work would take place in snow covered conditions. 70 hours of additional survey work was necessary after the 12/10/2022 snowfall.

### **Lift Station Replacement**

Additional fees requested: \$37,450

The existing lift station at Maki Arena is nearing its service life, and replacement was added to project after design proposals were received and contracts were written. The design fees requested equate to 13% of the \$281,250 construction costs for the lift station.

The total Contract Amendment requested is \$104,537 and brings the Contract total to \$418,019. This is 8.5% of the low construction bid of \$4.9 million. An additional amendment will be necessary to address construction engineering and inspection of additional work. The final Engineering Services Contract will be around 10% of the final construction cost, which is typical for a street & utility improvement project.

### **BUDGET IMPACT**

Design and construction engineering costs were included in the project budget and will be funded by General Obligation Bonds and utility funds.

### **ACTION REQUESTED**

Approve Amendment No. 1 to the Contract for Design Services on the 2022 Spruce Street Improvement Project in the amount of \$104,537.

**TO:** Mayor, Councilmembers and City Administrator  
**FROM:** Matt Decur, Assistant City Engineer  
**SUBJECT:** Approve Final Payment for Design Services on the TH 3 Trail Improvements - Engineering  
**DATE:** October 17, 2022

### **INTRODUCTION**

Construction of the trails and roundabout at the TH 3 and CR 66 are complete. Bolton & Menk is seeking final payment for their design work as part of the project.

### **DISCUSSION**

The city originally received funding (\$275,400) from the Metro Local Partnership Program (LPP) to install a trail along the west side of TH 3 in conjunction with the roundabout project at TH 3/CR 66. As the project grew in size, MnDOT determined the importance of a trail along both the east and west side of TH 3. These additional improvements resulted in MnDOT changing the project from a LPP project to a standalone MnDOT State Project and the funds received through the LPP program were shifted to the project as a whole.

The City was initially responsible for design of the trail on the west side of TH3 and initiated a \$45,000 contract with Bolton & Menk to coordinate the design with MnDOT. When the project transitioned from an LPP project to a MnDOT project, \$29,500 was added to the Bolton & Menk contract for conversion of the preliminary MnDOT trail design. When a trail on the east side of TH 3 was added to the project, \$55,000 was added to the Bolton & Menk contract for design and environmental approvals. The final contract amount for design services is \$129,500. Final design costs to Bolton & Menk will be \$112,891.50.

The City has also paid \$15,776.88 to MnDOT for project design and \$40,474.35 to MnDOT for construction and construction engineering costs through previously approved Agreements.


### **BUDGET IMPACT**

The City's final cost, including design and construction, for the TH3 Trail and Roundabout project is \$169,142.73. These costs were budgeted with and will be funded by the General Obligation Bonds that are funding the 2022 Street Improvement Project.

### **ACTION REQUESTED**

Approve a final contract amount of \$112,891.50 and final payment to Bolton & Menk for design services on the TH 3 Trail Improvements.



 430 Third St., Farmington, MN 55024  
 651-280-6800  
 FarmingtonMN.gov

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**TO:** Mayor, Councilmembers and City Administrator  
**FROM:** Chris Regis, Finance Director  
**SUBJECT:** Approve Bills - Finance  
**DATE:** October 17, 2022

**INTRODUCTION**

Attached is the September 28, 2022 – October 11, 2022 city council check register and recently processed automatic payments for your review.

**DISCUSSION**

N/A

**BUDGET IMPACT**

N/A

**ACTION REQUESTED**

Approve the attached payments.

**ATTACHMENTS:**

Type	Description
▢ Backup Material	Council Check Summary

Note: Payment amount may not reflect the actual amount due to data sequencing and/or data selection.

## Council Check Summary

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9/28/2022 - 10/11/2022

Check #	Date	Amount	Supplier / Explanation	PO#	Doc No	Inv No	BU	Obj	Sub	Subledger	Account Description	BU Description	Co	Dept	Div
101140	9/30/2022		<b>100493 BELLBOY CORPORATION</b>												
		1,627.12	LIQUOR & SPIRITS ORDER		206700	0096637400	6100	1405	10		INVENTORY- DOWNTOWN	LIQUOR OPERATIONS	06100	02	
		142.87	LIQUOR SUPPLIES & MIXES ORDER		206701	0105791400	6100	1405	10		INVENTORY- DOWNTOWN	LIQUOR OPERATIONS	06100	02	
		45.00	BAG ORDER		206701	0105791400	6110	6250			OTHER SUPPLIES & PARTS	DOWNTOWN LIQUOR REV & EXP	06100	02	
		1,814.99													
101141	9/30/2022		<b>117735 CLEAR RIVER BEVERAGE</b>												
		239.00	BEER ORDER		206684	652083	6100	1405	15		INVENTORY- PILOT KNOB	LIQUOR OPERATIONS	06100	02	
		239.00													
101142	9/30/2022		<b>100071 COLLEGE CITY BEVERAGE INC</b>												
		7,760.05	BEER ORDER		206682	836073	6100	1405	10		INVENTORY- DOWNTOWN	LIQUOR OPERATIONS	06100	02	
		30.00-	BEER ORDER CREDIT		206687	835957 CR	6100	1405	15		INVENTORY- PILOT KNOB	LIQUOR OPERATIONS	06100	02	
		154.80	BEER ORDER		206688	835959	6100	1405	15		INVENTORY- PILOT KNOB	LIQUOR OPERATIONS	06100	02	
		8,390.40	BEER ORDER		206689	835958	6100	1405	15		INVENTORY- PILOT KNOB	LIQUOR OPERATIONS	06100	02	
		385.78	BEER ORDER		206692	836072	6100	1405	10		INVENTORY- DOWNTOWN	LIQUOR OPERATIONS	06100	02	
		335.93-	BEER ORDER CREDIT		206724	836071 CR	6100	1405	10		INVENTORY- DOWNTOWN	LIQUOR OPERATIONS	06100	02	
		16,325.10													
101143	9/30/2022		<b>100022 FARMINGTON PRINTING INC</b>												
		104.80	NAME PLATES (4)		206516	14383	1010	6210			OFFICE SUPPLIES	ADMINISTRATION	01000	01	
		104.80													
101144	9/30/2022		<b>108261 LAMETTRY'S COLLISION LAKEVILLE</b>												
		8,725.48	SQD 51 REPAIRS		206656	8C2A255B	7100	6430			INSURANCE DEDUCTIBLE	INSURANCE	07100	02	
		8,725.48													
101145	9/30/2022		<b>115396 MACQUEEN EMERGENCY GROUP</b>												
		452.46	FILTERS FOR LADDER TRUCK		206381	P07652	1060	6230			VEHICLE SUPPLIES & PARTS	FIRE SERVICES	01000	06	
		3,245.30	RE Mounting of equipment on eng		206383	W04582	1060	6510	1		OUTSIDE VEHICLE REPAIR/MAINT	FIRE SERVICES	01000	06	
		3,697.76													
101146	10/7/2022		<b>101344 ABM EQUIPMENT &amp; SUPPLY INC.</b>												
		274.27	STOCK FILTERS		206803	0171996-IN	7200	6230			VEHICLE SUPPLIES & PARTS	FLEET OPERATIONS	07200	08	
		274.27													
101147	10/7/2022		<b>100493 BELLBOY CORPORATION</b>												
		176.40	BAG ORDER		206880	0105804200	6110	6250			OTHER SUPPLIES & PARTS	DOWNTOWN LIQUOR REV & EXP	06100	02	
		46.51	BAG ORDER		206881	0105803200	6110	6250			OTHER SUPPLIES & PARTS	DOWNTOWN LIQUOR REV & EXP	06100	02	
		759.50	LIQUOR & SPIRITS ORDER		206882	0096692400	6100	1405	10		INVENTORY- DOWNTOWN	LIQUOR OPERATIONS	06100	02	
		982.41													
101148	10/7/2022		<b>118704 BLUE CLOUD DISTRIBUTION OF MINNESOTA INC</b>												
		840.00	LIQUORS & SPIRITS ORDER		206891	101070785	6100	1405	10		INVENTORY- DOWNTOWN	LIQUOR OPERATIONS	06100	02	
		392.00	LIQUOR & SPIRITS ORDER		206894	101070765	6100	1405	15		INVENTORY- PILOT KNOB	LIQUOR OPERATIONS	06100	02	
		336.00	LIQUOR & SPIRITS ORDER		206895	101070690	6100	1405	15		INVENTORY- PILOT KNOB	LIQUOR OPERATIONS	06100	02	

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Check #	Date	Amount	Supplier / Explanation	PO#	Doc No	Inv No	BU	Obj	Sub	Subledger	Account Description	BU Description	Co	Dept	Div
		1,568.00													
101149	10/7/2022		100071 COLLEGE CITY BEVERAGE INC												
		513.00	BEER ORDER		206890	838179	6100	1405	10		INVENTORY- DOWNTOWN	LIQUOR OPERATIONS	06100	02	
		235.25	BEER ORDER CREDIT		206892	838178 CR	6100	1405	10		INVENTORY- DOWNTOWN	LIQUOR OPERATIONS	06100	02	
		7,873.40	BEER ORDER		206893	838180	6100	1405	10		INVENTORY- DOWNTOWN	LIQUOR OPERATIONS	06100	02	
		8,151.15													
101150	10/7/2022		109232 HELM ELECTRIC INC												
		120.00	REC SIGN ELECTRIC DISCONNECT		206855	15069B	1090	6505			EQUIPMENT REPAIR/MAINTENANCE	PARK MAINTENANCE	01000	09	
		120.00													
101151	10/7/2022		100395 HOISINGTON KOEGLER GROUP INC												
		1,880.00	AUG'22 SVS: JIM BELL PRK MSTR		206495	022-001-8	1094	6401			PROFESSIONAL SERVICES	PARK & RECREATION ADMIN	01000	09	
		1,880.00													
101152	10/7/2022		112416 IMPACT MAILING OF MN, INC												
		129.69	SEPT'22 UB MAIL PREP		206938	202051	6202	6401			PROFESSIONAL SERVICES	SEWER OPERATIONS EXPENSE	06200	08	
		129.69	SEPT'22 UB MAIL PREP		206938	202051	6402	6401			PROFESSIONAL SERVICES	STORM WATER UTILITY OPERA	06400	08	
		129.69	SEPT'22 UB MAIL PREP		206938	202051	6502	6401			PROFESSIONAL SERVICES	WATER UTILITY EXPENSE	06500	08	
		333.44	SEPT'22 UB BILL POSTAGE		206938	202051	6202	6445			POSTAGE/SHIPPING FEES	SEWER OPERATIONS EXPENSE	06200	08	
		333.44	SEPT'22 UB BILL POSTAGE		206938	202051	6402	6445			POSTAGE/SHIPPING FEES	STORM WATER UTILITY OPERA	06400	08	
		333.43	SEPT'22 UB BILL POSTAGE		206938	202051	6502	6445			POSTAGE/SHIPPING FEES	WATER UTILITY EXPENSE	06500	08	
		1,389.38													
101153	10/7/2022		111268 LUTZ, CHRISTOPHER												
		23.53	SEP'22 MEAL REIMB		206934	20220921 LUTZ	1052	6470			TRAINING & SUBSISTANCE	INVESTIGATION SERVICES	01000	05	
		23.53													
101154	10/7/2022		113442 METERING & TECHNOLOGY SOLUTIONS												
		20,590.57	METERS (72)/ORIONS (72)		206509	INV343	6502	6220			EQUIP SUPPLIES & PARTS	WATER UTILITY EXPENSE	06500	08	
		20,590.57													
101155	10/7/2022		115734 MINNESOTA OCCUPATIONAL HEALTH												
		64.00	SEPT'22 EMPLOYMENT TESTING		206948	408187	1011	6405			EMPLOYMENT TESTING	HUMAN RESOURCES	01000	04	
		64.00													
101156	10/7/2022		100070 MINNESOTA VALLEY TESTING LABORATORIES												
		86.88	BAC-T SAMPLE (6) & MTHLY REPR		206234	1163137	6502	6535			OTHER REPAIR/MAINTENANCE	WATER UTILITY EXPENSE	06500	08	
		86.88													
101157	10/7/2022		100125 R&R SPECIALTIES OF WISCONSIN INC												
		37.50	ZAMBONI BLADE SHARPEN		206220	0076570-IN	1090	6505			EQUIPMENT REPAIR/MAINTENANCE	PARK MAINTENANCE	01000	09	
		37.50													
101158	10/7/2022		108220 SOUTH METRO RENTAL INC												
		197.07	CHAINSAW SUPPLIES		206235	124573	1076	6220			EQUIP SUPPLIES & PARTS	NATURAL RESOURCES	01000	07	
		197.07													

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Check #	Date	Amount	Supplier / Explanation	PO#	Doc No	Inv No	BU	Obj	Sub	Subledger	Account Description	BU Description	Co	Dept	Div
101159	10/7/2022		109709 TRIHUS, DAVID M												
		51.94	SEP'22 MILEAGE REIMB		206936	20220930 TRIHUS	6110	6485			MILEAGE REIMBURSEMENT	DOWNTOWN LIQUOR REV & EXP	06100	02	
		51.94	SEP'22 MILEAGE REIMB		206936	20220930 TRIHUS	6115	6485			MILEAGE REIMBURSEMENT	PILOT KNOB LIQUOR		06100	02
		103.88													
101160	10/7/2022		110954 ULINE SHIPPING & SUPPLY SPECIALISTS, INC												
		113.89	PUNCH CARD POUCHES		206607	153889563	2502	6220			EQUIP SUPPLIES & PARTS	ICE ARENA OPERATIONS EXPE	02500	09	
		113.89													
101161	10/7/2022		108808 VINOCOPIA, INC												
		363.85	WINE ORDER		206886	0313697-IN	6100	1405	10		INVENTORY- DOWNTOWN	LIQUOR OPERATIONS		06100	02
		363.85													
101162	10/7/2022		102592 WINE COMPANY, THE												
		224.58	WINE ORDER		206879	216179	6100	1405	10		INVENTORY- DOWNTOWN	LIQUOR OPERATIONS		06100	02
		224.58													
158645	9/30/2022		113303 ARTISAN BEER COMPANY												
		821.90	BEER ORDER		206677	3562527	6100	1405	10		INVENTORY- DOWNTOWN	LIQUOR OPERATIONS		06100	02
		357.40	BEER ORDER		206719	3561215	6100	1405	10		INVENTORY- DOWNTOWN	LIQUOR OPERATIONS		06100	02
		1,280.00	BEER ORDER		206737	3561154	6100	1405	15		INVENTORY- PILOT KNOB	LIQUOR OPERATIONS		06100	02
		2,459.30													
158646	9/30/2022		119026 ARTZ, JOHN												
		39.60	LEARN TO SKATE REFUND		206640	92122	2501	4815			LESSONS	ICE ARENA REVENUE		02500	09
		39.60													
158647	9/30/2022		114472 BREAKTHRU BEVERAGE MN BEER, LLC												
		61.55	BEER ORDER		206671	345753988	6100	1405	15		INVENTORY- PILOT KNOB	LIQUOR OPERATIONS		06100	02
		14,251.10	BEER ORDER		206674	345753987	6100	1405	15		INVENTORY- PILOT KNOB	LIQUOR OPERATIONS		06100	02
		10,793.85	BEER ORDER		206676	345752892	6100	1405	10		INVENTORY- DOWNTOWN	LIQUOR OPERATIONS		06100	02
		151.35	BEER ORDER		206697	345752803	6100	1405	10		INVENTORY- DOWNTOWN	LIQUOR OPERATIONS		06100	02
		235.00	BEER ORDER		206698	345752804	6100	1405	10		INVENTORY- DOWNTOWN	LIQUOR OPERATIONS		06100	02
		141.00	BEER ORDER		206699	345754548	6100	1405	10		INVENTORY- DOWNTOWN	LIQUOR OPERATIONS		06100	02
		25,633.85													
158648	9/30/2022		114471 BREAKTHRU BEVERAGE MN WINE & SPIRITS												
		3,725.89	LIQUOR & SPIRITS ORDER		206670	345750013	6100	1405	15		INVENTORY- PILOT KNOB	LIQUOR OPERATIONS		06100	02
		218.90	WINE ORDER		206672	345750015	6100	1405	15		INVENTORY- PILOT KNOB	LIQUOR OPERATIONS		06100	02
		7.25	LIQUOR & SPIRITS ORDER		206673	345750014	6100	1405	15		INVENTORY- PILOT KNOB	LIQUOR OPERATIONS		06100	02
		111.00	LIQUOR & SPIRITS ORDER		206693	345750624	6100	1405	10		INVENTORY- DOWNTOWN	LIQUOR OPERATIONS		06100	02
		46.91-	LIQUOR & SPIRITS ORDER CREDIT		206695	410136618 CR	6100	1405	10		INVENTORY- DOWNTOWN	LIQUOR OPERATIONS		06100	02
		24.18-	LIQUOR & SPIRITS ORDER CREDIT		206696	410136619	6100	1405	10		INVENTORY- DOWNTOWN	LIQUOR OPERATIONS		06100	02
		2,389.00	LIQUOR & SPIRITS ORDER		206706	345750623	6100	1405	10		INVENTORY- DOWNTOWN	LIQUOR OPERATIONS		06100	02
		6,380.95													

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[illegible]

Note: Payment amount may not reflect the actual amount due to data sequencing and/or data selection.

## Council Check Summary

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9/28/2022 - 10/11/2022

Check #	Date	Amount	Supplier / Explanation	PO#	Doc No	Inv No	BU	Obj	Sub	Subledger	Account Description	BU Description	Co	Dept	Div
<b>158660</b>	<b>9/30/2022</b>		<b>100027 GREAT LAKES COCA-COLA DISTRIBUTION, LLC</b>												
		575.96	POP ORDER		206681	3608217600	6100	1405	10		INVENTORY- DOWNTOWN	LIQUOR OPERATIONS	06100	02	
		463.91	POP ORDER		206690	3608217560	6100	1405	15		INVENTORY- PILOT KNOB	LIQUOR OPERATIONS	06100	02	
		1,039.87													
<b>158661</b>	<b>9/30/2022</b>		<b>119018 HANNOVER, DANIAL</b>												
		39.60	REFUND LTS CANCELLATION		206635	92122	2501	4815			LESSONS	ICE ARENA REVENUE	02500	09	
		39.60													
<b>158662</b>	<b>9/30/2022</b>		<b>100074 HOHENSTEINS INC</b>												
		195.00	BEER ORDER		206680	544131	6100	1405	10		INVENTORY- DOWNTOWN	LIQUOR OPERATIONS	06100	02	
		344.05	BEER ORDER		206685	542169	6100	1405	15		INVENTORY- PILOT KNOB	LIQUOR OPERATIONS	06100	02	
		1,008.83	BEER ORDER		206691	542168	6100	1405	10		INVENTORY- DOWNTOWN	LIQUOR OPERATIONS	06100	02	
		25.00-	BEER ORDER CREDIT		206723	542170 CR	6100	1405	10		INVENTORY- DOWNTOWN	LIQUOR OPERATIONS	06100	02	
		1,522.88													
<b>158663</b>	<b>9/30/2022</b>		<b>116275 JACENE,DANA L</b>												
		48.60	LEARN TO SKATE REFUND		206645	92122	2501	4815			LESSONS	ICE ARENA REVENUE	02500	09	
		48.60													
<b>158664</b>	<b>9/30/2022</b>		<b>100033 JOHNSON BROTHERS LIQUOR COMPANY</b>												
		197.90	LIQUOR & SPIRITS ORDER		206710	2140479	6100	1405	10		INVENTORY- DOWNTOWN	LIQUOR OPERATIONS	06100	02	
		200.80	WINE ORDER		206711	2140478	6100	1405	10		INVENTORY- DOWNTOWN	LIQUOR OPERATIONS	06100	02	
		181.40	LIQUOR & SPIRITS ORDER		206712	2140477	6100	1405	10		INVENTORY- DOWNTOWN	LIQUOR OPERATIONS	06100	02	
		3,571.72	LIQUOR & SPIRITS ORDER		206713	2140476	6100	1405	10		INVENTORY- DOWNTOWN	LIQUOR OPERATIONS	06100	02	
		455.89	WINE ORDER		206714	2140475	6100	1405	10		INVENTORY- DOWNTOWN	LIQUOR OPERATIONS	06100	02	
		1,653.20	LIQUOR & SPIRITS ORDER		206715	2140474	6100	1405	10		INVENTORY- DOWNTOWN	LIQUOR OPERATIONS	06100	02	
		257.10	WINE ORDER		206716	2140298	6100	1405	10		INVENTORY- DOWNTOWN	LIQUOR OPERATIONS	06100	02	
		819.20	LIQUOR & SPIRITS ORDER		206717	2140297	6100	1405	10		INVENTORY- DOWNTOWN	LIQUOR OPERATIONS	06100	02	
		548.22	LIQUOR & SPIRITS ORDER		206720	2139546	6100	1405	10		INVENTORY- DOWNTOWN	LIQUOR OPERATIONS	06100	02	
		911.78	WINE ORDER		206721	2139547	6100	1405	10		INVENTORY- DOWNTOWN	LIQUOR OPERATIONS	06100	02	
		1,360.66	LIQUOR & SPIRITS ORDER		206725	2139544	6100	1405	15		INVENTORY- PILOT KNOB	LIQUOR OPERATIONS	06100	02	
		911.78	WINE ORDER		206726	2139545	6100	1405	15		INVENTORY- PILOT KNOB	LIQUOR OPERATIONS	06100	02	
		83.40	LIQUOR & SPIRITS ORDER		206727	2140301	6100	1405	15		INVENTORY- PILOT KNOB	LIQUOR OPERATIONS	06100	02	
		1,390.27	WINE ORDER		206728	2140300	6100	1405	15		INVENTORY- PILOT KNOB	LIQUOR OPERATIONS	06100	02	
		2,557.64	LIQUOR & SPIRITS ORDER		206729	2140299	6100	1405	15		INVENTORY- PILOT KNOB	LIQUOR OPERATIONS	06100	02	
		30.00	LIQUOR & SPIRITS ORDER		206730	2140296	6100	1405	15		INVENTORY- PILOT KNOB	LIQUOR OPERATIONS	06100	02	
		650.96	WINE ORDER		206731	2140295	6100	1405	15		INVENTORY- PILOT KNOB	LIQUOR OPERATIONS	06100	02	
		621.60	LIQUOR & SPIRITS ORDER		206732	2140294	6100	1405	15		INVENTORY- PILOT KNOB	LIQUOR OPERATIONS	06100	02	
		1,745.97	LIQUOR & SPIRITS ORDER		206733	2140302	6100	1405	15		INVENTORY- PILOT KNOB	LIQUOR OPERATIONS	06100	02	
		18,149.49													
<b>158665</b>	<b>9/30/2022</b>		<b>119019 JOHNSON, NATHAN</b>												
		39.60	LEARN TO SKATE REFUND		206636	92122	2501	4815			LESSONS	ICE ARENA REVENUE	02500	09	



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<b>158676</b>	<b>9/30/2022</b>		<b>100032 PEPSI COLA COMPANY</b>												
		384.25	POP ORDER		206683	24610460	6100	1405	15		INVENTORY- PILOT KNOB	LIQUOR OPERATIONS	06100	02	
		384.25													
<b>158677</b>	<b>9/30/2022</b>		<b>118379 PEQUOD DISTRIBUTING</b>												
		175.00	BEER ORDER		206678	W-164091	6100	1405	10		INVENTORY- DOWNTOWN	LIQUOR OPERATIONS	06100	02	
		175.00													
<b>158678</b>	<b>9/30/2022</b>		<b>100034 PHILLIPS WINE AND SPIRITS, INC</b>												
		605.70	LIQUOR & SPIRITS ORDER		206707	6464870	6100	1405	10		INVENTORY- DOWNTOWN	LIQUOR OPERATIONS	06100	02	
		672.80	WINE ORDER		206708	6464871	6100	1405	10		INVENTORY- DOWNTOWN	LIQUOR OPERATIONS	06100	02	
		92.20	LIQUOR & SPIRITS ORDER		206709	6464872	6100	1405	10		INVENTORY- DOWNTOWN	LIQUOR OPERATIONS	06100	02	
		502.26	WINE ORDER		206734	6464732	6100	1405	15		INVENTORY- PILOT KNOB	LIQUOR OPERATIONS	06100	02	
		792.70	LIQUOR & SPIRITS ORDER		206735	6464731	6100	1405	15		INVENTORY- PILOT KNOB	LIQUOR OPERATIONS	06100	02	
		2,665.66													
<b>158679</b>	<b>9/30/2022</b>		<b>119024 PRAHL, MIRANDA</b>												
		39.60	LEARN TO SKATE REFUND		206638	92122	2501	4815			LESSONS	ICE ARENA REVENUE	02500	09	
		39.60													
<b>158680</b>	<b>9/30/2022</b>		<b>117905 PRYES BREWING COMPANY LLC</b>												
		338.00	BEER ORDER		206686	W-43421	6100	1405	15		INVENTORY- PILOT KNOB	LIQUOR OPERATIONS	06100	02	
		338.00													
<b>158681</b>	<b>9/30/2022</b>		<b>112561 RICOH USA, INC</b>												
		948.88	OCT'22 COPIER LEASES		206657	106523856	1010	6555			RENTAL OF EQUIPMENT	ADMINISTRATION	01000	01	
		948.88													
<b>158682</b>	<b>9/30/2022</b>		<b>110022 SCHWICKERT'S TECTA AMERICA, LLC</b>												
		630.00	HVAC REPAIR		206609	S510099075	1050	6515			BUILDING REPAIR/MAINTENANCE	POLICE ADMINISTRATION	01000	05	
		2,300.50	NEW TOILET		206648	S500008355	1093	6515			BUILDING REPAIR/MAINTENANCE	SENIOR CITIZEN SERVICES	01000	09	
		2,930.50													
<b>158683</b>	<b>9/30/2022</b>		<b>119021 SHADA, BRITTANY</b>												
		101.00	CLASS WITHDRAWAL		206646	92122	2501	4815			LESSONS	ICE ARENA REVENUE	02500	09	
		101.00													
<b>158684</b>	<b>9/30/2022</b>		<b>107018 SHAMROCK GROUP</b>												
		179.70	ICE CUBE ORDER		206679	2816502	6100	1405	10		INVENTORY- DOWNTOWN	LIQUOR OPERATIONS	06100	02	
		108.05	ICE CUBE ORDER		206694	2817276-A	6100	1405	10		INVENTORY- DOWNTOWN	LIQUOR OPERATIONS	06100	02	
		287.75													
<b>158685</b>	<b>9/30/2022</b>		<b>112051 SOUTHERN GLAZER'S OF MN</b>												
		6,858.05	LIQUOR & SPIRITS ORDER		206675	2260339	6100	1405	15		INVENTORY- PILOT KNOB	LIQUOR OPERATIONS	06100	02	
		1,569.22	LIQUOR & SPIRITS ORDER		206702	2261092	6100	1405	10		INVENTORY- DOWNTOWN	LIQUOR OPERATIONS	06100	02	
		1,012.51	WINE ORDER		206704	2260335	6100	1405	10		INVENTORY- DOWNTOWN	LIQUOR OPERATIONS	06100	02	
		1,891.07	LIQUOR & SPIRITS ORDER		206705	2260334	6100	1405	10		INVENTORY- DOWNTOWN	LIQUOR OPERATIONS	06100	02	

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Check #	Date	Amount	Supplier / Explanation	PO#	Doc No	Inv No	BU	Obj	Sub	Subledger	Account Description	BU Description	Co	Dept	Div
		1.28	LIQUOR & SPIRITS ORDER		206738	2260338	6100	1405	15		INVENTORY- PILOT KNOB	LIQUOR OPERATIONS	06100	02	
		11,332.13													
<b>158686</b>	<b>9/30/2022</b>		<b>118185 SWEDEBRO, INC.</b>												
		1,074.00	DT LIQUOR STORE BUILDOUT		206662	2022218	6110	7020			OTHER CONSTRUCTION COSTS	DOWNTOWN LIQUOR REV & EXP	06100	02	
		1,074.00													
<b>158687</b>	<b>9/30/2022</b>		<b>119016 THOMPSON, HYEJEONG</b>												
		79.20	LEARN TO SKATE REFUND		206644	92122	2501	4815			LESSONS	ICE ARENA REVENUE	02500	09	
		79.20													
<b>158688</b>	<b>9/30/2022</b>		<b>117211 WE SHINE WINDOWS, LLC</b>												
		30.00	WINDOW CLEANING		206601	54	6110	6515			BUILDING REPAIR/MAINTENANCE	DOWNTOWN LIQUOR REV & EXP	06100	02	
		30.00	WINDOW CLEANING		206601	54	6115	6515			BUILDING REPAIR/MAINTENANCE	PILOT KNOB LIQUOR	06100	02	
		60.00													
<b>158689</b>	<b>9/30/2022</b>		<b>100334 WINE MERCHANTS</b>												
		911.90	WINE ORDER		206718	7396254	6100	1405	10		INVENTORY- DOWNTOWN	LIQUOR OPERATIONS	06100	02	
		97.70	WINE ORDER		206736	7396224	6100	1405	15		INVENTORY- PILOT KNOB	LIQUOR OPERATIONS	06100	02	
		1,009.60													
<b>158690</b>	<b>10/7/2022</b>		<b>100204 APPLE FORD LINCOLN - APPLE VALLEY</b>												
		368.39	EXHAUST PARTS FOR 0502		206802	581516 A1W	1051	6230			VEHICLE SUPPLIES & PARTS	PATROL SERVICES	01000	05	
		368.39													
<b>158691</b>	<b>10/7/2022</b>		<b>113303 ARTISAN BEER COMPANY</b>												
		184.20	BEER ORDER		206898	3562466	6100	1405	15		INVENTORY- PILOT KNOB	LIQUOR OPERATIONS	06100	02	
		184.20													
<b>158692</b>	<b>10/7/2022</b>		<b>114472 BREAKTHRU BEVERAGE MN BEER, LLC</b>												
		13,035.30	BEER ORDER		206875	345839667	6100	1405	10		INVENTORY- DOWNTOWN	LIQUOR OPERATIONS	06100	02	
		141.00	BEER ORDER		206876	345839666	6100	1405	10		INVENTORY- DOWNTOWN	LIQUOR OPERATIONS	06100	02	
		22.40	BEER ORDER		206877	345839668	6100	1405	10		INVENTORY- DOWNTOWN	LIQUOR OPERATIONS	06100	02	
		383.60	BEER ORDER		206878	345839607	6100	1405	10		INVENTORY- DOWNTOWN	LIQUOR OPERATIONS	06100	02	
		13,582.30													
<b>158693</b>	<b>10/7/2022</b>		<b>114471 BREAKTHRU BEVERAGE MN WINE &amp; SPIRITS</b>												
		2,194.08	LIQUORS & SPIRITS ORDER		206884	345837794	6100	1405	10		INVENTORY- DOWNTOWN	LIQUOR OPERATIONS	06100	02	
		309.80	WINE ORDER		206885	345837795	6100	1405	10		INVENTORY- DOWNTOWN	LIQUOR OPERATIONS	06100	02	
		2,503.88													
<b>158694</b>	<b>10/7/2022</b>		<b>118433 CC VITA ATTIVA LLC</b>												
		3,000.00	ER 5000 217TH ST W		206756	ER 5000 217TH ST W	4600	2255			DEPOSITS PAYABLE	PRIVATE CAPITAL PROJECTS	04600	07	
		3,000.00	5048 217TH ST W		206757	ER 5048 217TH ST W	4600	2255			DEPOSITS PAYABLE	PRIVATE CAPITAL PROJECTS	04600	07	
		3,000.00	ER 5112 217TH ST W		206758	ER 5112 217TH ST W	4600	2255			DEPOSITS PAYABLE	PRIVATE CAPITAL PROJECTS	04600	07	
		3,000.00	ER 5176 217TH ST W		206759	ER 5176 217TH ST W	4600	2255			DEPOSITS PAYABLE	PRIVATE CAPITAL PROJECTS	04600	07	
		3,000.00	ER 5032 217TH ST W		206922	ER 5032 217TH ST W	4600	2255			DEPOSITS PAYABLE	PRIVATE CAPITAL PROJECTS	04600	07	

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<b>158698</b>	<b>10/7/2022</b>		<b>100030 CORE &amp; MAIN, LP</b>												
		10,032.00	METER HORNS		206799	R576075	6502	6220			EQUIP SUPPLIES & PARTS	WATER UTILITY EXPENSE	06500	08	
		10,032.00													
<b>158699</b>	<b>10/7/2022</b>		<b>110844 DAKOTA COUNTY FINANCIAL SRVS</b>												
		503.79	2ND QUARTER 2022 UTILITIES		206809	00045215	6602	6422			ELECTRIC	STREETLIGHT UTILITY EXPEN	06600	08	
		503.79													
<b>158700</b>	<b>10/7/2022</b>		<b>110844 DAKOTA COUNTY FINANCIAL SRVS</b>												
		700.00	FIBER PLANNNG SVCS NEW LQ STOR		206928	00045186	6110	6401			PROFESSIONAL SERVICES	DOWNTOWN LIQUOR REV & EXP	06100	02	
		700.00													
<b>158701</b>	<b>10/7/2022</b>		<b>100081 DAKOTA COUNTY LUMBER COMPANY</b>												
		58.70	RINK BOARDS		206845	2209-860836	1090	6220			EQUIP SUPPLIES & PARTS	PARK MAINTENANCE	01000	09	
		58.70													
<b>158702</b>	<b>10/7/2022</b>		<b>108778 DEAN JOHNSON HOMES</b>												
		3,000.00	ER 19185 COLONIAL TRAIL		206923	ER 19185 COLONIAL TRAIL	4600	2255			DEPOSITS PAYABLE	PRIVATE CAPITAL PROJECTS	04600	07	
		3,000.00													
<b>158703</b>	<b>10/7/2022</b>		<b>115062 DISTINCTIVE DESIGN BUILD, LLC</b>												
		3,000.00	ER 2785 213TH ST W		206755	ER 2785 213TH ST W	4600	2255			DEPOSITS PAYABLE	PRIVATE CAPITAL PROJECTS	04600	07	
		3,000.00	ER 2737 - 213TH ST W		206921	ER 2737 - 213TH ST W	4600	2255			DEPOSITS PAYABLE	PRIVATE CAPITAL PROJECTS	04600	07	
		3,000.00	ER 1558 SPRUCE ST		206940	ER 1558 SPRUCE ST	4600	2255			DEPOSITS PAYABLE	PRIVATE CAPITAL PROJECTS	04600	07	
		9,000.00													
<b>158704</b>	<b>10/7/2022</b>		<b>113096 ETERNITY HOMES, LLC</b>												
		3,000.00	ER 248 - 15TH ST		206747	ER 248 - 15TH ST	4600	2255			DEPOSITS PAYABLE	PRIVATE CAPITAL PROJECTS	04600	07	
		3,000.00	ER 419 15TH ST		206748	ER 419 15TH ST	4600	2255			DEPOSITS PAYABLE	PRIVATE CAPITAL PROJECTS	04600	07	
		3,000.00	ER 2845 213TH ST W		206749	ER 2845 213TH ST W	4600	2255			DEPOSITS PAYABLE	PRIVATE CAPITAL PROJECTS	04600	07	
		3,000.00	ER 2809 213TH ST W		206750	ER 2809 213TH ST W	4600	2255			DEPOSITS PAYABLE	PRIVATE CAPITAL PROJECTS	04600	07	
		3,000.00	ER 397 15TH ST		206751	ER 397 15TH ST	4600	2255			DEPOSITS PAYABLE	PRIVATE CAPITAL PROJECTS	04600	07	
		3,000.00	ER 375 15TH ST W		206752	ER 375 15TH ST W	4600	2255			DEPOSITS PAYABLE	PRIVATE CAPITAL PROJECTS	04600	07	
		3,000.00	ER 1495 SPRUCE ST		206753	ER 1495 SPRUCE ST	4600	2255			DEPOSITS PAYABLE	PRIVATE CAPITAL PROJECTS	04600	07	
		3,000.00	ER 1525 SPRUCE ST		206754	ER 1525 SPRUCE ST	4600	2255			DEPOSITS PAYABLE	PRIVATE CAPITAL PROJECTS	04600	07	
		3,000.00	ER 2766 - 213TH ST W		206919	ER 2766 - 213TH ST W	4600	2255			DEPOSITS PAYABLE	PRIVATE CAPITAL PROJECTS	04600	07	
		3,000.00	ER 1510 SPRUCE ST		206920	ER 1510 SPRUCE ST	4600	2255			DEPOSITS PAYABLE	PRIVATE CAPITAL PROJECTS	04600	07	
		30,000.00													
<b>158705</b>	<b>10/7/2022</b>		<b>100188 FARMINGTON FIRE RELIEF ASSOCIATION</b>												
		186,645.11	2022 STATE FIRE AID PASSTHRU		206949	2022 STATE FIRE AID	1060	6160			FIRE RELIEF PENSION	FIRE SERVICES	01000	06	

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		186,645.11													
<b>158706</b>	<b>10/7/2022</b>		<b>100077 FRONTIER COMMUNICATIONS</b>												
		94.64	OCT'22 ARENA ALARM LINE		206848	651-463-3016	2502	6411			TELEPHONE/CABLE SERVICES	ICE ARENA OPERATIONS EXPE	02500	09	
						OCT'22									
		94.64													
<b>158707</b>	<b>10/7/2022</b>		<b>119015 GERDE, BRITTANY</b>												
		79.20	LEARN TO SKATE REFUND		206745	92122	2501	4815			LESSONS	ICE ARENA REVENUE	02500	09	
		79.20													
<b>158708</b>	<b>10/7/2022</b>		<b>100499 HAKALA, ANNETTE</b>												
		95.13	SEPT'21 MILEAGE REIMB		206935	20220930 HAKALA	7400	6485			MILEAGE REIMBURSEMENT	INFORMATION TECHNOLOGY	07400	04	
		95.13													
<b>158709</b>	<b>10/7/2022</b>		<b>100007 HAWKINS INC</b>												
		150.00	CHLORINE CYLINDERS		206510	6289522	6502	6260			CHEMICALS	WATER UTILITY EXPENSE	06500	08	
		150.00													
<b>158710</b>	<b>10/7/2022</b>		<b>100074 HOHENSTEINS INC</b>												
		1,282.42	BEER ORDER		206911	544045	6100	1405	15		INVENTORY- PILOT KNOB	LIQUOR OPERATIONS	06100	02	
		127.50	LIQUOR & SPIRITS ORDER		206912	544044	6100	1405	15		INVENTORY- PILOT KNOB	LIQUOR OPERATIONS	06100	02	
		1,409.92													
<b>158711</b>	<b>10/7/2022</b>		<b>117693 HOMESTEAD COMMUNITY CHURCH</b>												
		21.73	CANCELLED RRC RENTAL 092422		206743	092422	1000	2415			MN SALES TAX DUE	GENERAL FUND BALANCE SHEE	01000		
		304.99	CANCELLED RENTAL 092422		206743	092422	1001	4972			RENTAL INCOME - RRC	GENERAL FUND REVENUES	01000	01	
		326.72													
<b>158712</b>	<b>10/7/2022</b>		<b>100033 JOHNSON BROTHERS LIQUOR COMPANY</b>												
		505.59	WINE ORDER		206764	2145239	6100	1405	10		INVENTORY- DOWNTOWN	LIQUOR OPERATIONS	06100	02	
		1,097.50	LIQUOR & SPIRITS ORDER		206765	2145238	6100	1405	10		INVENTORY- DOWNTOWN	LIQUOR OPERATIONS	06100	02	
		171.40	WINE ORDER		206766	2145070	6100	1405	10		INVENTORY- DOWNTOWN	LIQUOR OPERATIONS	06100	02	
		2,696.89	LIQUOR & SPIRITS ORDER		206767	2145235	6100	1405	10		INVENTORY- DOWNTOWN	LIQUOR OPERATIONS	06100	02	
		728.13	WINE ORDER		206768	2145236	6100	1405	10		INVENTORY- DOWNTOWN	LIQUOR OPERATIONS	06100	02	
		4,424.72	LIQUOR & SPIRITS ORDER		206769	2145237	6100	1405	10		INVENTORY- DOWNTOWN	LIQUOR OPERATIONS	06100	02	
		596.25	LIQUOR & SPIRITS ORDER		206770	2145065	6100	1405	10		INVENTORY- DOWNTOWN	LIQUOR OPERATIONS	06100	02	
		3.40-	DELIVERY CHARGE CREDIT		206774	218585 CR	6100	1405	10		INVENTORY- DOWNTOWN	LIQUOR OPERATIONS	06100	02	
		6.80-	DELIVERY CHARGE CREDIT		206775	218578 CR	6100	1405	10		INVENTORY- DOWNTOWN	LIQUOR OPERATIONS	06100	02	
		6.80-	DELIVERY CHARGE CREDIT		206776	218577 CR	6100	1405	10		INVENTORY- DOWNTOWN	LIQUOR OPERATIONS	06100	02	
		23.80-	DELIVERY CHARGE CREDIT		206777	218580 CR	6100	1405	10		INVENTORY- DOWNTOWN	LIQUOR OPERATIONS	06100	02	
		27.20-	DELIVERY CHARGE CREDIT		206778	218581CR	6100	1405	10		INVENTORY- DOWNTOWN	LIQUOR OPERATIONS	06100	02	
		5.10-	DELIVERY CHARGE CREDIT		206779	218586 CR	6100	1405	10		INVENTORY- DOWNTOWN	LIQUOR OPERATIONS	06100	02	
		17.00-	DELIVERY CHARGE CREDIT		206780	218579 CR	6100	1405	10		INVENTORY- DOWNTOWN	LIQUOR OPERATIONS	06100	02	
		311.31	LIQUOR & SPIRITS ORDER		206874	209173-1	6100	1405	10		INVENTORY- DOWNTOWN	LIQUOR OPERATIONS	06100	02	
		30.08-	WINE ORDER CREDIT		206883	217594 CR	6100	1405	10		INVENTORY- DOWNTOWN	LIQUOR OPERATIONS	06100	02	

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		312.50	WINE ORDER		206888	2147969	6100	1405	10		INVENTORY- DOWNTOWN	LIQUOR OPERATIONS	06100	02	
		476.30	WINE ORDER		206889	2147968	6100	1405	10		INVENTORY- DOWNTOWN	LIQUOR OPERATIONS	06100	02	
		83.40	LIQUOR & SPIRITS ORDER		206901	2145073	6100	1405	15		INVENTORY- PILOT KNOB	LIQUOR OPERATIONS	06100	02	
		2,356.86	WINE ORDER		206902	2145072	6100	1405	15		INVENTORY- PILOT KNOB	LIQUOR OPERATIONS	06100	02	
		678.96	LIQUOR & SPIRITS ORDER		206903	2145071	6100	1405	15		INVENTORY- PILOT KNOB	LIQUOR OPERATIONS	06100	02	
		89.90	LIQUOR & SPIRITS ORDER		206904	2145069	6100	1405	15		INVENTORY- PILOT KNOB	LIQUOR OPERATIONS	06100	02	
		544.11	WINE ORDER		206905	2145068	6100	1405	15		INVENTORY- PILOT KNOB	LIQUOR OPERATIONS	06100	02	
		2,062.56	LIQUOR & SPIRITS ORDER		206906	2145067	6100	1405	15		INVENTORY- PILOT KNOB	LIQUOR OPERATIONS	06100	02	
		1,057.00	LIQUOR & SPIRITS ORDER		206907	2145066	6100	1405	15		INVENTORY- PILOT KNOB	LIQUOR OPERATIONS	06100	02	
		18,073.20													
158713	10/7/2022		119014 KOHOUTEK, LIZ												
		79.20	LEARN TO SKATE REFUND		206742	92122	2501	4815			LESSONS	ICE ARENA REVENUE	02500	09	
		79.20													
158714	10/7/2022		112398 MADISON NATIONAL LIFE INSURANCE CO,												
		896.05	OCT'22 LTD INSURANCE		206795	1518669 OCT'22	7000	6158			EMPLOYEE BENEFITS	EMPLOYEE EXPENSE FUND	07000	02	
		896.05													
158715	10/7/2022		111035 MEDICINE LAKE TOURS												
		1,326.00	AMISH TOUR 10/11/2022		206746	20221011 AMISH TOUR	1093	6570			PROGRAMMING EXPENSE	SENIOR CITIZEN SERVICES	01000	09	
		1,326.00													
158716	10/7/2022		100317 METRO PEST MANAGEMENT INC												
		91.00	QTRLY PEST CNTRL - FIRE ST #1		206861	19601	1060	6515			BUILDING REPAIR/MAINTENANCE	FIRE SERVICES	01000	06	
		91.00	QTRLY PEST CNTRL - FIRE ST #2		206865	19610	1060	6515			BUILDING REPAIR/MAINTENANCE	FIRE SERVICES	01000	06	
		182.00													
158717	10/7/2022		100155 METROPOLITAN COUNCIL ENVIRO SERVICES												
		34,790.00	SEPT'22 MCES SAC FEES		206937	SEP'22 SAC FEES	6200	2425			MCES SAC (SWR AVAIL CHG)	SEWER OPERATIONS	06200	08	
		347.90-	SEPT'22 MCES SAC FEES		206937	SEP'22 SAC FEES	6201	5030			SAC CHARGE RETAINER	SEWER OPERATIONS REVENUE	06200	08	
		34,442.10													
158718	10/7/2022		102249 MN FIRE SERVICE CERTIFICATION BOARD												
		761.25	EXAM FEES		206860	10522	1060	6470			TRAINING & SUBSISTANCE	FIRE SERVICES	01000	06	
		761.25													
158719	10/7/2022		100322 MN NCPERS LIFE INSURANCE												
		16.00			206943	100622806063	7000	2119			PERA LIFE INS PAYABLE	EMPLOYEE EXPENSE FUND	07000	02	
		16.00													
158720	10/7/2022		117557 MRPA / MASS												
		25.00	MEMBER DUES : POPP, S		206744	010122093023	1093	6460			MEMBER DUES & LICENSURE	SENIOR CITIZEN SERVICES	01000	09	
		25.00	MEMBER DUES : KOHLBECK, M		206744	010122093023	1093	6460			MEMBER DUES & LICENSURE	SENIOR CITIZEN SERVICES	01000	09	
		50.00													

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<b>158721</b>	<b>10/7/2022</b>		<b>101249 MULLER, CYNTHIA</b>												
		69.62	ELECTION'22 MILEAGE		206947	20220919 MULLER	1013	6485			MILEAGE REIMBURSEMENT	ELECTIONS	01000	01	
		69.62													
<b>158722</b>	<b>10/7/2022</b>		<b>118742 MUNICIPAL EMERGENCY SERVICES, INC</b>												
		261.90	RESCUE EQUIPMENT		206871	IN1763045	1060	6250			OTHER SUPPLIES & PARTS	FIRE SERVICES	01000	06	
		261.90													
<b>158723</b>	<b>10/7/2022</b>		<b>117786 OLSON, MATT</b>												
		110.00	2022 INSP EXAM FEE		206792	20220723 OLSON	1031	6460			MEMBER DUES & LICENSURE	BUILDING INSPECTIONS	01000	07	
		110.00													
<b>158724</b>	<b>10/7/2022</b>		<b>101254 ORKIN EXTERMINATING, LLC</b>												
		27.00	SEPT'22 PEST CONTROL CMF		206617	231169143	6502	6515			BUILDING REPAIR/MAINTENANCE	WATER UTILITY EXPENSE	06500	08	
		38.57	SEPT'22 PEST CONTROL CMF		206617	231169143	6402	6515			BUILDING REPAIR/MAINTENANCE	STORM WATER UTILITY OPERA	06400	08	
		19.29	SEPT'22 PEST CONTROL CMF		206617	231169143	6202	6515			BUILDING REPAIR/MAINTENANCE	SEWER OPERATIONS EXPENSE	06200	08	
		30.86	SEPT'22 PEST CONTROL CMF		206617	231169143	1090	6515			BUILDING REPAIR/MAINTENANCE	PARK MAINTENANCE	01000	09	
		19.28	SEPT'22 PEST CONTROL CMF		206617	231169143	1072	6515			BUILDING REPAIR/MAINTENANCE	STREET MAINTENANCE	01000	08	
		117.00	SEPT'22 PEST CONTROL - CITY HA		206835	231169526	1015	6515			BUILDING REPAIR/MAINTENANCE	CITY HALL	01000	01	
		130.00	SEPT'22 PEST CONTROL - RRC		206836	231170733	1090	6515			BUILDING REPAIR/MAINTENANCE	PARK MAINTENANCE	01000	09	
		16.00	AUG'22 PEST CONTROL - 1ST ST G		206846	229986515	6502	6401			PROFESSIONAL SERVICES	WATER UTILITY EXPENSE	06500	08	
		22.86	AUG'22 PEST CONTROL - 1ST ST G		206846	229986515	6402	6401			PROFESSIONAL SERVICES	STORM WATER UTILITY OPERA	06400	08	
		11.43	AUG'22 PEST CONTROL - 1ST ST G		206846	229986515	6202	6401			PROFESSIONAL SERVICES	SEWER OPERATIONS EXPENSE	06200	08	
		18.29	AUG'22 PEST CONTROL - 1ST ST G		206846	229986515	1090	6401			PROFESSIONAL SERVICES	PARK MAINTENANCE	01000	09	
		11.42	AUG'22 PEST CONTROL - 1ST ST G		206846	229986515	1072	6515			BUILDING REPAIR/MAINTENANCE	STREET MAINTENANCE	01000	08	
		117.00	AUG'22 PEST CONTROL - CITY HA		206847	229985414	1015	6515			BUILDING REPAIR/MAINTENANCE	CITY HALL	01000	01	
		579.00													
<b>158725</b>	<b>10/7/2022</b>		<b>100290 PAUSTIS &amp; SONS WINE COMPANY</b>												
		733.00	WINE ORDER		206781	178768	6100	1405	10		INVENTORY- DOWNTOWN	LIQUOR OPERATIONS	06100	02	
		733.00													
<b>158726</b>	<b>10/7/2022</b>		<b>100093 PELLICCI HARDWARE &amp; RENTAL</b>												
		16.99	RAGS		206089	52808/F	1072	6242			CLEANING SUPPLIES	STREET MAINTENANCE	01000	08	
		11.96	KEY KRAFTER		206149	K52822/F	1015	6220			EQUIP SUPPLIES & PARTS	CITY HALL	01000	01	
		7.63	MOP AND TRASH BAGS		206150	52830/F '22	6502	6242			CLEANING SUPPLIES	WATER UTILITY EXPENSE	06500	08	
		10.90	MOP AND TRASH BAGS		206150	52830/F '22	6402	6242			CLEANING SUPPLIES	STORM WATER UTILITY OPERA	06400	08	
		5.45	MOP AND TRASH BAGS		206150	52830/F '22	6202	6242			CLEANING SUPPLIES	SEWER OPERATIONS EXPENSE	06200	08	
		5.47	MOP AND TRASH BAGS		206150	52830/F '22	1015	6242			CLEANING SUPPLIES	CITY HALL	01000	01	
		4.36	MOP AND TRASH BAGS		206150	52830/F '22	1093	6242			CLEANING SUPPLIES	SENIOR CITIZEN SERVICES	01000	09	
		8.72	MOP AND TRASH BAGS		206150	52830/F '22	1090	6242			CLEANING SUPPLIES	PARK MAINTENANCE	01000	09	
		5.45	MOP AND TRASH BAGS		206150	52830/F '22	1072	6242			CLEANING SUPPLIES	STREET MAINTENANCE	01000	08	
		19.63	MOP AND TRASH BAGS		206150	52830/F '22	1060	6242			CLEANING SUPPLIES	FIRE SERVICES	01000	06	
		76.33	MOP AND TRASH BAGS		206150	52830/F '22	1015	6242			CLEANING SUPPLIES	CITY HALL	01000	01	
		6.00	WASP SPRAY		206151	K52861/F	1090	6220			EQUIP SUPPLIES & PARTS	PARK MAINTENANCE	01000	09	



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Check #	Date	Amount	Supplier / Explanation	PO#	Doc No	Inv No	BU	Obj	Sub	Subledger	Account Description	BU Description	Co	Dept	Div
		69.03	MOP HEADS AND CLEANER		206198	K52932/F	6110	6242			CLEANING SUPPLIES	DOWNTOWN LIQUOR REV & EXP	06100	02	
		13.50	DISINFECTANT		206221	101003/F	1090	6242			CLEANING SUPPLIES	PARK MAINTENANCE	01000	09	
		17.97	GRINDING WHEEL		206222	101025/F	1090	6220			EQUIP SUPPLIES & PARTS	PARK MAINTENANCE	01000	09	
		84.33	CLEANING SUPPLIES		206224	K52928/F	1015	6242			CLEANING SUPPLIES	CITY HALL	01000	01	
		151.80	WATER SOFTENER SALT		206225	101058/F	2502	6240			BUILDING SUPPLIES & PARTS	ICE ARENA OPERATIONS EXPE	02500	09	
		752.87	PAINT FOR OUTDOOR RINK BOARDS		206226	101051/F	1090	6220			EQUIP SUPPLIES & PARTS	PARK MAINTENANCE	01000	09	
		11.99	MOUNTING TAPE		206227	101052/F	1015	6240			BUILDING SUPPLIES & PARTS	CITY HALL	01000	01	
		17.98	VELCRO TIES		206239	K52820/F	1050	6220			EQUIP SUPPLIES & PARTS	POLICE ADMINISTRATION	01000	05	
		14.97	PAINTER TAPE		206498	101060/F	1093	6240			BUILDING SUPPLIES & PARTS	SENIOR CITIZEN SERVICES	01000	09	
		15.20	TRASH BAGS		206507	101098/F	6110	6242			CLEANING SUPPLIES	DOWNTOWN LIQUOR REV & EXP	06100	02	
		4.79	ADDRESS NUMBERS		206602	101198/F	6110	6240			BUILDING SUPPLIES & PARTS	DOWNTOWN LIQUOR REV & EXP	06100	02	
		11.99	SENSE PHONE BATTERIES		206605	101079/F	1015	6220			EQUIP SUPPLIES & PARTS	CITY HALL	01000	01	
		49.98	DISPOSABLE GLOVES		206608	101096/F	2502	6242			CLEANING SUPPLIES	ICE ARENA OPERATIONS EXPE	02500	09	
		229.99	NEW HANDHELD BLOWER		206610	101126/F	1090	6950			MACHINERY, EQUIPMENT & TOOLS	PARK MAINTENANCE	01000	09	
		41.96	WASP SPRAY AND TRAPS		206611	101149/F	1090	6220			EQUIP SUPPLIES & PARTS	PARK MAINTENANCE	01000	09	
		7.96	BENCH INSTALL HARDWARE		206612	101154/F	1090	6220			EQUIP SUPPLIES & PARTS	PARK MAINTENANCE	01000	09	
		3.50	SCRUB BRUSH		206615	101191/F	1050	6220			EQUIP SUPPLIES & PARTS	POLICE ADMINISTRATION	01000	05	
		15.97	PAINT LINES ON RINK BOARDS		206616	101194/F	1090	6220			EQUIP SUPPLIES & PARTS	PARK MAINTENANCE	01000	09	
		9.36	BENCH INSTALL HARDWARE		206619	101167/F	1090	6220			EQUIP SUPPLIES & PARTS	PARK MAINTENANCE	01000	09	
		24.99	BENCH INSTALL HARDWARE		206620	101163/F	1090	6220			EQUIP SUPPLIES & PARTS	PARK MAINTENANCE	01000	09	
		3.99	BRUSHES FOR BOARD LINE PAINT		206621	101209/F	1090	6220			EQUIP SUPPLIES & PARTS	PARK MAINTENANCE	01000	09	
		15.99	PIPE CUTTER		206652	101195/F	6502	6950			MACHINERY, EQUIPMENT & TOOLS	WATER UTILITY EXPENSE	06500	08	
		9.00	WASP SPRAY		206652	101195/F	6502	6250			OTHER SUPPLIES & PARTS	WATER UTILITY EXPENSE	06500	08	
		99.99	GRASS SEED		206653	101193/F	1072	6255			LANDSCAPING MATERIALS	STREET MAINTENANCE	01000	08	
		32.12	AIR FILTERS		206782	101364/F	6110	6240			BUILDING SUPPLIES & PARTS	DOWNTOWN LIQUOR REV & EXP	06100	02	
		18.20	TRASH BAGS		206783	101362/F	6110	6242			CLEANING SUPPLIES	DOWNTOWN LIQUOR REV & EXP	06100	02	
		18.20	TRASH BAGS		206783	101362/F	6115	6242			CLEANING SUPPLIES	PILOT KNOB LIQUOR	06100	02	
		19.99	FUSES FOR METER		206807	101358/F	7200	6220			EQUIP SUPPLIES & PARTS	FLEET OPERATIONS	07200	08	
		14.99	MAP PRO GAS CYLINDER		206825	101376/F	1072	6220			EQUIP SUPPLIES & PARTS	STREET MAINTENANCE	01000	08	
		14.99	SAFETY GLASSES		206833	101287/F	1090	6220			EQUIP SUPPLIES & PARTS	PARK MAINTENANCE	01000	09	
		33.98	GLOVES		206834	101264/F	1090	6220			EQUIP SUPPLIES & PARTS	PARK MAINTENANCE	01000	09	
		61.30	PARTS FOR RINK DOOR REPAIR		206840	101241/F	2502	6220			EQUIP SUPPLIES & PARTS	ICE ARENA OPERATIONS EXPE	02500	09	
		9.01	DISPOSABLE GLOVES		206842	101316/F	6502	6242			CLEANING SUPPLIES	WATER UTILITY EXPENSE	06500	08	
		12.87	DISPOSABLE GLOVES		206842	101316/F	6402	6242			CLEANING SUPPLIES	STORM WATER UTILITY OPERA	06400	08	
		6.44	DISPOSABLE GLOVES		206842	101316/F	6202	6242			CLEANING SUPPLIES	SEWER OPERATIONS EXPENSE	06200	08	
		6.42	DISPOSABLE GLOVES		206842	101316/F	1050	6242			CLEANING SUPPLIES	POLICE ADMINISTRATION	01000	05	
		5.15	DISPOSABLE GLOVES		206842	101316/F	1093	6242			CLEANING SUPPLIES	SENIOR CITIZEN SERVICES	01000	09	
		10.30	DISPOSABLE GLOVES		206842	101316/F	1090	6242			CLEANING SUPPLIES	PARK MAINTENANCE	01000	09	
		6.44	DISPOSABLE GLOVES		206842	101316/F	1072	6242			CLEANING SUPPLIES	STREET MAINTENANCE	01000	08	
		23.17	DISPOSABLE GLOVES		206842	101316/F	1060	6242			CLEANING SUPPLIES	FIRE SERVICES	01000	06	
		90.10	DISPOSABLE GLOVES		206842	101316/F	1015	6242			CLEANING SUPPLIES	CITY HALL	01000	01	
		1.06	DRAIN AUGER		206850	101332/F	6502	6220			EQUIP SUPPLIES & PARTS	WATER UTILITY EXPENSE	06500	08	

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		1.51	DRAIN AUGER		206850	101332/F	6402	6220			EQUIP SUPPLIES & PARTS	STORM WATER UTILITY OPERA	06400	08	
		.76	DRAIN AUGER		206850	101332/F	6202	6220			EQUIP SUPPLIES & PARTS	SEWER OPERATIONS EXPENSE	06200	08	
		.79	DRAIN AUGER		206850	101332/F	1050	6220			EQUIP SUPPLIES & PARTS	POLICE ADMINISTRATION	01000	05	
		.60	DRAIN AUGER		206850	101332/F	1093	6220			EQUIP SUPPLIES & PARTS	SENIOR CITIZEN SERVICES	01000	09	
		1.21	DRAIN AUGER		206850	101332/F	1090	6220			EQUIP SUPPLIES & PARTS	PARK MAINTENANCE	01000	09	
		.76	DRAIN AUGER		206850	101332/F	1072	6220			EQUIP SUPPLIES & PARTS	STREET MAINTENANCE	01000	08	
		2.72	DRAIN AUGER		206850	101332/F	1060	6220			EQUIP SUPPLIES & PARTS	FIRE SERVICES	01000	06	
		10.58	DRAIN AUGER		206850	101332/F	1015	6220			EQUIP SUPPLIES & PARTS	CITY HALL	01000	01	
		17.97	CLEANING SUPPLIES		206853	101375/F	1015	6242			CLEANING SUPPLIES	CITY HALL	01000	01	
		4.63	CLEANING SUPPLIES		206853	101375/F	1060	6242			CLEANING SUPPLIES	FIRE SERVICES	01000	06	
		1.29	CLEANING SUPPLIES		206853	101375/F	1072	6242			CLEANING SUPPLIES	STREET MAINTENANCE	01000	08	
		2.06	CLEANING SUPPLIES		206853	101375/F	1090	6242			CLEANING SUPPLIES	PARK MAINTENANCE	01000	09	
		1.03	CLEANING SUPPLIES		206853	101375/F	1093	6242			CLEANING SUPPLIES	SENIOR CITIZEN SERVICES	01000	09	
		1.29	CLEANING SUPPLIES		206853	101375/F	1050	6242			CLEANING SUPPLIES	POLICE ADMINISTRATION	01000	05	
		1.29	CLEANING SUPPLIES		206853	101375/F	6202	6242			CLEANING SUPPLIES	SEWER OPERATIONS EXPENSE	06200	08	
		2.57	CLEANING SUPPLIES		206853	101375/F	6402	6242			CLEANING SUPPLIES	STORM WATER UTILITY OPERA	06400	08	
		1.80	CLEANING SUPPLIES		206853	101375/F	6502	6242			CLEANING SUPPLIES	WATER UTILITY EXPENSE	06500	08	
		1.60	DISH SOAP		206854	101374/F	6502	6242			CLEANING SUPPLIES	WATER UTILITY EXPENSE	06500	08	
		2.28	DISH SOAP		206854	101374/F	6402	6242			CLEANING SUPPLIES	STORM WATER UTILITY OPERA	06400	08	
		1.14	DISH SOAP		206854	101374/F	6202	6242			CLEANING SUPPLIES	SEWER OPERATIONS EXPENSE	06200	08	
		1.82	DISH SOAP		206854	101374/F	1090	6242			CLEANING SUPPLIES	PARK MAINTENANCE	01000	09	
		1.14	DISH SOAP		206854	101374/F	1072	6242			CLEANING SUPPLIES	STREET MAINTENANCE	01000	08	
		89.99	SUPPLIES FOR TRAINING BOX		206859	101279/F	1060	6470			TRAINING & SUBSISTANCE	FIRE SERVICES	01000	06	
		19.99	PROPANE REFILL		206864	101212/F	1060	6250			OTHER SUPPLIES & PARTS	FIRE SERVICES	01000	06	
		23.49	BROOM REPLACEMENT ST 1		206867	101352/F	1060	6220			EQUIP SUPPLIES & PARTS	FIRE SERVICES	01000	06	
		28.34	GLADE SPRAY/HOSE PARTS		206872	101086/F	1060	6242			CLEANING SUPPLIES	FIRE SERVICES	01000	06	
		64.98	FOLDING SAW/POWER LOPPER		206917	101168/F	1076	6950			MACHINERY, EQUIPMENT & TOOLS	NATURAL RESOURCES	01000	07	
		2,530.35													
<b>158727</b>	<b>10/7/2022</b>		<b>100034 PHILLIPS WINE AND SPIRITS, INC</b>												
		634.88	WINE ORDER		206761	6468590	6100	1405	10		INVENTORY- DOWNTOWN	LIQUOR OPERATIONS	06100	02	
		544.21	LIQUOR & SPIRITS ORDER		206762	6468589	6100	1405	10		INVENTORY- DOWNTOWN	LIQUOR OPERATIONS	06100	02	
		1,792.40	LIQUOR & SPIRITS ORDER		206763	6468420	6100	1405	10		INVENTORY- DOWNTOWN	LIQUOR OPERATIONS	06100	02	
		86.80	LIQUORS & SPIRITS ORDER		206887	6470669	6100	1405	10		INVENTORY- DOWNTOWN	LIQUOR OPERATIONS	06100	02	
		896.20	LIQUOR & SPIRITS ORDER		206897	6470670	6100	1405	15		INVENTORY- PILOT KNOB	LIQUOR OPERATIONS	06100	02	
		47.70	LIQUOR & SPIRITS ORDER		206908	6468423	6100	1405	15		INVENTORY- PILOT KNOB	LIQUOR OPERATIONS	06100	02	
		219.35	WINE ORDER		206909	6468422	6100	1405	15		INVENTORY- PILOT KNOB	LIQUOR OPERATIONS	06100	02	
		562.10	LIQUOR & SPIRITS ORDER		206910	6468421	6100	1405	15		INVENTORY- PILOT KNOB	LIQUOR OPERATIONS	06100	02	
		4,783.64													
<b>158728</b>	<b>10/7/2022</b>		<b>103239 RCM SPECIALTIES INC</b>												
		242.19	EMULSION		206821	8696	1072	6253			STREET MATERIALS	STREET MAINTENANCE	01000	08	
		224.25	EMULSION		206826	8714	1072	6253			STREET MATERIALS	STREET MAINTENANCE	01000	08	

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		466.44													
158729	10/7/2022		112561 RICOH USA, INC												
		887.11	OCT'22 COPIER LEASES		206933	106530325	1010	6555			RENTAL OF EQUIPMENT	ADMINISTRATION		01000	01
		887.11													
158730	10/7/2022		112632 RICOH USA, INC												
		1,477.69	SEPT'22 COPIER MAINTENANCE		206931	5065661572	1010	6505			EQUIPMENT REPAIR/MAINTENANCE	ADMINISTRATION		01000	01
		330.66	SEPT'22 COPIER MAINTENANCE		206932	5065661562	1010	6505			EQUIPMENT REPAIR/MAINTENANCE	ADMINISTRATION		01000	01
		7.26	SEPT'22 COPIER MAINTENANCE		206946	5065604220	1010	6505			EQUIPMENT REPAIR/MAINTENANCE	ADMINISTRATION		01000	01
		1,815.61													
158731	10/7/2022		110022 SCHWICKERT'S TECTA AMERICA, LLC												
		685.00	PREVENTATIVE MAINTENANCE		206613	S510099206	1060	6515			BUILDING REPAIR/MAINTENANCE	FIRE SERVICES		01000	06
		370.00	HVAC REPAIR		206614	S510099203	1060	6515			BUILDING REPAIR/MAINTENANCE	FIRE SERVICES		01000	06
		420.00	FALL HVAC MAINTENANCE		206837	S510099342	1090	6515			BUILDING REPAIR/MAINTENANCE	PARK MAINTENANCE		01000	09
		660.00	FALL HVAC MAINTENANCE		206838	S510099341	1060	6515			BUILDING REPAIR/MAINTENANCE	FIRE SERVICES		01000	06
		745.37	WATER LEAK REPAIR		206851	S500008377	2502	6515			BUILDING REPAIR/MAINTENANCE	ICE ARENA OPERATIONS EXPE		02500	09
		2,880.37													
158732	10/7/2022		107018 SHAMROCK GROUP												
		178.75	ICE CUBES ORDER		206896	2816501	6100	1405	15		INVENTORY- PILOT KNOB	LIQUOR OPERATIONS		06100	02
		178.75													
158733	10/7/2022		112051 SOUTHERN GLAZER'S OF MN												
		3,549.05	LIQUOR & SPIRITS ORDER		206771	2263206	6100	1405	10		INVENTORY- DOWNTOWN	LIQUOR OPERATIONS		06100	02
		393.22	LIQUOR & SPIRITS ORDER		206772	2263205	6100	1405	10		INVENTORY- DOWNTOWN	LIQUOR OPERATIONS		06100	02
		.64	LIQUOR & SPIRITS ORDER		206773	2263204	6100	1405	10		INVENTORY- DOWNTOWN	LIQUOR OPERATIONS		06100	02
		1.28	DELIVERY CHARGE		206899	2263210	6100	1405	15		INVENTORY- PILOT KNOB	LIQUOR OPERATIONS		06100	02
		.32	DELIVERY CHARGE		206900	2263212	6100	1405	15		INVENTORY- PILOT KNOB	LIQUOR OPERATIONS		06100	02
		4,644.24	LIQUOR & SPIRITS ORDER		206913	2263211	6100	1405	15		INVENTORY- PILOT KNOB	LIQUOR OPERATIONS		06100	02
		8,588.75													
158734	10/7/2022		112307 T-MOBILE USA INC												
		6.67	SEPT'22 GPS SERVICE		206797	823320497 SEP'22	6402	6412			CELLULAR SERVICES	STORM WATER UTILITY OPERA		06400	08
		6.66	SEPT'22 GPS SERVICE		206797	823320497 SEP'22	6202	6412			CELLULAR SERVICES	SEWER OPERATIONS EXPENSE		06200	08
		6.66	SEPT'22 GPS SERVICE		206797	823320497 SEP'22	6502	6412			CELLULAR SERVICES	WATER UTILITY EXPENSE		06500	08
		19.99													
158735	10/7/2022		117486 TOM'S PRO GLASS												
		546.71	WINDSHIELD FOR 0571		206801	8187	1051	6510	1		OUTSIDE VEHICLE REPAIR/MAINT	PATROL SERVICES		01000	05
		546.71													
158736	10/7/2022		100334 WINE MERCHANTS												
		176.74	WINE ORDER		206760	7397191	6100	1405	10		INVENTORY- DOWNTOWN	LIQUOR OPERATIONS		06100	02
		176.74													

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<b>158737</b>	<b>10/7/2022</b>		<b>109119 WIPPLER, TONY</b>												
		205.92	SEP'22 MILEAGE REIMB		206793	20220921 WIPPLER	1030	6485			MILEAGE REIMBURSEMENT	PLANNING & ZONING	01000	03	
		317.98	SEP'22 LODGING REIMB		206793	20220921 WIPPLER	1030	6470			TRAINING & SUBSISTANCE	PLANNING & ZONING	01000	03	
		523.90													
<b>20220921</b>	<b>9/12/2022</b>		<b>116564 FP MAILING SOLUTIONS/POSTALIA</b>												
		500.00	POSTAGE METER REFILL		206785	61858118 20220909	1014	6445			POSTAGE/SHIPPING FEES	COMMUNICATIONS	01000	01	
		500.00													
<b>20220922</b>	<b>9/22/2022</b>		<b>116564 FP MAILING SOLUTIONS/POSTALIA</b>												
		500.00	POSTAGE METER REFILL		206647	61858118 20220920	1014	6445			POSTAGE/SHIPPING FEES	COMMUNICATIONS	01000	01	
		500.00													
<b>20220923</b>	<b>9/23/2022</b>		<b>100135 PUBLIC EMPLOYEES RETIREMENT ASSN.</b>												
		25,858.35			206633	092222724301	7000	2113			PERA PAYABLE	EMPLOYEE EXPENSE FUND	07000	02	
		34,673.27			206634	092222724302	7000	6154			PERA	EMPLOYEE EXPENSE FUND	07000	02	
		60,531.62													
<b>20220924</b>	<b>9/21/2022</b>		<b>108980 MINNESOTA ENERGY RESOURCES CORPORATION</b>												
		18.00	AUG'22 GAS WELL HOUSE 1 OAK ST		206088	0506788875 AUG'22	6502	6423			NATURAL GAS	WATER UTILITY EXPENSE	06500	08	
		70.49	AUG'22 GAS RRC		206127	0507948331 AUG'22	1093	6423			NATURAL GAS	SENIOR CITIZEN SERVICES	01000	09	
		20.15	AUG'22 GAS CMF		206144	0502362190 AUG'22	6502	6423			NATURAL GAS	WATER UTILITY EXPENSE	06500	08	
		12.09	AUG'22 GAS CMF		206144	0502362190 AUG'22	6402	6423			NATURAL GAS	STORM WATER UTILITY OPERA	06400	08	
		15.11	AUG'22 GAS CMF		206144	0502362190 AUG'22	6202	6423			NATURAL GAS	SEWER OPERATIONS EXPENSE	06200	08	
		16.12	AUG'22 GAS CMF		206144	0502362190 AUG'22	1090	6423			NATURAL GAS	PARK MAINTENANCE	01000	09	
		13.11	AUG'22 GAS CMF		206144	0502362190 AUG'22	1072	6423			NATURAL GAS	STREET MAINTENANCE	01000	08	
		1,606.11	AUG'22 GAS ARENA		206146	0502346011 AUG'22	2502	6423			NATURAL GAS	ICE ARENA OPERATIONS EXPE	02500	09	
		45.00	AUG'22 GAS FIRE STATION 2		206870	0505001779 AUG'22	1060	6423			NATURAL GAS	FIRE SERVICES	01000	06	
		65.69	AUG'22 GAS FIRE STATION 1		206944	0506565319 AUG'22	1060	6423			NATURAL GAS	FIRE SERVICES	01000	06	
		1,881.87													
<b>20220925</b>	<b>9/26/2022</b>		<b>100085 DAKOTA ELECTRIC ASSOCIATION</b>												
		35.48	AUG'22 ELEC PARK & REC SIGN		205990	200002260479 AUG'22	1090	6422			ELECTRIC	PARK MAINTENANCE	01000	09	
		19.58	AUG'22 ELEC SPRUCE ST MNMNT LT		206000	200004099123 AUG'22	6602	6422			ELECTRIC	STREETLIGHT UTILITY EXPEN	06600	08	
		225.06	AUG'22 ELEC DNMRK/SPRCE ST LTS		206001	200004222477 AUG'22	6602	6422			ELECTRIC	STREETLIGHT UTILITY EXPEN	06600	08	
		20.42	AUG'22 ELEC 220TH ST LIFT STN		206002	200001405224 AUG'22	6202	6422			ELECTRIC	SEWER OPERATIONS EXPENSE	06200	08	
		2,625.53	AUG'22 ELEC WELL#9		206005	200010028004 AUG'22	6502	6422			ELECTRIC	WATER UTILITY EXPENSE	06500	08	
		784.42	AUG'22 ELEC FIRE STATION 1		206057	200001679489 AUG'22	1060	6422			ELECTRIC	FIRE SERVICES	01000	06	
		17.63	AUG'22 PK CITY SIGN NORTH ENTR		206139	200010011266	1090	6422			ELECTRIC	PARK MAINTENANCE	01000	09	

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		3,728.12				AUG'22									
<b>20220926</b>	<b>9/26/2022</b>		<b>118858 FIRST NATIONAL BANK OF OMAHA</b>												
		385.00	MRPA CONF 22		206250	5369-0044-8/25	1093	6470			TRAINING & SUBSISTANCE	SENIOR CITIZEN SERVICES	01000	09	
		60.79	MOVIE IN PARK		206251	5369-8384-7/28	1095	6570			PROGRAMMING EXPENSE	RECREATION PROGRAM SERVIC	01000	09	
		133.03-	SALES TAX REFUND		206252	5369-8487-8/4	1095	6570			PROGRAMMING EXPENSE	RECREATION PROGRAM SERVIC	01000	09	
		38.01	40TH ANNIVERSARY		206253	5369-2084-8/25	1093	6570			PROGRAMMING EXPENSE	SENIOR CITIZEN SERVICES	01000	09	
		21.97	FOLDER WELCOME MEMBER		206253	5369-2084-8/25	1093	6210			OFFICE SUPPLIES	SENIOR CITIZEN SERVICES	01000	09	
		15.79	POSTCARD INVITES		206254	5369-4814-8/21	1093	6210			OFFICE SUPPLIES	SENIOR CITIZEN SERVICES	01000	09	
		24.98	GEO CACHE PRIZE LIGHTS		206255	5369-3262-8/14	1095	6570			PROGRAMMING EXPENSE	RECREATION PROGRAM SERVIC	01000	09	
		397.01	APPLE VALLEY WATERPARK ADMIT		206256	5369-3639-8/16	1095	6570			PROGRAMMING EXPENSE	RECREATION PROGRAM SERVIC	01000	09	
		61.51	MUSIC IN PARK BANNER		206257	5369-6583-7/29	1095	6570			PROGRAMMING EXPENSE	RECREATION PROGRAM SERVIC	01000	09	
		152.13	TALENT SHOW DINNER		206258	5369-2626-8/19	1093	6570			PROGRAMMING EXPENSE	SENIOR CITIZEN SERVICES	01000	09	
		200.00	REUSE MN MMBRSH: PENMAN, V		206259	9447-0724-8/16	6302	6460			MEMBER DUES & LICENSURE	SOLID WASTE OPERATIONS	06300	08	
		19.95	AUG'22 EPERMITS PAYPAL FEES		206260	9447-0870-8/2	1031	6545			PYMT PROCESSING FEES	BUILDING INSPECTIONS	01000	07	
		2.50	TALENT SHOW DINNER		206261	5369-6604-8/19	1093	6570			PROGRAMMING EXPENSE	SENIOR CITIZEN SERVICES	01000	09	
		2.50	GEO CACHE CONTAINERS		206262	5369-8921-8/4	1095	6570			PROGRAMMING EXPENSE	RECREATION PROGRAM SERVIC	01000	09	
		57.77	FLAG FOOTBALL FIRST AID KITS		206263	5369-4238-8/17	1095	6570			PROGRAMMING EXPENSE	RECREATION PROGRAM SERVIC	01000	09	
		16.67	ROOT BEER FLOAT SUPPLIES		206264	5369-1486-8/8	1095	6570			PROGRAMMING EXPENSE	RECREATION PROGRAM SERVIC	01000	09	
		56.00	VALLEYFAIR TICKETS		206265	5369-0788-8/17	1095	6570			PROGRAMMING EXPENSE	RECREATION PROGRAM SERVIC	01000	09	
		1,008.00	VALLEYFAIR TICKETS		206266	5369-0606-8/17	1095	6570			PROGRAMMING EXPENSE	RECREATION PROGRAM SERVIC	01000	09	
		59.20	THERMAL PRINT CASH REG		206267	5369-0177-7/29	1093	6960			FURNITURE, OFFICE EQUIP, IT	SENIOR CITIZEN SERVICES	01000	09	
		25.00	EMPLOYEE REC GIFT CARD		206268	5201-3461-8/24	1011	7420			OTHER	HUMAN RESOURCES	01000	04	
		50.00	EMPLOYEE REC GIFT CARD		206269	5201-9443-8/24	1011	7420			OTHER	HUMAN RESOURCES	01000	04	
		150.00	EMPLOYEE REC GIFT CARD		206270	5201-7905-8/12	1011	7420			OTHER	HUMAN RESOURCES	01000	04	
		100.00	EMPLOYEE REC GIFT CARD		206271	5201-8763-8/9	1011	7420			OTHER	HUMAN RESOURCES	01000	04	
		100.00	EMPLOYEE REC GIFT CARD		206272	5201-7987-8/9	1011	7420			OTHER	HUMAN RESOURCES	01000	04	
		450.00	EMPLOYEE REC GIFT CARD		206273	5201-3672-8/8	1011	7420			OTHER	HUMAN RESOURCES	01000	04	
		25.00	EMPLOYEE REC GIFT CARD		206274	5201-6985-8/8	1011	7420			OTHER	HUMAN RESOURCES	01000	04	
		780.00	EMPLOYEE REC GIFT CARD		206275	5201-0337-8/5	1011	7420			OTHER	HUMAN RESOURCES	01000	04	
		123.60	EMPLOYEE REC GIFT CARD		206276	5201-1414-8/5	1011	7420			OTHER	HUMAN RESOURCES	01000	04	
		200.00	EMPLOYEE REC GIFT CARD		206277	5201-2948-8/8	1011	7420			OTHER	HUMAN RESOURCES	01000	04	
		203.52	SECURITY CAMERA TV		206278	4387-6517-8/21	6115	6960			FURNITURE, OFFICE EQUIP, IT	PILOT KNOB LIQUOR	06100	02	
		147.86	PAPER TOWELS		206279	4387-2461-8/18	6110	6242			CLEANING SUPPLIES	DOWNTOWN LIQUOR REV & EXP	06100	02	
		147.86	PAPER TOWELS		206279	4387-2461-8/18	6115	6242			CLEANING SUPPLIES	PILOT KNOB LIQUOR	06100	02	
		25.00	EMPLOYEE REC GIFT CARD		206280	4387-8548-8/16	1011	7420			OTHER	HUMAN RESOURCES	01000	04	
		9.59	DOLLY TIRE REPAIR		206281	4387-6702-8/24	6110	6505			EQUIPMENT REPAIR/MAINTENANCE	DOWNTOWN LIQUOR REV & EXP	06100	02	
		58.26	FLAG FOOTBALL FIRST AID		206282	3955-4927-8/15	1095	6570			PROGRAMMING EXPENSE	RECREATION PROGRAM SERVIC	01000	09	
		375.00	MNRPA CONFERENCE REGISTRATION		206283	3955-0143-8/25	1095	6470			TRAINING & SUBSISTANCE	RECREATION PROGRAM SERVIC	01000	09	
		11.98	SAFETY CAMP SUPPLIES		206284	3955-0230-8/24	1095	6570			PROGRAMMING EXPENSE	RECREATION PROGRAM SERVIC	01000	09	
		95.80	SAFETY CAMP LUNCH		206285	3955-3487-8/24	1095	6570			PROGRAMMING EXPENSE	RECREATION PROGRAM SERVIC	01000	09	

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		385.00	MRPA CONFERENCE REGISTRATION		206286	1401-0051-8/25	1094	6470			TRAINING & SUBSISTANCE	PARK & RECREATION ADMIN	01000	09	
		24.57	LUNCH: MFA HIGH RISE TRNG		206287	9468-5229-8/18	1060	6470			TRAINING & SUBSISTANCE	FIRE SERVICES	01000	06	
		24.03	LUNCH: MFA HIGH RISE TRNG		206288	9468-1010-8/17	1060	6470			TRAINING & SUBSISTANCE	FIRE SERVICES	01000	06	
		54.28	GATORADE FOR DEMO		206289	9468-3887-8/10	1060	6250			OTHER SUPPLIES & PARTS	FIRE SERVICES	01000	06	
		134.15	ANNUAL MUSIC COPYRIGHT LICENSE		206290	1401-0461-8/3	1093	6280			BOOKS & SUBSCRIPTIONS	SENIOR CITIZEN SERVICES	01000	09	
		134.15	ANNUAL MUSIC COPYRIGHT LICENSE		206290	1401-0461-8/3	1095	6280			BOOKS & SUBSCRIPTIONS	RECREATION PROGRAM SERVIC	01000	09	
		134.16	ANNUAL MUSIC COPYRIGHT LICENSE		206290	1401-0461-8/3	2502	6280			BOOKS & SUBSCRIPTIONS	ICE ARENA OPERATIONS EXPE	02500	09	
		125.53	K9 SMOKE FOOD AND TREATS		206291	4371-0380-8/20	2200	6220			EQUIP SUPPLIES & PARTS	K-9 (EFF. 2019)	02200	05	
		75.00	JUL'22 TLO SUBSCRIPTION		206292	4371-4082-8/1	1052	6401			PROFESSIONAL SERVICES	INVESTIGATION SERVICES	01000	05	
		149.95	CAR WASH PROGRAM		206293	4371-0863-8/1	1051	6505			EQUIPMENT REPAIR/MAINTENANCE	PATROL SERVICES	01000	05	
		1.00-	CAR WASH PROG VERIF REFUND		206294	4371-8227-7/29	1051	6505			EQUIPMENT REPAIR/MAINTENANCE	PATROL SERVICES	01000	05	
		1.00-	CAR WASH PROG VERIF REFUND		206295	4371-8235-7/29	1051	6505			EQUIPMENT REPAIR/MAINTENANCE	PATROL SERVICES	01000	05	
		1.00	CAR WSH PROGRAM VERIFICATION		206296	4371-8131-7/29	1051	6505			EQUIPMENT REPAIR/MAINTENANCE	PATROL SERVICES	01000	05	
		1.00	CAR WSH PROGRAM VERIFICATION		206297	4371-8123-7/29	1051	6505			EQUIPMENT REPAIR/MAINTENANCE	PATROL SERVICES	01000	05	
		195.65	BLUETOOTH RADIO INTERFACE		206298	4371-4904-8/16	1050	6220			EQUIP SUPPLIES & PARTS	POLICE ADMINISTRATION	01000	05	
		100.00	2022 CRMINAL ELEMENTS BOOKS		206299	4371-1198-8/4	1052	6280			BOOKS & SUBSCRIPTIONS	INVESTIGATION SERVICES	01000	05	
		33.00	CAR WASH PROGRAM		206300	4371-0871-8/1	1060	6510	1		OUTSIDE VEHICLE REPAIR/MAINT	FIRE SERVICES	01000	06	
		66.00	CAR WASH PROGRAM		206300	4371-0871-8/1	1051	6505			EQUIPMENT REPAIR/MAINTENANCE	PATROL SERVICES	01000	05	
		94.95	K9 SMOKE BITE TUGS		206301	4371-4994-8/12	2200	6220			EQUIP SUPPLIES & PARTS	K-9 (EFF. 2019)	02200	05	
		195.76	PAINT FOR BARRICADES		206302	4371-4867-8/15	7600	6950		27009	MACHINERY, EQUIP & TOOLS	FEDERAL AID - COVID19	07600	02	
		197.44-	BARRICADE PAINT REFUND		206303	4371-4854-8/15	1050	6220			EQUIP SUPPLIES & PARTS	POLICE ADMINISTRATION	01000	05	
		197.44	BARRICADE PAINT		206304	4371-6839-8/15	1050	6220			EQUIP SUPPLIES & PARTS	POLICE ADMINISTRATION	01000	05	
		895.00	ZAJAC LESS LETHAL INST TRNG		206305	4371-6597-8/19	1051	6470			TRAINING & SUBSISTANCE	PATROL SERVICES	01000	05	
		135.00	TUKUA FORENSIC SCIENCE CONF		206306	4371-1783-8/19	1052	6470			TRAINING & SUBSISTANCE	INVESTIGATION SERVICES	01000	05	
		633.33	K9 SQUAD TEMP ALERT EQUIPMENT		206307	4371-6227-8/11	2200	6230			VEHICLE SUPPLIES & PARTS	K-9 (EFF. 2019)	02200	05	
		240.00	K9 SQUAD TEMP ALERT SUBSCRIPTI		206308	4371-4451-8/16	2200	6505			EQUIPMENT REPAIR/MAINTENANCE	K-9 (EFF. 2019)	02200	05	
		12.98	SEPT'22 SUBSCRIPTION		206309	8106-1082-8/25	2003	6280			BOOKS & SUBSCRIPTIONS	DAKOTA BROADBAND	02003	01	
		550.40	4 SURFACE DOCK: IT SPARE		206310	8106-2036-8/25	7400	6220			EQUIP SUPPLIES & PARTS	INFORMATION TECHNOLOGY	07400	04	
		5.00-	REFUND OF VISIO PLAN1		206311	8106-0403-8/19	7400	6505			EQUIPMENT REPAIR/MAINTENANCE	INFORMATION TECHNOLOGY	07400	04	
		5.00	VISIO 1 PLAN - BCA MAPPING		206312	8106-5950-8/13	7400	6505			EQUIPMENT REPAIR/MAINTENANCE	INFORMATION TECHNOLOGY	07400	04	
		1.14-	TAX REFUND: VISIO 2 PLAN		206313	8106-0559-8/19	7400	6505			EQUIPMENT REPAIR/MAINTENANCE	INFORMATION TECHNOLOGY	07400	04	
		16.07	VISIO2 PLAN: BCA MAPPING		206314	8106-6906-8/17	7400	6505			EQUIPMENT REPAIR/MAINTENANCE	INFORMATION TECHNOLOGY	07400	04	
		13.38	IT.OCCUPIED SIGN		206315	8106-2596-8/16	7400	6220			EQUIP SUPPLIES & PARTS	INFORMATION TECHNOLOGY	07400	04	
		30.35	1ST GAR: SWITCH WALL MOUNT		206316	8106-9177-8/16	7400	6220			EQUIP SUPPLIES & PARTS	INFORMATION TECHNOLOGY	07400	04	
		299.00	LONNIE SURFACE SCREEN REPAIR		206317	8106-6046-8/16	7400	6505			EQUIPMENT REPAIR/MAINTENANCE	INFORMATION TECHNOLOGY	07400	04	
		499.99	HARDDRIVE UPGRADE VIDEO SERVER		206318	8106-7410-8/5	7400	6220			EQUIP SUPPLIES & PARTS	INFORMATION TECHNOLOGY	07400	04	
		227.69-	HARDDRIVE REFUND: 1 BAD DRIVE		206319	8106-8057-8/2	7400	6220			EQUIP SUPPLIES & PARTS	INFORMATION TECHNOLOGY	07400	04	
		75.00	INTEL NUC SERVER RACK MOUNT		206320	8106-6003-7/31	7400	6220			EQUIP SUPPLIES & PARTS	INFORMATION TECHNOLOGY	07400	04	
		75.00	INTEL NUC SERVER RACK MOUNT		206321	8106-9401-7/31	7400	6220			EQUIP SUPPLIES & PARTS	INFORMATION TECHNOLOGY	07400	04	
		108.08	SURFACE CASE REPLACEMENT: MATT		206322	8106-7758-7/29	7400	6220			EQUIP SUPPLIES & PARTS	INFORMATION TECHNOLOGY	07400	04	
		15.00	NUC MOUNT BLANK PLATES		206323	8106-6403-7/30	7400	6220			EQUIP SUPPLIES & PARTS	INFORMATION TECHNOLOGY	07400	04	
		88.99	16PORT SWITCH EOC		206323	8106-6403-7/30	7400	6220			EQUIP SUPPLIES & PARTS	INFORMATION TECHNOLOGY	07400	04	

Note: Payment amount may not reflect the actual amount due to data sequencing and/or data selection.

## Council Check Summary

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9/28/2022 - 10/11/2022

Check #	Date	Amount	Supplier / Explanation	PO#	Doc No	Inv No	BU	Obj	Sub	Subledger	Account Description	BU Description	Co	Dept	Div
		499.99	VIDEO SVR STORAGE UGPRADE		206324	8106-7651-8/1	7400	6220			EQUIP SUPPLIES & PARTS	INFORMATION TECHNOLOGY	07400	04	
		910.76	VIDEO SVR STORAGE UGPRADE		206325	8106-4512-7/28	7400	6220			EQUIP SUPPLIES & PARTS	INFORMATION TECHNOLOGY	07400	04	
		3,304.76	4 INTEL NUC PCS: PD EOC		206326	8106-7715-7/28	7400	6220			EQUIP SUPPLIES & PARTS	INFORMATION TECHNOLOGY	07400	04	
		579.00	DIGITAL SLR CAMERA		206622	4371-4109-8/28	1060	6950			MACHINERY, EQUIPMENT & TOOLS	FIRE SERVICES	01000	06	
		9.99	CARBOURATOR REPAIR KIT		206623	4371-7499-8/24	1090	6220			EQUIP SUPPLIES & PARTS	PARK MAINTENANCE	01000	09	
		934.98	REPL DOOR CLOSERS		206624	4371-0085-8/4	1015	6240			BUILDING SUPPLIES & PARTS	CITY HALL	01000	01	
		255.32	TRAINING HANDCUFFS		206625	4371-6276-8/3	1051	6220			EQUIP SUPPLIES & PARTS	PATROL SERVICES	01000	05	
		400.34	LODGING: MPELRA CONF		206626	5201-3270-8/17	1011	6470			TRAINING & SUBSISTANCE	HUMAN RESOURCES	01000	04	
		411.01	APA CONFERENCE: WIPPLER, T		206627	8499-2585-8/29	1030	6470			TRAINING & SUBSISTANCE	PLANNING & ZONING	01000	03	
		15.84	CHAMBER LUNCH		206628	8334-7206-8/18	2000	6480			MEETING EXPENSE	HRA/ECONOMIC DEVELOPMENT	02000	03	
		121.25	THERMAL PAPER		206629	8334-6564-8/15	1010	6210			OFFICE SUPPLIES	ADMINISTRATION	01000	01	
		3.05	FLOOR STRIPPING PADS		206630	4371-4820-8/1	6502	6242			CLEANING SUPPLIES	WATER UTILITY EXPENSE	06500	08	
		4.36	FLOOR STRIPPING PADS		206630	4371-4820-8/1	6402	6242			CLEANING SUPPLIES	STORM WATER UTILITY OPERA	06400	08	
		2.18	FLOOR STRIPPING PADS		206630	4371-4820-8/1	6202	6242			CLEANING SUPPLIES	SEWER OPERATIONS EXPENSE	06200	08	
		2.18	FLOOR STRIPPING PADS		206630	4371-4820-8/1	1050	6242			CLEANING SUPPLIES	POLICE ADMINISTRATION	01000	05	
		1.74	FLOOR STRIPPING PADS		206630	4371-4820-8/1	1093	6242			CLEANING SUPPLIES	SENIOR CITIZEN SERVICES	01000	09	
		3.48	FLOOR STRIPPING PADS		206630	4371-4820-8/1	1090	6242			CLEANING SUPPLIES	PARK MAINTENANCE	01000	09	
		2.18	FLOOR STRIPPING PADS		206630	4371-4820-8/1	1072	6242			CLEANING SUPPLIES	STREET MAINTENANCE	01000	08	
		7.84	FLOOR STRIPPING PADS		206630	4371-4820-8/1	1060	6242			CLEANING SUPPLIES	FIRE SERVICES	01000	06	
		30.49	FLOOR STRIPPING PADS		206630	4371-4820-8/1	1015	6242			CLEANING SUPPLIES	CITY HALL	01000	01	
		17.72	COMPOST BAGS		206631	4371-0132-8/16	6502	6240			BUILDING SUPPLIES & PARTS	WATER UTILITY EXPENSE	06500	08	
		25.32	COMPOST BAGS		206631	4371-0132-8/16	6402	6240			BUILDING SUPPLIES & PARTS	STORM WATER UTILITY OPERA	06400	08	
		12.66	COMPOST BAGS		206631	4371-0132-8/16	6202	6240			BUILDING SUPPLIES & PARTS	SEWER OPERATIONS EXPENSE	06200	08	
		12.66	COMPOST BAGS		206631	4371-0132-8/16	1050	6240			BUILDING SUPPLIES & PARTS	POLICE ADMINISTRATION	01000	05	
		10.13	COMPOST BAGS		206631	4371-0132-8/16	1093	6242			CLEANING SUPPLIES	SENIOR CITIZEN SERVICES	01000	09	
		20.25	COMPOST BAGS		206631	4371-0132-8/16	1090	6242			CLEANING SUPPLIES	PARK MAINTENANCE	01000	09	
		12.66	COMPOST BAGS		206631	4371-0132-8/16	1072	6242			CLEANING SUPPLIES	STREET MAINTENANCE	01000	08	
		45.57	COMPOST BAGS		206631	4371-0132-8/16	1060	6240			BUILDING SUPPLIES & PARTS	FIRE SERVICES	01000	06	
		177.19	COMPOST BAGS		206631	4371-0132-8/16	1015	6240			BUILDING SUPPLIES & PARTS	CITY HALL	01000	01	
		2.73	URINAL SCREENS		206632	4371-8113-8/23	6502	6240			BUILDING SUPPLIES & PARTS	WATER UTILITY EXPENSE	06500	08	
		3.90	URINAL SCREENS		206632	4371-8113-8/23	6402	6240			BUILDING SUPPLIES & PARTS	STORM WATER UTILITY OPERA	06400	08	
		1.95	URINAL SCREENS		206632	4371-8113-8/23	6202	6240			BUILDING SUPPLIES & PARTS	SEWER OPERATIONS EXPENSE	06200	08	
		1.96	URINAL SCREENS		206632	4371-8113-8/23	1090	6240			BUILDING SUPPLIES & PARTS	PARK MAINTENANCE	01000	09	
		1.56	URINAL SCREENS		206632	4371-8113-8/23	1093	6240			BUILDING SUPPLIES & PARTS	SENIOR CITIZEN SERVICES	01000	09	
		3.12	URINAL SCREENS		206632	4371-8113-8/23	1090	6240			BUILDING SUPPLIES & PARTS	PARK MAINTENANCE	01000	09	
		1.95	URINAL SCREENS		206632	4371-8113-8/23	1072	6240			BUILDING SUPPLIES & PARTS	STREET MAINTENANCE	01000	08	
		7.02	URINAL SCREENS		206632	4371-8113-8/23	1060	6240			BUILDING SUPPLIES & PARTS	FIRE SERVICES	01000	06	
		27.31	URINAL SCREENS		206632	4371-8113-8/23	1015	6240			BUILDING SUPPLIES & PARTS	CITY HALL	01000	01	
		7.85	HR POSTAGE		206667	8334-4242-7/28	1011	6445			POSTAGE/SHIPPING FEES	HUMAN RESOURCES	01000	04	
		44.64	K9 SMOKE FOOD		206668	4371-0518-8/3	2200	6220			EQUIP SUPPLIES & PARTS	K-9 (EFF. 2019)	02200	05	
		.60	RETRACTABLE KEY HOLDER		206924	4371-0802-8/12	6502	6220			EQUIP SUPPLIES & PARTS	WATER UTILITY EXPENSE	06500	08	
		.86	RETRACTABLE KEY HOLDER		206924	4371-0802-8/12	6402	6220			EQUIP SUPPLIES & PARTS	STORM WATER UTILITY OPERA	06400	08	

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## Council Check Summary

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Check #	Date	Amount	Supplier / Explanation	PO#	Doc No	Inv No	BU	Obj	Sub	Subledger	Account Description	BU Description	Co	Dept	Div
		.43	RETRACTABLE KEY HOLDER		206924	4371-0802-8/12	6202	6220			EQUIP SUPPLIES & PARTS	SEWER OPERATIONS EXPENSE	06200	08	
		.44	RETRACTABLE KEY HOLDER		206924	4371-0802-8/12	1050	6220			EQUIP SUPPLIES & PARTS	POLICE ADMINISTRATION	01000	05	
		.35	RETRACTABLE KEY HOLDER		206924	4371-0802-8/12	1093	6220			EQUIP SUPPLIES & PARTS	SENIOR CITIZEN SERVICES	01000	09	
		.69	RETRACTABLE KEY HOLDER		206924	4371-0802-8/12	1090	6220			EQUIP SUPPLIES & PARTS	PARK MAINTENANCE	01000	09	
		.43	RETRACTABLE KEY HOLDER		206924	4371-0802-8/12	1072	6220			EQUIP SUPPLIES & PARTS	STREET MAINTENANCE	01000	08	
		1.55	RETRACTABLE KEY HOLDER		206924	4371-0802-8/12	1060	6220			EQUIP SUPPLIES & PARTS	FIRE SERVICES	01000	06	
		6.05	RETRACTABLE KEY HOLDER		206924	4371-0802-8/12	1015	6220			EQUIP SUPPLIES & PARTS	CITY HALL	01000	01	
		18,860.43													
<b>20220927</b>	<b>9/27/2022</b>		<b>114654 INVOICE CLOUD</b>												
		672.72	AUG'22 IC PYMT FEES		206925	819-2022_8	6202	6545			PYMT PROCESSING FEES	SEWER OPERATIONS EXPENSE	06200	08	
		672.72	AUG'22 IC PYMT FEES		206925	819-2022_8	6402	6545			PYMT PROCESSING FEES	STORM WATER UTILITY OPERA	06400	08	
		672.71	AUG'22 IC PYMT FEES		206925	819-2022_8	6502	6545			PYMT PROCESSING FEES	WATER UTILITY EXPENSE	06500	08	
		2,018.15													
<b>20221001</b>	<b>10/3/2022</b>		<b>117968 EBSO</b>												
		65,643.51	OCT'22 HEALTH		206740	9029-078866-1000	7000	6158			EMPLOYEE BENEFITS	EMPLOYEE EXPENSE FUND	07000	02	
		65,643.51													
<b>20221002</b>	<b>10/3/2022</b>		<b>100085 DAKOTA ELECTRIC ASSOCIATION</b>												
		1,469.32	AUG'22 ELEC PK LIQ STORE		206160	200003759891 AUG'22	6115	6422			ELECTRIC	PILOT KNOB LIQUOR	06100	02	
		6,829.89	AUG'22 ELEC 9TH ST STREET LTS		206183	200001038421 AUG'22	6602	6422			ELECTRIC	STREETLIGHT UTILITY EXPEN	06600	08	
		3,432.86	AUG'22 ELEC WELL #4		206184	200001318526 AUG'22	6502	6422			ELECTRIC	WATER UTILITY EXPENSE	06500	08	
		3,992.10	AUG'22 ELEC WELL #6		206185	200001550151 AUG'22	6502	6422			ELECTRIC	WATER UTILITY EXPENSE	06500	08	
		26.28	AUG'22 ELEC DAISY KNOLL TOWER		206186	200001318518 AUG'22	6502	6422			ELECTRIC	WATER UTILITY EXPENSE	06500	08	
		3,977.04	AUG'22 ELEC WELL #8		206187	200004199709 AUG'22	6502	6422			ELECTRIC	WATER UTILITY EXPENSE	06500	08	
		3,224.53	AUG'22 ELEC WELL #5		206188	200002785533 AUG'22	6502	6422			ELECTRIC	WATER UTILITY EXPENSE	06500	08	
		129.71	AUG'22 ELEC VERM GROVE LS		206189	200003215779 AUG'22	6202	6422			ELECTRIC	SEWER OPERATIONS EXPENSE	06200	08	
		2,193.19	AUG'22 ELEC WELL #7		206190	200003490737 AUG'22	6502	6422			ELECTRIC	WATER UTILITY EXPENSE	06500	08	
		149.22	AUG'22 ELEC 195TH WATER TOWER		206192	200002587095 AUG'22	6502	6422			ELECTRIC	WATER UTILITY EXPENSE	06500	08	
		36.87	AUG'22 ELEC TUNNEL LIGHT		206215	200005468327 AUG'22	1090	6422			ELECTRIC	PARK MAINTENANCE	01000	09	
		5.00	AUG'22 ELEC CIV DEF SIREN		206243	200002260958 AUG'22	1054	6422			ELECTRIC	EMERGENCY MGMT SERVICES	01000	05	



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Report Totals	907,142.57
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 430 Third St., Farmington, MN 55024  
 651-280-6800  
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**TO:** Mayor, Councilmembers and City Administrator  
**FROM:** Julie Flaten, Assistant City Administrator  
**SUBJECT:** AFSCME Maintenance Unit, Local #3815 and AFSCME Clerical, Technical, Professional Local #3815 Memorandums of Understanding (MOU) - Human Resources  
**DATE:** October 17, 2022

**INTRODUCTION**

We are requesting the approval of two Memorandum of Understandings with the AFSCME Local #3815 Maintenance Unit and AFSCME Local #3815 Clerical, Technical, and Professional unit for the contract period through December 31, 2024.

**DISCUSSION**

The attached MOU adjusts the cost-of-living increase to be 3.0% for 2023 and 2024 to be consistent with all other bargaining groups and non-union employees.

All other terms and conditions remained unchanged.

**BUDGET IMPACT**

Wages have been included in the 2023 adopted budget.

**ACTION REQUESTED**

Approve the memorandum of understanding with both the AFSCME Local #3815 Maintenance unit and AFSCME Local #3815 Clerical, Technical, and Professional units.

**ATTACHMENTS:**

Type	Description
▣ Backup Material	AFSCME MT 2023-2024 Wage Table
▣ Backup Material	AFSCME CTP 2023-2024 Wage Table
▣ Backup Material	AFSCME CTP Memorandum of Understanding
▣ Backup Material	AFSCME MT Memorandum of Understanding

**2023 Position and Salary Structure**  
**Effective January 1, 2023**

Grade	Position	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11
A13	Custodian	<b>22.609</b>	<b>23.147</b>	<b>23.685</b>	<b>24.224</b>	<b>24.761</b>	<b>25.300</b>	<b>25.839</b>	<b>26.376</b>	<b>26.915</b>	<b>27.561</b>	<b>28.222</b>
		47,025.68	48,146.16	49,264.49	50,384.96	51,503.30	52,623.77	53,744.25	54,862.58	55,983.05	57,326.34	58,701.76
B22	Facilities/Park Maintenance Worker	<b>26.901</b>	<b>27.541</b>	<b>28.182</b>	<b>28.822</b>	<b>29.463</b>	<b>30.104</b>	<b>30.743</b>	<b>31.384</b>	<b>32.025</b>	<b>32.793</b>	<b>33.580</b>
	Solid Waste Maintenance Worker	55,953.06	57,285.63	58,618.21	59,950.78	61,283.35	62,615.92	63,946.36	65,278.93	66,611.50	68,209.73	69,846.52
	Parkkeeper											
B23	Facilities Maintenance Worker	<b>29.044</b>	<b>29.735</b>	<b>30.427</b>	<b>31.118</b>	<b>31.809</b>	<b>32.502</b>	<b>33.193</b>	<b>33.885</b>	<b>34.576</b>	<b>35.406</b>	<b>36.256</b>
		60,411.40	61,848.95	63,288.64	64,726.19	66,163.74	67,603.43	69,040.98	70,480.68	71,918.23	73,645.00	75,412.48
B24/B31	Maintenance Worker Mechanic	<b>31.727</b>	<b>32.483</b>	<b>33.238</b>	<b>33.994</b>	<b>34.749</b>	<b>35.504</b>	<b>36.260</b>	<b>37.015</b>	<b>37.771</b>	<b>38.678</b>	<b>39.606</b>
		65,992.35	67,564.87	69,135.25	70,707.77	72,278.15	73,848.53	75,421.05	76,991.43	78,563.95	80,449.26	82,379.56
B25/B32	Lead Mechanic	<b>34.945</b>	<b>35.777</b>	<b>36.609</b>	<b>37.442</b>	<b>38.273</b>	<b>39.105</b>	<b>39.937</b>	<b>40.769</b>	<b>41.602</b>	<b>42.600</b>	<b>43.623</b>
		72,685.20	74,416.26	76,147.32	77,878.38	79,607.30	81,338.36	83,069.42	84,800.48	86,531.54	88,607.52	90,734.92

**2024 Position and Salary Structure**  
**Effective January 1, 2024**

Grade	Position	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11
A13	Custodian	<b>23.287</b>	<b>23.842</b>	<b>24.395</b>	<b>24.950</b>	<b>25.504</b>	<b>26.059</b>	<b>26.614</b>	<b>27.168</b>	<b>27.722</b>	<b>28.388</b>	<b>29.069</b>
		48,436.45	49,590.54	50,742.42	51,896.51	53,048.39	54,202.48	55,356.57	56,508.46	57,662.55	59,046.13	60,462.81
B22	Facilities/Park Maintenance Worker	<b>27.708</b>	<b>28.367</b>	<b>29.027</b>	<b>29.687</b>	<b>30.347</b>	<b>31.007</b>	<b>31.666</b>	<b>32.326</b>	<b>32.986</b>	<b>33.777</b>	<b>34.587</b>
	Solid Waste Maintenance Worker	57,631.65	59,004.20	60,376.75	61,749.30	63,121.85	64,494.40	65,864.75	67,237.30	68,609.85	70,256.02	71,941.92
	Parkkeeper											
B23	Facilities Maintenance Worker	<b>29.915</b>	<b>30.627</b>	<b>31.340</b>	<b>32.052</b>	<b>32.764</b>	<b>33.477</b>	<b>34.189</b>	<b>34.901</b>	<b>35.613</b>	<b>36.468</b>	<b>37.344</b>
		62,223.74	63,704.41	65,187.30	66,667.97	68,148.65	69,631.53	71,112.21	72,595.10	74,075.77	75,854.35	77,674.85
B24/B31	Maintenance Worker Mechanic	<b>32.679</b>	<b>33.458</b>	<b>34.235</b>	<b>35.014</b>	<b>35.792</b>	<b>36.569</b>	<b>37.348</b>	<b>38.126</b>	<b>38.904</b>	<b>39.838</b>	<b>40.794</b>
		67,972.12	69,591.81	71,209.31	72,829.00	74,446.49	76,063.98	77,683.68	79,301.17	80,920.87	82,862.74	84,850.95
B25/B32	Lead Mechanic	<b>35.993</b>	<b>36.850</b>	<b>37.708</b>	<b>38.565</b>	<b>39.421</b>	<b>40.278</b>	<b>41.135</b>	<b>41.993</b>	<b>42.850</b>	<b>43.878</b>	<b>44.931</b>
		74,865.76	76,648.75	78,431.74	80,214.73	81,995.52	83,778.51	85,561.50	87,344.49	89,127.48	91,265.75	93,456.97

**2023 Position and Salary Structure**  
Effective January 1, 2023

Grade	Position	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11
A11	Part-time Liquor Store Clerk	14.68	15.27	15.89	16.27	16.67						
A12	Liquor Store Clerk	20.465	20.953	21.440	21.928	22.415	22.902	23.389	23.876	24.364	24.949	25.547
	Part-time RRC Program Assistant	42,567.35	43,582.84	44,596.20	45,609.55	46,622.91	47,636.26	48,649.62	49,662.97	50,676.33	51,893.21	53,137.95
A13	Administrative Support Technician	22.609	23.147	23.685	24.224	24.761	25.300	25.839	26.376	26.915	27.561	28.222
		47,025.68	48,146.16	49,264.49	50,384.96	51,503.30	52,623.77	53,744.25	54,862.58	55,983.05	57,326.34	58,701.76
B21	Sr. Administrative Support Technician	24.758	25.347	25.936	26.527	27.116	27.705	28.295	28.884	29.473	30.181	30.905
	Accounting Technician	51,496.87	52,722.32	53,947.77	55,175.37	56,400.82	57,626.28	58,853.87	60,079.32	61,304.78	62,776.60	64,282.71
B22	Administrative Support Specialist	26.901	27.541	28.182	28.822	29.463	30.104	30.743	31.384	32.025	32.793	33.580
	Accounts Payable Specialist	55,953.06	57,285.63	58,618.21	59,950.78	61,283.35	62,615.92	63,946.36	65,278.93	66,611.50	68,209.73	69,846.52
B23	Communications Specialist	29.044	29.735	30.427	31.118	31.809	32.502	33.193	33.885	34.576	35.406	36.256
		60,411.40	61,848.95	63,288.64	64,726.19	66,163.74	67,603.43	69,040.98	70,480.68	71,918.23	73,645.00	75,412.48
B24/B31	Administrative Assistant	31.727	32.483	33.238	33.994	34.749	35.504	36.260	37.015	37.771	38.678	39.606
	Engineering Technician	65,992.35	67,564.87	69,135.25	70,707.77	72,278.15	73,848.53	75,421.05	76,991.43	78,563.95	80,449.26	82,379.56
B25/B32	IT Specialist	34.945	35.777	36.609	37.442	38.273	39.105	39.937	40.769	41.602	42.600	43.623
	Natural Resoucrs Specialist	72,685.20	74,416.26	76,147.32	77,878.38	79,607.30	81,338.36	83,069.42	84,800.48	86,531.54	88,607.52	90,734.92
C41	Building Inspector	37.629	38.524	39.420	40.316	41.212	42.108	43.005	43.529	44.796	45.871	46.972
	PW Project Coordinator	78,268.30	80,130.04	81,993.93	83,857.82	85,721.71	87,585.60	89,449.48	90,539.97	93,175.12	95,411.78	97,702.01
	Recreation Supervisor											
	Community Development Specialist											
C42	Planning Manager	39.771	40.719	41.666	42.612	43.560	44.506	45.453	46.400	47.347	48.483	49.647
	Civil Engineer	82,724.49	84,695.50	86,664.36	88,633.23	90,604.24	92,573.10	94,541.97	96,512.98	98,481.84	100,844.91	103,265.82

**2024 Position and Salary Structure**  
Effective January 1, 2024

Grade	Position	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11
A11	Part-time Liquor Store Clerk	15.12	15.73	16.37	16.76	17.17						
A12	Liquor Store Clerk	21.079	21.582	22.084	22.586	23.087	23.589	24.091	24.593	25.095	25.697	26.314
	Part-time RRC Program Assistant	43,844.37	44,890.33	45,934.08	46,977.84	48,021.60	49,065.35	50,109.11	51,152.86	52,196.62	53,450.01	54,732.09

<b>A13</b>	<b>Administrative Support Technician</b>	<b>23.287</b> 48,436.45	<b>23.842</b> 49,590.54	<b>24.395</b> 50,742.42	<b>24.950</b> 51,896.51	<b>25.504</b> 53,048.39	<b>26.059</b> 54,202.48	<b>26.614</b> 55,356.57	<b>27.168</b> 56,508.46	<b>27.722</b> 57,662.55	<b>28.388</b> 59,046.13	<b>29.069</b> 60,462.81
<b>B21</b>	<b>Sr. Administrative Support Technician Accounting Technician</b>	<b>25.501</b> 53,041.77	<b>26.108</b> 54,303.99	<b>26.715</b> 55,566.21	<b>27.322</b> 56,830.63	<b>27.929</b> 58,092.85	<b>28.536</b> 59,355.06	<b>29.144</b> 60,619.49	<b>29.751</b> 61,881.70	<b>30.358</b> 63,143.92	<b>31.086</b> 64,659.90	<b>31.832</b> 66,211.19
<b>B22</b>	<b>Administrative Support Specialist Accounts Payable Specialist</b>	<b>27.708</b> 57,631.65	<b>28.367</b> 59,004.20	<b>29.027</b> 60,376.75	<b>29.687</b> 61,749.30	<b>30.347</b> 63,121.85	<b>31.007</b> 64,494.40	<b>31.666</b> 65,864.75	<b>32.326</b> 67,237.30	<b>32.986</b> 68,609.85	<b>33.777</b> 70,256.02	<b>34.587</b> 71,941.92
<b>B23</b>	<b>Communications Specialist</b>	<b>29.915</b> 62,223.74	<b>30.627</b> 63,704.41	<b>31.340</b> 65,187.30	<b>32.052</b> 66,667.97	<b>32.764</b> 68,148.65	<b>33.477</b> 69,631.53	<b>34.189</b> 71,112.21	<b>34.901</b> 72,595.10	<b>35.613</b> 74,075.77	<b>36.468</b> 75,854.35	<b>37.344</b> 77,674.85
<b>B24/B31</b>	<b>Administrative Assistant Engineering Technician</b>	<b>32.679</b> 67,972.12	<b>33.458</b> 69,591.81	<b>34.235</b> 71,209.31	<b>35.014</b> 72,829.00	<b>35.792</b> 74,446.49	<b>36.569</b> 76,063.98	<b>37.348</b> 77,683.68	<b>38.126</b> 79,301.17	<b>38.904</b> 80,920.87	<b>39.838</b> 82,862.74	<b>40.794</b> 84,850.95
<b>B25/B32</b>	<b>IT Specialist Natural Resources Specialist</b>	<b>35.993</b> 74,865.76	<b>36.850</b> 76,648.75	<b>37.708</b> 78,431.74	<b>38.565</b> 80,214.73	<b>39.421</b> 81,995.52	<b>40.278</b> 83,778.51	<b>41.135</b> 85,561.50	<b>41.993</b> 87,344.49	<b>42.850</b> 89,127.48	<b>43.878</b> 91,265.75	<b>44.931</b> 93,456.97
<b>C41</b>	<b>Building Inspector PW Project Coordinator Recreation Supervisor Community Development Specialist</b>	<b>38.758</b> 80,616.35	<b>39.680</b> 82,533.95	<b>40.603</b> 84,453.75	<b>41.526</b> 86,373.56	<b>42.449</b> 88,293.36	<b>43.372</b> 90,213.16	<b>44.295</b> 92,132.97	<b>44.835</b> 93,256.17	<b>46.140</b> 95,970.37	<b>47.247</b> 98,274.14	<b>48.381</b> 100,633.07
<b>C42</b>	<b>Planning Manager Civil Engineer</b>	<b>40.965</b> 85,206.23	<b>41.941</b> 87,236.36	<b>42.916</b> 89,264.30	<b>43.890</b> 91,292.23	<b>44.867</b> 93,322.37	<b>45.841</b> 95,350.30	<b>46.816</b> 97,378.23	<b>47.792</b> 99,408.37	<b>48.767</b> 101,436.30	<b>49.938</b> 103,870.26	<b>51.136</b> 106,363.80

## Memorandum of Understanding

This Memorandum of Understanding is made and entered into between the City of Farmington, Minnesota, ("Employer"), and American Federations of State, County, and Municipal Employees, Council 5, Local Union 3815, AFL-CIO, Clerical, Technical & Professional.

**Whereas**, the City and Union are parties to a collective bargaining agreement ("CBA"), in effect from January 1, 2022 through December 31, 2024, and

**Whereas**, Article 30 – Wages provides for a 2.75% cost of living adjustment for years 2023 and 2024, and

**Now therefore**, the parties agree hereto agree to the following:

- 1) that the cost of living adjustment will be 3.0% for both 2023 and 2024, See Appendix B updated tables.

The terms of the Memorandum shall remain in effect through December 31, 2024, unless the parties mutually agree otherwise.

**In Witness Whereof**, the parties hereto have executed this Memorandum of Understanding on this \_\_\_\_\_ day of \_\_\_\_\_ 2022.

CITY OF FARMINGTON  
Approved by the City Council  
October 17, 2022

\_\_\_\_\_  
Lynn Gorski, City Administrator

AFSCME MT Local 3815

\_\_\_\_\_  
Nick Berra, President

\_\_\_\_\_  
Sue Miller, Treasurer

\_\_\_\_\_  
Jolene Catudio, AFSCME

## Memorandum of Understanding

This Memorandum of Understanding is made and entered into between the City of Farmington, Minnesota, ("Employer"), and American Federations of State, County, and Municipal Employees, Council 5, Local Union 3815, AFL-CIO, Maintenance Unit.

**Whereas**, the City and Union are parties to a collective bargaining agreement ("CBA"), in effect from January 1, 2022 through December 31, 2024, and

**Whereas**, Article 30 - Wages provides for a 2.75% cost of living adjustment for years 2023 and 2024, and

**Whereas**, Appendix B includes all positions and the position of Lead Mechanic is not included, and

**Now therefore**, the parties agree hereto agree to the following:

- 1) that the cost of living adjustment will be 3.0% for both 2023 and 2024, See Appendix B updated tables.
- 2) the position of Lead Mechanic will be added as a grade B25/B32 in Appendix B.

The terms of the Memorandum shall remain in effect through December 31, 2024, unless the parties mutually agree otherwise.

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CITY OF FARMINGTON  
Approved by the City Council  
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Sue Miller, Treasurer

\_\_\_\_\_  
Jolene Catudio, AFSCME



 430 Third St., Farmington, MN 55024  
 651-280-6800  
 FarmingtonMN.gov

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**TO:** Mayor, Councilmembers and City Administrator  
**FROM:** Julie Flaten, Assistant City Administrator/Human Resource Director  
**SUBJECT:** Staff Changes and Recommendations - Human Resources  
**DATE:** October 17, 2022

### **INTRODUCTION**

We are recommending the appointment of Deanna Kuennen as the Community Development Director and John Powell as the Public Works Director.

We are also recommending the hiring of one seasonal employee.

### **DISCUSSION**

#### **Community Development**

The position of Community Development Director is a key position in the organization responsible for coordinating and supervising all operations of community and economic development, planning, code enforcement, and building inspections.

We are recommending Deanna Kuennen be appointed to this role. Deanna has her bachelor's degree in Community and Regional Planning and brings years of experience as a Community and Economic Development Director at the City and County level. In 2021 she was selected as the Economic Developer of the Year by the Economic Development Association of Minnesota.

We recommend starting Deanna at Step 9 of Grade D62 on the non-union compensation scale with a corresponding salary of \$132,989. A start date will be determined shortly.

#### **Public Works**

The position of Public Works Director is a vital role in the organization overseeing all functions of public works and engineering.

We are recommending John Powell be appointed to this role. John has a bachelor's degree in Civil Engineering and has served in the role of Public Works Director for a municipality and worked as a consultant for several other municipalities. John has served on several committees with MN Dot, the League of Minnesota Cities, and Metropolitan Council. He also serves as a Planning Commission member in a neighboring community.

We recommend starting John at Step 8 of Grade D64 on the non-union compensation scale with a corresponding salary of \$143,237. A start date will be determined shortly.

#### **Seasonal**

We are recommending the hiring of Jenna Beckstrom as an Assistant Skate Supervisor. The wage for this



position is \$18.65/hour. Jenna will begin employment on October 18<sup>th</sup>.

**BUDGET IMPACT**

Salary for these positions is included in the 2022 budget.

**ACTION REQUESTED**

Approve the appointment of the Community Development Director, Public Works Director, and one seasonal employee.

**ATTACHMENTS:**

Type	Description
▣ Backup Material	AFSCME MT Memorandum of Understanding
▣ Backup Material	AFSCME CTP Memorandum of Understanding

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**Whereas**, Appendix B includes all positions and the position of Lead Mechanic is not included, and

**Now therefore**, the parties agree hereto agree to the following:

- 1) that the cost of living adjustment will be 3.0% for both 2023 and 2024, See Appendix B updated tables.
- 2) the position of Lead Mechanic will be added as a grade B25/B32 in Appendix B.

The terms of the Memorandum shall remain in effect through December 31, 2024, unless the parties mutually agree otherwise.

**In Witness Whereof**, the parties hereto have executed this Memorandum of Understanding on this \_\_\_\_ day of \_\_\_\_\_ 2022.

CITY OF FARMINGTON  
Approved by the City Council  
October 17, 2022

\_\_\_\_\_  
Lynn Gorski, City Administrator

AFSCME MT Local 3815

\_\_\_\_\_  
Nick Berra, President

\_\_\_\_\_  
Sue Miller, Treasurer

\_\_\_\_\_  
Jolene Catudio, AFSCME

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CITY OF FARMINGTON  
Approved by the City Council  
October 17, 2022

\_\_\_\_\_  
Lynn Gorski, City Administrator

AFSCME MT Local 3815

\_\_\_\_\_  
Nick Berra, President

\_\_\_\_\_  
Sue Miller, Treasurer

\_\_\_\_\_  
Jolene Catudio, AFSCME

**TO:** Mayor, Councilmembers and City Administrator  
**FROM:** Kellee Omlid, Parks and Recreation Director  
**SUBJECT:** Approve 2022-2023 Farmington High School Hockey Game Ice Rental Agreement - Parks and Recreation  
**DATE:** October 17, 2022

### **INTRODUCTION**

The City of Farmington (city) and Farmington School District (school district) annually approve a Farmington High School Hockey Game Ice Rental Agreement for ice rental during high school boys and girls hockey games played at Schmitz-Maki Arena (arena). The agreement identifies the hourly ice rental rates and responsibilities of each entity during games.

### **DISCUSSION**

The attached 2022-2023 ice rental agreement has been updated to reflect increased cost of wages and benefits associated with full-time and seasonal city staff members who work during the games. As outlined in the agreement, there is a difference in cost when the games are held Monday through Friday compared to games held on Saturday. A change from previous seasons and agreements is the city will no longer provide and pay for the scoreboard operator and announcer, but the school district will. The ice rental rates have been updated to reflect this change as well.

School district staff members reviewed the agreement and Superintendent Jason Berg signed the attached agreement showing the school district accepted the terms and conditions in the agreement.

### **BUDGET IMPACT**

The school district's rental for high school games provides revenue to the arena. The total revenue received by the city depends on the number of home games played during the 2022-2023 regular high school season and post season play.


### **ACTION REQUESTED**

Approve the attached agreement with the school district for the rental of the arena for the Farmington High School boys and girls hockey games for the 2022-2023 season.

### **ATTACHMENTS:**

Type	Description
Backup Material	High School Game Ice Rental Agreement



 430 Third St., Farmington, MN 55024  
 651-280-6800  
 FarmingtonMN.gov

## **FARMINGTON HIGH SCHOOL GAME ICE RENTAL AGREEMENT**

Independent School District No. 192 (School District) and the City of Farmington (City) agree as follows:

This Agreement covers the **2022-2023** school year.

The School District hereby agrees to pay to the City **\$275.00** an hour for Farmington High School varsity and junior varsity games that are held Monday through Friday and **\$340.00** an hour for games played on Saturday. Since the School District is tax exempt no taxes will be charged. The City agrees to allow the School District to keep 100% of the gross ticket proceeds from Farmington High School hockey games.

In consideration of being allowed to use the Schmitz-Maki Arena (Arena), the School District, for itself and each of its members, hereby voluntarily assumes all risks of accident or damage to its property and to any person and property of said members and hereby releases and agrees to defend and indemnify the City, its officers and employees from every claim, liability or demand of any kind for or on account of any personal injury or damage of any kind sustained by it and each one of its members or guests unless such damage is caused by the negligence, willful misconduct, or gross negligence of the City, its officers or employees. The parties agree that the release, defense, and indemnification obligations of this Agreement are intended to be as broad and inclusive as is permitted by the laws of Minnesota. If any portion thereof is held invalid, it is further agreed that the balance shall, notwithstanding, continue in full legal force and effect. Further, the School District agrees that it and its members and guests using the Arena shall abide by all rules and regulations from time to time in effect governing the use thereof.

It is understood that the City and the School District each reserves the right (1) to cancel this Agreement for any default by either party in terms of this Agreement and (2) to reschedule the dates or times of permitted use of said facilities on 20 days written notice.

In the event of mechanical failure of the Arena's equipment, the School District shall be notified by the Arena staff as soon as possible. The condition of the ice sheet becomes the responsibility of the Arena staff. Prepaid fees for hours canceled due to mechanical failure shall be reimbursed to the School District.

The School District shall receive a refund of the amount owed for ice rental when the following conditions apply:

1. When the School District has declared school closed due to inclement weather or other emergency condition, Act of God/Force Majeure.
2. When the Minnesota State High School League curtails all practice times for any reason.

All invoices or refunds due to the School District under this Agreement shall be sent directly to the School District's Business Office.

The City shall provide and pay for the following:

- One (1) penalty box gate operator

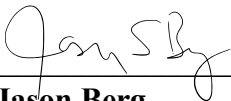
The School District shall provide and pay for the following:

- First-aid personnel
- Game referees
- Goal judges when deemed necessary by the Athletic Director
- Admission personnel
- One (1) scoreboard operator
- One (1) announcer

**Concessions are provided by the Farmington Youth Hockey Association (FYHA). Scheduling and concession's staffing will be facilitated by FYHA. The School District agrees to inform both FYHA and the City about any concerns and/or issues it has with concessions.**

The School District shall be responsible for notifying their opponents of the game schedule and fees set forth by the City for the Arena.

**FARMINGTON SCHOOL DISTRICT  
ISD #192**



**By: Jason Berg**  
**Its: Superintendent**

**CITY OF FARMINGTON, a  
Minnesota Municipal Corporation**

**By: Joshua Hoyt**  
**Its: Mayor**

**By: Lynn Gorski**  
**Its: City Administrator**



 430 Third St., Farmington, MN 55024  
 651-280-6800  
 FarmingtonMN.gov

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**TO:** Mayor, Councilmembers and City Administrator  
**FROM:** Kellee Omlid, Parks and Recreation Director  
**SUBJECT:** Approve Plans and Specifications and Authorize Advertisement for Bids for the City Hall Boiler Replacement Project – Parks and Recreation  
**DATE:** October 17, 2022

**INTRODUCTION**

Design Tree Engineering & Land Surveying was hired by city council at their August 15, 2022 meeting for engineering services and construction management for the boiler replacement project at city hall.

**DISCUSSION**

Design Tree Engineering & Land Surveying worked with staff to complete design and plans and specifications to replace the boilers at city hall. Attached are the construction documents.

The next step in the process is to advertise for bids for replacement of the boilers. Since the boiler replacement project is estimated to exceed \$175,000.00, the city is required to advertise for bids and receive sealed bids.

**BUDGET IMPACT**

The cost of advertising for bids for the city hall boiler replacement project will be funded through American Rescue Plan Act funds.

**ACTION REQUESTED**

Approve the plans and specifications and authorize the advertisement for bids for the 2022 City Hall Boiler Replacement Project.

**ATTACHMENTS:**

Type	Description
▣ Resolution	Resolution for City Hall Boiler Replacement Project
▣ Backup Material	Mechanical Drawings

**RESOLUTION NO.**

**APPROVE PLANS AND SPECIFICATIONS AND AUTHORIZE ADVERTISEMENT FOR BIDS  
FOR THE CITY HALL BOILER REPLACEMENT PROJECT**

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Farmington, Minnesota, was held in the council chambers of said City on the 17<sup>th</sup> day of October 2022 at 7:00 p.m.

Members Present:

Members Absent:

Member

and

Member

introduced and seconded the following:

**WHEREAS,** plans and specifications have been prepared for the boiler replacement project at city hall; and,

**WHEREAS,** such plans and specifications are now before the City Council for its consideration; and,

**WHEREAS,** funding of the replacement costs is approved to be paid from the American Rescue Plan Act funds.

**NOW, THEREFORE, BE IT RESOLVED** that said specifications are hereby approved. The Parks and Recreation Director is authorized to insert in the city's official publication and on the city's website an advertisement for bid for the project and that bids shall be received by the city until 2:00 p.m. on November 15, 2022, at which time they shall be publicly opened and read aloud. They will then be considered by the City Council.

This resolution adopted by recorded vote of the Farmington City Council in open session on the 17<sup>th</sup> day of October 2022.

\_\_\_\_\_  
Mayor

Attested to the \_\_\_\_\_ day of October 2022.

\_\_\_\_\_  
City Administrator

SEAL



HVAC SYMBOLS							
SYMBOL	DESCRIPTION	SYMBOL	DESCRIPTION	SYMBOL	DESCRIPTION	SYMBOL	DESCRIPTION
	ACCESS DOORS, VERTICAL/HORIZONTAL		FLEXIBLE CONNECTION IN DUCT		MOTORIZED OPERATED DAMPER IN DUCT		RETURN DUCT (DOWN)
	BASEBOARD RADIATION		FLOW MEASURING & BALANCING DEVICE		MEDIUM PRESSURE CONDENSATE		SUPPLY DUCT (UP)
	BULLHEAD TEE WITH TURNING VANES		FLOW MEASURING & BALANCING DEVICE, WITH ISOLATION VALVE		MEDIUM PRESSURE STEAM SUPPLY		SUPPLY DUCT (DOWN)
	CHILLED WATER SUPPLY		FREEZE STAT		NATURAL GAS		
	CHILLED WATER RETURN		FUEL OIL SUPPLY		PIPE ANCHOR		
	CONDENSATE DRAINAGE		FUEL OIL RETURN		PIPE GUIDES		
	CONDENSER WATER SUPPLY		FUEL OIL VENT		PIPE CAP		SQUARE (MITERED) ELBOW
	CONDENSER WATER RETURN		GAS METER		PIPE DOWN		SQUARE (MITERED) ELBOW W/TURNING VANES
	CONCENTRIC TRANSITION, 15° MAXIMUM ANGLE		GAS PRESSURE REGULATOR		PIPE UP		SQUARE TO ROUND TRANSITION, 15° MAXIMUM ANGLE
	CONNECT TO EXISTING		GRAVITY BACKDRAFT DAMPER IN DUCT		PRESSURE GAUGE		
	CONTROL VALVE (2-WAY)		HIGH EFFICIENCY TAKE-OFF (45° ANGLE INLET)		QUICK CLOSING, FUSIBLE LINK VALVE		
	CONTROL VALVE (3-WAY)		HIGH PRESSURE CONDENSATE		RADIUS ROUND ELBOW (RADIUS OF CENTERLINE OF DUCT EQUAL TO 1.5 X DUCT WIDTH OR DIAMETER)		SYMMETRICAL DOVE TAIL WYE
	EXHAUST AIR OR OUTSIDE AIR INTAKE (UP) (NEGATIVE PRESSURE)		HIGH PRESSURE STEAM SUPPLY				
	EXHAUST AIR OR OUTSIDE AIR INTAKE (DOWN) (NEGATIVE PRESSURE)		HOT WATER HEATING SUPPLY		RECTANGULAR DUCT W/SIZE INDICATED		TEMPERATURE GAUGE
	FINNED TUBE RADIATION		HOT WATER HEATING RETURN		RECTANGULAR DUCT W/ACOUSTICAL LINING		TRIPLE DUTY VALVE, WITH COMBINATION SHUT-OFF, BALANCING, AND CHECK VALVE WITH MEASURING CONNECTIONS
	FIRE DAMPER IN DUCT		HUMIDISTAT		REFRIGERANT LIQUID LINE		UNION
	FIRE/SMOKE DAMPER IN DUCT		LIQUID PROPANE GAS		REFRIGERANT SUCTION LINE		TEMPERATURE SENSOR TO CONTROL EQUIPMENT X
	FLANGE		LOW PRESSURE CONDENSATE		RELIEF/EXHAUST AIR (UP) (POSITIVE PRESSURE)		THERMOSTAT TO CONTROL EQUIPMENT X
	FLEXIBLE DUCT		LOW PRESSURE STEAM SUPPLY		RELIEF/EXHAUST AIR (DOWN) (POSITIVE PRESSURE)		CO / NO2 GAS DETECTOR
			MANUAL VOLUME DAMPER IN DUCT		RETURN DUCT (UP)		CARBON DIOXIDE SENSOR

HVAC ABBREVIATIONS				NOTE: NOT ALL ABBREVIATIONS MAY BE USED ON THIS PROJECT	
ABBR.	DESCRIPTION	ABBR.	DESCRIPTION	ABBR.	DESCRIPTION
AFF	ABOVE FINISHED FLOOR	EA	EXHAUST AIR	LPC	LOW PRESSURE CONDENSATE
AFG	ABOVE FINISHED GRADE	ERV	ENERGY RECOVERY VENTILATION	LPS	LOW PRESSURE STEAM SUPPLY
AD	ACCESS DOORS, VERTICAL/HORIZONTAL	ESP	EXTERNAL STATIC PRESSURE	LPG	LIQUID PROPANE GAS
BB	BASEBOARD RADIATION	E.____	EXISTING (SA, RA, EA, ETC.)	MPC	MEDIUM PRESSURE CONDENSATE
CWS	CHILLED WATER SUPPLY	FFE	FINISHED FLOOR ELEVATION	MPS	MEDIUM PRESSURE STEAM SUPPLY
CWR	CHILLED WATER RETURN	FOS	FUEL OIL SUPPLY	M	MOTORIZED OPERATED DAMPER IN DUCT
CV	CONTROL VALVE	FOR	FUEL OIL RETURN	NO2	NITROGEN DIOXIDE
CFH	CUBIC FEET PER HOUR	FOV	FUEL OIL VENT	NG	NATURAL GAS
CFM	CUBIC FEET PER MINUTE	FTR	FINNED TUBE RADIATION	OA	OUTSIDE AIR
CD	CONDENSATE DRAIN	HPC	HIGH PRESSURE CONDENSATE	OFCI	OWNER FURNISHED, CONTRACTOR INSTALLED
CO	CARBON MONOXIDE	HPS	HIGH PRESSURE STEAM SUPPLY	PD	PRESSURE DROP
CO2	CARBON DIOXIDE	HWS	HOT WATER HEATING SUPPLY	RL	REFRIGERANT LIQUID LINE
CR	CONDENSER WATER RETURN	HWR	HOT WATER HEATING RETURN	RS	REFRIGERANT SUCTION LINE
CS	CONDENSER WATER SUPPLY	IG	INTERRUPTIBLE GAS PIPING	RA	RETURN AIR
DB/WB	DRY BULB/WET BULB	IE	INVERT ELEVATION	SF	SQUARE FEET
EWT	ENTERING WATER TEMPERATURE	LAT	LEAVING AIR TEMPERATURE	SA	SUPPLY AIR
EAT	ENTERING AIR TEMPERATURE	LWT	LEAVING WATER TEMPERATURE	TYP.	TYPICAL
				TW.	TEPID WATER

DRAWING INDEX	
M001	MECHANICAL SYMBOLS, ABBREVIATIONS, & DRAWING INDEX
M101	LEVEL 1 HVAC PLAN: DEMO & RENOVATION
M701	DETAILS
M801	SCHEDULES

I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

PRINTED NAME: PAUL E. QUIRIN

DATE: 10/18/22      LICENSE #: 26118

## FARMINGTON CITY HALL - BOILER REPLACEMENT

430 3RD STREET,  
FARMINGTON, MN  
55024

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PROJECT NO.: 00022053		
NO.	DATE	DESCRIPTION

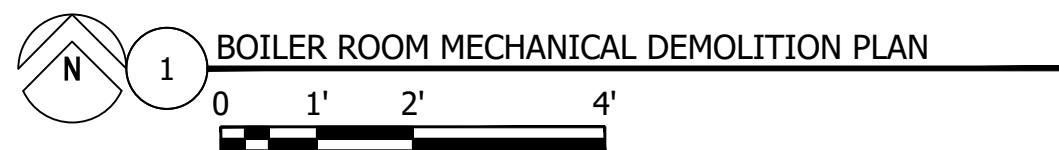
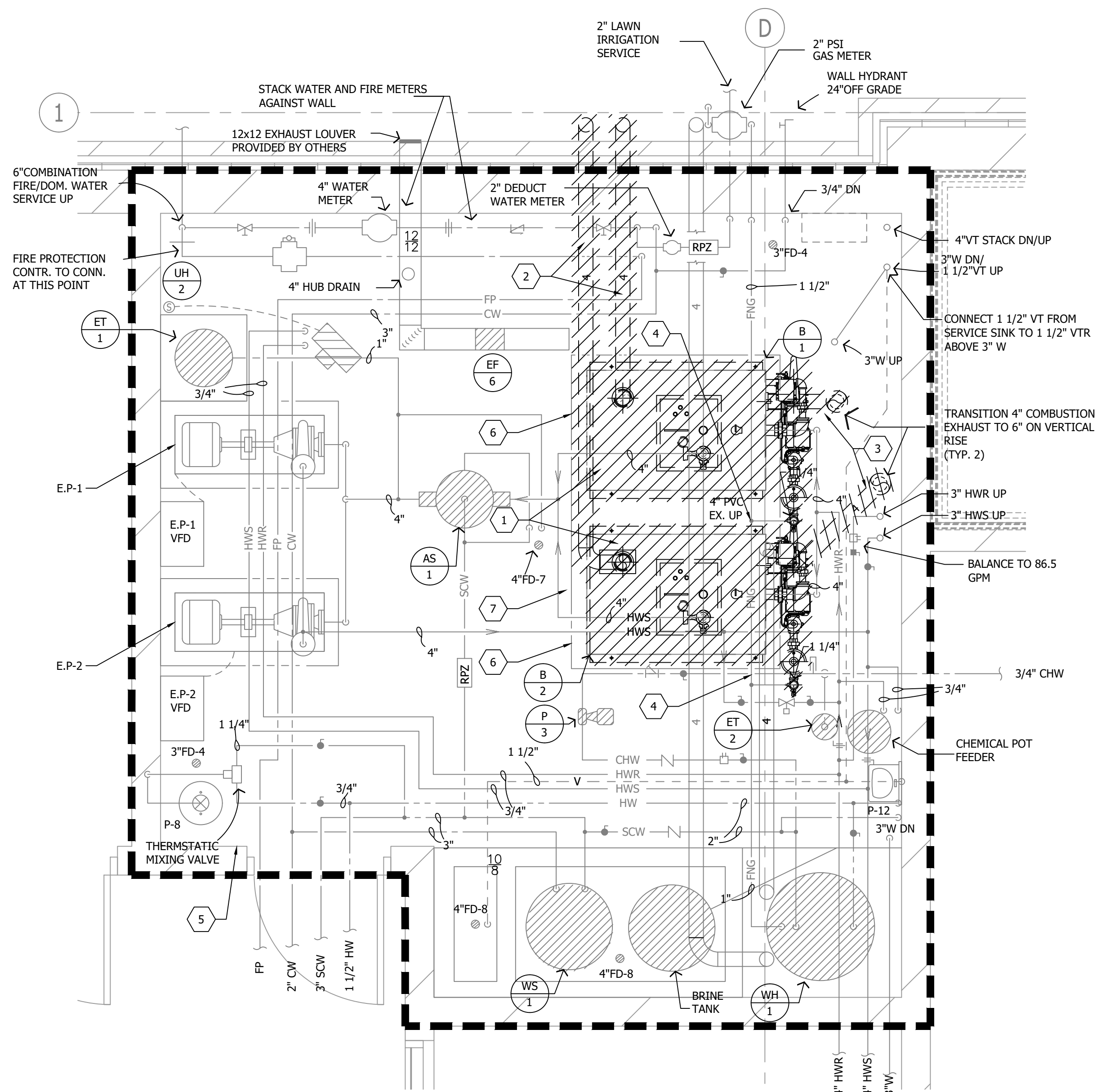
## MECHANICAL SYMBOLS, ABBREVIATIONS, & DRAWING INDEX

DRAWING NO.

M001

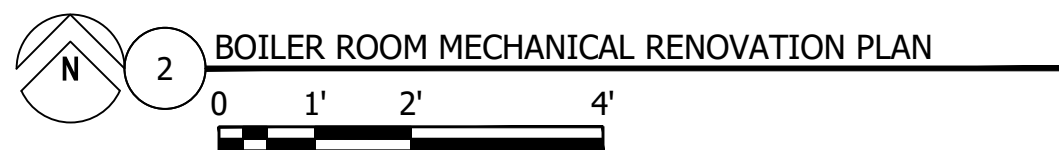
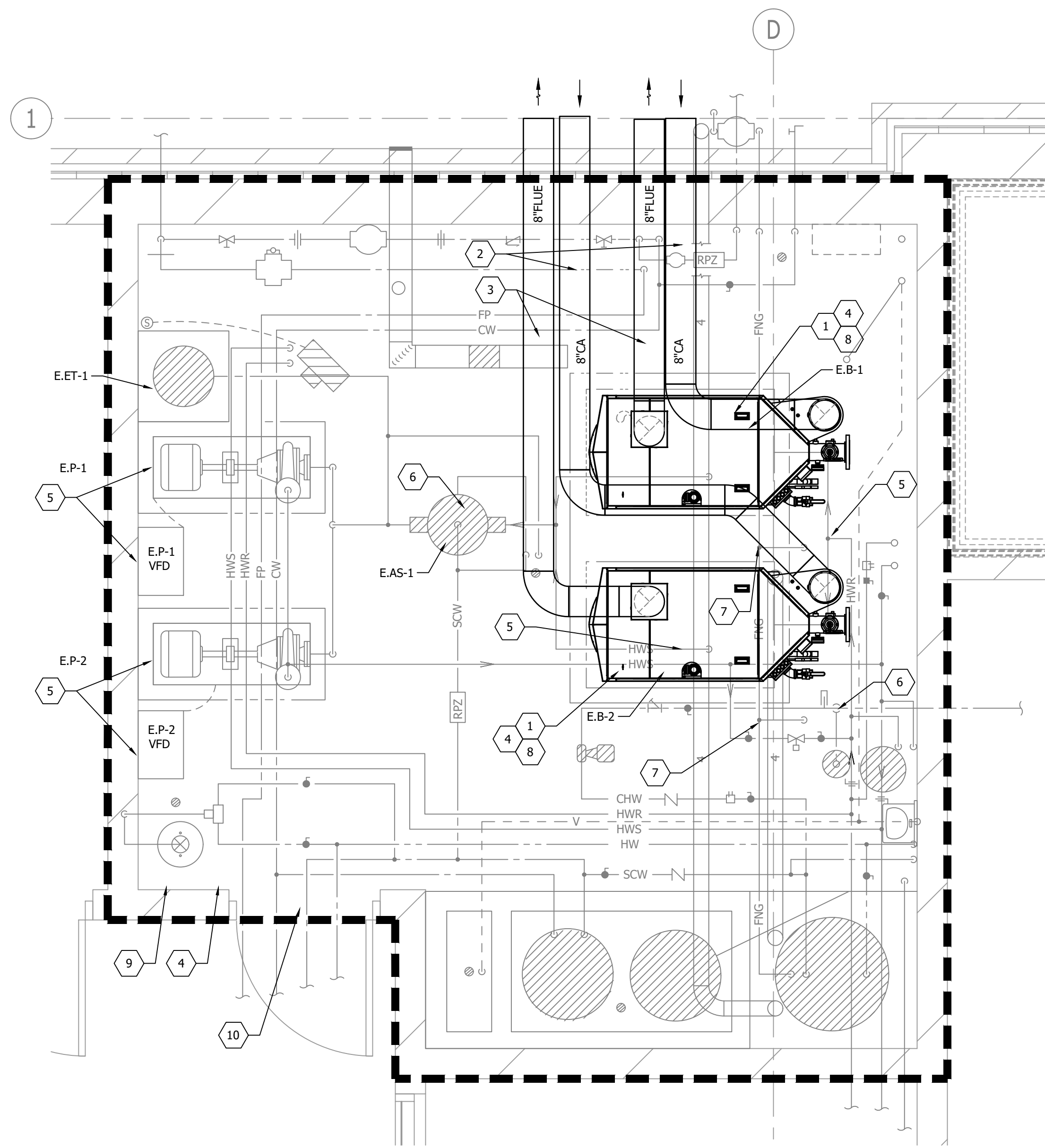


F:\DESIGN TREE ENGINEERING\PROJECTS\000 - MISC 22\00022053 - FARMINGTON CITY HALL - BOILER REPLACEMENT\CONSTRUCTSYMECHANICAL\00022053-M101\_MECHANICAL\_PLANS.DWG ## 10/11/2022



#### DEMOLITION KEYNOTES

- REMOVE EXISTING BOILER B-1 AND B-2. DISCONNECT AND PRESERVE FOR RE-USE ALL ASSOCIATED EQUIPMENT CONNECTIONS FOR HWS, HWR, NATURAL GAS PIPING AND CONTROLS COMPONENTS. PRESERVE ALL STRUCTURAL SUPPORTS. COORDINATE SCHEDULE FOR REMOVAL WITH OWNER - DEMOLITION TO BE SCHEDULED IN COORDINATION WITH BOILER AVAILABILITY.
- EXISTING 4\"/>



#### RENOVATION KEYNOTES

- INSTALL BOILERS B-1 AND B-2. CENTER BOILERS ON EXISTING HOUSEKEEPING PADS AND EXTEND HOUSEKEEPING PAD (IF NEEDED) A MINIMUM OF 12\"/>
- FURNISH AND INSTALL NEW 8\"/>
- FURNISH AND INSTALL NEW 8\"/>
- PROVIDE BACNET INTERFACE TO EXISTING JOHNSON CONTROLS, INC (JCI) BAS SYSTEM FROM NEW BOILER CONTROLS AND PROVIDE INTERCONNECTIONS TO EXISTING EMERGENCY BOILER SHUTDOWN SWITCH.
- RECONNECT HOT WATER SUPPLY AND RETURN PIPING TO EXISTING VARIABLE-PRIMARY DISTRIBUTION PUMPS E.P-1 AND E.P-2. RE-INSTALL HOT WATER PIPING AND ACCESSORIES AS SHOWN ON DETAIL 5/M702. FURNISH AND INSTALL 2-WAY MOTORIZED ISOLATION VALVES AT EACH BOILER. SUPPORT PIPING AND VALVES FROM EXISTING STRUCTURAL ELEMENTS OR SUPPORT FROM FLOOR AS NEEDED. VERIFY SEQUENCE OF OPERATION AND COORDINATE WITH EXISTING JCI BAS PROGRAMMING FOR CONTROL OF EXISTING PUMPS AND VFDS.
- RECONNECT EXISTING HEATING WATER SYSTEM PIPING TO EXISTING AIR-SEPARATOR AND EXPANSION TANK AND ASSOCIATED PIPING AND COMPONENTS.
- RECONNECT 1-1/2\"/>
- PROVIDE CONDENSATE NEUTRALIZING KIT FOR USE WITH BOTH BOILERS. PIPE CONDENSATE FROM BOTH BOILERS THROUGH NEUTRALIZER TO DRAIN.
- FURNISH AND INSTALL CARBON-MONOXIDE SENSOR AND ALARM IN BOILER ROOM SPACE PER 2020 MINNESOTA MECHANICAL AND FUEL GAS CODE.
- INSTALL BOILERS THROUGH EXISTING MECHANICAL ROOM DOOR - REMOVE AND RE-INSTALL DOOR FRAME AS NEEDED TO ALLOW FOR APPROPRIATE INSTALLATION CLEARANCES.

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*Paul E. Quirin*  
PRINTED NAME: PAUL E. QUIRIN  
DATE: 10/18/22 LICENSE #: 26118

## FARMINGTON CITY HALL - BOILER REPLACEMENT

430 3RD STREET,  
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55024

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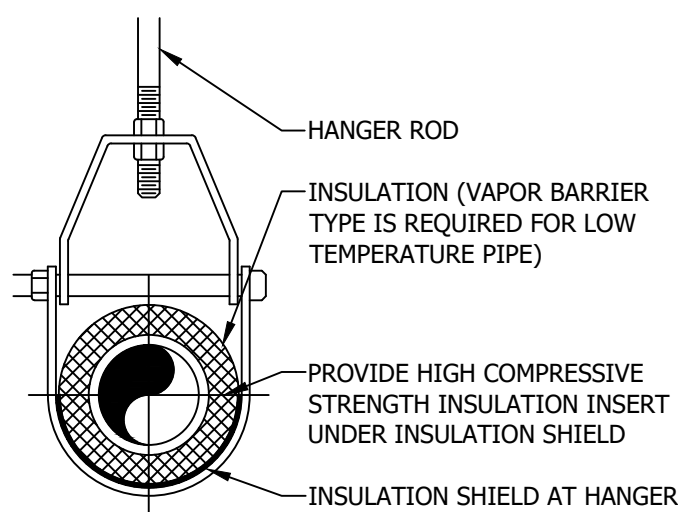
## LEVEL 1 HVAC PLAN: DEMO & RENOVATION

DRAWING NO.

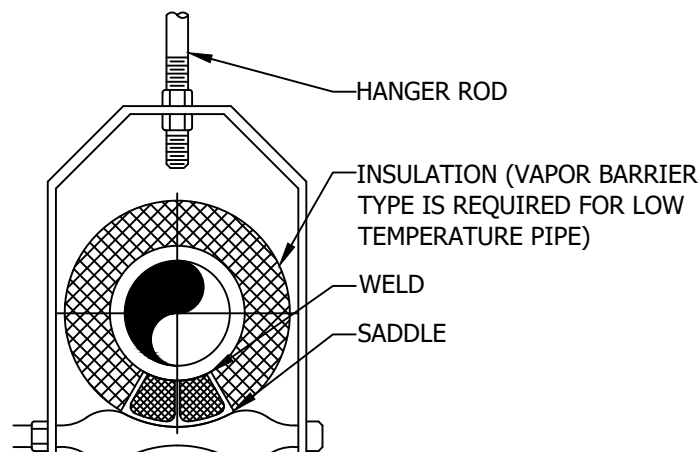
M101



F:\DESIGN TREE ENGINEERING\PROJECTS\000 - MISC 22\00022053 - FARMINGTON CITY HALL - BOILER REPLACEMENT\CONSTRUCTS\MECHANICAL\00022053-M700\_SERIES\_DETAILS.DWG ##### 10/11/2022

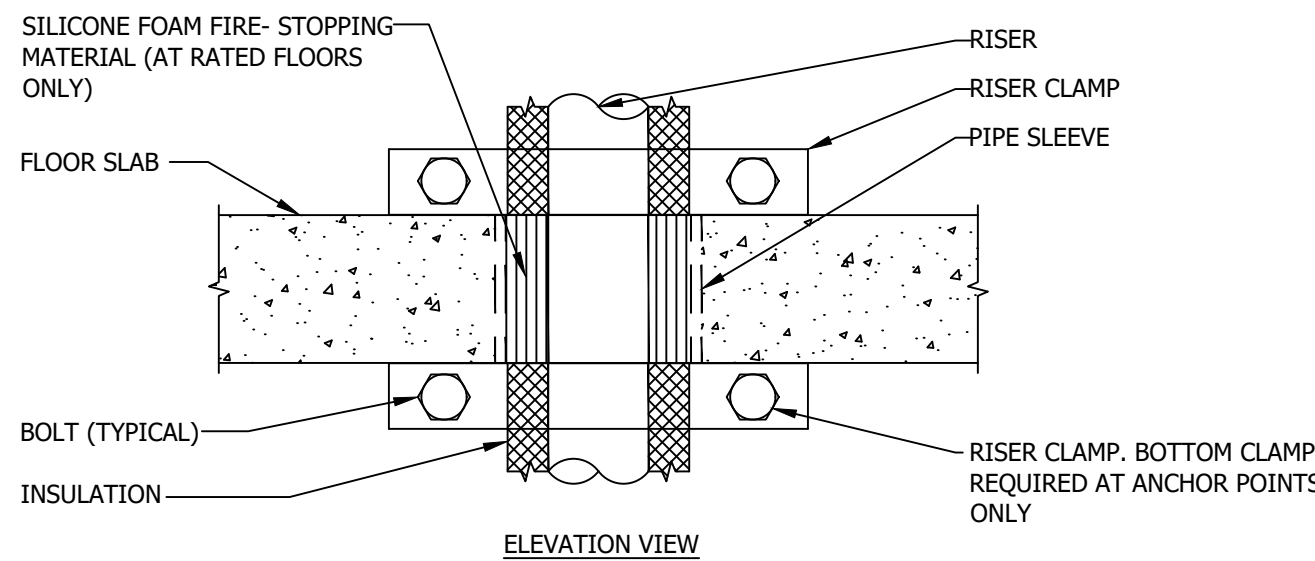
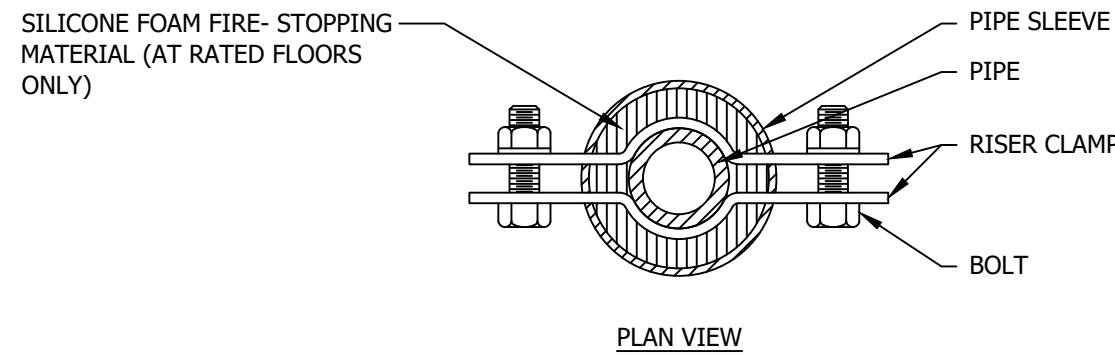
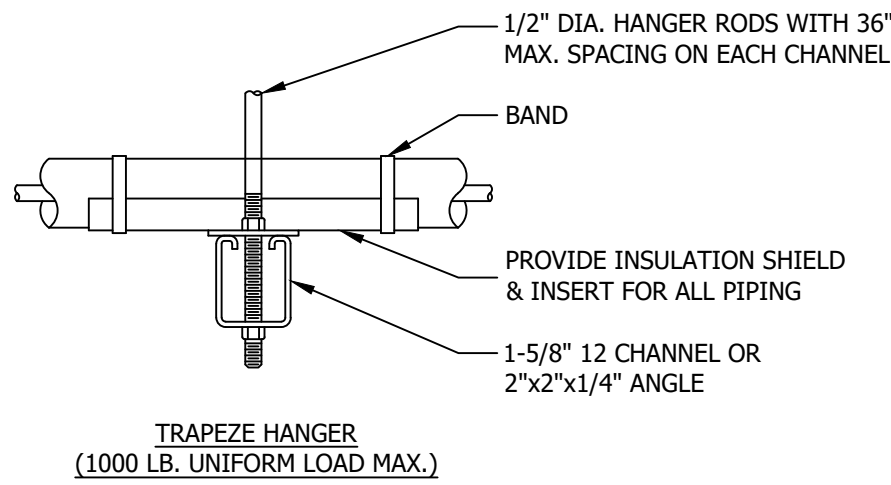


ADJUSTABLE CLEVIS HANGER

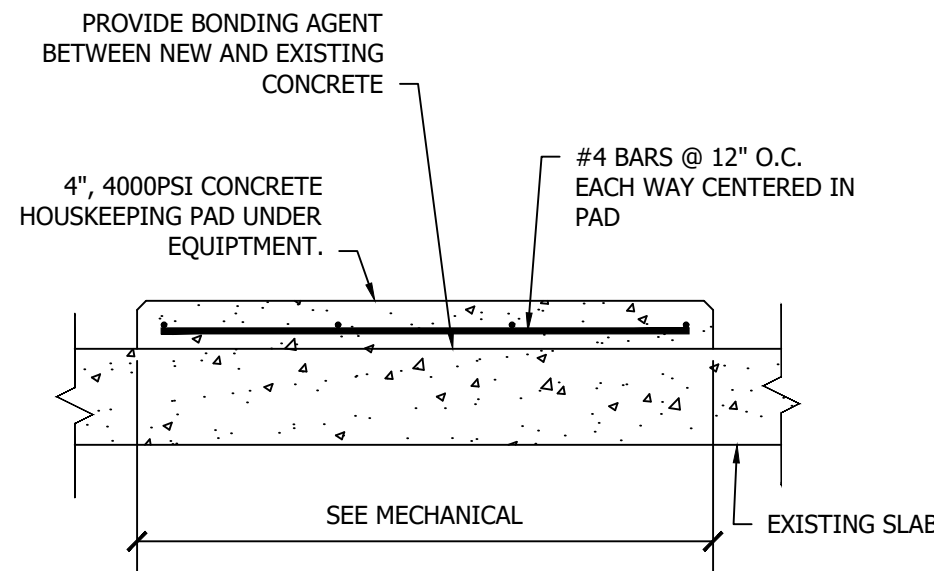


ADJUSTABLE ROLLER HANGER

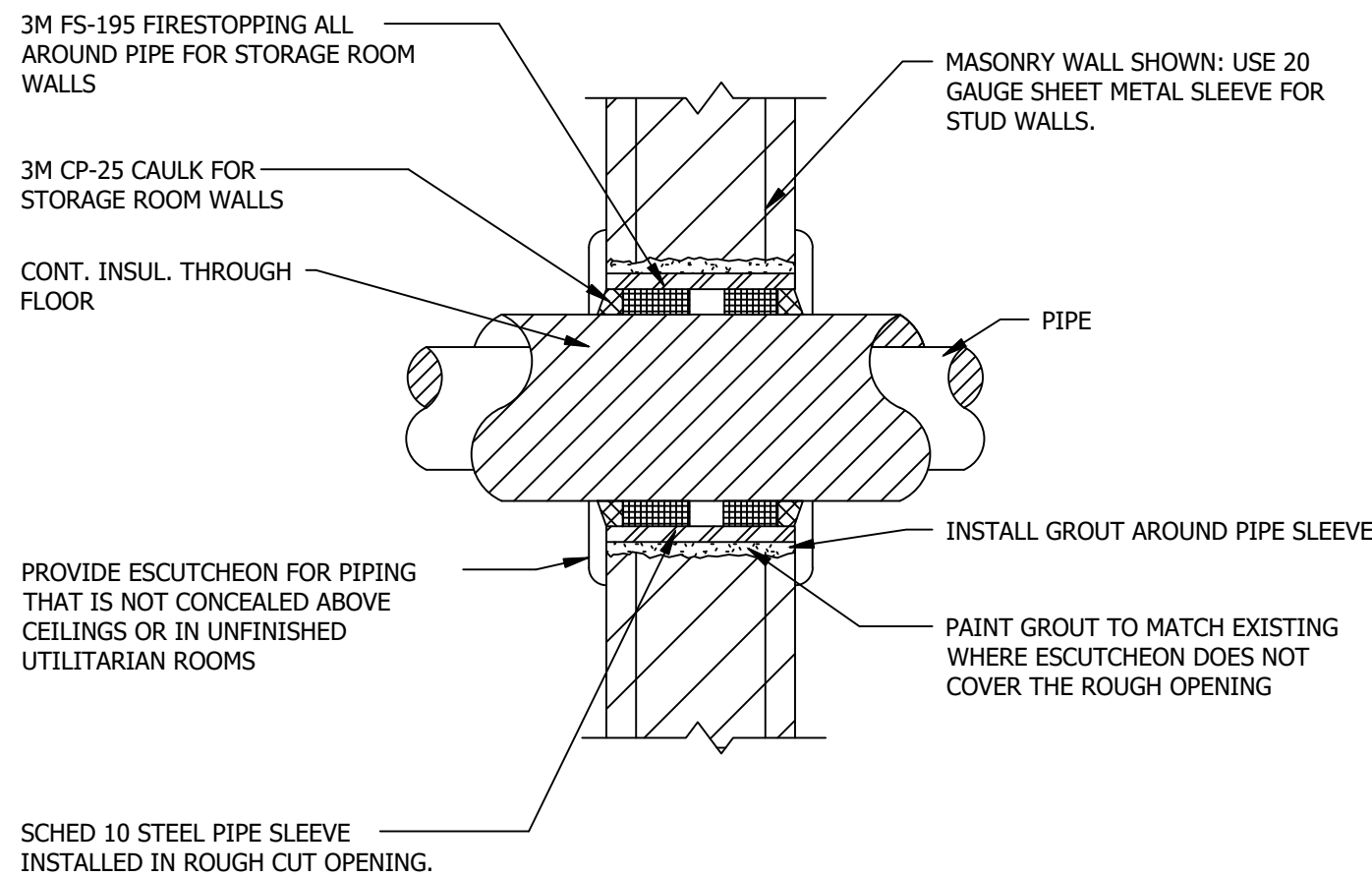
1 TYPICAL PIPE HANGER DETAIL  
NO SCALE



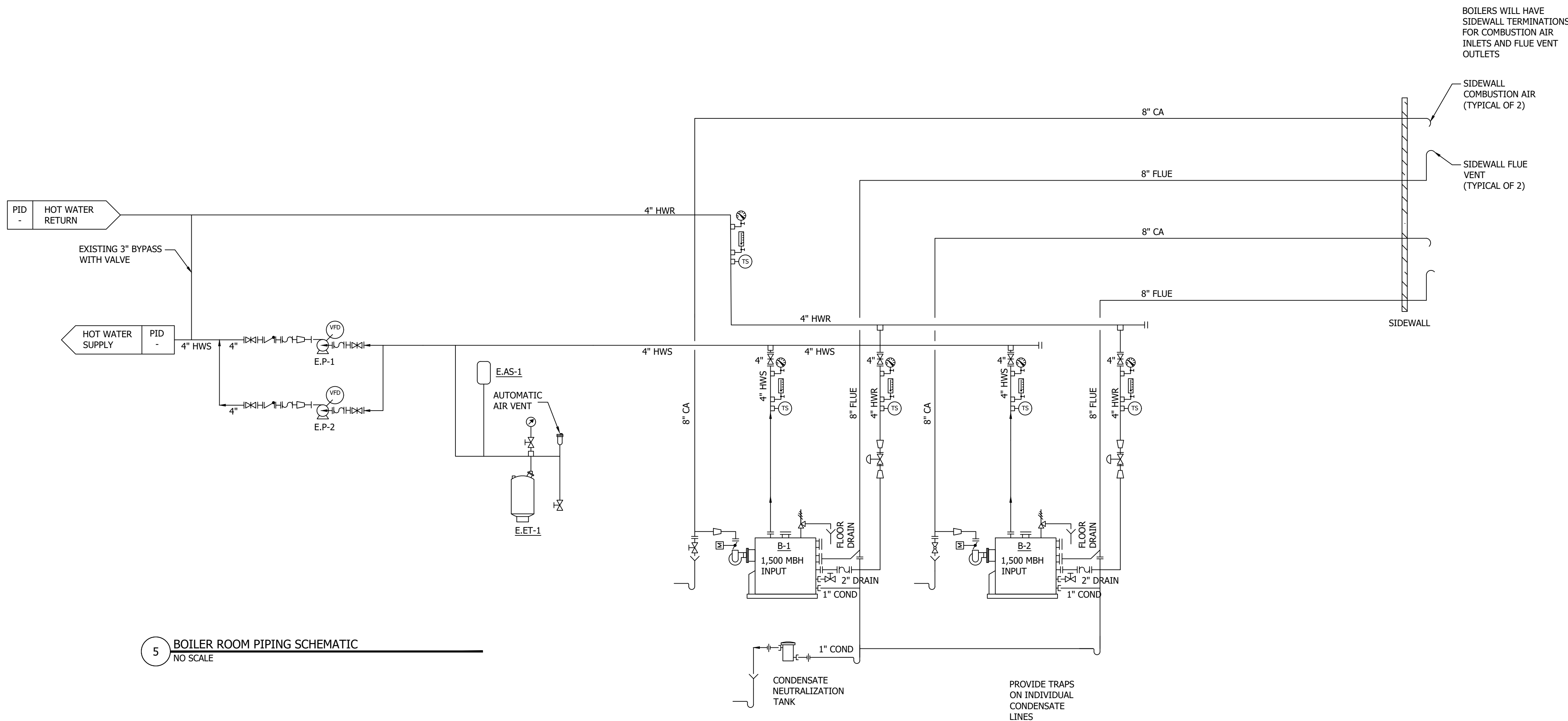
2 VERTICAL SUPPORT/ANCHOR FOR PIPE RISER DETAIL  
NO SCALE



3 HOUSEKEEPING PAD DETAIL  
NO SCALE



4 TYPICAL PIPE PENETRATION THRU WALL  
NO SCALE



5 BOILER ROOM PIPING SCHEMATIC  
NO SCALE

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## FARMINGTON CITY HALL - BOILER REPLACEMENT

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NO.	DATE	DESCRIPTION

## DETAILS

DRAWING NO.


M701

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HOT WATER BOILER SCHEDULE																													
UNIT TAG	LOCATION	MFGR.	MODEL	TYPE	INPUT CAPACITY (MBH)	PERFORMANCE		MAX OPER. PRESS. (PSIG)	RELIEF VALVE SET POINT (PSIG)	HOT WATER DATA						GAS BURNER DATA				DRAFT BLOWER DATA			ELECTRICAL DATA					OPER. WEIGHT (LBS)	NOTES
						OUTPUT CAPACITY	THERMAL EFFICIENCY			MIN FLOW (GPM)	FLOW RATE (GPM)	EWT (°F)	LWT (°F)	PRESS. DROP (FT H2O)	WATER VOL. (GAL)	FUEL	FIRING RATE (CFH)	GAS INLET PRESS. (IN WC)	TURN DOWN RATIO	FLOW (CFM)	COMB. INLET SIZE (IN.)	FLUE OUTLET SIZE (IN.)	FLA	V	PH	HZ	DISC. BY		
B-1	BOILER ROOM	LOCHINVAR	CREST FBN1501	CONDENSING	1,500	1,443	96.2	160	60	36	145	120	140	12.3	94	NG	1,443	4-14	25:1	500	8	8	1.5	120	1	60	DIV. 26	2,307	1,2,3
B-2	BOILER ROOM	LOCHINVAR	CREST FBN1501	CONDENSING	1,500	1,443	96.2	160	60	36	145	120	140	12.3	94	NG	1,443	4-14	25:1	500	8	8	1.5	120	1	60	DIV. 26	2,307	1,2,3
NOTES:																													
1. PROVIDE UL LABELED LOW WATER CUT OFF WITH ASME WORKING PRESSURE RATING EQUAL TO THE ASME RATING OF THE SAFETY RELIEF VALVE.																													
2. PROVIDE ASME SAFETY RELIEF VALVE.																													
3. EXISTING SYSTEM BASIS-OF-DESIGN: OPERATING WITH 100% WATER - NO GLYCOL.																													

PUMP SCHEDULE (EXISTING - FOR REFERENCE ONLY)																										
UNIT TAG	LOCATION	SERVICE	MFGR.	MODEL	FLUID TYPE	PERFORMANCE DATA							CONSTRUCTION						ELECTRICAL DATA						NOTES	
						FLOW RATE (GPM)	FLUID TEMP (°F)	REQ. NPSH (FT H2O)	TOTAL DYNAMIC HEAD (FT H2O)	PUMP SPEED (RPM)	PUMP POWER (BHP)	PUMP EFF.	TYPE	IMPELLER DIAMETER	SUCT. SIZE (IN)	DISCH. SIZE (IN)	DESIGN PRESS (PSIG)	WEIGHT (LBS)	MOTOR POWER (HP)	STARTER TYPE	V	PH	HZ	DISC. BY		VFD BY
E.P-1	MECH ROOM	HW	BELL & GOSSETT	SERIES 1510 2.5BB	HW	230	140		70.0	1800			BASE-MTD	8.8			175		7.5	ELEC	480	3.0	60	ELEC.	TCC	-
E.P-2	MECH ROOM	HW	BELL & GOSSETT	SERIES 1510 2.5BB	HW	230	140		70.0	1800			BASE-MTD	8.8			175		7.5	ELEC	480	3.0	60	ELEC.	TCC	-

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PRINTED NAME: PAUL E. QUIRIN

DATE: 10/18/22

LICENSE #: 26118

FARMINGTON CITY  
HALL - BOILER  
REPLACEMENT

430 3RD STREET,  
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55024

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PROJECT NO.: 00022053


NO.	DATE	DESCRIPTION

SCHEDULES

DRAWING NO.

M801



 430 Third St., Farmington, MN 55024  
 651-280-6800  
 FarmingtonMN.gov

---

**TO:** Mayor, Councilmembers and City Administrator  
**FROM:** Chris Regis, Finance Director  
**SUBJECT:** Certification of Delinquent Municipal Services to 2023 Property Taxes - Finance  
**DATE:** October 17, 2022

### **INTRODUCTION**

The city experiences delinquent accounts similar to other businesses. Collection agencies are not utilized to collect these accounts due to the cost involved. Municipal services (e.g., water, sewer, storm water, streetlights, and solid waste) are not shut off, unless the property is vacant; then water may be shut off to assist in preserving the property. Rather in accordance with Minnesota State Statutes 444.075, 429.101, and 443.015 delinquent amounts are certified to the county auditor for collection with a property owner's real estate taxes.

### **DISCUSSION**

Notices were mailed to property owners with delinquent utility invoices as of July 31, 2022, as well as delinquent mowing invoices and code violations. Recipients were advised they could avoid certification by paying the delinquent amount in full by October 14, 2022. The notice also advised that the city council would consider this matter at a public hearing on October 17, 2022.

At the time of the notice 505 utility accounts and also unpaid invoices for mowing and code enforcement were sent. The total for the delinquent accounts was \$258,909. This number will be further updated at the October 17, 2022 city council meeting for payments received by Friday October 14, 2022, deadline.

### **BUDGET IMPACT**

Delinquent utility bills do not directly impact the city's budget. The city continues to pay its bills on time, but experiences a significant lag (up to 18 months) in collection of its utility bills. Amounts certified this fall reflect delinquent balances through July 2022. Some of these customers have not made any payments on their utility account since it was certified last fall. The city will not collect these amounts until the 2023 tax settlements are received in July and December of 2023. This negatively impacts the city's internal cash flow and negatively impacts staff time.

### **ACTION REQUESTED**

Conduct the public hearing and once the city council has heard from those who wish to speak, close the public hearing and adopt the attached resolution certifying the delinquent accounts as an addition to the 2023 real estate taxes of the appropriate properties.

### **ATTACHMENTS:**

Type

Description



**RESOLUTION RXX-20**  
**CERTIFYING DELINQUENT MUNICIPAL SERVICE ACCOUNTS**  
**TO DAKOTA COUNTY TREASURER/AUDITOR**

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Farmington, Minnesota was held at City Hall of said City on the 17<sup>th</sup> day of October 2022 at 7:00 P.M.

Members Present:

Members Absent:

Member\_\_\_\_\_introduced and member\_\_\_\_\_seconded the following resolution:

**WHEREAS**, the city has provided sewer, water, storm water, street light and solid waste removal services to users of municipal utilities; and

**WHEREAS**, the city has provided mowing, snow removal, and other services to property owners; and

**WHEREAS**, the city has invoiced these users for the services and payment on some of these invoices is delinquent; and

**WHEREAS**, Minnesota State Statute 444.075, 429.101 and 443.015 allow the city to certify charges associated with the aforementioned municipal services for collection with the county auditor as other taxes are collected.

**NOW THEREFORE, BE IT RESOLVED** by the City Council of the city of Farmington, that:

1. Delinquent charges associated with the municipal services and an administrative fee as defined in the city's fee schedule shall be certified to the county auditor for collection as other property taxes are collected.
2. The amounts shall be due and payable from the date of adoption through December 31, 2023, at an annual rate of eight percent (8.0%).

This resolution adopted by recorded vote of the Farmington City Council in open session on the 17<sup>th</sup> day of October 2022.

Attested to the\_\_\_\_\_day of October 2022.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Administrator

SEAL